

**Finance Department
2010 Proposed Budget**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 Y-T-D	Reduction	2010 REQUEST	JUSTIFICATION
001-1060-551	10	01	REGULAR SALARIES	247,516	221,684	188,588	27,016	210,173	210,173	Per report
001-1060-551	10	02	OVERTIME SALARIES	78	29	500	-	500	500	Past experience
001-1060-551	10	03	LONGEVITY PAY	1,968	2,136	-	-	-	-	Per report
001-1060-551	10	04	HOLIDAY PAY	9,519	8,839	9,234	1,288	7,537	7,537	Per report
001-1060-551	10	06	PARTTIME SALARIES	-	-	-	-	-	-	
001-1060-551	10	07	PARTTIME - REGULAR	15,517	20,828	17,604	950	17,998	17,998	Per report
001-1060-551	12	01	FICA	20,094	18,632	21,945	2,195	18,032	18,032	Per report
001-1060-551	12	02	UNEMPLOYMENT	625	259	519	47	279	279	Per report
001-1060-551	12	03	KPERS	13,708	14,454	15,107	1,859	16,830	16,830	
001-1060-551	12	05	HEALTH INSURANCE	-	-	-	-	-	-	
001-1060-551	12	06	LIFE INSURANCE	155	130	153	14	118	118	Per report
TOTAL PERSONAL SERVICES				309,180	286,991	253,650	33,369	271,467	271,467	
001-1060-551	21	02	MILEAGE REIMBURSEMENT	257	414	300	-	300	300	Airport, KSGFOA seminars
001-1060-551	21	03	OTHER TRANSPORTATION	66	-	500	-	500	500	Airfare to national seminar
001-1060-551	21	04	MEALS & LODGING	956	-	1,000	-	1,000	1,000	GFOA conferences
001-1060-551	22	01	CONFERENCES & SEMINARS	909	530	1,000	175	1,000	1,000	GFOA conferences
001-1060-551	22	02	DUES & SUBSCRIPTIONS	1,443	954	1,000	75	1,000	1,000	GFOA, KSGFOA, WSJ
001-1060-551	22	09	OTHER EDUCATIONAL EXPENSE	-	-	-	-	-	-	
001-1060-551	25	33	OFFICE EQUIPMENT REPAIRS	-	-	-	-	-	-	
001-1060-551	26	01	OFFICE EQUIP	-	-	-	-	-	-	
001-1060-551	26	05	SERVICE CONTRACT-COMPUTER	539	534	800	-	800	800	check software maintain
001-1060-551	27	09	OTHER PROFESSIONAL SERV.	3,660	2,535	4,000	87	3,500	4,000	Springsted other consulting
001-1060-551	33	07	FREIGHT	-	-	-	-	-	-	
001-1060-551	33	31	TEMPORARY HELP	-	-	-	-	-	-	
001-1060-551	34	02	POSTAGE	-	-	-	-	-	-	
TOTAL CONTRACTUAL SERVICES				7,830	4,967	8,600	337	8,100	8,600	
001-1060-551	40	01	OFFICE SUPPLIES	1,378	1,083	2,000	421	2,000	2,000	Past experience
001-1060-551	40	04	SOFTWARE	3,098	2,920	3,400	194	4,614	4,614	Per IT
001-1060-551	42	03	EQUIPMENT <\$5000	46	-	500	-	300	350	Calculator replacement
001-1060-551	42	06	COMPUTER EQUIP < \$5000	300	1,266	6,500	-	5,000	5,500	replace older computers
001-1060-551	42	09	OTHER SUPPLIES	-	-	-	-	-	-	
001-1060-551	43	00	Books	246	89	400	-	325	350	GASB, GFOA publications
TOTAL COMMODITIES				5,068	5,358	12,800	615	12,239	12,814	
001-1060-551	60	08	EQUIPMENT	-	-	-	-	-	-	
TOTAL CAPITAL OUTLAY				-	-	-	-	-	-	
TOTAL BUDGET				322,078	297,316	275,050	34,321	291,806	292,881	

2009 w/o personal services (95%/flat)

2010 request w/o personal services

20,330 21,400

20,339 21,414

(9) (14)

**Finance / Utility Billing
2010 Budget Request**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 Y-T-D	Reduction	2010 REQUEST	JUSTIFICATION
501-1069-559	10	01	REGULAR SALARIES	764,959	786,751	845,636	94,447	815,051	815,051	Per report
501-1069-559	10	02	OVERTIME SALARIES	39,098	34,957	42,000	5,256	42,000	42,000	wage increases
501-1069-559	10	03	LONGEVITY PAY	6,864	7,512	-	-	-	-	Per report
501-1069-559	10	04	HOLIDAY PAY	28,808	31,123	30,322	4,586	29,225	29,225	Per report
501-1069-559	10	06	PARTTIME SALARIES	-	3,840	7,000	-	7,000	7,000	Summer temporary help
501-1069-559	10	07	PARTTIME - REGULAR	61,508	65,400	54,295	7,584	51,907	51,907	Per report
501-1069-559	12	01	FICA	65,753	69,780	72,327	8,662	68,558	68,558	Per report + part time summer help
501-1069-559	12	02	UNEMPLOYMENT	2,028	965	1,699	187	1,058	1,058	Per report
501-1069-559	12	03	KPERS	42,125	55,699	59,870	7,446	63,988	63,988	
501-1069-559	12	05	HEALTH INSURANCE	161,139	169,993	177,635	29,606	195,634	195,634	Per report
501-1069-559	12	06	LIFE INSURANCE	484	549	546	64	524	524	Per report
501-1069-559	13	01	TTD/TPD BENEFITS	-	11,405	-	62	-	-	
TOTAL PERSONAL SERVICES				1,172,766	1,237,974	1,291,330	157,900	1,274,945	1,274,945	
501-1069-559	21	01	VEHICLE ALLOWANCE	11,101	11,327	14,700	1,240	14,700	14,700	Meter reader mileage allowance
501-1069-559	21	02	MILEAGE REIMBURSEMENT	97	313	100	41	100	100	local training
501-1069-559	21	03	OTHER TRANSPORTATION	-	844	1,000	-	500	850	HTE, GFOA seminars
501-1069-559	21	04	MEALS & LODGING	740	890	1,500	12	500	1,000	HTE, GFOA seminars
501-1069-559	22	01	CONFERENCES & SEMINARS	1,540	2,531	3,000	-	2,500	2,500	HTE, GFOA seminars
501-1069-559	22	02	DUES & SUBSCRIPTIONS	-	175	500	165	200	250	GFOA, AWWA Memberships
501-1069-559	22	09	OTHER EDUCATIONAL EXPENSE	-	-	-	-	-	-	
501-1069-559	23	01	RECEPTIONS & MEALS	631	1,069	1,000	-	1,000	1,000	Staff meeting meals
501-1069-559	24	01	PRINTING	34,131	41,112	45,450	1,930	45,000	45,450	utility bill printing
501-1069-559	24	03	MICROFICHE	-	-	-	-	-	-	
501-1069-559	24	04	OTHER ADVERTISING	-	-	-	-	-	-	
501-1069-559	25	31	EQUIPMENT REPAIRS	180	-	-	-	-	-	
501-1069-559	25	32	MOTOR VEHICLE REPAIRS	13,436	10,847	17,000	1,280	13,000	15,000	Estimated costs of repair
501-1069-559	25	33	OFFICE EQUIPMENT REPAIRS	368	65	500	-	400	500	creditron machine repair
501-1069-559	25	36	BUILDING REPAIRS	-	-	-	-	-	-	
501-1069-559	26	01	OFFICE EQUIP	-	-	-	-	-	-	
501-1069-559	26	05	SERVICE CONTRACT-COMPUTER	45,501	53,426	66,473	48,735	64,741	64,741	Per IT - IVR maint, IVR/HTE interface
501-1069-559	26	09	OTHER SERVICE CONTRACTS	-	-	-	-	-	-	
501-1069-559	27	09	OTHER PROFESSIONAL SERV.	2,415	431	2,500	55	1,500	1,500	Collections expense
501-1069-559	33	06	DATA PROCESSING	2,500	6,609	7,000	975	7,000	7,000	Creditron maint
501-1069-559	33	07	FREIGHT	-	-	100	-	-	75	Overnight payments for debt
501-1069-559	33	09	OTHER CONTRACTUAL SERVICE	10,376	13,107	10,000	819	14,000	14,000	ltron maint, Brink's, Bank of America
501-1069-559	33	13	CLEANING & LAUNDRY	-	-	-	-	-	-	
501-1069-559	33	31	TEMPORARY HELP	6,077	10,824	12,000	1,119	9,000	11,500	Help in office and field in rush
501-1069-559	34	01	TELEPHONE	8,737	6,949	10,500	710	11,000	11,000	allocated telephone expense
501-1069-559	34	02	POSTAGE	130,423	120,579	145,750	30,156	167,000	167,500	rate increase (0.44)
501-1069-559	37	01	SHOES/BOOTS	2,000	2,000	2,000	1,000	2,000	2,000	shoe allowance for field staff
501-1069-559	37	03	UNIFORMS	3,101	2,670	3,500	2,028	3,000	3,500	cost increases
TOTAL CONTRACTUAL SERVICES				273,354	285,768	344,573	90,265	357,141	364,166	
501-1069-559	40	01	OFFICE SUPPLIES	9,169	8,787	10,000	1,074	8,000	10,000	routine office supplies
501-1069-559	40	04	SOFTWARE	4,520	7,815	9,000	511	7,500	9,000	HTE software licenses
501-1069-559	40	21	DATA PROCESSING SUPPLIES	1,772	1,851	3,500	-	1,800	2,500	printer cartridges
501-1069-559	40	27	METERS & PARTS	31,224	33,148	30,000	20,598	22,000	30,000	new radio transmitters
501-1069-559	41	01	GASOLINE-UNLEADED	18,599	21,782	20,831	1,103	15,646	15,646	Per report
501-1069-559	41	03	OIL & LUBRICANTS	-	-	-	-	-	-	
501-1069-559	42	03	EQUIPMENT <\$5000	7,532	6,425	8,000	-	5,500	7,500	equip for field staff
501-1069-559	42	06	COMPUTER EQUIP < \$5000	7,680	275	8,000	-	4,000	7,000	replace computers
501-1069-559	42	09	OTHER SUPPLIES	175	324	500	-	325	500	coffee cups, insect repellants
501-1069-559	43	00	BOOKS	160	-	300	-	-	250	utility publications
501-1069-559	44	00	VEHICLE LICENSES	276	451	4 350	-	500	500	licenses for field vehicles (1renewal and 1 new)

**Finance / Utility Billing
2010 Budget Request**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 Y-T-D	Reduction	2010 REQUEST	JUSTIFICATION
TOTAL COMMODITIES				81,107	80,858	90,481	23,286	65,271	82,896	
501-1069-559	60	01	COMPUTER LEASE-PURCHASE	-	-	-	-	-	-	
501-1069-559	60	06	BUILDINGS	-	-	-	-	-	-	
501-1069-559	60	07	VEHICLE REPLACEMENT	-	17,513	23,000	-	21,000	21,000	replace field vehicle
501-1069-559	60	08	EQUIPMENT	-	-	-	-	-	-	
501-1069-559	60	99	TRADE-IN ALLOWANCES	-	-	-	-	-	-	
TOTAL CAPITAL OUTLAY				-	17,513	23,000	-	21,000	21,000	
501-1069-559	70	02	METER DEPOSIT REFUNDS	-	-	-	-	-	-	
501-1069-559	70	03	MD INTEREST REFUND/CREDIT	37,704	41,093	35,000	23,337	25,000	25,000	interest on deposits
501-1069-559	70	05	CONVENIENCE FEES	-	-	-	-	-	-	
TOTAL REFUNDS				37,704	41,093	35,000	23,337	25,000	25,000	
501-1069-559	90	01	TRANSFER TO GENERAL FUND	75,250	79,000	82,950	13,825	87,098	87,098	5% increase
501-1069-559	90	12	TRANS./HEALTH INS. FUND	-	-	-	-	-	-	
501-1069-559	99	97	BUDGET REDUCTIONS	-	-	5,169	-	-	-	
501-1069-559	99	99	CONTINGENCY EXPENDITURES	-	-	-	-	-	-	
TOTAL TRANSFERS				75,250	79,000	88,119	13,825	87,098	87,098	
TOTAL BUDGET				1,640,181	1,742,206	1,872,503	308,613	1,830,455	1,855,105	

total	493,054	468,412	493,062
	468,401	11	8

2009 w/o personal services (95%/flat)	552,114	581,173
2010 request w/o personal services	555,510	580,160
	(3,396)	1,013