



# City of Lawrence

## SUSTAINABILITY ADVISORY BOARD

The purpose of the Sustainability Advisory Board is to advise the Governing Body of the City of Lawrence, Kansas, regarding issues affecting sustainability, environmental protection, waste reduction, recycling, energy conservation and natural resource conservation environmental protection.

### KEY TAKEAWAYS:

- a. SAB adopted six priorities and subcommittees, including
  - i. Climate plan in response to the climate crisis
  - ii. 100% renewable energy goal
  - iii. Decrease food waste
  - iv. Decrease single-use plastics
  - v. Energy efficiency incentives for rental property
  - vi. Sustainability decision criteria for policy-making
- b. SAB would like the City Commission to take specific action on the recommendations presented on May 7.

### MINUTES

**May 8, 2019 – 5:30 pm**

**MEETING LOCATION:** Parks and Recreation Administration Building in South Park, 1141 Massachusetts St, Lawrence, KS 66044

**Members present:** Jackie Carroll, Deb Ford, Ma’Ko Quah Jones, Allison Koonce, Rachel Krause, Jessi Lee, Tresa McAlhaney, Kira McPherson, Lei-Lei Mitchell, Michael Steinle

**Members not present:** none

**Staff present:** Jasmin Moore

**Public present:** several members of the public were present

- II. CALL MEETING TO ORDER: Determine quorum of members. 5:32 p.m.
- III. Approve April meeting minutes Michael Steinle, Jessi Lee. Motion passed.
- IV. Discussion: City Commission (May 7, 2019 meeting) reaction to SAB recommendation
  - a. City Commission received the recommendation. City staff is recommending \$75,000 in the 2020 budget for planning. Staff will provide clarification to when this funding would be available.
  - b. SAB members were disappointed the City Commission did not provide specific direction to staff or request items be put on future City Commission meetings

for consideration. A possible next action may include presenting codified recommendations.

- c. Motion by Rachel Krause to direct staff to research and bring back how to integrate this into the code. Second by Tresa McAlhaney. Motion passed.

V. Discussion: SAB priorities and subcommittee structure

**SAB Priorities.** SAB resumed discussion regarding SAB priorities. Motion by Allison Koonce to adopt six priorities, described in the following table. Second by Kira McPherson. Motion passes.

**Subcommittees.** Subcommittees are aligned with the priority areas, and SAB members selected which subcommittees they are going to serve on.

Subcommittees will establish a regular meeting schedule and report back to the full SAB throughout the year. The intent is to have a report from two subcommittees each month.

Staff will send an email to SAB with subcommittee membership and the 90/90 tool, which can provide structure for 90 day plans to advance work.

Priority Area	Subcommittee membership
Climate Action/Protection/Adaptation plan in response to the climate crisis	Ma'Ko Quah Jones, Kira McPherson, Michael Steinle, Jessi Lee, Deb Ford
100% renewable energy goal	Jackie Carroll, Deb Ford
Decrease Food Waste	Tresa McAlhaney, Lei-Lei Mitchell, Michael Steinle, Kira McPherson
Decrease single-use plastics Subcommittee is drafting a recommendation to be considered at the June meeting, which includes a fee structure for bags intended to decrease bag use by 60%.	Rachel Krause, Allison Koonce, Michael Steinle
Energy efficiency incentives for rental property	Jessi Lee, Lei-Lei Mitchell, Allison Koonce
Develop a sustainability decision criteria for policies that come before the city commission.	Jackie Carroll, Rachel Krause, Kira McPherson, Tresa McAlhaney

VI. Staff Report

- a. The Office of Sustainability is seeking a full-time summer Sustainability Fellow. Applications will be accepted until May 12, 2019.
- b. Climate Change photography exhibit. Climate Change: The Future is in Our Hands, is an exhibit on display at the County Courthouse. This exhibition explores climate change through the eyes of Lawrence High School students. The artists examine the many sides of climate change: from the philosophical, where one of the artists explores the social and environmental cost of accumulating plastics, to the personal, where one of the artists issues a call for action so that generations to come have the opportunity to live a full life. The exhibit will be on display at the Douglas County Courthouse (2nd Floor) at 1100 Massachusetts Street, Lawrence, KS 66044 through the end of May. Open to the public during regular business hours, M-F 8am-5pm, and open until 6:30pm on Wednesday's when the County Commission is in session.

- c. International Energy Conservation Code update. [Ordinance No. 9632](#), repealing existing Chapter 5, Article 8 of the Code of the City of Lawrence, 2018 Edition, and amendments thereto, and enacting, in its place, Chapter 5, Article 8 of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, which adopts and incorporates by reference the 2018 International Energy Conservation Code, regulating building and construction within the City of Lawrence, Kansas.
- d. Open houses on bicycle boulevards design  
Community members are invited to attend open houses on the final conceptual design developed for the 21st Street and 13th Street Bicycle Boulevards. Open houses will be held on Wednesday, May 15, 5:30 – 7:30 p.m. in the City Commission Room at City Hall and Thursday, May 16, 4 – 6 p.m. at the East Lawrence Recreation Center (1245 E. 15th Street). For anyone unable to attend an open house, the Bicycle Boulevards design will also be made available for review online at [lawrenceks.org/bike-blvds](http://lawrenceks.org/bike-blvds) starting the week of May 13. Feedback on the final conceptual design can be provided online through a [Lawrence Listens](#) survey. The survey will be available once the final conceptual design has been shared online.
- e. Expanded opportunities for community engagement in Downtown Master Plan. The Downtown Master Plan will serve as the City's official guide for land use and development in the Downtown area over the next 15-20 years. It will act as a "road map," detailing a long-term vision and policy agenda for important issues such as land use, development, beautification, parking, pedestrian mobility, and circulation. Ultimately, the plan will seek to answer, "What will our Downtown look like in the future?" and, "How do we get there?"

There are four ways to participate in the plan development:

- Community workshops (Heritage Room at the Carnegie Building located at the corner of 9<sup>th</sup> and Vermont streets)
  - Community-Wide Workshop from 6:30 – 8 p.m. on Wednesday, June 5
  - Downtown Business and Property Owner Workshop from 7:30 – 9 a.m. on Thursday, June 6
- [Online surveys](#)
- [Online map building](#)
- DIY workshop kits (not yet available)

Stay up-to-date on all news regarding the Downtown Master Plan by going to the city's e-news subscription page at this [link](#), checking the "Downtown Master Plan" topic, and scrolling to the bottom of the page to click "subscribe."

#### VII. Key takeaways to share with the City Commission:

- a. Six SAB priorities and subcommittees
- b. SAB would like the City Commission to take specific action on the recommendations presented on May 7.

#### VIII. Future Agenda Items

- a. Continued discussion about Climate Plan update and funding
- b. Single Use Plastics Subcommittee Report (June)

- c. 2018 Energy Code reflections (Deb Ford)
- d. Water rate structure changes (summer)

IX. Member Updates

- a. SW Middle School Future Cities Team presented at Rotary (Michael Steinle), which competed nationally. Interested in discussing sustainable high density development.

X. Public Comment

- a. A member of the public: Don't forget to tell people that there is no charge if you carry your own bag. SAB had a big push for LEED and STAR certification in the past, which have standards that can influence the climate protection plan.

XI. Adjourn 7:31pm

**Next regular SAB meeting:**

June 12, 2019 at 5:30 p.m.

Venue: Parks and Recreation Administration Building in South Park, 1141  
Massachusetts St, Lawrence, KS 66044