

City of Lawrence
2009 Department Budget Meetings
May 21 – 22, 2008
City Commission Room

Wednesday, May 21

[Budget Overview](#)

- Library (2:00 p.m.)
- [Detailed Budget](#)
- Administrative Services (2:20 p.m.)
- [Transmittal Memo](#)
 - [Detailed Budget](#)
- Planning/Development Services (2:40 p.m.)
- [Transmittal Memo](#)
 - [Detailed Budget](#)
- Legal Services (3:00 p.m.)
- [Transmittal Memo](#)
 - [Detailed Budget](#)
- City Manager's Office (3:20 p.m.)
- [Detailed Budget](#)
- Fire/Medical (3:40 p.m.)
- [Transmittal Memo](#)
 - [Detailed Budget](#)
- Finance (4:00 p.m.)
- [Transmittal Memo](#)
 - [Detailed Budget](#)
 - [Program Improvements](#)

Thursday, May 22

- Public Works (2:00 p.m.)
- [Transmittal Memo](#)
 - [Detailed Budget](#)
- Public Health (2:20 p.m.)
- [Detailed Budget](#)
- Police (2:40 p.m.)
- [Transmittal Memo](#)
 - [Detailed Budget](#)
 - [Program Improvements](#)
- Information Systems (3:00 p.m.)
- [Transmittal Memo](#)
 - [Detailed Budget](#)
 - [Program Improvements](#)
- Parks & Recreation (3:20 p.m.)
- [Transmittal Memo](#)
 - [Detailed Budget](#)
- Utilities (3:40 p.m.)
- [Transmittal Memo](#)
 - [Detailed Budget](#)
 - [Program Improvements](#)
- Public Transit
- Discussion of public transit will occur at a future study session as review of sales tax options continue.

Memorandum

City of Lawrence

City Manager's Office

TO: Dave Corliss, City Manager

FROM: Cynthia Boecker, Assistant City Manager

CC: Diane Stoddard, Assistant City Manager
Casey Toomay, Budget Manager
Ed Mullins, Finance Director

DATE: May 16, 2008

RE: 2009 Budget Development

In developing 2009 budget requests, departments funded from the City's General Operating Fund were directed to submit a budget which reflects the 2008 cutback level, representing a 6% reduction in non-personnel related expenses. Included for City Commission review are the departmental submissions as initially presented to the City Manager's Office. As the budget process continues, review of requests and discussions regarding reductions to requests will be on-going.

Key themes emerge when reviewing department submittals:

- *Increasing energy costs.* Based on fleet management recommendations, departments have been directed to increase motor vehicle fuel costs by 40% over actual 2007 expenditures. Additionally, utility costs continue to increase and these increases are reflected in departmental budget submissions.
- *Operational effects of delayed equipment replacement.* As replacement of vehicles and other equipment is delayed, departments have experienced increased costs to maintain and repair equipment that is at or near the end of its useful life. As a result, departments have increased their budget for maintenance costs. In order to offset these increases and meet the cutback budget levels, departments have continued to defer equipment replacement.

Discussions regarding employee benefits and compensation as well as potential sales tax initiatives are on-going. Applications for general fund, special recreation, guest tax, and special alcohol funds were submitted by outside agencies. The [attached](#) table summarizes previous year allocations and 2009 requests for all City funding sources.

As the 2009 budget is under development, staff continues to monitor 2008 revenue and expenditure levels. With 33% of the year lapsed as of the end of April, general fund

revenues received represent 35.4% of 2008 budget. Some of the difference is due to timing of property tax and other revenue distributions from the State of Kansas, as well as timing of receipt of franchise fee payments. However, we have experienced some growth in revenues. For instance, liquor tax receipts are up 13% from the same period in 2007. Fines are up 3.4% compared to the first 4 months of 2007. Conversely, revenue from building permits has decreased 15% from the same period last year.

Attached is a [table](#) summarizing expenditures in the general fund. Overall, expenditures in the general fund as of April 30, 2008 represent 27.3% of the cutback budget. Without encumbrances, only 26.8% of the cutback budget has been expended. The following four divisions have exceeded 33% of budget:

- ❖ Legal Services (34.9%) – due to an increase in the hourly rate for the City Attorney as well as the payment of outside legal fees.
- ❖ Municipal Court (40.1%) – due to an encumbrance for the lease of office space. Without the encumbrance, municipal court has only expended 26.9% of their budget.
- ❖ Health (41.2%)- due to the timing of the bi-annual payment to the Lawrence Douglas County Health Department for their operations.
- ❖ Airport (40.8%) – due to an encumbrance for equipment. Without the encumbrance, the division has only spent 25.4% of their budget to date.

As of the end of April 2008, general fund revenues exceed expenditures by almost \$3.4 million.

Staff looks forward to City Commission direction regarding priorities as we continue development of the 2009 budget.

**CITY OF LAWRENCE
OUTSIDE AGENCY ALLOCATIONS
2007 BUDGET - 2008 BUDGET - 2009 REQUEST**

<u>Agency</u>	<u>2007 Budget</u>	<u>2008 Budget</u>	<u>2009 Requests***</u>
<i>Accessible Residnetial Options (ARO)</i>			
CDBG/HOME	6,690	0	0
<i>Arts Commission</i>			
Special Recreation Fund	23,400	25,500	31,050
<i>Ballard Community Center</i>			
CDBG/HOME - Emergency Services Council	18,000	20,000	0
CDBG/HOME		8,800	0
General Fund	7,500	7,500	20,000
Special Alcohol	<u>15,000</u>	<u>15,000</u>	<u>18,000</u>
subtotal	40,500	51,300	38,000
<i>Bert Nash</i>			
General Fund - WRAP	250,000	0	0
General Fund - Homeless Outreach Team	164,000	164,000	164,000
Special Alcohol - WRAP	<u>100,000</u>	<u>0</u>	<u>200,314</u>
subtotal	514,000	164,000	364,314
<i>Big Brothers/Big Sisters CORE</i>			
Special Alcohol	30,000	30,000	41,923
<i>Boys & Girls Club of Lawrence</i>			
General Fund	143,722	143,722	148,722
Special Alcohol	<u>100,000</u>	<u>100,000</u>	<u>106,278</u>
subtotal	243,722	243,722	255,000
<i>Brook Creek Neighborhood Association</i>			
CDBG/HOME	6,081	6,012	5,626
<i>Community Cooperation Committee</i>			
General Fund	3,000	3,000	2,952
<i>Community Living Opportunities (CLO)</i>			
CDBG/HOME	8,100	0	0
<i>DCCCA</i>			
Special Alcohol	79,819	79,819	83,011
<i>DCCCA d/b/a First Step House</i>			
Special Alcohol	29,150	29,150	29,150
<i>DCCCA Com. Coord.</i>			
Special Alcohol	19,380	18,435	18,685
<i>Douglas County AIDS Project</i>			
CDBG/HOME	4,000	4,000	4,000
<i>Douglas County CASA, Inc.</i>			
General Fund	20,000	20,000	20,000
<i>Douglas County Legal Aid</i>			
General Fund	40,000	40,000	TBD
<i>Douglas County Sherriff</i>			
Special Alcohol	-	0	8,500
<i>Douglas County Visitation Center</i>			
General Fund	7,500	7,500	7,500
<i>Downtown Lawrence</i>			
General Fund	47,500	47,000	47,000
<i>East Lawrence Neighborhood Assoc.</i>			
CDBG/HOME	11,348	7,863	6,211
<i>ECO2 Operations</i>			

**CITY OF LAWRENCE
OUTSIDE AGENCY ALLOCATIONS
2007 BUDGET - 2008 BUDGET - 2009 REQUEST**

<u>Agency</u>	<u>2007 Budget</u>	<u>2008 Budget</u>	<u>2009 Requests***</u>
General Fund	10,000	8,750	7,500
<i>Ecumenical Minister's Fellowship</i>			
General Fund	5,000	5,000	5,000
<i>Habitat for Humanity</i>			
CDBG/HOME	81,100	76,000	-
<i>Haskell Counseling Services</i>			
Special Alcohol	-	0	7,000
<i>Headquarters, Inc - First Call</i>			
Special Alcohol	23,750	23,750	23,750
<i>Health Care Access-Pharmacy</i>			
General Fund	28,000	28,000	27,686
<i>Hearthstone</i>			
Special Alcohol	7,500	7,500	0
<i>Housing & Credit Counseling</i>			
CDBG/HOME	8,026	12,000	25,000
General Fund	<u>19,000</u>	<u>19,000</u>	<u>19,000</u>
subtotal	27,026	31,000	44,000
<i>Independence Inc.</i>			
CDBG/HOME	21,410	30,000	30,000
<i>Jayhawk Area Agency on Aging</i>			
General Fund	7,830	7,830	8,221
<i>Juneteenth Celebration</i>			
General Fund	5,000	0	0
<i>KU-Organizations and Activities</i>			
Special Alcohol	25,000	0	0
<i>Lawrence Arts Center</i>			
General Fund	95,000	95,000	120,000
Special Recreation Fund	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
subtotal	120,000	120,000	145,000
<i>Lawrence Chamber of Commerce</i>			
General Fund	145,000	195,000	195,000
<i>Lawrence Douglas County Bioscience Authority</i>			
General Fund	200,000	200,000	200,000
<i>Lawrence/Douglas County Housing Authority</i>			
CDBG/HOME	200,000	218,569	292,613
General Fund			<u>57,192</u>
subtotal			349,805
<i>Lawrence Community Shelter</i>			
CDBG/HOME	23,000	23,000	23,000
General Fund	31,000	9,000	30,680
Special Alcohol	<u>30,000</u>	<u>30,000</u>	<u>50,000</u>
subtotal	84,000	62,000	103,680
<i>Lawrence Humane Society</i>			
General Fund	267,000	267,000	256,320
<i>Lawrence Memorial Hospital</i>			
Special Alcohol	40,000	0	0
<i>Lawrence Public Schools</i>			
Special Alcohol	60,000	0	57,698

**CITY OF LAWRENCE
OUTSIDE AGENCY ALLOCATIONS
2007 BUDGET - 2008 BUDGET - 2009 REQUEST**

<u>Agency</u>	<u>2007 Budget</u>	<u>2008 Budget</u>	<u>2009 Requests***</u>
<i>North Lawrence Improvement Assoc</i>			
CDBG/HOME	4,300	4,130	6,670
<i>Oread Neighborhood Assoc</i>			
CDBG/HOME	12,228	12,231	9,901
<i>Pelathe Community Resource Center</i>			
CDBG/HOME	5,850	0	0
Special Alcohol	<u>25,000</u>	<u>0</u>	<u>0</u>
subtotal	30,850	0	0
<i>Penn House</i>			
CDBG/HOME	6,388	0	0
<i>Pinckney Neighborhood Assoc</i>			
CDBG/HOME	8,064	7,087	2,840
<i>Salvation Army</i>			
CDBG/HOME	30,000	30,000	29,000
General Fund	<u>41,000</u>	<u>41,000</u>	<u>41,000</u>
subtotal	71,000	71,000	70,000
<i>The Shelter, Inc.</i>			
General Fund	34,737	34,737	34,737
<i>Tenants to Homeowners</i>			
CDBG/HOME	129,138	132,196	7,000
<i>Van Go Mobile Arts</i>			
CDBG / HOME	0	0	7000
General Fund	35,000	35,000	50,000
Special Alcohol	<u>40,300</u>	<u>47,500</u>	<u>60,000</u>
subtotal	75,300	82,500	117,000
<i>Warm Hearts</i>			
General Fund	6,000	6,000	6,000
<i>Women's Transitional Care Serv.</i>			
CDBG/HOME	14,000		
General Fund	6,000	6,000	6,000
Special Alcohol Fund	<u>17,000</u>	<u>17,000</u>	<u>29,092</u>
subtotal	37,000	23,000	35,092
TOTAL GCBG/HOME*	597,723	591,888	448,861
TOTAL GENERAL FUND	1,618,789	1,390,039	1,474,510
TOTAL SPECIAL ALCOHOL FUND**	641,899	398,154	733,401
TOTAL SPECIAL RECREATION FUND	48,400	50,500	56,050
TOTAL OUTSIDE AGENCY ALLOCATIONS	2,906,811	2,430,581	2,712,822

* does not include City programs funded with CDBG/HOME funds

** does not include special alcohol contingency or funds budgeted for SROs in 2008 or request from LPD for 2009

*** CDBG and HOME funding for the first half of 2009 has already been approved by the City Commission

General Fund Expenditures
as of April 30, 2008
33% of year lapsed

ACCOUNT DESCRIPTION	ANNUAL BUDGET	CUTBACK BUDGET	Y-T-D EXP.	ENCUMBR.	TOTAL	% CUTBACK BUDGET USED	UNENCUMB. BALANCE	W/O ENCUMBR
General Government								
CITY COMMISSION	71,550	71,550	16,801	-	16,801	23.5%	54,749	23.5%
CITY MANAGER	569,412	569,412	143,320	-	143,320	25.2%	426,092	25.2%
PUBLIC INFORMATION	155,865	154,990	34,383	-	34,383	22.2%	121,482	22.2%
PLANNING	1,190,980	1,183,380	288,878	12,272	301,150	25.4%	889,830	24.4%
CODE ENFORCEMENT	482,086	482,086	93,235	647	93,882	19.5%	388,204	19.3%
BUILDING INSPECTION	741,041	726,741	179,787	761	180,548	24.8%	560,493	24.7%
CITY CLERK	184,859	181,028	46,099	-	46,099	25.5%	138,760	25.5%
PERSONNEL	511,478	501,749	104,246	122	104,369	20.8%	407,109	20.8%
RISK MANAGEMENT	571,856	547,323	109,234	-	109,234	20.0%	462,622	20.0%
FINANCE	350,412	348,877	94,506	-	94,506	27.1%	255,906	27.1%
GENERAL OVERHEAD	3,252,550	3,252,550	730,911	-	730,911	22.5%	2,521,639	22.5%
TRANSFERS	10,119,889	10,119,889	3,006,630	-	3,006,630	29.7%	7,113,259	29.7%
INFORMATION SYSTEMS	916,860	896,806	232,731	6,527	239,258	26.7%	677,602	26.0%
LEGAL	707,998	702,998	245,237	-	245,237	34.9%	462,761	34.9%
HUMAN RELATIONS	290,468	286,968	45,381	1,296	46,677	16.3%	243,791	15.8%
MUNICIPAL COURT	691,135	677,212	182,018	89,701	271,719	40.1%	419,416	26.9%
TOTAL	20,808,439	20,703,559	5,553,396	111,327	5,664,723	27.4%	15,038,836	26.8%
Public Safety								
POLICE DEPARTMENT	14,346,191	14,235,696	3,786,580	333,944	4,120,524	28.9%	10,225,667	26.6%
FIRE AND MEDICAL	13,037,280	12,950,853	3,571,883	111,985	3,683,868	28.4%	9,353,412	27.6%
HEALTH	1,010,583	992,583	408,680	-	408,680	41.2%	601,903	41.2%
TOTAL	28,394,054	28,179,132	7,767,142	445,929	8,213,071	29.1%	19,966,061	27.6%
Public Works								
STREET MAINTENANCE	3,383,778	3,228,778	352,990	275,216	628,206	19.5%	2,755,572	10.9%
ENGINEERING	970,031	959,031	220,506	13,647	234,153	24.4%	735,878	23.0%
TRAFFIC	632,180	597,180	127,388	1,708	129,096	21.6%	503,084	21.3%
AIRPORT	126,177	121,027	30,729	18,702	49,431	40.8%	76,746	25.4%
BUILDING MAINTENANCE	932,735	894,735	172,525	15,365	187,890	21.0%	744,845	19.3%
STREET LIGHTS	630,000	630,000	135,259	-	135,259	21.5%	494,741	21.5%
LEVEE MAINTENANCE	146,156	142,156	32,608	14,361	31,582	22.2%	114,574	22.9%
PUBLIC WORKS	6,821,057	6,572,907	1,072,005	338,999	1,411,004	21.5%	5,161,903	16.3%
Parks and Rec								
PARKS AND REC	3,487,834	3,487,834	779,659	94,562	874,222	25.1%	2,613,612	22.4%
TOTAL GENERAL	59,511,384	58,943,432	15,172,202	990,817	16,163,019	27.4%	42,780,413	25.7%

LAWRENCE PUBLIC LIBRARY - 2009 BUDGET REQUEST

Approved by Library Board of Trustees 4-14-08

2009 EXPENSES

	2007 Approved	2008 Approved	2009 Requested
PERSONNEL			
Full Time Salaries	1,300,000	1,274,000	1,286,000
Part Time Salaries	372,000	475,000	480,000
Employee Benefits	255,000	231,000	236,000
Employee Taxes	175,000	212,000	220,000
	2,102,000	2,192,000	2,222,000

MATERIALS

Books and Non-Print Materials	490,000	500,000	503,000
Periodicals	33,000	31,000	31,000
	523,000	531,000	534,000

OPERATIONS

Library Supplies	110,000	108,000	108,000
Building Supplies	14,000	14,000	14,000
Repairs and Maintenance	80,000	75,000	75,000
Equipment and Technology Upgrades	30,000	32,000	32,000
Capital Improvements	20,000	11,000	11,000
Utilities	140,000	144,000	144,000
Insurance	15,000	15,000	15,000
Postage	42,000	44,000	44,000
Professional Fees and Contractual Services	81,000	90,000	90,000
Security	35,000	0	0
Website and OPAC Content Services	8,000	10,000	10,000
Contingency	1,000	1,000	1,000
Travel and Continuing Education	30,000	28,000	28,000
Advertising and Marketing	4,000	5,000	5,000
Photocopy	8,000	8,000	8,000
Programming	20,000	20,000	20,000
	638,000	605,000	605,000

TOTAL EXPENSES	\$3,263,000	\$3,328,000	\$3,361,000
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2009 INCOME

	2007 Approved	2008 Approved	2009 Requested
Tax Funds	2,950,000	3,021,000	3,051,000
Anticipated Interest Income	40,000	40,000	40,000
Anticipated State Aid	55,000	55,000	58,000
Anticipated ILDP Grant	28,000	25,000	22,000
Anticipated NEKLS Grant	46,000	46,000	49,000
Anticipated Photocopier Income	11,000	11,000	11,000
Anticipated Overdues Income	133,000	130,000	130,000
TOTAL INCOME	\$3,263,000	\$3,328,000	\$3,361,000

Memorandum
City of Lawrence
Administrative Services Department

To: David L. Corliss, City Manager

From: Frank S. Reeb, Director

cc: Cynthia Boecker, Assistant City Manager
Casey Toomay, Budget Manager

Date: April 11, 2008

Re: 2009 Budget Transmittal Memo

Introduction

This memo provides a brief budget overview and significant issues for the three divisions of the Administrative Services Department (City Clerk, Personnel, and Risk Management). With the exception of inflationary expenses, as described in more detail below, we've submitted proposed budgets consistent with the City Manager's direction to keep requested 2009 budgets at 2008 budgeted levels.

City Clerk (001-1050-542)

The City Clerk's Office is requesting a 2009 budget of \$223,078. The requested amount allows the City Clerk's Office to continue with the present level of service delivery. This amount is \$38,219 more than budgeted in 2008 because of projected City Commission primary election expenses in 2009. Election expenses have been requested at a level which assumes that the City will not share primary election costs with Unified School District 497 (which would happen if there are not enough school board candidates for a primary election). The requested election expenses do not include election expenses for any special election that may occur in 2009.

Program Improvements for the City Clerk's Office are:

- web-based software to video stream City Commission meetings on the City's website (the software will also enable staff to index, integrate, and archive documents into the streaming media and for the public to access and keyword search such documents);
- Due to the paper intensive nature of the City Clerk's Office a Document Management System to include work flow would increase staff efficiency by more efficiently retrieving electronically stored documents and eventually providing greater access to other staff.

Personnel (001-1053-543)

The Personnel Division is requesting an overall budget of \$513,426 which is \$10,177 higher than the 2008 adjusted budget. The increase is due to increases in salaries due to staff changes. Because significant work is being done by nonexempt staff outside of regular business hours, additional overtime funds are requested in order to maintain the current level of service delivery. In addition, \$7500 for COBRA outsourcing was moved from Contractual Services to Personal Services part time temporary wages because a part time city staff person was retained to do the work on a temporary basis through our payroll rather than a contracting company. The increase is also due to a requested \$4,000 which represents the Personnel Division's 50% share in the Information Services recommended cost to replace the four year old PC Recruiter/RiskMaster server (if the IS Department's Server Replacement Program Improvement is approved this \$4,000 would not be needed).

Further, in order to meet budget requirements, a number of programs or services have been reduced or eliminated, including, wellness programs (no budgeted funds for flu shots, health risk appraisals and screening programs); no budgeted funds for outsourced comprehensive screening tests for administrative support and similar positions (Excel and MS Word testing during the selection process). In addition, requested funds for recruitment advertising are at 2008 levels despite the expected double digit increase and as a result other department budgets would be expected to pay for any increases (as is being done in 2008).

As for other significant issues, Personnel staff will be directly involved in any 2009 compensation program changes in implementing pay for performance principles and will also be directly involved in any performance appraisal changes in 2009. The submitted budget does not include any requested funds for consulting services or performance appraisals related employee or supervisor training.

As for employee and retiree health care programs, we are working on city and employee funding contribution options and will have specific options and supporting rationale in the upcoming weeks. In addition, we will be marketing (i.e. issuing a Request for Proposals) our health care program in 2009; however, the submitted budget does not include consulting funds to outsource the health care marketing project. Further, in the event changes will be made in 2009 for the 2010 plan year, given staffing reductions and existing work load for other projects (e.g., compensation project, performance appraisal project, and ongoing transactional work) a significant issue will be finding the necessary staff hours to devote to implementing the changes.

Risk Management (001-1054-544)

Risk Management is requesting an overall budget of \$566,964 which represents a 3.5% increase from the 2008 adjusted budget of \$547,323. Fortunately, we are seeing a softening of property insurance markets for 2008 renewals. Therefore, very little of the contractual services increase is a result of insurance premium increases. However, due to increased reported workers' compensation losses, the State of Kansas Workers' Compensation Division Assessment has been increasing. The assessment exceeded the budgeted amount by \$4,526 in 2007 and is expected to as well in 2008. An increase of \$5,000 to that line

represents the majority of the increase to contractual services. 2008 budget cuts to personnel services, specifically part time temporary and overtime line items, have placed an even greater burden on an already insufficiently staffed division. Therefore we are requesting a 3.4% increase to part-time salaries and overtime. These increases would allow a maximum of 30 hours of overtime from the Risk Management Technical Specialist and an increase from 20 hours per week of part-time temporary help to 28 hours per week. This request represents only restoration of only a portion of the 2008 cuts. The overall 2009 increase is also due to a requested \$4,000 which represents the Division's 50% share in the Information Services recommended cost to replace the four year old PC Recruiter/RiskMaster server (if the IS Department's Server Replacement Program Improvement is approved this \$4,000 would not be needed).

As for significant issues, over the last few years we have begun to see the impact of an aging workforce on our workers' compensation program. This issue is recognized nationally. The advantages of older workers in the workforce are their skills and experience and generally they have a lower claim frequency than younger workers. However, national studies and our own losses are showing that older workers' claims are generally open longer and have a higher severity. While 2007 City workers' compensation claims declined (157 in 2006 to 116 2007), claim expenses have continued to increase (\$677,989.21 in 2006 to \$753,972.90 in 2007). Much of this is attributable to injuries consistent with an aging workforce. We have seen an increase in knee and shoulder injuries that are complicated by degenerative conditions, such as arthritis, narrowing joint space, and cartilage degeneration. Many of these injuries have required surgical intervention, prolonged recovery periods, and in some cases inability of the worker to return to work at all; all factors that significantly increase both direct and in-direct claim costs.

A Program Improvement for the Risk Management Division is the addition of an additional FTE to increase our revenue retention efforts. Inadequate staffing (FTE's) remains our most significant obstacle and concern and has been proposed every year since 2000. The Division has remained at this staffing level (2.25 which include .25 for the Administrative Services Director) for 21 years (since 1987). The number of City employees has more than doubled, the City's infrastructure has increased significantly, the number of tasks and complexity of Risk Management operations has changed so dramatically that it bears little resemblance to the operations of 21 years ago. We rely on part time temporary workers to try to keep on top of necessary day to day operations. As a result we have key functions and operations being performed regularly by a part time temporary worker. In the last eight years while we have continued to request one additional FTE, the problem has continued to grow so that we have now reached a level of task saturation that would support two additional FTE's.

Administrative Services staff looks forward to the opportunity to answer your questions and further discussing our requested budgets and significant issues during the upcoming 2009 budget meetings.

**Administrative Services / City Clerk
2009 Budget Request
001-1050-542**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1050-542	10	01	REGULAR SALARIES	83,800	87,009	92,290	11,805	94,409	Per Payroll projections
001-1050-542	10	02	OVERTIME SALARIES	830	0	1,000	0	1,000	10-02: budgeted overtime for Deputy City Clerk
001-1050-542	10	03	LONGEVITY PAY	888	960	1,032	0	1,104	Per Payroll projections
001-1050-542	10	04	HOLIDAY PAY	3,072	2,875	3,306	715	3,385	Per Payroll projections
001-1050-542	10	06	PARTTIME	8,920	10,843	10,000	1,296	10,000	10-06: Wages for City Clerk Intern Position
001-1050-542	10	07	PARTTIME REGULAR	0	0	0	0	0	
001-1050-542	12	01	FICA	7,332	7,679	7,392	1,058	7,566	Per Payroll projections
001-1050-542	12	02	UNEMPLOYMENT	100	236	193	14	179	Per Payroll projections
001-1050-542	12	03	KPERS	4,178	4,874	5,701	749	6,458	Per Payroll projections
001-1050-542	12	05	HEALTH INSURANCE	0	0	0	0	0	
001-1050-542	12	06	LIFE INSURANCE	59	58	95	8	59	Per Payroll projections
TOTAL PERSONAL SERVICES				109,179	114,534	121,009	15,645	124,159	
001-1050-542	21	01	AUTO ALLOWANCES	0	1,010	1,250	163	1,250	21-01: City Clerk portion of approved vehicle allowance
001-1050-542	21	02	MILEAGE REIMBURSEMENT	0	0	100	0	100	
001-1050-542	21	03	OTHER TRANSPORTATION	143	7	0	0		
001-1050-542	21	04	MEALS & LODGING	38	0	200	0	200	21-04: Professional development related meals and infreqesnt working lunches
001-1050-542	22	01	CONFERENCES & SEMINARS	128	320	1,200	0	1,200	22-01: Professional development expenses for Dep City Clerk and City Clerk (City Clerk, HR, RM, and legal related conferences)
001-1050-542	22	02	DUES & SUBSCRIPTIONS	1,099	508	900	0	900	22-02: SHRM (Nat. & Local), IPMA, IIMC, Ks Employ Law Letter
001-1050-542	24	01	PRINTING	44	0	0	0		
001-1050-542	24	02	LEGAL ADVERTISING	30,512	20,148	38,500	2,189	38,500	24-02: Publication costs for required legal publications (Ords. Notices, etc.)
001-1050-542	24	03	OTHER ADVERTISING	223	0	0	0		
001-1050-542	24	04	REPRODUCTIONS	0	0	0	0		
001-1050-542	25	33	OFFICE EQUIPMENT REPAIRS	0	0	0	0		
001-1050-542	26	01	OFFICE EQUIP	214	1,795	750	0	750	
001-1050-542	26	05	SERV. CONTRACTS-COMPUTERS	0	0	0	0		
001-1050-542	27	09	OTHER PROFESSIONAL SERV.	3,603	2,511	2,800	352	2,800	27-09: Filing fees for Board of Tax Appeals and Register of Deeds
001-1050-542	29	03	FIDELITY BONDS	0	0	0	250		

**Administrative Services / City Clerk
2009 Budget Request
001-1050-542**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1050-542	33	07	FREIGHT	398	233	500	0	500	
001-1050-542	33	08	ELECTIONS EXPENSES	0	34,263	0	0	39,000	awaiting estimate from County Clerk
001-1050-542	33	09	OTHER CONTRACTUAL SERVICE	-324	161	250	16	250	
001-1050-542	33	11	RECODIFICATION	1,413	-50	6,000	1,131	2,169	09 reduction consistent with '08 cut
001-1050-542	33	21	MICROFILM SERVICE	0	0	0	0		
001-1050-542	33	31	TEMPORARY HELP	352	0	200	0	200	
TOTAL CONTRACTUAL SERVICES				37,843	60,906	52,650	4,101	87,819	
001-1050-542	40	01	OFFICE SUPPLIES	1,362	1,798	2,400	53	2,400	40-01: costs for general office operations
001-1050-542	40	04	SOFTWARE	1,029	2,605	3,800	1,549	3,700	40-04: Software renewals and licenses; amount per IS
001-1050-542	42	03	EQUIPMENT <\$5000	1,854	1,393	3,000	36	3,000	42-03: 3rd Flr copier lease, maintenance, and monthly Blackberry fees
001-1050-542	42	06	COMPUTER EQUIP < \$5000	1,528	2,990	2,000	699	2,000	42-06: IS recommended replacement of laptop
001-1050-542	43	00	BOOKS	0	30	0	0		
TOTAL COMMODITIES				5,773	8,816	11,200	2,337	11,100	
001-1050-542	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0		
001-1050-542	60	08	EQUIPMENT	0	0	0	0		
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
TOTAL BUDGET				152,795	184,256	184,859	22,083	223,078	

**Administrative Services / Personnel
2009 Budget Request
001-1053-543**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION	
001-1053-543	10	01	REGULAR SALARIES	253,836	269,333	277,512	30,393	281,418	10-01: Staffing for 5.25 FTE, currently using 4.25 10-02: Overtime is budgeted to cover current Comp Time liabilities which have been incurred due to reduced staff at regular salaries 10-06: COBRA Administration due to Benefit Spec vacancy. Moved to internal temp staff from 27-09 COBRA Outsourcing 10-07: No changes in staffing 0.5 FTE	
001-1053-543	10	02	OVERTIME SALARIES	2,148	978	2,000	101	6,140		
001-1053-543	10	03	LONGEVITY PAY	828	600	1,140	0	1,296		0
001-1053-543	10	04	HOLIDAY PAY	10,273	9,026	9,930	1,813	10,091		0
001-1053-543	10	06	PARTTIME	4,967	11,988	0	73	7,500		0
001-1053-543	10	07	PARTTIME - REGULAR	22,058	18,305	16,628	2,447	16,223		0
001-1053-543	12	01	FICA	21,659	22,590	23,349	2,509	23,641		0
001-1053-543	12	02	UNEMPLOYMENT	304	716	610	35	559		0
001-1053-543	12	03	KPERS	12,877	13,475	18,007	2,066	20,179		0
001-1053-543	12	05	HEALTH INSURANCE	0	0	0	0	0		0
001-1053-543	12	06	LIFE INSURANCE	197	193	220	22	166	0	
TOTAL PERSONAL SERVICES				329,147	347,204	349,396	39,459	367,213	difference between 2009 submitted and 2008 cutback	
001-1053-543	21	01	AUTO ALLOWANCES	0	505	625	82	625	21-01: New in 08. Car Allowance for Department Director	
001-1053-543	21	02	MILEAGE REIMBURSEMENT	77	587	500	47	500	21-02: Interdepartmental travel and training travel for staff. Work often requires Personnel staff to travel to other City buildings. All Professional Development Travel deleted.	
001-1053-543	21	04	MEALS & LODGING	412	125	500	26	450	21-04: Expenses associated with out of town conferences and seminars. State SHRM Conference only.	
001-1053-543	22	01	CONFERENCES & SEMINARS	7,103	6,838	2,500	0	2,500	22-01: Professional development for Human Resources staff is only available through outside vendors and professional organizations. Local SHRM, IPMA, one update seminar only	

Administrative Services / Personnel
2009 Budget Request
001-1053-543

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1053-543	22	02	DUES & SUBSCRIPTIONS	3,986	3,615	4,000	249	4,220	22-02: Professional memberships for all professionally certified staff to maintain professional certifications. Subscriptions to resources for FLSA, HR prof resource and salary surveys for compensation program.
001-1053-543	24	01	PRINTING	0	-121	0	0	0	
001-1053-543	24	03	OTHER ADVERTISING	44,127	27,816	46,180	2,106	46,180	24-03: Recruitment advertising for all open City positions (internet, local and selected regional print advertising). In order to maintain a zero growth budget, a reduced advertising schedule will be continued in 2009 due to an anticipated 15% average increase to print and internet services over 2007 and again in 2008. Services provided by this line item are typically double digit inflationary from year to year.
001-1053-543	26	01	OFFICE EQUIP	2,362	3,087	4,465	540	4,485	26-01: Includes costs for officer copier lease, printer and applicant tracking software maintenance.
001-1053-543	27	06	CONSULTANTS	6,500	20,202	3,000	0	0	27-06: This line which changes from year to year includes consultant fees for various City wide projects. In the past it has funded Employee Satisfaction Survey, Employee Benefit & Health Care Consulting, Compensation Salary Survey Enhancements, HRIS/Time & Attendance, Executive Consulting. 2009 nothing will be funded, no projects that require outside assistance will be done including Health Care Plan Review.
001-1053-543	27	09	OTHER PROFESSIONAL SERV.	23,028	15,225	32,500	4,748	25,000	27-09: Vendor service fees for EAP. COBRA outsourcing (\$7500) moved to Part time Temp salaries and will be done by in house temp staff.
001-1053-543	33	06	DATA PROCESSING	0	0	0	0	0	

**Administrative Services / Personnel
2009 Budget Request
001-1053-543**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1053-543	33	09	OTHER CONTRACTUAL SERVICE	0	0	10,000	0	10,000	33-09: Vendor service fees for Section 125 Flexible Spending Plan.
001-1053-543	33	20	TRAINING PROGRAMS	1,690	123	2,000	0	0	33-20: In the past this line has supported City wide employee training and development programs including training for the City's Executive staff, Professional Development for all current Directors, Managers and Supervisors, training for "first time" supervisors, in-house Diversity Training, New Employee Orientation, Employee Benefit rollouts, training program facilitator's materials, and instructional videos. Individual Departments support some training program by providing covering the enrollment fees for the KU-STEP Course, the "first time" supervisor's training program. Nothing will be funded in 2009 including updated materials for New Employee Orientation and Annual Diversity Training.
001-1053-543	33	21	WELLNESS PROGRAMS	21,824	8,058	16,244	0	13,000	33-21: Includes program costs for P&R league and fitness program discounts, screenings and prog materials for all City Employees.
001-1053-543	33	24	LEAP PROGRAM	10,249	5,923	10,000	235	12,500	33-24: Annual Service Awards and Individual Accomplishment/Great Idea Awards and Thank you program.
001-1053-543	33	26	VOLUNTEER PROGRAMS	357	0	500	0	0	0
001-1053-543	33	27	ERC PROGRAMS	4,733	4,371	5,000	0	5,000	33-27: ERC Employee Appreciation Party for all City Employees
001-1053-543	33	31	TEMPORARY HELP	6,379	2,666	0	0	0	33-31: Physical decentralization of Administrative Svs required temp staff for goal setting, division wide training and other all division activities. No Funding in 2009, offices closed during such activities if other dept not able to cover.
TOTAL CONTRACTUAL SERVICES				132,827	99,020	138,014	8,033	124,460	

Administrative Services / Personnel
2009 Budget Request
001-1053-543

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1053-543	40	01	OFFICE SUPPLIES	5,313	3,604	4,900	388	7,983	40-01: Paper, pens, envelopes for employee mailings and supplies for general office operation.
001-1053-543	40	03	TESTING MATERIALS	0	0	4,400	0	0	40-03: previously used for outsourced selection screening tests. No funding for 2009.
001-1053-543	40	04	SOFTWARE	6,479	3,435	5,468	432	5,470	40-04: Software for scheduled computer replacements and other software maintenance as determined by Information Systems.
001-1053-543	40	55	PAPER PRODUCTS	1,968	1,606	3,000	0	0	40-55: This was previously being used incorrectly for office paper for various projects and required labor postings. Finance recommended moving to 40-01 which is being done in 2009.
001-1053-543	42	06	COMPUTER EQUIP < \$5000	16,678	1,610	6,300	18	8,300	42-06: Scheduled replacement of three computers or laptops (4 year replacement schedule); includes 4K (50% of total) to replace 4 year old PC Recruiter server/per IS recommendation
001-1053-543	42	09	OTHER SUPPLIES	0	0	0	0	0	0
001-1053-543	43	00	BOOKS	0	0	0	0	0	0
TOTAL COMMODITIES				30,438	10,255	24,068	838	21,753	
001-1053-543	60	07	VEHICLE REPLACEMENT	0	0	0	0		
001-1053-543	60	08	EQUIPMENT	0	0	0	0		
001-1053-543	60	99	TRADE-IN ALLOWANCES	0	0	0	0		
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
TOTAL BUDGET				492,412	456,479	511,478	48,330	513,426	

**Administrative Services / Risk Management
2009 Budget Request
001-1054-544**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1054-544	10	01	REGULAR SALARIES	114,731	111,087	129,466	16,115	128,446	10-02: Insufficient Risk Management FTE's for workload.
001-1054-544	10	02	OVERTIME SALARIES	1,311	232	0	0	500	
001-1054-544	10	03	LONGEVITY PAY	444	504	564	0	624	
001-1054-544	10	04	HOLIDAY PAY	4,427	3,606	4,641	901	4,606	
001-1054-544	10	06	PARTTIME SALARIES	17,319	17,590	10,000	0	15,000	10-06: Insufficient Risk Management FTE's for workload.
001-1054-544	10	07	PARTITME - REGULAR	0	0	0	0	0	
001-1054-544	12	01	FICA	10,050	9,947	10,302	1,290	10,226	
001-1054-544	12	02	UNEMPLOYMENT	138	307	269	17	242	
001-1054-544	12	03	KPERS	5,594	5,001	7,608	755	8,729	
001-1054-544	12	04	KP & F	0	0	0	0	0	
001-1054-544	12	05	HEALTH INSURANCE	0	0	0	0	0	
001-1054-544	12	06	LIFE INSURANCE	73	64	131	10	77	
001-1054-544	12	07	WORKER'S COMP REINSURANCE	0	0	0	0	0	
001-1054-544	13	01	TTD/TPD BENEFITS	0	0	0	0	0	
TOTAL PERSONAL SERVICES				154,087	148,338	162,981	19,088	168,449	
001-1054-544	21	01	VEHICLE ALLOWANCE	0	505	625	82	625	21-01: 1/4 of Administrative Services Director vehicle allowance.
001-1054-544	21	02	MILEAGE REIMBURSEMENT	50	65	1,500	7	1,500	21-02: Employees utilize personal vehicles on City business. Staff car was returned to fleet.
001-1054-544	21	03	OTHER TRANSPORTATION	0	0	500	0	500	21-03: Expenses associated with out of town conferences and seminars.
001-1054-544	21	04	MEALS & LODGING	1,500	33	500	0	500	21-04: Expenses associated with out of town conferences and seminars.
001-1054-544	22	01	CONFERENCES & SEMINARS	2,518	1,234	2,000	0	2,000	22-01: Professional development for Risk Manager, Administrative Services Director, and Risk Management staff including attendance at Annual State Workers' Compensation Conference, Annual State Safety & Health Conference, Kansas Self-Insurers Association, Public Risk Management Association, Riskmaster technical training. Only sources available through professional organizations and outside vendors.

**Administrative Services / Risk Management
2009 Budget Request
001-1054-544**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1054-544	22	02	DUES & SUBSCRIPTIONS	1,743	1,214	2,300	500	2,300	22-02: Professional organization memberships for Risk Manager and Administrative Services Director to National PRIMA, Kansas PRIMA, Kansas Self-Insurers Association as well as other professional Risk Management and Safety organizations.
001-1054-544	22	09	OTHER EDUCATIONAL EXPENSE	295	746	750	0	750	22-09: Information Systems technical training.
001-1054-544	24	01	PRINTING	117	137	1,000	0	1,000	
001-1054-544	25	32	MOTOR VEHICLE REPAIRS	962	424	0	0	0	
001-1054-544	25	33	OFFICE EQUIPMENT REPAIRS	96	0	200	0	200	
001-1054-544	27	03	LEGAL	0	0	0	0	0	
001-1054-544	27	09	OTHER PROFESSIONAL SERV.	148	4,471	3,000	0	3,000	27-09: Consultant and professional services fees.
001-1054-544	29	01	BUILDING INSURANCE	0	0	0	0	0	
001-1054-544	29	02	VEHICLE INSURANCE	91,484	73,993	91,500	0	91,500	29-02: Project flat to minimal increase.
001-1054-544	29	03	FIDELITY BONDS	415	515	750	0	750	29-03: Project flat to minimal increase.
001-1054-544	29	04	Public Officials	35,421	37,182	46,200	0	46,200	29-04: Project flat to minimal increase.
001-1054-544	29	05	Property	104,861	75,227	85,000	0	65,000	29-05: The 2008 budgeted amount was reduced from \$85,000 due to budget cuts with the understanding any deficit would be paid from a combination of Utilities funds and if necessary liability reserves. Projecting premium decrease with 2008 renewal.
001-1054-544	29	06	MISCELLANEOUS INSURANCE	0	1,007	7,500	0	7,500	29-06: Projection for adding employee dishonestly/theft coverage to portfolio.
001-1054-544	29	07	Airport	1,800	1,800	2,500	0	2,500	29-07: Project flat to minimal increase.
001-1054-544	29	08	Police Professional	38,837	36,111	46,200	0	46,200	29-08: Project flat to minimal increase.
001-1054-544	29	09	WC REINSURANCE	43,752	45,411	50,600	47,593	50,600	29-09: Project flat to minimal increase due to slowing of payroll growth.
001-1054-544	29	10	Boiler	-2,050	0	0	0	0	
001-1054-544	33	07	FREIGHT	0	0	50	0	50	

**Administrative Services / Risk Management
2009 Budget Request
001-1054-544**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1054-544	33	09	OTHER CONTRACTUAL SERVICE	14,282	26,239	20,700	89	20,240	33-09: Risk Management Information System annual license, upgrades, and support contract (\$15,750). Ingenix state work comp fee schedule annual contract (\$2,500). New Directions SAP services (\$790). 1/4 of Administrative Services Director's Blackberry and Risk Manager's Blackberry (\$1,200).
001-1054-544	33	20	SAFETY TRAINING PROGRAMS	2,362	23	0	0	0	
001-1054-544	33	21	WELLNESS PROGRAMS	0	0	0	0	0	
001-1054-544	33	31	TEMPORARY HELP	2,756	2,732	0	0	0	
001-1054-544	35	01	AUTO LIABILITY CLAIMS	0	0	0	0	0	
001-1054-544	35	02	GENERAL LIABILITY CLAIMS	331	0	0	415	0	
001-1054-544	36	07	INSURANCE ASSESSMENT	0	13,560	15,000	0	15,000	36-07: State Department of Insurance assessment for operating a self-insured workers' compensation program. Assessment is based upon the previous year's reported losses multiplied by a percentage as determined by the Insurance Department.
001-1054-544	36	08	WC DIVISION ASSESSMENT	12,423	19,526	15,000	0	20,000	36-08: State Division of Workers' Compensation Assessment that supports the operation and administration of the Division. Assessment is based upon the previous year's reported losses, multiplied by a percentage as determined by the State Division of Work. Due to increasing reported workers' compensation payments, assessment is anticipated to exceed budget as it did in 2007.
TOTAL CONTRACTUAL SERVICES				354,103	342,155	393,375	48,686	377,915	
001-1054-544	40	01	OFFICE SUPPLIES	1,496	1,323	1,800	179	1,800	40-04: Randomware CDL testing software, Server License, Network Management, Misc Software.
001-1054-544	40	04	SOFTWARE	578	465	2,900	134	2,900	
001-1054-544	41	01	GASOLINE-UNLEADED	202	48	0	0	0	42-03: Annual cost for Risk Management office phones, copier lease.
001-1054-544	42	03	EQUIPMENT <\$5000	4,553	4,699	4,400	411	4,700	
001-1054-544	42	04	SAFETY SUPPLIES	60	0	1,000	0	1,000	

**Administrative Services / Risk Management
2009 Budget Request
001-1054-544**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1054-544	42	06	COMPUTER EQUIP < \$5000	2,975	0	4,000	0	8,800	42-06: Replace Risk Manager, Risk Management Specialist, and Administrative Support PCs as part of four year cycle; includes 4K (50% of total) to replace 4 year old PC Recruiter server/per IS recommendation
001-1054-544	42	09	OTHER SUPPLIES	1,413	0	800	0	800	
001-1054-544	43	00	BOOKS	156	-29	600	0	600	
TOTAL COMMODITIES				11,433	6,506	15,500	724	20,600	
001-1054-544	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0		
001-1054-544	60	07	VEHICLE REPLACEMENT	0	0	0	0		
001-1054-544	60	08	EQUIPMENT	0	0	0	0		
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
001-1054-544	90	08	WORKMENS COMP RESERVE	0	0	0	0		
001-1054-544	90	10	TRANSFER TO LIAB. RESERVE	0	0	0	0		
001-1054-544	90	12	TRANS./HEALTH INS. FUND	0	0	0	0		
001-1054-544	90	18	TRANSFER TO WORK COMP RES	0	0	0	0		
TOTAL TRANSFERS				0	0	0	0	0	
TOTAL BUDGET				519,623	496,999	571,856	68,498	566,964	

Memorandum

City of Lawrence

Planning & Development Services

TO: David L. Corliss, City Manager

FROM: Scott McCullough, Director

CC: Budget Team

Date: April 14, 2008; Revised May 9, 2008

RE: 2009 Budget – transmittal letter

Introduction

2009 will see continued focus on implementing the Matrix Report and merging the Development Services and Planning divisions. Our objective is to provide the community and our customers the highest level of customer service by an ongoing commitment to evaluating our systems and programs. Several efficiencies to improve customer service have been implemented or are near completion, including:

- Implementing Web based PC packets.
- Implementing process updates related to planning applications to strengthen the communication and coordination between the applicant and reviewing agencies.
- Merging the former department websites into one new website.
- Cross training administrative staff.
- Adopting the ICC family of building codes.
- Unifying the new department under one brand.

While the department will continue to seek efficiencies, major components of the Matrix study have been delayed due to reduced resources or shifting priorities. These include:

- Adding key positions to increase customer service.
- Relocating the merged department to one location to implement the One Stop Shop concept. This is a key issue for planning future budgets and programs.
- Implementing a true One Stop Shop for development service related applications.
- Purchasing development software that would allow multiple departments to track different types of projects.

We recognize that there is a desire to more fully implement the Matrix recommendations, but that the current economic situation may delay achieving full success of the Matrix

study. Given this, we will instead strive to maintain programs that we currently administer with the resources provided.

Staffing

The Planning and Development Services' adopted organizational chart, based on the Matrix study and represented during the Planning Director hiring process in 2007, is attached as [Exhibit A](#). That chart includes forty (40) full time and two (2) part-time, intern positions. The chart notes the positions that, at the end of the 2008 budget cycle, were not funded and those that are currently unfilled through attrition. Only thirty-six (36) FTEs were adopted with the 2008 budget and one additional part-time, grant-funded intern is assigned to Historic Resources. Through attrition (unfilled positions) and grant-funded losses we will soon be at thirty-one (31) FTEs and zero (0) part-time positions. This staffing level is 74% of what the adopted organizational chart represented to adequately implement Matrix-based improvements and what the department believes is needed to provide adequate customer service.

The current staffing level, which already accounts for the temporary reduction in single-family permits, is sufficient to only maintain current programs. Expanding programs such as rental registration, contractor licensing, adding historic districts, etc. is not feasible. This staffing level makes it difficult to show progress and success in implementing Matrix concepts other than those already successfully implemented.

The Planning and Development Services Department is quite varied in its functions and includes the following divisions:

- Administration (Director, Assistant Directors, Admin support),
- Current Planning (Land use applications and code revisions),
- Specialty Planning (Long range planning, historic resources and GIS support),
- Transportation Planning (MPO staffing),
- Building Safety (building inspections),
- Code Enforcement (rental registration and code compliance),
- Plan Review and Contractor Licensing (building permit review and licensing);
and
- Community Development (CDBG and HOME administration)

Community Development Division expenditures are not included in the annual budget since all funds to operate the division are received from the U.S. Department of Housing and Urban Development (HUD). The Community Development Division administers the Community Development Block Grant (CDBG) and the HOME Investment Partnerships Program Grant (HOME).

The 2009 proposed budget does include \$11,200 to pay for 1,120 hours of a planning intern at \$10 per hour. Such a position would take on many of the mundane duties of the process to allow the planners the ability to concentrate more on reviewing projects. This would be a general intern position and not dedicated to solely one division in the department.

Items of interest in the 2009 budget request:

- The budget has been held to 2008 reduced levels as mandated.
- Program improvements for the 2009 budget are difficult to forecast given the unknown factors of relocating under one roof, the amount of further attrition the department will be able to absorb, and the additional programs the Commission may mandate for the department. These factors will affect the success of the department.
- A great deal of effort has been taken to analyze the staffing needs of the PDS department to adequately serve its customers and in relation to the desire to meet the goals of the Matrix Report. These efforts include the Matrix Report itself and a resources versus needs study conducted by the City Manager's Office. The underlying theme of the studies is that resources may not be meeting demand in terms of *adequately* processing development applications.
- The department has reviewed training needs in more detail and is in the process of creating a guide by which to create future budgets and permit training throughout the different divisions.

Program Improvements (in no ranking order)

- **Staffing, if no relocation occurs:** Permit the filling of those unfilled positions shown on the attached organizational chart ([Exhibit A](#)). This assumes no expansion or addition of programs in 2009, but is provided as the minimal staffing needed to adequately address current workload and implement greater efficiencies outlined in the Matrix Report. (Cost – no additional cost to approved budget)
- **Staffing, if relocation occurs:** [Exhibit B](#) contains an organizational chart that reduces the two Assistant Director positions to one, but adds a middle management layer, a Planning Manager, to the Planning division to support that process-intense division. This chart moves a currently budgeted for, but unfilled, Current Planner to the Historic Resources division to place greatly needed resources in that division. (Cost – slight reduction given replacement of higher salaried position with lower salaried position)
- **Expand Rental Registration Program:** Various neighborhood groups have requested that the City consider expanding its rental registration program to include all rental units, including multi-family units. Expanding the program would provide the same benefits and protections that the program currently provides within the current program to all rental units. The department believes this could be undertaken with the addition of one inspector and one administrative support position in addition to the currently budgeted, but partly unfilled, staffing level in the Code Enforcement division. Additionally, computer hardware and software would need to be purchased to make the program as efficient as possible. (Cost – filling budgeted positions will not add cost. Adding an additional inspector and administrative support position will add \$100,000 – 120,000)

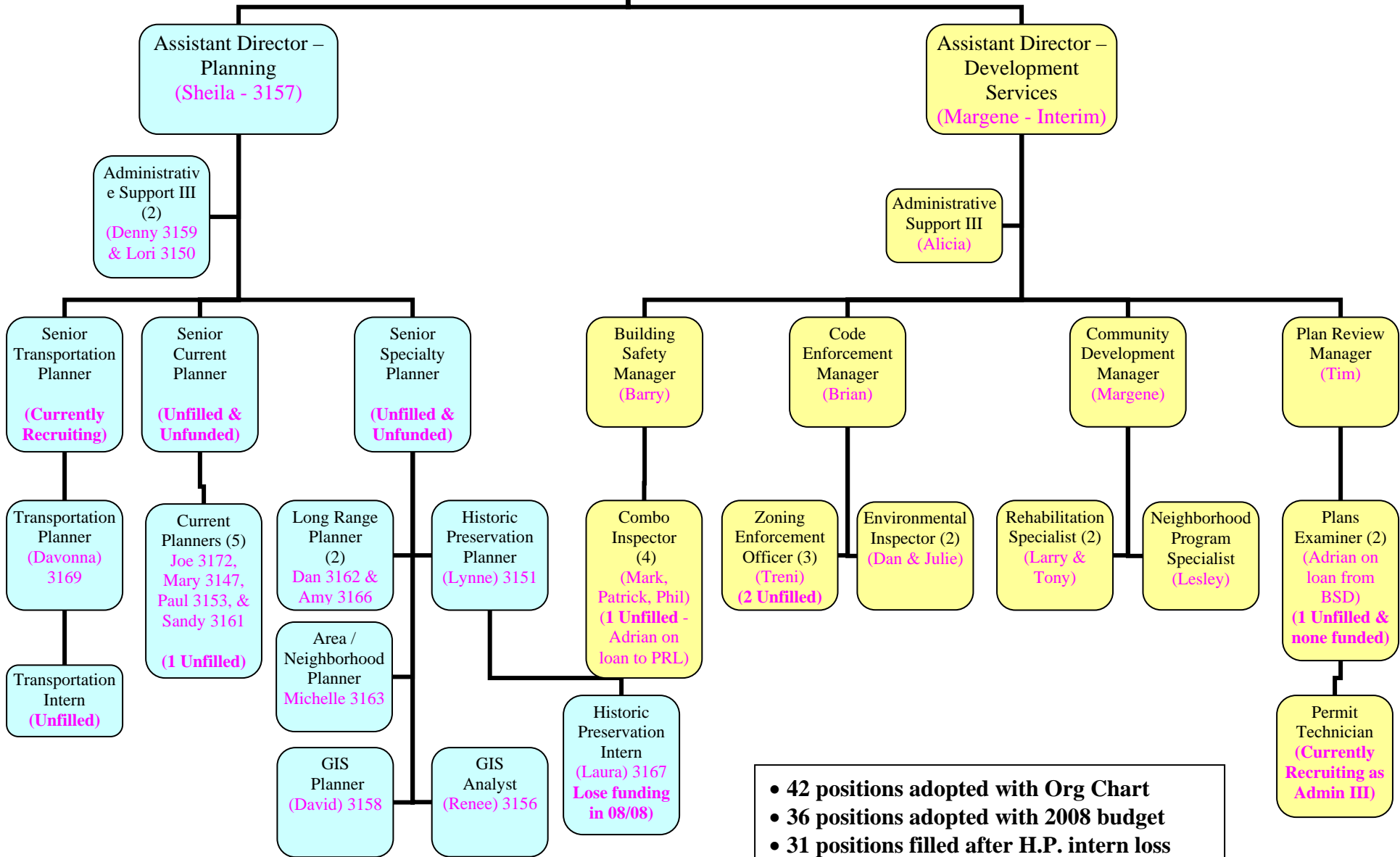
- **Add a Plans Examiner position:** The organizational chart (Exhibit A) shows two Plans Examiner positions and the Director understands that one was scheduled to be hired in 2008 with the possibility of hiring another as work demands. The division is currently using one of the Building Inspectors to cover this function. The Director understands that the one Plans Examiner position proposed to be budgeted for 2008 was removed near the end of the budget process and so there is no budgeted position for the Plans Examiner. This should be reinstated as it is a key position for the building plan review. (Cost - \$85,000 – 90,000)
- **Expand Contractor Licensing Program:** A recent request by roofing contractors prompted a review of the licensing program. It was concluded that if a permit technician position were added, then the division could absorb the additional duties associated with adding this, and perhaps other, contractor trade groups. Adding this position would also greatly increase the productivity of the Plan Review / Contractor Licensing functions, thereby increasing customer satisfaction. (Cost - \$45,000 to add Permit Tech position)
- **Automate code and building inspection services with onboard computers:** This would increase efficiency in the field and reduce the inspectors' time in the office. (Cost - \$5,000 for hardware and software)
- **Purchase Video-Streaming Software:** Share and/or support the City Clerk's request to purchase web-based software to video-stream all of the boards and Planning Commission meetings on the City's website. The software would increase the efficiency of the PDS office by reducing staff time to prepare detailed meeting minutes, an often very time consuming task. The audio/video of the meeting, combined with the linked meeting minutes, would provide a detailed record of the meeting as a replacement to staff's detailed, written description of what was said at the meeting. This process would not only save time to focus on other matters but would also provide greater public access to an integrated and searchable public record. (Cost – please see Clerk's improvement)

The Department values the quality of life that citizens of Lawrence enjoy and each staff member takes pride in facilitating quality development and enforcing the above mentioned codes and ordinances to preserve the integrity of the neighborhoods in which we live in.

Thank you for consideration of these requests.

Planning and Development
Services Director
(Scott) 3154

Exhibit A
Adopted chart showing budgeted and
unfilled positions.



- 42 positions adopted with Org Chart
- 36 positions adopted with 2008 budget
- 31 positions filled after H.P. intern loss
- 25% reduction from adopted Org Chart

Planning and Development
Services Director
(Scott) 3154

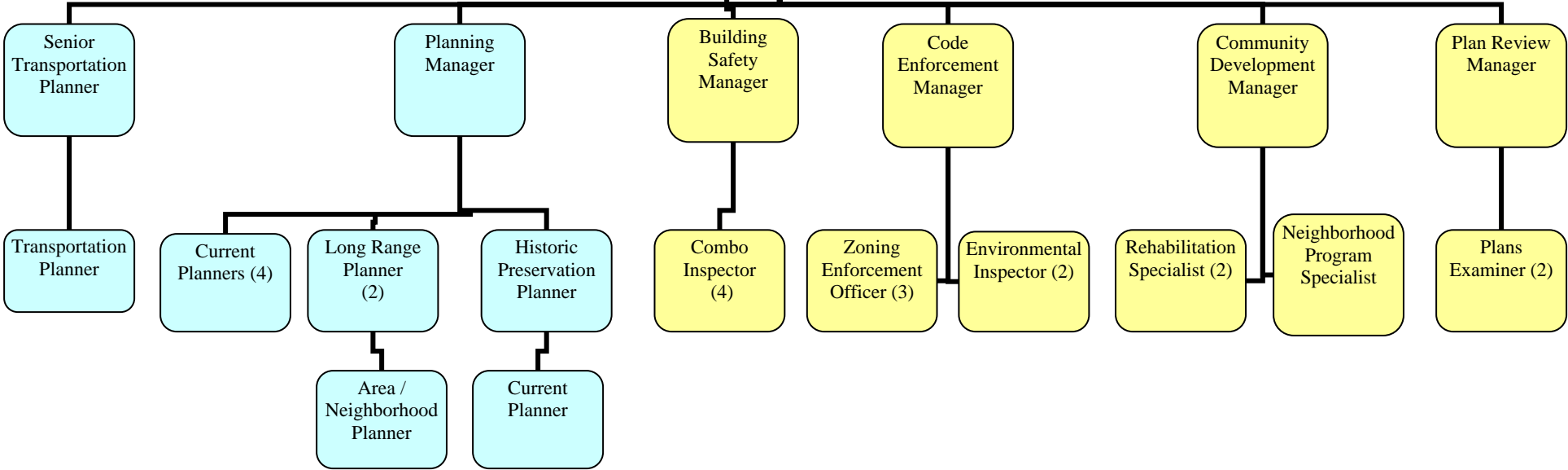
Assistant Director –
Planning

GIS
Planner

GIS
Analyst

Administrative
Support III (4)

Exhibit B
Proposed Chart if Relocated to One
Building



- 38 FTEs – reduced from previous 42 position chart
- Delete second Asst. Dir. Position
- Add Planning Manager

**Planning Development / Code Enforcement
2009 Budget Request
001-1032-532**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1032-532	10	01	REGULAR SALARIES	0	0	343,367	33,067	333,115	
001-1032-532	10	02	OVERTIME SALARIES	0	0	0	10	0	
001-1032-532	10	03	LONGEVITY PAY	0	0	2,799	0	2,880	
001-1032-532	10	04	HOLIDAY PAY	0	0	12,159	1,815	11,944	
001-1032-532	10	05	KELLY DAYS	0	0	0	0	0	
001-1032-532	10	06	PARTTIME SALARIES	0	0	0	0	0	
001-1032-532	12	01	FICA	0	0	27,106	2,585	26,897	
001-1032-532	12	02	UNEMPLOYMENT	0	0	709	35	636	
001-1032-532	12	03	KPERS	0	0	20,905	2,079	22,959	
001-1032-532	12	05	HEALTH INSURANCE	0	0	0	0	0	
001-1032-532	12	06	LIFE INSURANCE	0	0	241	23	166	
001-1032-532	13	01	TTD/TPD BENEFITS	0	0	0	0	0	
			TOTAL PERSONAL SERVICES	0	0	407,286	39,614	398,597	
001-1032-532	21	01	VEHICLE ALLOWANCE	0	0	650	173	0	
001-1032-532	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	0	
001-1032-532	21	03	OTHER TRANSPORTATION	0	0	0	0	0	
001-1032-532	21	04	MEALS & LODGING	0	0	1,000	0	800	Staff training costs
001-1032-532	22	01	CONFERENCES & SEMINARS	0	0	2,000	0	2,000	Staff training
001-1032-532	22	02	DUES & SUBSCRIPTIONS	0	0	1,000	0	1,000	Certification renewals and professional association dues
001-1032-532	22	09	OTHER EDUCATIONAL EXPENSE	0	0	700	0	0	
001-1032-532	24	01	PRINTING	0	0	1,500	0	1,500	
001-1032-532	25	31	EQUIPMENT REPAIRS	0	0	500	0	500	Equipment repairs
001-1032-532	25	32	MOTOR VEHICLE REPAIRS	0	0	4,000	33	4,000	Vehicle repairs
001-1032-532	25	34	RADIO MAINTENANCE	0	0	0	0	0	
001-1032-532	26	01	OFFICE EQUIPMENT	0	0	500	0	500	Copier/office equipment maintenance
001-1032-532	26	04	JANITORIAL SERVICE	0	0	2,200	358	2,200	Janitorial services
001-1032-532	26	09	OTHER SERVICE CONTRACTS	0	0	0	3	0	
001-1032-532	27	02	ENGINEERING	0	0	0	0	0	
001-1032-532	27	09	OTHER PROFESSIONAL SERV.	0	0	750	0	750	
001-1032-532	32	01	ELECTRIC	0	0	2,000	129	2,000	
001-1032-532	32	03	TELEPHONE	0	0	2,700	190	2,700	
001-1032-532	32	06	WATER	0	0	200	0	200	
001-1032-532	33	06	DATA PROCESSING	0	0	1,100	1,539	3,000	H.T.E Renewals, Network Management
001-1032-532	33	07	FREIGHT	0	0	50	0	50	

**Planning Development / Code Enforcement
2009 Budget Request
001-1032-532**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1032-532	33	09	OTHER CONTRACTUAL SERVICE	0	0	0	0	0	
001-1032-532	33	14	PHOTOGRAPHY	0	0	0	0	0	
001-1032-532	33	31	TEMPORARY HELP	0	0	0	0	0	
001-1032-532	33	44	WEED ABATEMENT	0	0	25,000	0	25,700	
001-1032-532	33	51	MINIMUM STRUCTURE	0	0	5,000	0	5,000	
001-1032-532	34	02	POSTAGE	0	0	0	0		
			TOTAL CONTRACTUAL SERVICES	0	0	50,850	2,425	51,900	
001-1032-532	40	01	OFFICE SUPPLIES	0	0	2,500	224	2,500	
001-1032-532	40	04	SOFTWARE	0	0	5,500	233	3,000	Per IS quote
001-1032-532	40	24	WEARING APPAREL	0	0	750	0	750	
001-1032-532	41	01	GASOLINE-UNLEADED	0	0	7,200	266	9,100	40% increase per Steve Stewart
001-1032-532	41	03	OIL & LUBRICANTS	0	0	0	0	0	
001-1032-532	42	03	EQUIPMENT <\$5000	0	0	1,000	0	1,000	
001-1032-532	42	06	COMPUTER EQUIP < \$5000	0	0	5,500	0	3,000	1-2 PCs
001-1032-532	42	09	OTHER SUPPLIES	0	0	1,000	0	1,000	
001-1032-532	43	00	BOOKS	0	0	500	0	500	
001-1032-532	44	00	VEHICLE LICENSES	0	0	0	0		
			TOTAL COMMODITIES	0	0	23,950	723	20,850	
001-1032-532	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	
001-1032-532	60	07	VEHICLE REPLACEMENT	0	0	0	0	0	
001-1032-532	60	08	EQUIPMENT	0	0	0	0	0	
			TOTAL CAPITAL OUTLAY	0	0	0	0	0	
			TOTAL BUDGET	0	0	482,086	42,762	471,347	

**Planning Development / Building Inspection
2009 Budget Request
001-1034-534**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1034-534	10	01	REGULAR SALARIES	0	0	485,532	57,957	485,401	
001-1034-534	10	02	OVERTIME SALARIES	0	0	2,000	167	2,000	Estimate 100 hours OT for staffing Boards and after hours functions
001-1034-534	10	03	LONGEVITY PAY	0	0	4,050	0	4,512	
001-1034-534	10	04	HOLIDAY PAY	0	0	17,224	3,143	17,405	
001-1034-534	10	05	KELLY DAYS	0	0	0	0	0	
001-1034-534	10	06	PARTTIME SALARIES	0	0	0	0	0	
001-1034-534	12	01	FICA	0	0	38,465	4,566	38,810	
001-1034-534	12	02	UNEMPLOYMENT	0	0	1,006	62	918	
001-1034-534	12	03	KPERS	0	0	29,666	3,651	33,128	
001-1034-534	12	05	HEALTH INSURANCE	0	0	0	0		
001-1034-534	12	06	LIFE INSURANCE	0	0	328	41	288	
001-1034-534	13	01	TTD/TPD BENEFITS	0	0	0	0	0	
			TOTAL PERSONAL SERVICES	0	0	578,271	69,587	582,462	
001-1034-534	21	01	VEHICLE ALLOWANCE	0	0	650	177	0	
001-1034-534	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	0	
001-1034-534	21	03	OTHER TRANSPORTATION	0	0	0	0	0	
001-1034-534	21	04	MEALS & LODGING	0	0	1,000	300	1,000	Staff training costs
001-1034-534	22	01	CONFERENCES & SEMINARS	0	0	2,000	0	2,000	Staff training
001-1034-534	22	02	DUES & SUBSCRIPTIONS	0	0	1,000	0	1,000	Certification renewals and professional association dues
001-1034-534	22	09	OTHER EDUCATIONAL EXPENSE	0	0	700	0	700	Certification exam fees
001-1034-534	24	01	PRINTING	0	0	1,500	0	1,500	Correction notices, license materials
001-1034-534	25	31	EQUIPMENT REPAIRS	0	0	500	0	500	Equipment repairs
001-1034-534	25	32	MOTOR VEHICLE REPAIRS	0	0	5,000	-56	5,000	Vehicle repairs
001-1034-534	25	34	RADIO MAINTENANCE	0	0	0	0	0	
001-1034-534	26	01	OFFICE EQUIPMENT	0	0	500	0	500	Copier/office equipment maintenance
001-1034-534	26	04	JANITORIAL SERVICE	0	0	2,200	358	2,200	Janitorial services
001-1034-534	26	09	OTHER SERVICE CONTRACTS	0	0	1,000	12	1,000	
001-1034-534	27	02	ENGINEERING	0	0	0	0	0	
001-1034-534	27	09	OTHER PROFESSIONAL SERV.	0	0	750	0	750	Inspection reports, medical services
001-1034-534	32	01	ELECTRIC	0	0	2,000	129	2,000	Utility expense
001-1034-534	32	03	TELEPHONE	0	0	2,700	190	2,700	Cell phones/office phones

**Planning Development / Building Inspection
2009 Budget Request
001-1034-534**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1034-534	32	06	WATER	0	0	150	0	150	Water filtration
001-1034-534	33	06	DATA PROCESSING	0	0	12,200	16,720	15,000	Software maintenance per IS
001-1034-534	33	07	FREIGHT	0	0	60	0	50	Shipping expenses
001-1034-534	33	09	OTHER CONTRACTUAL SERVICE	0	0	100,950	1,000	88,750	Contractor education
001-1034-534	33	14	PHOTOGRAPHY	0	0	0	0	0	
001-1034-534	33	31	TEMPORARY HELP	0	0	0	0	0	
001-1034-534	33	44	WEED ABATEMENT	0	0	0	0	0	
001-1034-534	33	51	MINIMUM STRUCTURE	0	0	0	0	0	
001-1034-534	34	02	POSTAGE	0	0	0	0	0	
TOTAL CONTRACTUAL SERVICES				0	0	134,860	18,830	124,800	
001-1034-534	40	01	OFFICE SUPPLIES	0	0	2,500	286	2,500	Office supplies
001-1034-534	40	04	SOFTWARE	0	0	2,700	465	2,500	New software for PC's
001-1034-534	40	24	WEARING APPAREL	0	0	1,000	0	1,000	Personal protective equipment
001-1034-534	41	01	GASOLINE-UNLEADED	0	0	7,200	978	9,100	40% increase above 2007 actual expenditures, per recommendation of fleet manager
001-1034-534	41	03	OIL & LUBRICANTS	0	0	0	0	0	
001-1034-534	42	03	EQUIPMENT <\$5000	0	0	1,500	350	1,200	Inspection equipment, office equipment
001-1034-534	42	06	COMPUTER EQUIP < \$5000	0	0	7,100	0	6,500	4-5 New PCs
001-1034-534	42	09	OTHER SUPPLIES	0	0	1,410	535	1,410	
001-1034-534	43	00	BOOKS	0	0	4,500	853	4,527	Review/adopt 2009 I-Codes
001-1034-534	44	00	VEHICLE LICENSES	0	0	0	0	0	
TOTAL COMMODITIES				0	0	27,910	3,467	28,737	
001-1034-534	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	
001-1034-534	60	07	VEHICLE REPLACEMENT	0	0	0	0	0	
001-1034-534	60	08	EQUIPMENT	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
TOTAL BUDGET				0	0	741,041	91,884	735,999	Includes 6% reduction from 2008 budgeted expenditures for contractual services and commodities

Memorandum

City of Lawrence

Legal Services Department

TO: David L. Corliss, City Manager
Cynthia Boecker, Assistant City Manager
Casey Toomay, Budget Manager

FROM: Toni Ramirez Wheeler, Director of Legal Services

CC: Diane Stoddard, Assistant City Manager
Jonathan Douglas, Assistant to the City Manager

Date: April 29, 2008

RE: 2009 Budget Request

Please find the 1009 Budget Request for the Legal Services Department, including the Human Relations Division, Municipal Court, the Prosecutors Office, and the In-house Legal Division.

Account 001-1080-522 Legal. The request includes \$2,500 for vehicle allowance for the Department Director. This expense was previously authorized but not budgeted. The budget submittal increases the amount budgeted for Dues and Subscriptions to cover costs for our electronic legal research service. However, we have reduced the requested budget levels for software and books to offset the increase in the electronic research. The budget submittal requests \$75,000.00 for legal expenses, the same amount appropriated in the 2007 and 2008 budgets. A review of previous years' actual legal expenses indicates that item should be increased.

Account 001-1090-521 Municipal Court. The request maintains the 2008 budget levels after the six percent reductions with the exception of the office lease. The amount requested includes an increase for the Municipal Court and Prosecutors' office lease. The City renewed the lease with Berkeley Plaza, Inc. for an additional four-year term. The base rent increased three percent (3%). The budget request includes the three percent base rent increase and the projected year-end payment for actual costs associated with building insurance, commons area and grounds maintenance.

The Department looks forward to providing the City with excellent legal services in 2009.

**Legal Services Dept / Legal
2009 Budget Request
001-1080-522**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1080-522	10	01	REGULAR SALARIES	503,983	464,059	478,951	63,160	487,146	
001-1080-522	10	02	OVERTIME SALARIES	4,592	658	500	4	500	
001-1080-522	10	03	LONGEVITY PAY	2,544	2,832	3,120	0	3,408	
001-1080-522	10	04	HOLIDAY PAY	16,291	14,023	17,183	3,362	17,467	
001-1080-522	10	06	PARTTIME	23,307	4,120	5,000	0	500	
001-1080-522	10	07	PARTTIME - REGULAR	0	0	20,000	0	20,000	
001-1080-522	12	01	FICA	40,177	35,359	39,723	4,903	40,394	
001-1080-522	12	02	UNEMPLOYMENT	569	1,128	1,038	67	956	
001-1080-522	12	03	KPERS	25,072	25,128	30,636	3,964	34,480	
001-1080-522	12	05	HEALTH INSURANCE	0	0	0	0		
001-1080-522	12	06	LIFE INSURANCE	364	336	347	45	347	
TOTAL PERSONAL SERVICES				616,899	547,643	596,498	75,505	605,198	
001-1080-522	21	01	VEHICLE ALLOWANCE	3,404	962	0	327	2,500	Approved 07, but not budgeted
001-1080-522	21	02	MILEAGE REIMBURSEMENT	273	282	1,000	0	1,000	
001-1080-522	21	03	OTHER TRANSPORTATION	502	759	600	0	600	
001-1080-522	21	04	MEALS & LODGING	697	0	1,000	0	1,000	
001-1080-522	22	01	CONFERENCES & SEMINARS	2,099	2,072	2,500	0	2,500	
001-1080-522	22	02	DUES & SUBSCRIPTIONS	5,268	7,898	6,000	1,978	8,000	Westlaw & other increases
001-1080-522	23	01	RECEPTIONS & MEALS	15	71	100	0	100	
001-1080-522	24	01	PRINTING	43	0	0	0	0	
001-1080-522	24	02	ADVERTISING	0	0	0	0	0	
001-1080-522	24	04	REPRODUCTIONS	40	0	0	0	0	
001-1080-522	26	01	OFFICE EQUIP	0	0	0	0	0	
001-1080-522	26	05	SERV. CONTRACTS-COMPUTERS	0	0	0	0	0	
001-1080-522	27	03	LEGAL	261,267	152,666	75,000	24,889	75,000	
001-1080-522	27	09	OTHER PROFESSIONAL SERV.	1,485	245	3,000	0	2,500	
001-1080-522	34	01	TELEPHONE	329	798	0	66	550	Director's blackberry
001-1080-522	34	02	POSTAGE	3	0	0	0	0	
TOTAL CONTRACTUAL SERVICES				275,425	165,753	89,200	27,260	93,750	
001-1080-522	40	01	OFFICE SUPPLIES	1,818	1,300	2,400	186	2,400	
001-1080-522	40	04	SOFTWARE	9,580	1,478	8,000	465	7,000	Reduced \$1000
001-1080-522	42	03	EQUIPMENT <\$5000	2,859	522	1,900	0	1,900	
001-1080-522	42	06	COMPUTER EQUIP < \$5000	14,789	1,107	5,000	0	4,450	Reduced \$550
001-1080-522	42	09	OTHER SUPPLIES	0	0	0	0	0	
001-1080-522	43	00	BOOKS	5,984	1,214	5,000	1,298	4,000	Reduced \$1000
TOTAL COMMODITIES				35,030	5,621	22,300	1,949	19,750	
001-1080-522	60	01	COMPUTER EQUIPMENT	0	0	0	0	0	
001-1080-522	60	08	EQUIPMENT	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
TOTAL BUDGET				927,354	719,017	707,998	104,714	718,698	

Legal Services / Civil Rights Enforcement
2009 Budget Request
001-1085-525

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1085-525	10	01	REGULAR SALARIES	0	0	203,441	16,232	181,954	
001-1085-525	10	02	OVERTIME SALARIES	0	0	500	0	0	
001-1085-525	10	03	LONGEVITY PAY	0	0	2,448	0	2,568	
001-1085-525	10	04	HOLIDAY PAY	0	0	7,292	901	6,524	
001-1085-525	10	06	PARTTIME SALARIES	0	0	0	0	0	
001-1085-525	12	01	FICA	0	0	16,308	1,266	14,615	
001-1085-525	12	02	UNEMPLOYMENT	0	0	426	17	346	
001-1085-525	12	03	KPERS	0	0	12,578	1,016	12,475	
001-1085-525	12	05	HEALTH INSURANCE	0	0	0	0		
001-1085-525	12	06	LIFE INSURANCE	0	0	148	10	76	
TOTAL PERSONAL SERVICES				0	0	243,141	19,442	218,559	
001-1085-525	21	01	VEHICLE ALLOWANCE	0	0	0	0	0	
001-1085-525	21	02	MILEAGE REIMBURSEMENT	0	0	1,000	0	1,000	
001-1085-525	21	03	OTHER TRANSPORTATION	0	0	1,400	0	900	
001-1085-525	21	04	MEALS & LODGING	0	0	1,200	0	700	
001-1085-525	22	01	CONFERENCES & SEMINARS	0	0	2,400	0	2,150	
001-1085-525	22	02	DUES & SUBSCRIPTIONS	0	0	3,300	625	3,050	
001-1085-525	24	01	PRINTING	0	0	750	0	750	
001-1085-525	24	02	LEGAL ADVERTISING	0	0	500	0	500	
001-1085-525	24	03	OTHER ADVERTISING	0	0	1,700	0	1,700	
001-1085-525	25	32	MOTOR VEHICLE REPAIRS	0	0	0	0	0	
001-1085-525	25	33	OFFICE EQUIPMENT REPAIRS	0	0	700	0	700	
001-1085-525	26	01	OFFICE EQUIP	0	0	650	0	650	
001-1085-525	26	04	JANITORIAL SERVICE CONTR.	0	0	2,700	288	2,700	
001-1085-525	26	05	SERV. CONTRACTS-COMPUTERS	0	0	0	0	0	
001-1085-525	26	09	OTHER SERVICE CONTRACTS	0	0	2,500	60	2,500	
001-1085-525	27	03	LEGAL	0	0	0	0	0	
001-1085-525	27	09	OTHER PROFESSIONAL SERV.	0	0	800	0	800	
001-1085-525	32	01	ELECTRIC	0	0	3,060	184	3,560	
001-1085-525	32	02	GAS	0	0	3,060	20	2,560	
001-1085-525	33	07	FREIGHT	0	0	0	0	0	
001-1085-525	33	09	OTHER CONTRACTUAL SERVICE	0	0	3,000	0	3,000	
001-1085-525	33	31	TEMPORARY HELP	0	0	200	0	200	
001-1085-525	34	01	TELEPHONE	0	0	0	0	0	
001-1085-525	34	02	POSTAGE	0	0	250	16	250	
TOTAL CONTRACTUAL SERVICES				0	0	29,170	1,193	27,670	

Legal Services / Civil Rights Enforcement
2009 Budget Request
001-1085-525

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1085-525	40	01	OFFICE SUPPLIES	0	0	3,750	71	3,750	
001-1085-525	40	04	SOFTWARE	0	0	2,657	366	2,657	
001-1085-525	40	13	JANITORIAL SUPPLIES	0	0	0	0	0	
001-1085-525	40	55	PAPER PRODUCTS	0	0	750	0	750	
001-1085-525	41	01	GASOLINE-UNLEADED	0	0	0	0	0	
001-1085-525	42	03	EQUIPMENT <\$5000	0	0	2,000	199	2,000	
001-1085-525	42	06	COMPUTER EQUIP < \$5000	0	0	4,000	0	2,500	
001-1085-525	42	09	OTHER SUPPLIES	0	0	3,500	0	3,000	
001-1085-525	43	00	BOOKS	0	0	1,500	0	1,500	
001-1085-525	44	00	VEHICLE LICENSES	0	0	0	0	0	
TOTAL COMMODITIES				0	0	18,157	636	16,157	
001-1085-525	60	08	EQUIPMENT	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
TOTAL BUDGET				0	0	290,468	21,271	262,386	

**Legal Services Dept / Municipal Court
2009 Budget Request
001-1090-521**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1090-521	10	01	REGULAR SALARIES	345,194	359,324	374,914	46,704	371,132	Per Projection
001-1090-521	10	02	OVERTIME SALARIES	10,491	5,251	8,000	2,338	8,000	Scanning/file breakdown/quality control audits/Revenue Enhancements
001-1090-521	10	03	LONGEVITY PAY	2,592	3,168	2,736	0	3,072	Per Projection
001-1090-521	10	04	HOLIDAY PAY	13,542	12,736	13,393	2,884	14,371	Per Projection
001-1090-521	10	06	PARTTIME SALARIES	1,038	0	0	0	0	
001-1090-521	10	07	PARTTIME - REGULAR	21,869	19,128	21,509	2,513	29,643	Per Projection
001-1090-521	12	01	FICA	29,713	30,098	31,560	4,108	33,655	Per Projection
001-1090-521	12	02	UNEMPLOYMENT	406	921	825	55	796	Per Projection
001-1090-521	12	03	KPERS	17,506	20,141	23,071	3,067	27,310	Per Projection
001-1090-521	12	04	KP & F	0	0	0	0	0	
001-1090-521	12	05	HEALTH INSURANCE	0	0	0	0	0	
001-1090-521	12	06	LIFE INSURANCE	239	233	239	30	216	Per Projection
TOTAL PERSONAL SERVICES				442,590	451,000	476,247	61,699	488,195	
001-1090-521	21	02	MILEAGE REIMBURSEMENT	392	430	800	0	800	Trips to/from Douglas Co. Jail
001-1090-521	21	04	MEALS & LODGING	560	304	400	0	400	Municipal Court Clerk's Conference
001-1090-521	22	01	CONFERENCES & SEMINARS	1,803	187	2,000	0	2,000	FullCourt User's Conf/Computer Training
001-1090-521	22	02	DUES & SUBSCRIPTIONS	1,777	1,495	1,200	103	1,200	KACM/Judges Assoc/Bar Assoc. Dues
001-1090-521	24	01	PRINTING	4,008	8,030	7,000	976	7,000	Citations/dispo sheets/forms/envelopes
001-1090-521	24	04	REPRODUCTIONS	0	0	0	0	0	
001-1090-521	25	33	OFFICE EQUIPMENT REPAIRS	846	434	750	202	750	Cleaning/Repair of printers/fax machine
001-1090-521	25	36	BUILDING REPAIRS	0	0	0	0	0	
001-1090-521	26	01	OFFICE EQUIP	2,900	2,417	5,000	1,103	5,000	Copier Lease/Overage fees
001-1090-521	26	04	JANITORIAL SERVICE CONTR.	2,294	7,816	8,000	237	8,000	Smart Building Svcs/Cintas Rug Service
001-1090-521	26	05	SERVICE CONTRACT-COMPUTER	13,404	14,622	14,622	0	14,622	Annual Maintenance/Full Court
001-1090-521	27	03	LEGAL	2,506	1,149	2,000	587	2,000	Court Appointed Attorney Fees
001-1090-521	27	09	OTHER PROFESSIONAL SERV.	4,526	5,160	2,500	649	2,500	Alarm Service/Shred Service/Qtrly Luncheon
001-1090-521	29	03	FIDELITY BONDS	0	0	0	0	0	
001-1090-521	32	01	ELECTRIC	6,839	6,518	5,610	538	5,610	Electric Bills @ 1006 New Hampshire
001-1090-521	32	02	GAS	2,708	2,678	5,610	0	5,610	Gas Bills @ 1006 New Hampshire
001-1090-521	33	09	OTHER CONTRACTUAL SERVICE	0	0	0	0	0	
001-1090-521	33	18	OFFICE LEASE	105,144	114,210	112,268	15,045	118,650	Monthly Rent/Year-end Additional Rent
001-1090-521	33	21	MICROFILM & IMAGING	4,657	2,282	12,000	2,257	7,000	Upgrade/Maintenance Fees on Imaging Equip
001-1090-521	33	31	TEMPORARY HELP	0	0	0	0	0	
001-1090-521	34	01	TELEPHONE	6,671	4,943	6,000	205	6,000	Telephone usage @ 1006 New Hampshire/Phone Repairs
001-1090-521	34	02	POSTAGE	0	0	0	0	0	
TOTAL CONTRACTUAL SERVICES				161,035	172,675	185,760	21,902	187,142	

**Legal Services Dept / Municipal Court
2009 Budget Request
001-1090-521**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1090-521	40	01	OFFICE SUPPLIES	9,779	8,704	9,000	1,767	9,000	Copy paper/printer supplies/first aid/ etc.
001-1090-521	40	04	SOFTWARE	7,320	6,517	10,128	665	5,128	Software Maintenance/upgrade fees
001-1090-521	40	13	JANITORIAL	1,098	892	1,000	0	1,000	Cleaning & Restroom Supplies
001-1090-521	42	03	EQUIPMENT <\$5000	1,785	2,343	4,000	0	2,500	Furniture replacements/repairs/sm. office mach.
001-1090-521	42	06	COMPUTER EQUIP < \$5000	5,800	0	4,500	0	2,077	3-4 new computers to replace the oldest existing units
001-1090-521	42	09	OTHER SUPPLIES	0	0	0	0	0	
001-1090-521	43	00	BOOKS	689	295	500	0	500	Polk/Zip Code directories/court manual updates/revised statutes
TOTAL COMMODITIES				26,471	18,751	29,128	2,432	20,205	
001-1090-521	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	
001-1090-521	60	08	EQUIPMENT	0	12,800	0	0	0	
TOTAL CAPITAL OUTLAY				0	12,800	0	0	0	
TOTAL BUDGET				630,096	655,226	691,135	86,033	695,542	

**City Manager Dept / City Commission
2009 Budget Request
001-1010-511**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1010-511	10	01	REGULAR SALARIES	46,000	45,181	46,600	6,015	46,600	
001-1010-511	12	01	FICA	3,519	3,456	4,200	460	4,200	
001-1010-511	12	02	UNEMPLOYMENT	47	104	150	6	150	
001-1010-511	12	03	KPERS	1,287	1,071	2,000	140	3,000	
TOTAL PERSONAL SERVICES				50,853	49,812	52,950	6,621	53,950	
001-1010-511	21	02	MILEAGE REIMBURSEMENT	0	0	100	0	0	
001-1010-511	21	03	OTHER TRANSPORTATION	2,583	537	3,000	317	3,000	
001-1010-511	21	04	MEALS & LODGING	8,252	189	5,000	24	4,000	
001-1010-511	22	01	CONFERENCES & SEMINARS	2,432	1,387	6,000	50	5,000	
001-1010-511	22	02	DUES & SUBSCRIPTIONS	435	0	0	0	500	
001-1010-511	23	01	RECEPTIONS & MEALS	3,208	2,987	3,000	161	3,000	
001-1010-511	23	02	MEETINGS EXPENSE	4,374	40	500	0	800	
001-1010-511	24	03	OTHER ADVERTISING	194	0	0	0	0	
TOTAL CONTRACTUAL SERVICES				21,478	5,140	17,600	552	16,300	
001-1010-511	40	01	OFFICE SUPPLIES	1,321	1,057	1,000	125	1,100	
001-1010-511	42	03	EQUIPMENT <\$5000	0	0	0	0	0	
001-1010-511	42	09	OTHER OPERATING SUPPLIES	188	0	0	0	0	
001-1010-511	43	00	BOOKS	0	0	0	0	0	
TOTAL COMMODITIES				1,509	1,057	1,000	125	1,100	
001-1010-511	60	08	EQUIPMENT	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
TOTAL BUDGET				73,840	56,009	71,550	7,298	71,350	

**City Manager Dept / City Manager
2009 Budget Request
001-1020-512**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1020-512	10	01	REGULAR SALARIES	365,717	418,385	459,139	50,246	482,762	
001-1020-512	10	02	OVERTIME SALARIES	543	264	0	17	400	
001-1020-512	10	03	LONGEVITY PAY	3,384	1,692	2,208	0	1,632	
001-1020-512	10	04	HOLIDAY PAY	11,980	12,091	16,384	2,683	17,310	
001-1020-512	10	06	PARTTIME	0	0	0	0		
001-1020-512	12	01	FICA	22,257	29,454	34,286	4,008	36,490	
001-1020-512	12	02	UNEMPLOYMENT	402	1,021	956	54	908	
001-1020-512	12	03	KPERS	14,791	18,507	28,186	2,766	32,303	
001-1020-512	12	05	HEALTH INSURANCE	0	0	0	0	0	
001-1020-512	12	06	LIFE INSURANCE	1,215	1,242	262	32	284	
TOTAL PERSONAL SERVICES				420,289	482,656	541,421	59,806	572,089	
001-1020-512	21	01	VEHICLE ALLOWANCE	5,278	7,286	5,000	654	7,286	
001-1020-512	21	02	MILEAGE REIMBURSEMENT	264	383	0	4	0	
001-1020-512	21	03	OTHER TRANSPORTATION	3,272	388	0	0	0	
001-1020-512	21	04	MEALS & LODGING	4,798	1,018	1,000	0	1,000	
001-1020-512	22	01	CONFERENCES & SEMINARS	2,794	1,587	1,500	-125	1,300	
001-1020-512	22	02	DUES & SUBSCRIPTIONS	2,654	2,548	1,500	99	2,000	
001-1020-512	23	01	RECEPTIONS & MEALS	2,346	675	1,000	17	675	
001-1020-512	23	02	MEETINGS EXPENSE	968	60	0	0	60	
001-1020-512	24	01	PRINTING	1,168	788	500	88	500	
001-1020-512	25	32	MOTOR VEHICLE REPAIRS	40	20	0	0	0	
001-1020-512	26	01	OFFICE EQUIP	1,082	1,821	2,000	224	1,821	
001-1020-512	29	03	FIDELITY BONDS	63	0	0	0	0	
001-1020-512	29	05	SUPPLEMENTAL LIFE INSUR.	1,829	1,829	2,000	0	1,829	
001-1020-512	33	07	FREIGHT	23	0	0	0	0	
001-1020-512	33	09	OTHER CONTRACTUAL SERVICE	24,211	631	1,000	0	631	
001-1020-512	33	31	TEMPORARY HELP	0	0	0	0	0	
001-1020-512	34	01	TELEPHONE	3,712	3,834	2,000	308	3,834	
TOTAL CONTRACTUAL SERVICES				54,502	22,868	17,500	1,269	20,936	
001-1020-512	40	01	OFFICE SUPPLIES	8,240	5,583	5,000	577	5,000	
001-1020-512	40	04	SOFTWARE	2,765	0	0	0	0	
001-1020-512	41	01	GASOLINE-UNLEADED	0	0	0	0	0	
001-1020-512	42	03	EQUIPMENT <\$5,000	71	0	0	0	0	
001-1020-512	42	06	COMPUTER EQUIP < \$5000	0	0	5,391	0	0	
001-1020-512	42	09	OTHER SUPPLIES	1,213	0	0	0	0	
001-1020-512	43	00	BOOKS	302	527	100	0	350	
TOTAL COMMODITIES				12,591	6,110	10,491	577	5,350	
001-1020-512	60	08	EQUIPMENT	4,550	0	0	0		
TOTAL CAPITAL OUTLAY				4,550	0	0	0	0	
TOTAL BUDGET				491,932	511,634	569,412	61,652	598,375	

**City Manager Dept / Public Information
2009 Budget Request
001-1025-515**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1025-515	10	01	REGULAR SALARIES	91,911	103,118	119,838	12,959	122,417	need to adjust for two full time positions
001-1025-515	10	02	OVERTIME SALARIES	0	0	0	0	0	
001-1025-515	10	03	LONGEVITY PAY	0	0	0	0	0	
001-1025-515	10	04	HOLIDAY PAY	2,898	3,048	4,296	455	4,321	
001-1025-515	10	06	PARTTIME	3,012	12,470	0	0	0	
001-1025-515	12	01	FICA	6,949	8,545	9,496	953	9,505	
001-1025-515	12	02	UNEMPLOYMENT	101	273	248	13	225	
001-1025-515	12	03	KPERS	2,914	4,898	7,324	795	8,114	
001-1025-515	12	06	LIFE INSURANCE	46	53	72	5	72	
TOTAL PERSONAL SERVICES				107,831	132,405	141,274	15,180	144,653	
001-1025-515	21	02	MILEAGE REIMBURSEMENT	98	0	100	0	100	
001-1025-515	21	03	OTHER TRANSPORTATION	469	64	400	0	400	
001-1025-515	21	04	MEALS & LODGING	705	30	500	0	500	
001-1025-515	22	01	CONFERENCES & SEMINARS	1,093	814	1,400	0	1,400	
001-1025-515	22	02	DUES & SUBSCRIPTIONS	104	447	750	110	750	
001-1025-515	23	01	RECEPTIONS & MEALS	130	-173	200	0	200	
001-1025-515	23	02	MEETINGS EXPENSE	15	0	250	20	250	
001-1025-515	24	01	PRINTING	7,813	9,156	4,000	0	4,000	
001-1025-515	24	03	OTHER ADVERTISING	3,443	3,045	1,550	0	1,000	
001-1025-515	26	01	OFFICE EQUIP	0	0	0	0	0	
001-1025-515	27	09	OTHER PROFESSIONAL SERV.	183	0	0	0	0	
001-1025-515	33	09	OTHER CONTRACTUAL SERVICE	0	0	0	0	0	
001-1025-515	33	31	TEMPORARY HELP	0	0	0	0	0	
001-1025-515	34	01	TELEPHONE	0	110	0	0	0	
001-1025-515	34	02	POSTAGE	0	0	0	0	0	
TOTAL CONTRACTUAL SERVICES				14,053	13,493	9,150	130	8,600	
001-1025-515	40	01	OFFICE SUPPLIES	939	425	250	5	250	
001-1025-515	40	04	SOFTWARE	7,062	152	500	166	174	
001-1025-515	42	03	EQUIPMENT <\$5000	2,050	839	4,491	0	4,491	
001-1025-515	42	09	OTHER SUPPLIES	0	0	0	0	0	
001-1025-515	43	00	BOOKS	120	-8	200	0	200	
TOTAL COMMODITIES				10,171	1,408	5,441	171	5,115	
001-1025-515	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	
001-1025-515	60	08	EQUIPMENT	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
TOTAL BUDGET				132,055	147,306	155,865	15,481	158,368	

**Memorandum
City of Lawrence
Fire Medical**

To: David Corliss, City Manager

From: Mark Bradford, Fire Chief

**CC: Cynthia Boecker, Assistant City Manager
Diane Stoddard, Assistant City Manager
Jonathan Douglass, Assistant to the City Manager
Casey Toomay, Budget Manager**

Date: April 11, 2008

Re: FY 2009 Operating and Capital Outlay Budget Request

Please find enclosed the FY 2009 Fire Medical Operating and Capital Improvement Budget request. We have identified the challenges that the City has in operating within the its revenue picture. The total operating budget requested for the department is \$15,892,823. With 138 FTE and 9 Extraboards, we strive to provide prevention, fire suppression, hazardous materials, water rescue, high angle rescue, confined space, and emergency medical services. Last year we exceeded 9,000 incident responses for service and more than 300 public appearances with an estimated 10,000 citizen contacts. Our missions are vital to the overall comfort, safety and quality of life for our community. The services that we provide fundamentally support the goals established by the City Commission.

The most critical issue still facing the department remains the need for an adequate replacement program of our fire apparatus fleet. During the spring of 2007, we began developing realistic replacement program that maintains the safety of our personnel and provides the necessary resources to ensure adequate coverage of the City. Currently, we are experiencing downtimes that limit our reserve apparatus availability to one, or in some situations, zero. The lack of adequate apparatus has the potential to raise the City's ISO rating and to cause a decrease in community and firefighter safety. This area of infrastructure needs our immediate attention. It is imperative that the city begin to budget annual funds for the replacement of fire apparatus.

As part of the self assessment process required for agency accreditation, we have determined that we do not meet federal and NFPA guidelines for Technician Level Technical Rescue services. We are again asking for a multi-year, phased-in approach to begin training and equipping our department to ensure that we are responding to Hazardous Materials, Water Rescue, Rope, Confined Space, Trench and Structural Collapse/Heavy Rescue operations in a safe and efficient manner. Currently, we cannot provide the Technician level of service that I believe is the standard and accepted level of response. The city cannot afford to participate in these areas of technical rescue in a substandard level. If the commission does not provide adequate funding for the training

of personnel and provide for equipment we must delete these services from our mission and inform the community that we do not perform these services.

We desperately need to provide our members with the technology to perform data entry in the field. As you are aware, Douglas County has agreed to provide the software and six electronic tablets for patient care reporting in the 2007 FY budget. The City deferred the purchase of six tablets to FY 2008, and then subsequently to 2009. Electronic tablet data collection will allow the department the ability to streamline our data analysis requirements.

Below you will find proposed Program Enhancements that will improve efficiency of department expenditures/missions; Program Reductions – programs that could be reduce or eliminated to reduce overall cost, keeping in mind these would affect overall public relations and potential community safety; and, Revenue Enhancements. The Revenue Enhancements are potential fees or programs that would provide additional revenue for the general fund.

FY 2009 Program Improvements

\$

- Staffing: (-\$75,569)
Increase one FTE per shift (3) to reduce OT costs associated with managing employee annual accrued leave. Cost of Overtime (\$186,938) – Cost of FTE Request (\$111,369) = \$ annual overtime personnel services savings.

- Staffing: \$158,394
Increase one FTE per shift (3) to provide four-firefighter-staffing on Ladder Truck. Current minimum staffing on the only city ladder truck is three firefighters. The national standard is four to ensure safe and efficient operation. It is the department's goal to cross-staff the Ladder Truck and the Technical Rescue Truck to provide the most efficient service level to the public.

- Training: \$120,000
Mandated training for technical rescue services (HazMat, Rope, Confined Space, Trench and Structural Collapse/Heavy Rescue). Without the Technician Level training the department will not be able to provide this level of service to the public. A significant reduction in service level will result and a critical time delay in waiting for mutual aid from Kansas City or Johnson County will result.

- Position Reclassification: \$8,213*
Upgrade Lt/Inspector to Captain to maintain consistency in job classification with operations division. The City's Job Classification Committee has recommended this re-classification two years ago. This will place this position in line with the Operations Division of the Department and provide for an Acting Fire Marshal in the Fire Marshal's absence (*until top out is reached)

Program Reductions

\$159,971

(note: implementation of these reductions will reduce public relations and result in declined community safety)

- Public CPR (duplicate service of Douglas County American Red Cross) \$30,000
 - School District Programs \$18,086
- Bike Helmet Program (eliminate or charge) \$30,000
- Public Education Offerings \$15,000
- Eliminate Business Occupancy Inspections (saves vehicle fuel & maintenance-related costs only) \$4,985
- Employee Educational Degree Programs (reduce or eliminate) \$20,000
- Smoke Alarm Campaign \$2,200
- Relocation of Prevention Division offices from Riverfront to Station No. 5 \$29,700
- Fitness Equipment (MOU) \$10,000

Revenue Enhancements

\$386,636

- Increase Special Events Fees; include administrative fee (\$137/hr plus \$25 administrative fee based on 95 special events lasting an average of 4 hours in 2007) \$16,435
- Increase CPR Program Fees
 - Charge School District for CPR Programs \$18,086
- Bike Helmet Program Fee \$10,000
- Membership Program (EMS Transport Membership Program – only charge what insurance will pay; \$75 per family; based on 1% of the County population) \$90,000
- Private hydrant inspection and flow fees (\$150/hydrant based on 57 hydrant inspections in 2007) \$8,550
- Burn permit fees \$3,390
 - Residential (299 in 2007 at \$10/each)
 - Commercial (4 in 2007 at \$100/each)
- Plan review of special protection (sprinklers, stand pipes, \$17,850

fire alarm systems, occupant load; based on \$175 average charge per for 102 calls in 2007).

- False Alarm Fees \$17,825
(those not required may disconnect alarms; based on 713 false alarms in 2007 with an average fee of \$25 per response). Proposed no charge for initial permit or renewal if no false alarms the previous year. \$25/per false alarm when renewing.

- KU and Haskell non-EMS related response fee to fund \$186,500
operations and Capital Vehicle Replacement Costs (\$500/response based on 325 calls to KU and 48 to Haskell in 2007)

- Confined space stand-bys (\$750/hr based on 24/year) \$18,000

- Increase Ambulance Fees to reflect regional market **\$622,939**
(100% County Only)

We look forward to the opportunity to discuss our requests as they relate to increasing our efficiency and meeting the current and new demands on the City's Fire Medical services.

**Fire and Medical Dept
2009 Budget Request
001-2200-562**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2200-562	10	01	REGULAR SALARIES	8,202,666	8,611,292	9,052,487	1,166,545	9,187,077	Per Personnel calculations; \$40,000 for Engineer/PM promotions
001-2200-562	10	02	OVERTIME SALARIES	268,017	385,264	300,000	72,127	300,000	
001-2200-562	10	03	LONGEVITY PAY	77,244	79,908	86,064	0	87,648	Per Personnel calculations
001-2200-562	10	04	HOLIDAY PAY	293,829	277,164	345,018	64,183	345,101	Per Personnel calculations
001-2200-562	10	06	PARTTIME SALARIES	0	0	0	0	0	
001-2200-562	10	07	PARTTIME - REGULAR	379,373	178,554	238,786	26,844	195,377	Per Personnel calculations
001-2200-562	12	01	FICA	125,723	132,493	136,081	17,813	136,170	Per Personnel calculations
001-2200-562	12	02	UNEMPLOYMENT	9,664	22,440	19,202	1,355	17,692	Per Personnel calculations
001-2200-562	12	03	KPERS	17,159	21,891	25,202	2,807	24,450	Per Personnel calculations
001-2200-562	12	04	KP & F	1,157,232	1,264,687	1,389,025	181,489	1,370,633	Per Personnel calculations
001-2200-562	12	05	HEALTH INSURANCE	0	0	0	0	0	
001-2200-562	12	06	LIFE INSURANCE	4,926	4,917	4,973	651	5,049	Per Personnel calculations
001-2200-562	13	01	TTD/TPD BENEFITS	0	219	0	0	0	
TOTAL PERSONAL SERVICES				10,535,833	10,978,829	11,596,838	1,533,814	11,669,197	
001-2200-562	21	02	MILEAGE REIMBURSEMENT	1,497	540	4,450	65	4,450	
001-2200-562	21	03	OTHER TRANSPORTATION	3,066	5,510	3,000	1,168	3,000	Professional Development
001-2200-562	21	04	MEALS & LODGING	11,684	8,062	8,000	407	8,000	Professional Development
001-2200-562	22	01	CONFERENCES & SEMINARS	12,667	10,645	10,000	2,698	10,000	Federal mandates for technician level HazMat, Confined Space, Water Rescue & High Angle/Rope; \$2,000 for employee recognitions, \$1,500 for Fire Code updates; \$3,000 for Executive Staff training; \$2,000 for Federal guidelines/NFPA/Safety; \$5,500 for KU STEP Program; \$3,000 for Professional Development. UNDER BUDGETED \$17,000 required to meet department goals.

**Fire and Medical Dept
2009 Budget Request
001-2200-562**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2200-562	22	02	DUES & SUBSCRIPTIONS	11,493	14,105	15,200	3,038	15,200	\$1,600 for IAFC; KS Chiefs \$500; NFPA \$1,500; \$4,200 MARCER contract & EMS Supply; \$3,200 KS EMS Certifications; \$1,000 accreditation; \$2,200 NFPA/Codes on \$1,500.
001-2200-562	22	03	EDUCATIONAL MATERIALS	12,694	5,453	12,250	182	12,250	Smoke Alarm Campaign
001-2200-562	22	09	OTHER EDUCATIONAL EXPENSE	21,011	14,380	20,000	7,419	21,120	\$10,000 Fire/EMS Records Management Training, \$10,000 to allow 25% (reduced from 77%) of members to attend 1 Community College course; \$1120 for KU Step.
001-2200-562	22	10	PARAMEDIC EDUCATION	15,859	22,990	23,166	2,515	23,166	Funds 4 students (reduced from 6 students)
001-2200-562	24	01	PRINTING	14,011	10,080	5,000	1,458	5,000	Letterhead, business cards, envelopes
001-2200-562	25	31	EQUIPMENT REPAIRS	13,977	3,800	20,000	2,218	20,000	Emergency Equipment Repairs and Installation.
001-2200-562	25	32	MOTOR VEHICLE REPAIRS	212,582	218,119	257,900	41,055	300,000	Maintenance and Repair of fleet; VM Charges; UNDER BUDGETED by \$67,000 in 2007; No major repairs have been reported (i.e. engines, pumps, transmissions); THESE FIGURES ARE FOR REGULAR MAINTENANCE ONLY!
001-2200-562	25	33	OFFICE EQUIPMENT REPAIRS	347	35	2,222	0	2,097	
001-2200-562	25	34	RADIO MAINTENANCE	25,984	14,777	22,650	2,141	22,650	Annual Radio Maintenance Contract and regular maintenance.

**Fire and Medical Dept
2009 Budget Request
001-2200-562**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2200-562	25	36	BUILDING REPAIRS	62,000	21,700	55,500	1,056	55,500	\$5,500 training tower repair; \$50,000 general building maintenance - 6 Locations.
001-2200-562	26	01	OFFICE EQUIP	13,310	10,740	15,000	1,832	14,250	Copier lease contract, 6 locations.
001-2200-562	26	04	JANITORIAL SERVICE CONTR.	6,517	9,131	8,000	1,690	17,400	\$3,264 floor mat contract; \$1,800 Training Center; \$2,160 Prevention @ River Front; \$10,176 Administration
001-2200-562	26	05	SERVICE CONTRACT-COMPUTER	14,308	10,606	26,628	6,020	33,123	Estimates from IT: \$5,000 IMB/AS-400, HTE; \$6,157 Microsoft renewals; \$3,245 Network Mgmt; \$1,926 Cisco SmartNet Contracts; \$4,970 Amazon EMS billing; \$320 backup software; \$200 backup tapes; \$1,500 Imaging/On-Base renewals; \$4,905 for Firehouse; \$400 for GIS/ERSI; \$4,000 Motorola MDC.
001-2200-562	26	09	OTHER SERVICE CONTRACTS	497	2,998	500	0	9,300	Landscape/Mowing - Admin/Sta 5, Training Center, Stonebarn Terr.
001-2200-562	27	09	OTHER PROFESSIONAL SERV.	10,948	4,956	13,450	83	13,450	\$2,000 Vehicle washing; \$3,000 KUFST & CISD debriefings; \$6,500 recruitment; \$2,200 recruitment advertising per Personnel Dept.
001-2200-562	29	06	MISCELLANEOUS INSURANCE	0	0	0	0	0	
001-2200-562	32	01	ELECTRICITY	57,218	45,652	67,200	2,617	77,280	**CAUTION Estimates based on 2008 budget plus a 15% increase as determined by VM

**Fire and Medical Dept
2009 Budget Request
001-2200-562**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2200-562	32	02	GAS	45,396	37,594	60,861	4,346	64,087	**CAUTION Estimates based on 2008 budget plus a 5.3% increase as determined by VM
001-2200-562	32	05	STORM WATER	0	0	0	0	0	
001-2200-562	33	07	FREIGHT	159	0	500	0	500	
001-2200-562	33	09	OTHER CONTRACTUAL SERVICE	19,332	8,878	20,000	3,835	20,000	Prevention @ River Front Operating Expense
001-2200-562	33	13	CLEANING & LAUNDRY	13,575	11,737	5,192	368	5,192	\$500 cleaning contaminated uniforms; \$4,692 cleaning & laundry uniforms.
001-2200-562	33	14	PHOTOGRAPHY	822	0	1,100	0	1,100	
001-2200-562	33	15	INVESTIGATION	67	576	3,672	0	3,487	\$3,372 for respiratory protection equipment; \$300 misc. expenses.
001-2200-562	33	16	PAINTING & LETTERING SVC	4,897	2,068	0	0	3,000	Vehicle repair painting and lettering per VM.
001-2200-562	33	31	TEMPORARY HELP	0	0	0	0	0	
001-2200-562	33	42	PHYSICAL FITNESS	42,486	50,483	85,822	4,746	85,822	\$9,600 New hire physicals/drug screen/background checks; \$76,222 physical fitness/staff immunizations Per MOU.
001-2200-562	33	50	FIRST RESPONSE SUPPORT	0	0	0	0	0	
001-2200-562	34	01	TELEPHONE	63,255	65,405	46,425	3,817	70,000	Per actual costs from 2007.
001-2200-562	34	02	POSTAGE	0	45	250	20	250	
001-2200-562	34	03	CELLULAR	23,003	20,474	26,850	1,621	26,850	\$26,200 cell contract; \$650 Phone allowance for reimbursement to Fire Investigators & CSI's.
001-2200-562	34	04	PAGING	5,667	7,737	7,800	628	7,800	
001-2200-562	37	03	UNIFORMS	36,985	47,197	65,000	20,467	65,000	Annual Uniform Replacement Program Per MOU.
TOTAL CONTRACTUAL SERVICES				777,314	686,473	913,588	117,510	1,020,324	

**Fire and Medical Dept
2009 Budget Request
001-2200-562**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2200-562	40	01	OFFICE SUPPLIES	23,018	14,125	15,500	2,058	14,725	Using City Contact for 6 Locations.
001-2200-562	40	03	TESTING MATERIALS	2,658	0	12,000	0	14,400	\$3000 for recruitment advertising per HR
001-2200-562	40	04	SOFTWARE	98,622	13,693	29,106	1,829	12,000	Mobile Inspection software (\$1000 per computer).
001-2200-562	40	12	ELECTRICAL SUPPLIES	0	0	450	0	350	
001-2200-562	40	13	JANITORIAL SUPPLIES	17,515	13,615	18,000	2,506	17,100	6 Locations.
001-2200-562	40	20	TOOLS	607	0	3,350	0	3,180	
001-2200-562	40	24	FIREFIGHTING CLOTHES	47,509	10,601	45,000	0	45,000	Annual replacement program to eliminate safety issues with PPEs.
001-2200-562	40	25	FIREFIGHTING HOSE	16,525	0	9,000	0	18,000	Annual hose replacement program (damaged & failed annual NFPA testing).
001-2200-562	40	40	MAINTENANCE SUPPLIES	1,008	-120	1,000	0	1,000	Annual program.
001-2200-562	41	01	GASOLINE-UNLEADED	29,229	26,294	43,920	4,870	61,488	**CAUTION Estimates based on 2008 budget plus a 40% increase as determined by VM.
001-2200-562	41	02	DIESEL	78,853	79,546	98,400	17,116	137,760	**CAUTION Estimates based on 2008 budget plus a 40% increase as determined by VM.
001-2200-562	41	03	OIL & LUBRICANTS	36	17	5,000	0	5,000	Per VM.
001-2200-562	41	06	OTHER M.V. SUPPLIES	115	0	1,000	15	1,000	Per VM.
001-2200-562	42	02	SAFETY SHOES/EQUIPMENT	0	16,375	17,750	640	17,750	Per MOU.
001-2200-562	42	03	EQUIPMENT < \$5000	50,425	14,465	35,000	1,122	33,250	Operations Division Equipment replacement.
001-2200-562	42	04	MEDICAL EQUIP < \$5000	0	1,422	0	0	0	
001-2200-562	42	05	FURNITURE < \$1000	4,377	0	6,000	0	6,000	\$4,000 day room furniture replacement (2-year deferral); \$1,500 office chairs; \$2,500 mattress replacement.

**Fire and Medical Dept
2009 Budget Request
001-2200-562**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2200-562	42	06	COMPUTER EQUIP < \$5000	30,760	6,777	20,000	38	24,000	Work station PC replacement program per IT; \$5,000 for replacement of server (LDFCM3) per Jim Wisdom.
001-2200-562	42	09	OTHER SUPPLIES	10,170	3,606	5,250	70	4,985	
001-2200-562	42	15	PHYSICAL FITNESS EQUIP	12,910	2,998	0	0	10,000	Per MOU, maintenance contract and equipment replacement.
001-2200-562	42	24	BREATHING APPARATUS	26,091	20,587	45,828	1,256	43,528	\$18,000 SCBA parts; \$9,228 required T-PASS alarm replacement; \$7,600 mandated SCBA bottle replacement; \$11,000 annual replacement of 4 SCBAs.
001-2200-562	42	30	FIRST RESPONSE EQUIP	0	0	0	0	0	
001-2200-562	42	35	CPR PROGRAM SUPPLIES	14,762	-13,304	10,000	-1,502	9,500	Public and USD 496 School CPR Programs.
001-2200-562	43	00	BOOKS	1,674	345	13,300	0	13,300	\$1,150 emergency response reference books and data; \$6,000 NFPA 1001; \$5,150 ACLS/PALS; \$1,000 general.
001-2200-562	44	00	VEHICLE LICENSES	137	104	0	0	0	
001-2200-562	44	01	MEDICAL	89,949	83,918	0	213	0	Disposable Goods directly related to call volume. 100% County Cost.
TOTAL COMMODITIES				556,950	295,064	434,854	30,231	493,316	
001-2200-562	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	
001-2200-562	60	07	VEHICLE REPLACEMENT	34,201	232,321	20,000	0	2,410,000	\$40,000 (2) sedans deferred from 2008 budget, \$1,500,000 for aerial ladder replacement, \$870,000 for quint replacement.

**Fire and Medical Dept
2009 Budget Request
001-2200-562**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2200-562	60	08	EQUIPMENT	82,113	56,121	72,000	0	145,500	\$40,000 for ePCR tablets (9) deferred from 2007 and 2008, \$30,000 for Thermal Image Camera (3), \$30,000 for MDCs (3), \$45,000 Breathing Air System Sta. 1 deferred from 2008 budget. Mandatory bottle replacement by federal standards (DOT). \$23,750 E6; \$23,750 for E7, \$42,750 for L2, \$7000 for 2 sedans
001-2200-562	60	15	PHYSICAL FITNESS EQP	0	0	0	0	0	
001-2200-562	60	20	FURNITURE	0	0	0	0	0	
001-2200-562	60	24	BREATHING APPARATUS	0	0	0	0	30,000	
001-2200-562	60	25	FIREFIGHTING CLOTHES/HOSE	0	0	0	0	0	
001-2200-562	60	27	COMMUNICATION EQUIPMENT	0	0	0	0	0	
001-2200-562	60	28	MEDICAL EQUIPMENT	0	0	0	0	0	
001-2200-562	60	99	TRADE-IN ALLOWANCES	0	0	0	0	(97,250)	
TOTAL CAPITAL OUTLAY				116,314	288,442	92,000	0	2,488,250	
001-2200-562	70	00	REFUNDS	2,584	-3,805	0	736		
TOTAL REFUNDS				2,584	-3,805	0	736	0	
001-2200-562	90	04	TRANSFER TO EQUIP RESERVE	0	0	0	0		
TOTAL REFUNDS				0	0	0	0	0	
TOTAL BUDGET				11,988,995	12,245,003	13,037,280	1,682,291	15,671,087	

Memorandum

City of Lawrence

Finance Department

TO: Dave Corliss, City Manager

FROM: Ed Mullins, Finance Director

CC:

Date: April 8, 2008

RE: 2009 Budget

The 2009 budget request for the Finance Department has been completed. The department provides accounting, payroll, accounts payable, purchasing, investing, and utility billing services. Through utility billing, the Finance Department is often the only contact citizens have with the City of Lawrence. It is important that a good relationship be established by providing a high quality of service. The department provides monthly billing services to over 31,000 utility customers, as well as miscellaneous billing for other city departments. Staffing to read the water meters and maintain residential water meters is part of the department.

The department is studying the use of pay cards to replace paper checks. Proposals from Central National Bank and ADP are being evaluated. Kansas statutes require the option of a pay card system if the employer requires the direct deposit of pay. The Finance Department is planning to evaluate the use of laptop computers for field personnel. This would enable them to receive new work orders and inform the office of work order completions without returning to the office or communicating by cell phone. If successful, the department would like to fully implement the system by providing laptops for all field service workers.

The 2009 General Fund base budget continues the present level of services. The General Fund includes training for the Director, Accountant, and Management Analyst and memberships to finance organizations. The replacement of five computers used by the department is included in the budget.

The 2009 Water and Sewer Fund budget includes funds for vehicle replacement. Printing and mailing of utility bills by AB Data and increased fuel expenses for the operation of the field service vehicles are included. Funds to continue the installation of radio transmit meters are also budgeted. A 5% increase in the transfer to the General Fund is provided in the request.

Program improvement issues for the Finance Department in 2009 are as follows:.

- 1) Work Flow - The accounts payable process is paper intensive and time consuming. The process can be improved and automated through the purchase of additional modules to our imaging software. By adding the work flow function, the amount of time spent by all departments in processing payments can be reduced. The estimated first cost of a work flow system is \$30,000.
- 2) Lap Tops for Field Service – To increase efficiency it is desirable to provide field service representatives the ability to access the utility billing system from the field. This would provide us the ability to issue service orders via a computer and for the field staff to complete work orders online. It may also be possible to incorporate a GIS component to visually see where the service orders are located. The estimated cost of the laptops and wireless service is \$11,500.

Your approval of the program improvement packages and base budget is requested. The Finance Department is often the one and only contact citizens have with city staff. It is important that the interaction prove satisfactory to the customer. If you have any questions concerning items in the budget request, please contact me.

**Finance Department
2009 Budget Request
001-1060-551**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1060-551	10	01	REGULAR SALARIES	229,672	242,770	255,057	32,406	257,528	Per report
001-1060-551	10	02	OVERTIME SALARIES	474	78	500	14	500	Past experience
001-1060-551	10	03	LONGEVITY PAY	1,800	1,968	2,136	0	2,544	Per report
001-1060-551	10	04	HOLIDAY PAY	8,951	8,253	9,798	1,920	9,234	Per report
001-1060-551	10	06	PARTTIME SALARIES	0	0	0	0	0	
001-1060-551	10	07	PARTTIME - REGULAR	16,023	15,208	17,964	2,497	17,604	Per report
001-1060-551	12	01	FICA	18,960	19,626	21,799	2,744	21,945	Per report
001-1060-551	12	02	UNEMPLOYMENT	265	618	569	37	519	Per report
001-1060-551	12	03	KPERS	11,419	13,356	16,812	2,029	18,733	Per report
001-1060-551	12	05	HEALTH INSURANCE	0	0	0	0	0	
001-1060-551	12	06	LIFE INSURANCE	150	151	189	20	153	Per report
TOTAL PERSONAL SERVICES				287,714	302,028	324,824	41,667	328,760	
001-1060-551	21	02	MILEAGE REIMBURSEMENT	457	257	400	25	400	Airport, KSGFOA seminars
001-1060-551	21	03	OTHER TRANSPORTATION	36	66	1,200	0	1,000	Airfare to national seminar
001-1060-551	21	04	MEALS & LODGING	3,083	956	1,000	0	1,200	GFOA conferences
001-1060-551	22	01	CONFERENCES & SEMINARS	2,440	909	1,500	0	2,000	GFOA conferences,inhouse
001-1060-551	22	02	DUES & SUBSCRIPTIONS	1,299	1,176	1,200	125	1,200	GFOA, KSGFOA, WSJ
001-1060-551	22	09	OTHER EDUCATIONAL EXPENSE	69	0	0	0	0	
001-1060-551	25	33	OFFICE EQUIPMENT REPAIRS	0	0	0	0	0	
001-1060-551	26	01	OFFICE EQUIP	0	0	0	0	0	
001-1060-551	26	05	SERVICE CONTRACT-COMPUTER	539	539	900	0	800	Check software maintain
001-1060-551	27	09	OTHER PROFESSIONAL SERV.	12,842	3,660	5,000	70	4,000	Springsted other consulting
001-1060-551	33	07	FREIGHT	0	0	0	0	0	
001-1060-551	33	31	TEMPORARY HELP	0	0	0	0	0	
001-1060-551	34	02	POSTAGE	0	0	0	0	0	
TOTAL CONTRACTUAL SERVICES				20,765	7,563	11,200	220	10,600	
001-1060-551	40	01	OFFICE SUPPLIES	1,901	1,334	2,600	60	2,000	Past experience
001-1060-551	40	04	SOFTWARE	2,608	3,098	3,388	865	3,400	Per IT
001-1060-551	42	03	EQUIPMENT <\$5000	0	46	500	0	500	Calculator replacement
001-1060-551	42	06	COMPUTER EQUIP < \$5000	4,402	300	7,500	0	6,500	Replace older computers
001-1060-551	42	09	OTHER SUPPLIES	0	0	0	0	0	
001-1060-551	43	00	BOOKS	682	246	400	0	400	GASB, GFOA publications
TOTAL COMMODITIES				9,593	5,024	14,388	926	12,800	
001-1060-551	60	08	EQUIPMENT	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
TOTAL BUDGET				318,072	314,615	350,412	42,813	352,160	

**Finance Dept / General Overhead
2009 Budget Request
001-1065-555**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1065-555	21	02	MILEAGE REIMBURSEMENT	0	0	0	0		
001-1065-555	21	03	OTHER TRANSPORTATION	0	0	0	0		
001-1065-555	21	04	MEALS & LODGING	0	0	0	0		
001-1065-555	21	05	SISTER CITIES	0	0	0	0		
001-1065-555	22	01	CONFERENCES AND SEMINARS	0	0	0	0		
001-1065-555	22	02	DUES & SUBSCRIPTIONS	45,269	43,601	45,000	36,759	45,000	
001-1065-555	23	01	RECEPTIONS & MEALS	0	0	0	0		
001-1065-555	24	01	PRINTING	2,048	2,615	2,000	0	2,000	
001-1065-555	24	03	OTHER ADVERTISING	0	0	0	0		
001-1065-555	25	31	EQUIPMENT REPAIRS	0	0	0	0		
001-1065-555	25	32	MOTOR VEHICLE REPAIRS	0	0	0	0		
001-1065-555	25	36	BUILDING REPAIRS	0	0	0	0		
001-1065-555	26	01	OFFICE EQUIP	13,539	29,308	12,000	7,176	15,000	
001-1065-555	27	01	AUDITING	28,033	23,350	30,000	0	30,000	
001-1065-555	27	03	LEGAL	255	0	0	0		
001-1065-555	27	09	OTHER PROFESSIONAL SERV.	30,658	59,685	30,000	0	30,000	
001-1065-555	32	01	ELECTRIC	0	0	0	0		
001-1065-555	32	02	GAS	0	0	0	0		
001-1065-555	32	05	STORM WATER	46,834	46,834	47,000	0	47,000	
001-1065-555	32	06	WATER	0	0	0	0		
001-1065-555	33	07	FREIGHT	98	0	0	0		
001-1065-555	33	09	OTHER CONTRACTUAL SERVICE	58,857	38,868	30,000	10,317	40,000	
001-1065-555	33	11	DISPATCHING	881,758	470,046	985,000	0	1,000,000	
001-1065-555	33	18	OFFICE LEASE	215,030	197,348	220,000	47,997	220,000	
001-1065-555	33	20	LAWRENCE BIRTHDAY	4,000	0	0	0		
001-1065-555	33	29	ART CENTER SUPPORT	95,000	91,200	95,000	47,500	95,000	
001-1065-555	33	30	DOWNTOWN LAWRENCE	47,500	45,600	47,000	0	47,000	
001-1065-555	33	31	HORIZON 2020 ECON. DEV.	35,000	28,800	8,750	4,375	8,750	
001-1065-555	33	32	ECONOMIC DEVELOPMENT	104,300	120,000	195,000	0	195,000	
001-1065-555	33	36	EGOV TECHNOLOGY	8,147	0	0	0	0	
001-1065-555	33	54	DOUGLAS CO VISITATION CTR	7,500	7,500	7,500	7,500	7,500	
001-1065-555	33	55	BIOSCIENCES	200,000	192,000	200,000	0	200,000	
001-1065-555	33	56	VORP	0	0	0	0	0	
001-1065-555	33	57	BOYS & GIRLS CLUB	143,972	137,973	143,722	71,861	143,722	
001-1065-555	33	58	HOUSING & CREDIT COUNSEL	9,000	18,240	19,000	0	19,000	
001-1065-555	33	59	NEIGHBORHOOD GRANT PROGRM	0	0	0	0	0	
001-1065-555	33	60	HOMELESS	176,000	198,128	187,000	5,738	187,000	
001-1065-555	34	02	POSTAGE	105,725	84,623	120,000	10,235	110,000	
001-1065-555	38	03	LAWRENCE HUMANE SOCIETY	260,000	256,320	267,000	133,500	267,000	
001-1065-555	39	01	JAYHAWK AREA ON AGING	7,750	7,517	7,830	0	7,830	
001-1065-555	39	04	2% FOR ART	0	0	0	0	0	
001-1065-555	39	05	DOUGLAS COUNTY LEGAL AID	37,500	38,400	40,000	20,000	40,000	
001-1065-555	39	06	WARM HEARTS	6,000	6,000	6,000	0	6,000	

**Finance Dept / General Overhead
2009 Budget Request
001-1065-555**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1065-555	39	07	THE SHELTER	34,737	33,348	34,737	17,369	34,737	
001-1065-555	39	08	DG.CO.COMM SERVICES	19,312	12,241	25,000	0	25,000	
001-1065-555	39	09	ECUMENICAL FELLOWSHIP	5,000	5,000	5,000	5,000	5,000	
001-1065-555	39	10	JUNETEENTH CELEBRATION	5,000	5,000	0	0	0	
001-1065-555	39	11	SISTER CITY SCHOLARSHIPS	0	0	0	0	0	
001-1065-555	39	12	BERT NASH	0	240,000	0	0	0	
001-1065-555	39	13	HISTORICAL RESOURCE COMM	0	0	0	0	0	
001-1065-555	39	15	DG.CO. CASA	20,000	19,200	20,000	10,000	20,000	
001-1065-555	39	16	HEALTH CARE ACCESS	17,000	26,880	28,000	0	28,000	
001-1065-555	39	17	WTCS	6,000	5,760	6,000	3,000	6,000	
001-1065-555	39	18	VAN GO	31,800	33,600	35,000	17,500	35,000	
001-1065-555	39	19	BALLARD CENTER	7,500	7,200	7,500	3,750	7,500	
001-1065-555	39	21	PARTERNSHIP FOR YOUTH	0	0	0	0	0	
001-1065-555	39	50	SALVATION ARMY SHELTER	30,000	28,800	30,000	15,000	30,000	
TOTAL CONTRACTUAL SERVICES				2,746,122	2,560,985	2,936,039	474,576	2,954,039	
001-1065-555	40	01	OFFICE SUPPLIES	9,906	9,045	10,000	0	10,000	
001-1065-555	40	04	SOFTWARE	17,038	12,871	18,000	233	15,000	
001-1065-555	41	01	GASOLINE-UNLEADED	0	0	0	0		
001-1065-555	42	09	OTHER SUPPLIES	0	0	0	0		
001-1065-555	43	00	BOOKS	0	0	0	0		
TOTAL COMMODITIES				26,944	21,916	28,000	233	25,000	
001-1065-555	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0		
001-1065-555	60	08	EQUIPMENT	0	0	0	0		
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
001-1065-555	70	00	REFUNDS	210	208	0	31		
TOTAL REFUNDS				210	208	0	31	0	
001-1065-555	81	05	LOAN REPAYMENT	19,276	19,276	4,575	0	0	
TOTAL REPAYMENTS				19,276	19,276	4,575	0	0	
001-1065-555	99	97	BUDGET REDUCTIONS	0	0	0	0		
001-1065-555	99	99	CONTINGENCY EXPENDITURES	-192,604	-75,027	283,936	0	200,000	
TOTAL TRANSFERS				-192,604	-75,027	283,936	0	200,000	
TOTAL BUDGET				2,599,948	2,527,358	3,252,550	474,840	3,179,039	

**Finance Dept / Utility Billing
2009 Budget Request
501-1069-559**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
501-1069-559	10	01	REGULAR SALARIES	663,593	723,927	804,068	101,797	845,635	Per report
501-1069-559	10	02	OVERTIME SALARIES	39,018	38,034	42,000	4,440	42,000	Wage increases
501-1069-559	10	03	LONGEVITY PAY	6,264	6,864	7,512	0	8,208	Per report
501-1069-559	10	04	HOLIDAY PAY	23,874	24,839	28,748	6,020	30,322	Per report
501-1069-559	10	06	PARTTIME SALARIES	6,587	0	7,000	0	7,000	Summer temporary help
501-1069-559	10	07	PARTTIME - REGULAR	54,195	60,519	46,031	7,930	54,295	Per report
501-1069-559	12	01	FICA	59,789	64,183	67,806	9,241	72,327	Per report + part time summer help
501-1069-559	12	02	UNEMPLOYMENT	821	2,006	1,773	125	1,699	Per report
501-1069-559	12	03	KPERS	30,574	40,933	51,339	7,276	61,281	Per report
501-1069-559	12	05	HEALTH INSURANCE	150,500	161,139	169,993	28,332	177,635	Per report
501-1069-559	12	06	LIFE INSURANCE	443	471	492	71	546	Per report
501-1069-559	13	01	TTD/TPD BENEFITS	8,902	0	0	0		
TOTAL PERSONAL SERVICES				1,044,560	1,122,915	1,226,762	165,232	1,300,949	
501-1069-559	21	01	VEHICLE ALLOWANCE	10,975	10,850	12,100	1,424	14,700	Meter reader mileage allowance - increase in fuel
501-1069-559	21	02	MILEAGE REIMBURSEMENT	77	97	100	0	100	Local training
501-1069-559	21	03	OTHER TRANSPORTATION	468	0	1,000	219	1,000	H.T.E., GFOA seminars
501-1069-559	21	04	MEALS & LODGING	89	740	1,500	0	1,500	H.T.E., GFOA seminars
501-1069-559	22	01	CONFERENCES & SEMINARS	1,286	1,540	3,300	355	3,000	H.T.E., GFOA seminars
501-1069-559	22	02	DUES & SUBSCRIPTIONS	280	0	500	175	500	GFOA Memberships
501-1069-559	22	09	OTHER EDUCATIONAL EXPENSE	0	0	0	0	0	
501-1069-559	23	01	RECEPTIONS & MEALS	1,674	631	1,750	0	1,000	Staff meeting meals
501-1069-559	24	01	PRINTING	40,633	34,131	47,000	3,251	45,450	Utility bill printing
501-1069-559	24	03	MICROFICHE	0	0	0	0	0	
501-1069-559	24	04	OTHER ADVERTISING	0	0	0	0	0	
501-1069-559	25	31	EQUIPMENT REPAIRS	0	180	250	0	0	
501-1069-559	25	32	MOTOR VEHICLE REPAIRS	16,106	12,246	17,500	1,674	17,000	Increasing costs of repair
501-1069-559	25	33	OFFICE EQUIPMENT REPAIRS	0	368	0	65	500	creditron machine repair
501-1069-559	25	36	BUILDING REPAIRS	0	0	0	0	0	
501-1069-559	26	01	OFFICE EQUIP	0	0	0	0	0	
501-1069-559	26	05	SERVICE CONTRACT-COMPUTER	50,119	45,501	57,918	41,720	66,473	Per IT - IVR Maintenance, IVR - H.T.E. interface
501-1069-559	26	09	OTHER SERVICE CONTRACTS	331	0	0	0	0	
501-1069-559	27	09	OTHER PROFESSIONAL SERV.	412	2,396	1,500	198	2,500	Collections expense
501-1069-559	33	06	DATA PROCESSING	7,024	2,500	7,500	6,609	7,000	Creditron maintenance
501-1069-559	33	07	FREIGHT	96	0	100	0	100	Overnight payments for debt
501-1069-559	33	09	OTHER CONTRACTUAL SERVICE	5,036	9,612	6,000	2,141	10,000	ltron maint., Brink's contract, Bank of America

Finance Dept / Utility Billing
2009 Budget Request
501-1069-559

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
501-1069-559	33	13	CLEANING & LAUNDRY	112	0	0	0	0	
501-1069-559	33	31	TEMPORARY HELP	14,456	6,077	15,000	0	12,000	Help in office and field in rush
501-1069-559	34	01	TELEPHONE	9,065	8,144	11,500	595	10,500	Allocated telephone expense
501-1069-559	34	02	POSTAGE	130,400	130,423	145,000	250	145,750	Rate increase
501-1069-559	37	01	SHOES/BOOTS	1,898	2,000	2,000	1,000	2,000	Shoe allowance for Field staff
501-1069-559	37	03	UNIFORMS	3,130	3,101	3,500	2,206	3,500	Cost increases
TOTAL CONTRACTUAL SERVICES				293,667	270,537	335,018	61,882	344,573	
501-1069-559	40	01	OFFICE SUPPLIES	7,043	8,469	10,000	1,478	10,000	Routine office supplies
501-1069-559	40	04	SOFTWARE	7,487	4,520	9,000	731	9,000	H.T.E. software licenses
501-1069-559	40	21	DATA PROCESSING SUPPLIES	3,335	1,772	3,500	0	3,500	printer cartridges
501-1069-559	40	27	METERS & PARTS	29,520	29,687	30,000	11,727	30,000	new radio transmitters
501-1069-559	41	01	GASOLINE-UNLEADED	17,301	16,946	19,000	3,727	26,000	Cost increases
501-1069-559	41	03	OIL & LUBRICANTS	0	0	0	0	0	
501-1069-559	42	03	EQUIPMENT <\$5000	8,323	7,477	11,000	7,579	8,000	Equipment for field personnel
501-1069-559	42	06	COMPUTER EQUIP < \$5000	5,328	7,680	12,000	0	8,000	Replace server and computers
501-1069-559	42	09	OTHER SUPPLIES	283	175	1,000	0	500	Coffee cups, insect repellants
501-1069-559	43	00	BOOKS	159	160	400	0	300	Utility publications
501-1069-559	44	00	VEHICLE LICENSES	220	276	450	0	350	Licenses for field vehicles
TOTAL COMMODITIES				78,999	77,162	96,350	25,242	95,650	
501-1069-559	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	
501-1069-559	60	06	BUILDINGS	0	0	0	0	0	
501-1069-559	60	07	VEHICLE REPLACEMENT	0	16,913	24,000	0	23,000	Replace field vehicle
501-1069-559	60	08	EQUIPMENT	0	74,198	0	0	0	
501-1069-559	60	99	TRADE-IN ALLOWANCES	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	91,111	24,000	0	23,000	
501-1069-559	70	02	METER DEPOSIT REFUNDS	0	0	0	0	0	
501-1069-559	70	03	MD INTEREST REFUND/CREDIT	22,694	37,704	35,000	36,875	35,000	Interest on deposits
501-1069-559	70	05	CONVENIENCE FEES	0	0	0	0	0	
TOTAL REFUNDS				22,694	37,704	35,000	36,875	35,000	
501-1069-559	90	01	TRANSFER TO GENERAL FUND	71,662	75,250	79,000	13,167	82,950	5% increase
501-1069-559	90	12	TRANS./HEALTH INS. FUND	0	0	0	0	0	
TOTAL TRANSFERS				71,662	75,250	79,000	13,167	82,950	
TOTAL BUDGET				1,511,582	1,674,679	1,796,130	302,398	1,882,122	

PROGRAM IMPROVEMENT DECISION PACKAGE

Fund General or Equipment Res.	Department Finance	Division Utility Billing	Dept Rank 1	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM Equip Field Service Staff with laptop computers to automate work order program and collections process. The work order system would be integrated with GPS and show the most effective driving pattern, thus saving fuel cost and time.</p>
<p>BENEFITS OF FUNDING PROGRAM The current system of distributing work orders to Field Service Staff is time intensive and requires work orders to be delivered manually to each Field Service Rep. Staff then has to bring the completed work orders back to the Utility Billing Dept. for entry into the H.T.E. system. The proposed system would automate the process and allow Staff to obtain their work orders electronically from a laptop inside their service vehicle. The Utility Billing Division would have the benefit of the updated information in real time due to the integration of H.T.E. and the work order systems. An estimate of man hours saved would be an hour a day for each of the 5 Field Service Staff or 1300 hours/\$25,155 per year. Safety would be another benefit. Currently Billing Staff has to frequently call Field Staff for work order status and connection requests while they are driving. Staff could receive the work order electronically rather than by cell phone.</p>
<p>ESTIMATE AND EXPLANATION OF NEW REVENUE This system would greatly improve efficiency of the Field Service Staff by electronically providing their work orders from their vehicle rather than coming to City Hall. It would increase efficiency in the billing process as the wait time for rereads would be eliminated. The Computer Programmers would no longer have to print off the work orders each morning thus saving them time, paper, and printing costs.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM Staff still has to come to City Hall each morning to pick up their work orders. They manually put them in driving pattern order. Utility Billing Staff waits to finish the billing process until Field Staff brings in the work orders. From the paper copies Billing Staff enters the new reads into H.T.E.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT GPS Coordinator, 5 Field Service Personnel, 2 Utility Billing Personnel, 1 Customer Service Supervisor 1 Computer Programmer</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES			
CONTRACTUAL SERVICES	\$ 1,500	\$ 1,800	\$ 2,100
COMMODITIES			
CAPITAL OUTLAY	\$ 10,000	\$ -	\$ -
TOTAL COST	\$ 11,500	\$ 1,800	\$ 2,100
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 11,500		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 11,500		

Subtotal		\$ -

CAPITAL OUTLAY

Toughbook laptops	\$ 10,000	
Subtotal		\$ 10,000

TOTAL		\$ 11,500
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund General or Equipment Res.	Department Finance	Division Utility Billing	Dept Rank 1	City Rank
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TYPE OF PROGRAM ADJUSTMENT

DESCRIPTION OF PROGRAM

Equip Field Service Staff with laptop computers to automate work order program and collections process. The work order system would be integrated with GPS and show the most effective driving pattern, thus saving fuel cost and time.

BENEFITS OF FUNDING PROGRAM

The current system of distributing work orders to Field Service Staff is time intensive and requires work orders to be delivered manually to each Field Service Rep. Staff then has to bring the completed work orders back to the Utility Billing Dept. for entry into the H.T.E. system. The proposed system would automate the process and allow Staff to obtain their work orders electronically from a laptop inside their service vehicle. The Utility Billing Division would have the benefit of the updated information in real time due to the integration of H.T.E. and the work order systems. An estimate of man hours saved would be an hour a day for each of the 5 Field Service Staff or 1300 hours/\$25,155 per year. Safety would be another benefit. Currently Billing Staff has to frequently call Field Staff for work order status and connection requests while they are driving. Staff could receive the work order electronically rather than by cell phone.

ESTIMATE AND EXPLANATION OF NEW REVENUE

This system would greatly improve efficiency of the Field Service Staff by electronically providing their work orders from their vehicle rather than coming to City Hall. It would increase efficiency in the billing process as the wait time for rereads would be eliminated. The Computer Programmers would no longer have to print off the work orders each morning thus saving them time, paper, and printing costs.

CONSEQUENCES OF NOT FUNDING PROGRAM

Staff still has to come to City Hall each morning to pick up their work orders. They manually put them in driving pattern order. Utility Billing Staff waits to finish the billing process until Field Staff brings in the work orders. From the paper copies Billing Staff enters the new reads into H.T.E.

POSITIONS INVOLVED IN PROGRAM IMPROVEMENT

GPS Coordinator, 5 Field Service Personnel, 2 Utility Billing Personnel, 1 Customer Service Supervisor
1 Computer Programmer

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES			
CONTRACTUAL SERVICES	\$ 1,500	\$ 1,800	\$ 2,100
COMMODITIES			
CAPITAL OUTLAY	\$ 10,000	\$ -	\$ -
TOTAL COST	\$ 11,500	\$ 1,800	\$ 2,100
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 11,500		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 11,500		

Subtotal		\$ -

CAPITAL OUTLAY

Toughbook laptops	\$ 10,000	
Subtotal		\$ 10,000

TOTAL		\$ 11,500
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund General or Equipment Res.	Department Finance	Division Administration	Dept Rank 1	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM Implement a work flow system for invoice processing.</p>
<p>BENEFITS OF FUNDING PROGRAM The current system of processing payments is time intensive and requires invoices to be sent to departments and approvals mailed back to Finance. The proposed system would automate the process and allow us to image invoices and distribute them electronically. The approvals could also be made electronically. This would help larger departments with multiple locations more quickly approve payments.</p>
<p>ESTIMATE AND EXPLANATION OF NEW REVENUE The City would be better able to take advantage of any discounts for prompt payment.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT At least one or more in every department.</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES			
CONTRACTUAL SERVICES			
COMMODITIES			
CAPITAL OUTLAY	\$ 30,000	\$ 3,000	\$ 3,000
TOTAL COST	\$ 30,000	\$ 3,000	\$ 3,000
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 30,000		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 30,000		

Memorandum

City of Lawrence

Public Works Department

To: David L. Corliss, City Manager
Cynthia Boecker, Assistant City Manager
Casey Liebst, Budget Manager

From: Charles F. Soules, Public Works Director

Subject: 2009 Budget Request -- Letter of Transmittal

Date: April 11, 2008

With this memo, I transmit to you the Public Works Department budget request for 2008. To facilitate easy reading and reference, please find attached a chart summarizing significant issues, changes, and brief description of program improvement requests for each division of the department.

The total operating budget requested for the Public Works Department is over \$29 million, excluding budget increases for any wage adjustments. In 2006, the department reorganized into three primary sections: **engineering** (engineering, traffic & stormwater engineering, and support services), **infrastructure and maintenance** (pavement management, street and stormwater maintenance, and buildings and structures), **administration and services** (administration, solid waste, and central maintenance garage). Approximately 190 Public Works employees provide core community services and projects that are vital to the growth, health, safety, comfort and quality of life for our community.

The most critical issues facing Public Works are adequate funding for infrastructure maintenance (pavements, facilities, etc.), equipment replacement, adequate staffing to meet service demands and expectations, and the completion Wakarusa Service Center.

The budget submitted is frugal and minimizes expenditures wherever prudent. The department is not submitting program improvements or requests for additional funding, although we will highlight some areas of need in the attachment. Several "additions" to the budget are submitted for equipment replacement that has been deferred for a number of years. The equipment units submitted for replacement are at the recommendation of our Fleet Manager.

We look forward to the opportunity to answering your questions during our budget session and further discussing financing and infrastructure maintenance issues at the study session scheduled in May.

Respectfully submitted,

Charles F. Soules

Charles F. Soules, P.E.
Director of Public Works

Public Works Budget Attachment 2009

Critical issues and highlights of note

STREET MAINTENANCE DIVISION (includes gas tax, general fund maintenance, levee)	
Significant issues	<ul style="list-style-type: none"> • Adequate funding pavement management program • Replacement of major construction equipment • Adequate funding for materials • Protection of Gas Tax Fund fund balance • Funding for radio replacement phasing plan (current system obsolete) • General infrastructure financing
Program Improvement considerations	
General Fund Streets (3000)	Street Maintenance Funding Program – 2009 Additional funding for street maintenance functions is critical. During the 2008 budget discussions, staff outlined needs for an addition \$3.65 million in funding for street maintenance activities. No formal program request is being submitted in 2009, but additional resources continue to be needed
General Fund Streets (3000)	Radio replacement program – phase 1 The current radio system is being phased out by the FCC. The radio replacement program allows the City to partner with public safety agencies, county, and state to share infrastructure and provide the best possible services to Lawrence residents during disasters and emergency response.
General Fund Streets (3000)	Equipment replacement for Street Division The street division has a significant backlog of equipment that greatly exceeds its expected useful life by industry standards. Maintenance costs are escalating and reliability is decreasing. Equipment needs were articulated for the City Commission regarding street maintenance needs. Detailed equipment needs can be discussed with budgeting staff or the City Commission, as desired.
General Fund Streets (3000)	Sidewalk Connectivity Program Request for a multi-year program to address connectivity and pedestrian transportation. The program would address the primary objectives of completing the sidewalk network on both sides of arterial streets with highway designations, one side of all other arterial and collector streets. This is requested for multi-year implementation at \$250,000 per year for six years. In 2007, the City Commission funded \$125,000 of the requested program through the capital improvement program.
Other notes / comments	Gas tax fund balance The fund balance for this fund has been used over many years to support general operations. It is important for all decision makers to stay aware of the reduction of the fund balance. Historically, the Gas Tax Fund has been relied upon for the preponderance of employees assigned to maintenance activities, overlay and contracted maintenance, and all heavy equipment and vehicles utilized by maintenance staff. There have been reductions in the maintenance funding in the Gas Tax Fund in an on-going effort to protect the fund balance.
ENGINEERING DIVISION (includes engineering, traffic division, and stormwater utility)	
Significant issues	<ul style="list-style-type: none"> • Adequate funding for training /professional development • Replacement of equipment in a cost effective manner • Funding for intersection striping (additional)
Program Improvement requests	
General Fund Traffic (3200)	Intersection striping program Additional funding for pavement markings at high volume intersections is recommended. Additional funding has NOT been included in the budget request submitted
Other notes / comments	Traffic calming devices The City Commission continues to have a backlog of approved but unfunded

	traffic calming commitments to neighborhoods.
BUILDINGS AND STRUCTURES (incl building maint., health facility, arts center, airport, downtown)	
Significant issues	<ul style="list-style-type: none"> • Adequate funding for preventive maintenance • Adequate level of staffing for all facilities • Adequate staffing for custodial and maintenance services • Janitorial services for Community Health Facility
Program Improvement requests	
Community Health Facility	<p>Janitorial services contract</p> <p>The janitorial services line item was cut by 50% for the 2008 budget and the contract was not renewed in May 2007, with a plan to reduce services in this facility. Service cuts have not yet been approved. As such, the department will have to find up to \$40,000 just to fund janitorial services in 2008, unless changes are made immediately. We have budgeted actual contract costs for 2009, pending any agreement otherwise.</p>
Various funds	Additional staffing needed , as outlined below. No requests are being submitted for 2009.
Downtown Parking Fund	<p>Electrician (downtown lighting, electrical, roundabouts)</p> <p>Public Works requests an additional electrician to be dedicated to downtown maintenance. Currently, functions are completed by a combination of building maintenance, traffic engineering, and parks and recreation. There is confusion over work responsibilities, funding, and accountability. The addition of an electrician would centralize all responsibilities for lighting and electrical maintenance in the central business district. The person would also provide services for roundabouts.</p>
General Fund Building Maint	<p>Custodian 1</p> <p>Industry standards recommend 2.8 custodial FTE's to provide service to a 30,000 s.f. facility with 100 occupants, similar to City Hall. Presently, we have 1 staff person providing custodial services supplemented by part-time, temporary staff when funding is available.</p>
Other notes and comments	<p>Garage sweeper</p> <p>The small Tennant sweeper that cleans the downtown parking garages needs to be replaced (\$37,500). PW does not have authority to budget downtown parking funds.</p>
CENTRAL MAINTENANCE GARAGE	
Significant issues	<ul style="list-style-type: none"> • Adequate funding for parts and fuel • Expansion of facilities and storage is critical • Incorporation Fire Medical Fleet management
Other notes / comments	The garage budget is an internal service fund. Services are billed to user departments as needed. Critical line items are requested at levels high enough to ensure budgetary authority, if it is needed (e.g., parts, commercial repairs including body work, and fuel). All budget items would be covered by billed services. As an internal service fund, the budget is not included in the City's budget document.
SOLID WASTE DIVISION (includes residential, commercial, and waste reduction / recycling)	
Significant issues	<ul style="list-style-type: none"> • Reasonable and consistent rate adjustments to address operational needs and increasing costs (fuel, steel, labor) • Replacement of equipment in a cost effective manner • No service enhancements are planned for 2009 in the budget submitted • The estimated rate increase for solid waste services in 2009 is predicted to be 3%, which is amazing with 40% fuel cost increases.
Program Improvement requests	
Other notes / comments	The budget presented requires a rate increase to maintain normal solid waste services without enhancements. Fuel increases are budgeted at 40% increase over 2007 actual, per the Fleet Manager. A significant amount of equipment replacement is being deferred an additional year to achieve this level of rate increase. Maintenance of the equipment replacement schedule is critical to providing the quality, timely services that are expected by our customers. The

	rate study is not fully complete due to availability of key data. The preliminary study is anticipated in the beginning of May.
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Attachments:

[Stormwater funding memo](#)

[Street maintenance memo update](#)

[Equipment replacement](#)

[Radio issue memo](#)

Memorandum

City of Lawrence

Public Works

TO: Dave Corliss, Cynthia Boecker, Diane Stoddard, Charles Soules, Tammy Bennett, Dena Mezger, Shoeb Uddin
FROM: Matt Bond
Date: April 9, 2008
RE: Stormwater Utility Budget Overview

The stormwater utility is currently paying off two separate general obligation bonds resulting from the completion of capital improvement projects. These double bond payments continue through the end of 2008, the payoff for the complete debt service runs through the end of the year 2017, refer to the attachment. Please recall the double bond payments required a significant spend down of the fund balance forward.

Recent budgets, 2005-2007, have included a transfer of funds from the Stormwater Utility Fund to the General Fund. If these transfers are to continue for future budget years there will be NO funding for future capital improvement projects. In fact a rate increase may be required just to support current operations of stormwater functions if the current rate of transfers continues.

The original ordinance forming the stormwater utility projected that 42% of its budget would be expended upon the operations and maintenance function of the utility and approximately 58% of the utility budget would be expended upon capital improvements for the stormwater system. In 2007, almost 27% of total revenues were transferred to the general fund and capital improvement reserve fund (which historically has not funded stormwater improvements). In 2008, almost 14% of total revenues are being transferred to the general fund. None of these transfers were anticipated in the development of the utility or the planning for capital project implementation.

Since current expenditures exceed revenues and the fund balance forward is being spent down, implementation of any new capital improvement projects will not be possible. Without elimination of large transfers to the general fund, a stormwater utility rate increase or some sort of additional funding mechanism, high end capital improvement projects will not be possible in the immediate future. Examples of some of the priority capital improvements include the following projects:

- 23rd & Ousdahl (1996 Estimate - \$1,022,800) (w/possibly partial grant funding)
- Maple Street Pump Station (NLDS-System 6) (Dec. 2005 estimate - \$4,375,000)
- 8th/9th and Holiday (1996 Estimate - \$130,000)
- Alabama, 17th to Naismith Drive (1996 Estimate - \$2,563,100)
- Maple Lane, 19th to Brook (1996 Estimate - \$1,080,000)

PROJECTIONS WITH CONTINUED TRANSFERS TO GENERAL FUND
(escalating at 5% per year, based on recent history)

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 projected	2010 projected	2011 projected	2012 projected	2013 projected	2014 projected	2015 projected	2016 projected	2017 projected	2018 projected	2019 projected
			TOTAL PERSONAL SERVICES	626,309	632,785	691,552	732,908	769,553	808,031	848,433	890,854	935,397	982,167	1,031,275	1,082,839	1,136,981	1,193,830	1,253,521
			TOTAL CONTRACTUAL SERVICES	83,648	97,755	67,811	116,540	118,871	121,248	123,673	126,147	128,670	131,243	133,868	136,545	139,276	142,062	144,903
505-3900-579	45	10	CURB REPAIR	121,471	150,000	141,148	140,000											
			TOTAL COMMODITIES	227,878	258,272	253,628	272,200	285,810	300,101	315,106	330,861	347,404	364,774	383,013	402,163	422,272	443,385	465,554
505-3900-579	60	04	GENERAL IMPROVEMENT	5,049	24,248	2,640	20,000											
505-3900-579	60	08	EQUIPMENT	263,954	245,399	199,335	300,000											
505-3900-579	60	31	LAND/EASEMENT ACQUISITION	138,000	8,162	0	100,000											
505-3900-579	60	36	PRIORITY I PROJECTS	1,920	0	1,920	100,000											
			TOTAL CAPITAL OUTLAY	408,923	277,809	203,895	520,000	520,000	520,000	520,000	520,000	520,000	520,000	520,000	520,000	520,000	520,000	520,000
			TOTAL REFUNDS	0	1	3	0	0	0	0	0	0	0	0	0	0	0	0
505-3900-579	81	01	BOND PRINCIPAL	1,034,609	1,015,799	1,056,605	1,029,848	665,834	561,886	575,990	592,375	611,934	631,519	654,279	679,182	510,421	21,515	
505-3900-579	81	02	TEMPORARY NOTE PRINCIPAL	0	204,935	277,516	0	0										
505-3900-579	81	03	INTEREST	316,714	305,702	0	235,240	194,996	169,853	150,865	132,224	112,234	91,159	68,964	45,289	20,053	861	
505-3900-579	81	04	COMMISSION/POSTAGE	0	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
505-3900-579	81	05	RESERVE	0	0	50,000	25,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
			TOTAL DEBT SERVICE	1,351,323	1,526,436	1,384,121	1,295,088	875,830	746,739	741,855	739,599	739,168	737,678	738,243	739,471	545,474	37,376	15,000
505-3900-579	90	01	TRANSFER TO GENERAL FUND	390,000	365,000	383,250	402,413	422,534	443,660	465,843	489,136	513,592	539,272	566,236	594,547	624,275	655,488	688,263
505-3900-579	90	05	TRANSFER/CAPITAL IMPROVE.	0	0	400,000												
505-3900-579	90	18	WORKERS COMP RESERVE	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
505-3900-579	96	00	BAD DEBTS EXPENSE	9,748	0	0	4,000											
505-3900-579	99	99	CONTINGENCY EXPENDITURES	0	0	0	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
			TOTAL TRANSFERS	459,748	425,000	843,250	566,413	582,534	603,660	625,843	649,136	673,592	699,272	726,236	754,547	784,275	815,488	848,263
			TOTAL BUDGET	3,157,829	3,218,058	3,444,260	3,503,149	3,152,598	3,099,779	3,174,910	3,256,596	3,344,231	3,435,134	3,532,634	3,635,566	3,548,277	3,152,141	3,247,241

							2,877,000											
REVENUES				3,687,325	2,840,737	2,908,637	2,877,000	2,937,723	2,967,101	2,996,772	3,026,739	3,057,007	3,087,577	3,118,453	3,149,637	3,181,133	3,212,945	3,245,074

REVENUES OVER Expenditures == additional bonding capacity							(626,149)	(214,874)	(132,679)	(178,138)	(229,857)	(287,224)	(347,557)	(414,182)	(485,929)	(367,144)	60,804	(2,167)
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PROJECTIONS WITH~~OUT~~ CONTINUED TRANSFERS TO GENERAL FUND

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2005 Actual	2006 Actual	2007 Actual	2008 Budget	2009 projected	2010 projected	2011 projected	2012 projected	2013 projected	2014 projected	2015 projected	2016 projected	2017 projected	2018 projected	2019 projected
	TOTAL PERSONAL SERVICES			626,309	632,785	691,552	732,908	769,553	808,031	848,433	890,854	935,397	982,167	1,031,275	1,082,839	1,136,981	1,193,830	1,253,521
	TOTAL CONTRACTUAL SERVICES			83,648	97,755	67,811	116,540	118,871	121,248	123,673	126,147	128,670	131,243	133,868	136,545	139,276	142,062	144,903
505-3900-579	45	10	CURB REPAIR	121,471	150,000	141,148	140,000											
	TOTAL COMMODITIES			227,878	258,272	253,628	272,200	285,810	300,101	315,106	330,861	347,404	364,774	383,013	402,163	422,272	443,385	465,554
505-3900-579	60	04	GENERAL IMPROVEMENT	5,049	24,248	2,640	20,000											
505-3900-579	60	08	EQUIPMENT	263,954	245,399	199,335	300,000											
505-3900-579	60	31	LAND/EASEMENT ACQUISITION	138,000	8,162	0	100,000											
505-3900-579	60	36	PRIORITY I PROJECTS	1,920	0	1,920	100,000											
	TOTAL CAPITAL OUTLAY			408,923	277,809	203,895	520,000	520,000	520,000	520,000	520,000	520,000	520,000	520,000	520,000	520,000	520,000	520,000
	TOTAL REFUNDS			0	1	3	0	0	0	0	0	0	0	0	0	0	0	0
505-3900-579	81	01	BOND PRINCIPAL	1,034,609	1,015,799	1,056,605	1,029,848	665,834	561,886	575,990	592,375	611,934	631,519	654,279	679,182	510,421	21,515	
505-3900-579	81	02	TEMPORARY NOTE PRINCIPAL	0	204,935	277,516	0	0	0	0	0	0	0	0	0	0	0	0
505-3900-579	81	03	INTEREST	316,714	305,702	0	235,240	194,996	169,853	150,865	132,224	112,234	91,159	68,964	45,289	20,053	861	
505-3900-579	81	04	COMMISSION/POSTAGE	0	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
505-3900-579	81	05	RESERVE	0	0	50,000	25,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	TOTAL DEBT SERVICE			1,351,323	1,526,436	1,384,121	1,295,088	875,830	746,739	741,855	739,599	739,168	737,678	738,243	739,471	545,474	37,376	15,000
505-3900-579	90	01	TRANSFER TO GENERAL FUND	390,000	365,000	383,250	402,413	0	0	0	0	0	0	0	0	0	0	0
505-3900-579	90	05	TRANSFER/CAPITAL IMPROVE.	0	0	400,000	0	0	0	0	0	0	0	0	0	0	0	0
505-3900-579	90	18	WORKERS COMP RESERVE	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
505-3900-579	96	00	BAD DEBTS EXPENSE	9,748	0	0	4,000	0	0	0	0	0	0	0	0	0	0	0
505-3900-579	99	99	CONTINGENCY EXPENDITURES	0	0	0	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	TOTAL TRANSFERS			459,748	425,000	843,250	566,413	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000
	TOTAL BUDGET			3,157,829	3,218,058	3,444,260	3,503,149	2,730,064	2,656,119	2,709,066	2,767,461	2,830,638	2,895,862	2,966,399	3,041,018	2,924,002	2,496,653	2,558,979

REVENUES	3,687,325	2,840,737	2,908,637	2,877,000	2,937,723	2,967,101	2,996,772	3,026,739	3,057,007	3,087,577	3,118,453	3,149,637	3,181,133	3,212,945	3,245,074
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REVENUES OVER Expenditures == additional bonding capacity	(626,149)	207,659	310,982	287,705	259,279	226,368	191,715	152,054	108,619	257,131	716,292	686,096
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Memorandum
City of Lawrence
Department of Public Works

TO: David L. Corliss, Cynthia Boecker, Diane Stoddard, Casey Toomay
FROM: Charles F. Soules, Director of Public Works
Date: April 9, 2008
RE: Infrastructure Maintenance

Over the last few years Public Works has emphasized the need for increased funding for street rehabilitation and maintenance. Accomplishments include a Pavement Management System to evaluate pavement conditions. This system is used to ensure appropriate maintenance techniques are used to address pavement distress. Staff has revised/updated material specifications for concrete and asphalt to provide for longer lasting improvements. New and reconstructed facilities are being constructed on stabilized bases with appropriate drainage systems to ensure a long life. We have expanded our maintenance treatments to include cracksealing, microsurfacing, mill and overlay, concrete overlays, as well as reconstruction. These efforts have impacted (reduced) the deterioration rate of the pavements that have received maintenance. Nevertheless, budgeted funds have not caught up with the back-log of maintenance needs and have not kept up with maintenance demands because of increased construction costs.

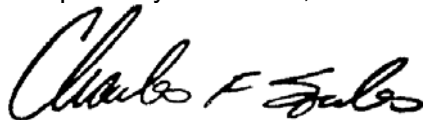
Attached is a list of the worst streets by classification (arterial, collector, local). The minimum desired PCI (pavement condition index) for arterials is 65, collector is 60 and local streets is 55. These ratings are the points below which minimum maintenance techniques are not sufficient to slow the deterioration, and major reconstructive efforts will be required to bring the pavement back to an acceptable level. Many of the local streets are brick, or asphalt overlay on brick (composite). The 40 streets listed need significant repair/reconstruction.

Also attached is a listing of major arterial streets (streets that carry thousands of vehicles every day) that need reconstruction. The estimated cost to reconstruct these roads is significant. At this time the City does not have a dedicated revenue source for funding infrastructure improvements. In the past we have relied on State and Federal programs to fund some of these projects. The Transportation Program is coming to an end, and in 2009 the City does not have any significant street reconstruction planned. In 2010 the 2nd and Locust and 31st Street (Haskell to O'Connell) projects are being planned; however, funding for other future projects is unknown.

The City has made a huge investment in street infrastructure. Maintenance of this asset is necessary to provide a safe and efficient transportation network.

If we can provide any additional information, please let me know.

Respectfully submitted,



Charles F. Soules, P.E.
Director of Public Works

CFS/je
Attachments

For arterial streets a PCI rating above 65 is an acceptable level of service. Highlighted streets are included in the 2008 street maintenance program. The 2nd & Locust project is delayed to 2010.

10 Worst Arterial Streets by PCI as of October 30, 2007							
	STREET NAME	FROM	TO	CATEGORY	PCI	RATE DATE	LENGTH (FT)
1	N 2nd St	Locust St	507' N of Locust St	Composite	28.40	10/24/2005	494
2	E 8th St	Connecticut St	376' E of Pennsylvania St	Composite(Brick)	30.50	09/21/2005	1,370
3	W 19th St	Louisiana St	Naismith Dr	Composite	31.50	03/22/2005	2,671
4	Pennsylvania St	E 10th St	E 11th St	Composite(Brick)	37.00	09/22/2005	703
5	Kentucky St	W 21st St	W 22nd St	Composite	38.00	06/09/2005	655
6	N 2nd St	Elm St	Locust St	Rigid	39.00	10/24/2005	304
7	New Jersey St	E 7th St	E 8th St	Composite(Brick)	40.00	09/20/2005	535
8	Kentucky St	W 19th St	W 20th St	Composite	40.60	06/08/2005	682
9	W 7th St	Massachusetts St	Vermont St	Composite(Brick)	41.00	08/30/2005	340
10	Massachusetts St	313' N of 19th St	296' S of 19th St	Composite	41.50	06/17/2005	609

For collector streets a PCI rating of 60 is an acceptable level of service. The highlighted streets were completed in 2007/2008.

10 Worst Colletor Streets by PCI as of October 30, 2007							
	STREET NAME	FROM	TO	CATEGORY	PCI	RATE DATE	LENGTH (FT)
1	E 13th St	Rhode Island St	Connecticut St	Composite	33.80	08/31/2005	366
2	E 9th St	New Hampshire St	Connecticut St	Composite(Brick)	35.50	09/19/2005	654
3	Barker Ave	E 18th St	153' N of E 19th St	Composite	37.00	05/11/2005	482
4	W 11th St	Tennessee St	Louisiana St	Composite(Brick)	39.80	02/24/2005	580
5	W 8th St	W 9th St	Kasold Dr	Composite	40.00	09/30/2004	961
6	Crescent Rd	W Campus Dr	Naismith Dr	Composite	40.70	07/11/2005	414
7	Massachusetts St	6th St	N Park St	Composite	41.00	08/31/2005	3,704
8	E 13th St	Massachusetts St	Rhode Island St	Composite(Brick)	42.00	08/31/2005	630
9	E 9th St	Connecticut St	New Jersey St	Composite(Brick)	45.00	09/19/2005	693
10	Barker Ave	E 15th St	E 18th St	Rigid	45.80	05/11/2005	1,910

40 Worst Streets by PCI as of October 30, 2007							
	STREET NAME	FROM	TO	CATEGORY	PCI	RATE DATE	LENGTH (FT)
1	Pennsylvania St	E 11th St	E 12th St	Brick	6.00	09/15/2005	691
2	Rhode Island St	E 13th St	E 14th St	Brick	10.00	09/12/2005	662
3	N 8th St	Hickory St	North End of Pavement	Flexible	19.30	10/04/2005	285
4	Vermont St	W 21st St	W 22nd St	Brick	20.50	05/17/2005	620
5	Arkansas St	W 4th St	W 5th St	Flexible	20.55	07/05/2005	690
6	Arkansas St	North End of Pavement	W 2nd St	Flexible	21.00	07/08/2005	157
7	W 13th St	Louisiana St	Oread Ave	Composite(Brick)	22.30	07/27/2005	344
8	Arkansas St	W 9th St	W 10th St	Flexible	22.50	07/15/2005	679
9	Michigan St	W 9th St	South End of Pavement	Flexible	23.50	07/14/2005	341
10	Vermont St	W 13th St	W 14th St	Brick	23.80	08/26/2005	660
11	E 12th St	New Jersey St	Pennsylvania St	Brick	24.00	09/02/2005	365
12	E 12th St	Rhode Island St	Connecticut St	Brick	24.10	09/02/2005	328
13	Locust St	155' W of N 2nd St	N 2nd St	Flexible	24.50	10/20/2005	155
14	W 3rd St	Illinois St	Alabama St	Flexible	25.55	08/04/2005	220
15	E 10th St	Rhode Island St	Connecticut St	Brick	27.00	09/07/2005	287
16	Massachusetts St	Locust St	Maple St	Flexible	27.80	10/20/2005	327
17	E 12th St	New Hampshire St	Rhode Island St	Rigid	28.30	09/02/2005	239
18	Rhode Island St	E 12th St	E 13th St	Brick	28.30	09/12/2005	666
19	E 12th St	Connecticut St	New York St	Brick	28.30	09/02/2005	332
20	E 25th St	Franklin Park Cir(E)	E 1700 Rd	Flexible	28.40	02/09/2007	325
21	N 2nd St	Locust St	507' N of Locust St	Composite	28.40	10/24/2005	494
22	New York St	E 12th St	E 13th St	Brick	28.50	09/15/2005	663
23	Moodie Rd	E 19th St	E 21st Ter	Flexible	28.65	04/20/2005	1,625
24	E 22nd St	West End of Pavement	635' W of Haskell Ave	Flexible	29.00	04/18/2005	432
25	Louisiana St	Sunnyside Ave	W 17th St (N)	Composite(Brick)	29.00	02/15/2005	572
26	Ridge Ct	Murphy Dr	W 24th St	Composite	29.50	01/23/2007	503
27	W 12th St	Indiana St	West End of Pavement	Composite(Brick)	29.60	07/27/2005	222
28	W 19th Ter	402' W of Ousdahl Rd	Cul-de-sac	Flexible	30.00	02/01/2005	117
29	W 4th St	Louisiana St	Indiana St	Flexible	30.00	08/05/2005	334
30	W 8th St	Kentucky St	Tennessee St	Composite(Brick)	30.20	08/22/2005	327
31	E 8th St	Connecticut St	376' E of Pennsylvania St	Composite(Brick)	30.50	09/21/2005	1,370
32	Orchard Ln	Iowa St	205' E of Centennial Dr	Flexible	30.50	10/12/2004	825
33	Winterbrook Ct	W 24th St	Cul-de-sac	Flexible	30.60	12/08/2006	199
34	W 17th St	Alabama St	West End of Pavement	Composite	31.00	02/14/2005	161
35	W 19th St	Louisiana St	Naismith Dr	Composite	31.50	03/22/2005	2,671
36	New York St	E 8th St	E 9th St	Brick	31.50	09/14/2005	678
37	Centennial Dr	Westdale Rd	Orchard Ln	Flexible	32.00	10/19/2004	184
38	Atchison Ave	Clinton Pkwy (frontage)	Clinton Pkwy	Flexible	32.00	08/30/2007	152
39	W 12th St	Tennessee St	Indiana St	Composite(Brick)	32.00	07/27/2005	1,010
40	Ridge Ct	155' S of W 27th Ter	South End of Pavement	Rigid	32.50	01/23/2007	298

For local streets a PCI rating of 55 is an acceptable level of service. The highlighted streets are planned in the 2008 street maintenance program. Many of these streets are brick or asphalt overlaid brick. Maintenance for these composite sections need

Memorandum

City of Lawrence

Engineering

TO: Charles Soules
FROM: Dena Mezger
Date: April 9, 2008
RE: 2009 Street Maintenance Program Budget

Program Goals

The initial goal of the Pavement Maintenance Program was to prevent further deterioration of streets beyond the point at which preventive maintenance measures would no longer be cost effective. The critical point has been defined as a Pavement Condition Index (PCI) of 65 for arterials, 60 for collectors, and 55 for residential streets. Streets with PCIs below those values have been termed “unacceptable.” The first rating cycle indicated that 31.5% of streets in the city fell into the “unacceptable” range. The initial program recommended a mill and overlay treatment for arterials with PCIs in the range of 65-74, for collectors with PCIs in the range of 60-67 and for residential streets with PCIs in the range of 55-60 over a three year period from 2006 through 2008 to prevent more streets from falling into the unacceptable category. It was estimated that a total of \$17.3 million would be needed in the three-year period for the contracted mill and overlay program to achieve this goal. This amount did not include any funding for crack sealing or microsurfacing programs (generally used on streets with higher PCIs), major curb and gutter replacement (initially estimated at \$12.5M), nor Street Division funding for routine asphalt and concrete pavement maintenance activities. Additional funding was recommended for those programs. Major concrete pavement maintenance work was not addressed although it was and continues to be a significant need.

Pavement Maintenance Program Funding

Actual funding allocated for contracted maintenance services, including mill and overlay, the crack seal program, curb and gutter repairs, and KLINK projects, was \$4,467,500 in 2006, \$4,735,000 in 2007 and \$4,830,000 in 2008, for a three-year total of \$14,032,500. In 2007 and 2008 the microsurfacing program was also included in those funding amounts, which is funded from the amounts for mill and overlay. The 2008 budget is broken down as indicated in the table for each funding source.

1. Major Thoroughfare Bonds	\$ 450,000 (KLINK)
2. KDOT KLINK Program	\$ 200,000
3. 214-3800-578-45-08 – Gas Tax	\$ 525,000
4. 214-3800-578-45-10 – Gas Tax	\$ 165,000
5. 001-3000-570-45-08 – General Fund	\$ 1,300,000
6. 001-3000-570-45-10 – General	\$ 500,000

Fund	
7. 001-3000-570-45-14 – General Fund	\$ 300,000
8. 505-3900-579-45-10 – Stormwater	\$ 140,000
9. Transfer – Stormwater to Gen Fund	\$ 400,000
10. Sales Tax Reserve	\$ 850,000
TOTAL	\$ 4,830,000

Earlier this year, various scenarios for pavement maintenance spending were developed to provide information for a possible infrastructure sales tax. It was estimated approximately \$6,300,000 per year would be required over a 10-year period in order to complete mill and overlay, microsurfacing, curb and gutter replacement, and crack sealing on all city streets for which those maintenance methods are appropriate. In order to address all concrete pavement maintenance needs over the same 10-year period, approximately \$1,700,000 per year would be required, bringing the total annual cost to roughly \$8,000,000. This estimate does not include any brick street restoration, which based on the one recent project bid in the city, could cost in the range of \$130 to \$200 per square yard. The city currently has approximately 450,000 square yards of brick streets. These estimates also do not address the capital project needs for complete reconstruction of streets that are deteriorated beyond the point where maintenance techniques are beneficial.

Budget Requests

The budget request for 2007 was for \$6 million just for contracted maintenance programs (exclusive of the KLINK funding) with \$1 million of that amount just for microsurfacing. The request for the 2008 budget was similar to the 2007 request and similar amounts were actually budgeted.

Currently, a specific contract pavement maintenance program for 2009 has not been identified. Many of the streets chosen for the 2009 program will be those that were deferred from the past two to three years due to funding constraints. Estimates made last year indicated an amount of nearly \$9,500,000 would be needed in 2008 to include all of the streets originally scheduled to be complete during this year. Receiving approximately half that amount in the actual budget continues the need to defer streets even longer.

I continue to recommend at least \$6,000,000 be budgeted each year for contracted pavement maintenance. A one-year amount in the range of \$8,000,000 - \$9,000,000 would go a considerable way toward catching up to where staff had hoped the program would be by now. However, the actual program developed for 2009 will, of course, be controlled by the available funding.

**POTENTIAL ROAD RECONSTRUCTION PROJECTS
FOR CAPITAL SALES TAX INITIATIVE**

By: DEM

8/21/2007

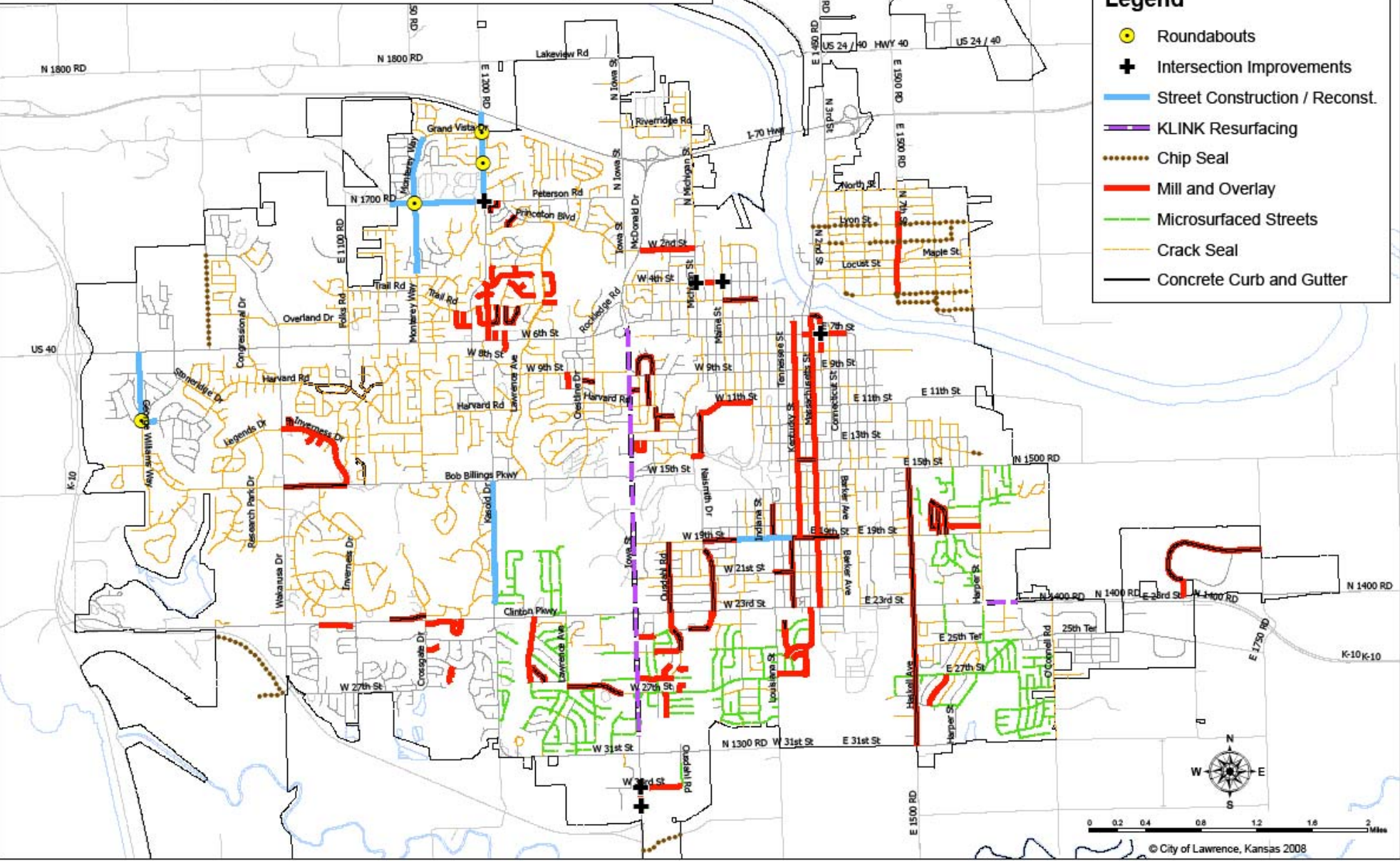
Road	Segment	Approx. Length (ft)	PCI	Existing X-Section	Proposed X-Section	Major Intersection Improvements	Approx Unit Cost for St \$/LF	Approx Cost Intersection \$/Each	Approx Road Const Cost (2007 \$)	No. of Properties Affected	Esmt Costs Est Avg \$1500/tract	Est Design, Survey ,Testing Costs	Utility Relocations (1% of const)	Estimated Total Project Cost
19th Street	Iowa to Naismith	2600	62.5	2 lanes	3 lanes		\$1,050		\$2,730,000	17	\$25,500	\$341,250	\$27,300	\$3,124,050
	Naismith to Indiana	2400	31.5	2 lanes	3 lanes		\$1,050		\$2,520,000	26	\$39,000	\$315,000	\$25,200	\$2,899,200
	Louisiana to Tennessee	700	31.5	2 lanes	3 lanes		\$1,050		\$735,000	7	\$10,500	\$91,875	\$7,350	\$844,725
	Tennessee to Mass	1000	51.1	2-3 lanes	3 lanes		\$1,050		\$1,050,000	11	\$16,500	\$131,250	\$10,500	\$1,208,250
15th Street/BBP	Monterey Way to Kasold	2680	74/82.2	4-lane, undiv	Same		\$1,200		\$3,216,000	15	\$22,500	\$402,000	\$32,160	\$3,672,660
	Iowa to Crestline	3320	71.4	4-lane, div	Same		\$1,275		\$4,233,000	6	\$9,000	\$529,125	\$42,330	\$4,813,455
	Crestline to Kassold	1920	100	4-lane, div	Same		\$1,275		\$2,448,000	15	\$22,500	\$306,000	\$24,480	\$2,800,980
Kasold	15th to Harvard	2640	46.3	4-lane, div	Same		\$1,275		\$3,366,000	28	\$42,000	\$420,750	\$33,660	\$3,862,410
	Harvard to 6th	2800	46.3	4-lane, div	Same		\$1,275		\$3,570,000	30	\$45,000	\$446,250	\$35,700	\$4,096,950
	6th to Trail	1200	53	4-lane, undiv	Same		\$1,200		\$1,440,000	21	\$31,500	\$180,000	\$14,400	\$1,665,900
	Trail to Peterson	4340	50	4-lane, div	Same		\$1,275		\$5,533,500	77	\$115,500	\$691,688	\$55,335	\$6,396,023
Wakarusa	23rd to 18th	3320	77.7	4-lane, undiv	Same		\$1,200		\$3,984,000	26	\$39,000	\$498,000	\$39,840	\$4,560,840
	18th to 15th/BBP	1940	77.7	4-lane, undiv	Same		\$1,200		\$2,328,000	15	\$22,500	\$291,000	\$23,280	\$2,664,780
	15th to Legends	2160	87.4	4-lane, undiv	Same	1- Legends	\$1,200	\$1,000,000	\$3,592,000	17	\$25,500	\$449,000	\$35,920	\$4,102,420
	Legends to 6th	3140	87.4	4-lane, undiv	Same	1- Harvard	\$1,200	\$1,000,000	\$4,768,000	27	\$40,500	\$596,000	\$47,680	\$5,452,180
31st Street	Ousdahl to End City Sect	1820	78.8/52.8	4-lane, undiv	Same		\$1,200		\$2,184,000	4	\$6,000	\$273,000	\$21,840	\$2,484,840
	Haskell to O'Connell	5280					\$1,200		\$6,336,000			\$792,000	\$63,360	\$7,191,360
Bob Billings/K10 Interchange		N/A	N/A	N/A	N/A				\$14,000,000	All R/W appears to exist		\$1,750,000	\$140,000	\$15,890,000
									\$68,033,500		\$513,000	\$8,504,188	\$680,335	
												TOTAL		\$77,731,023

- Assumptions:** 1. All inspection and construction contract administration will be performed by city personnel.
If provided by a consultant add 5% of construction cost to project estimate.
2. Most R/W exists along all corridors. Majority of proeprty acquisition will be construction easements.
3. Major utility relocations will likely be at expense of owning utilities. However, minor relocations within easments may be required.

2006, 2007 and proposed 2008 Lawrence Street Improvements

Legend

-  Roundabouts
-  Intersection Improvements
-  Street Construction / Reconst.
-  KLINK Resurfacing
-  Chip Seal
-  Mill and Overlay
-  Microsurfaced Streets
-  Crack Seal
-  Concrete Curb and Gutter



Memorandum

City of Lawrence

Public Works Department

TO: Charles Soules
FROM: Tom Orzulak/Dena Mezger
CC: Tammy Bennett
Date: April 9, 2008
RE: Street Division Equipment Replacement

The Street Division continues to have a significant amount of equipment that is at, near or well past its service life. Having good, dependable equipment is very important in being able to provide quality services to the public in the most efficient and cost effective manner. The Street Division is called upon continually to provide widely diverse maintenance and construction services in a timely and efficient manner throughout the year. We must also be ready to respond to any emergency, natural or man made, at a moment's notice.

These past few years of tight budgets and rising costs have made it extremely difficult to replace some of the equipment we use on a regular basis in a timely manner. The price of steel and labor required to produce construction type equipment has risen 50% or more in just the last five years. These costs are projected to increase further with the new Tier II emission standards for construction equipment that takes effect this year.

Maintenance costs to keep older units in the fleet have increased dramatically over the past several years. In some cases, the manufacturer no longer supports maintenance efforts on such old equipment and replacement parts are no longer available. We have been forced to search out used parts or make them in order to keep the equipment in service.

Within the last year we were able to purchase one dump truck, a paver and two mowing decks that were included in the approved budget. Due to good bids on the budgeted equipment we have also been able to purchase a concrete grinder for gutter replacements, a small mower for the airport and another snow plow with the excess funds. We also plan to purchase the necessary equipment and materials to begin using calcium chloride in snow operations on a limited basis next year.

In the 2009 budget we have proposed the purchase of one mower deck for the levee (approx. \$20,000) and one heavy-duty tractor for the airport (approx. \$60,000). However, there are still numerous pieces of equipment that need to be addressed. The following is the prioritized list of equipment needs.

1. Two Additional Heavy-Duty Farm Tractors - Estimated Cost \$120,000. Used for mowing the levee and the airport during the summer, for alley maintenance, grass

land restoration of drainage ways, and snow removal during the winter. The tractors are the most versatile pieces of equipment used by Street Division. The new tractors would replace the three light duty 1998 models we have now. The existing models have required increasing maintenance and are simply worn out. To date almost \$117,000 has been spent on repairs to the tractors. The original cost of the three was \$133,500.

2. One Wheel Loader - Estimated Cost \$140,000. Used for loading, material mixing and stocking, earth moving, snow and debris removal. The current 1997 loader has required more frequent maintenance recently and is unreliable. It broke down during one of the snow events this past winter requiring staff to borrow a loader from Utilities. With a new loader, the 1997 model could be used at the west 40 site in less critical service situations.
3. Truck Mounted Oil Distributor - Estimated Cost \$115,000. Used for heating and spraying road oils for paving and oil and chip skin patching. This would replace a 1979 model that is obsolete and worn out. The manufacturer no longer supports the maintenance of this unit and parts are very difficult to find. Crews must use the hand sprayer most of the time because the spray bar and calibration system are unreliable. The efficiency of using the equipment under these conditions is greatly diminished.
4. One Motor Grader - Estimated Cost \$192,000. Used for alley, road and levee grading. Also used for snow removal and ice cutting. We currently have two, a 1985 and 1986 model, both of which are worn out. One new grader could replace the two old units thus reducing the fleet by one unit. However, keeping one of the older models to assign to the airport would be desirable.
5. One Tandem Axle Dump Truck - Estimated Cost \$110,000. This would replace a 1996 model truck that is at the end of its service life. It is used for general hauling and for snow removal.

If additional funding is available during 2008, replacing the farm tractors is a top priority. As mentioned previously, maintenance costs on these pieces of equipment is very high and they are worn to the point that they may not continue to operate through the rest of this year.

All of this equipment is used in multiple facets of street maintenance and operations: street repair, storm water work, airport and levee maintenance, and snow removal. The life of these types of equipment is typically 10 to 15 years. Since all of the funds (General, Airport, Levee, Gas Tax and Stormwater) use this equipment, portions of the costs could be budgeted from each of those funds. Another funding option that may be appropriate is the use of bonds. In that case, the debt service could be budgeted from each of the benefitted funds.

City of Lawrence
Public Works Department
MEMORANDUM

DATE: March 22, 2007

TO: David Corliss
City Manager

FROM: Steve Stewart
Fleet Manager

REPLACEMENT RADIO SYSTEM – PUBLIC WORKS DEPARTMENT

The current radio system used by Public works is a VHF wide band system. Changes in the FCC regulations to expand cell phone use will eliminate this frequency January 1, 2013.

The City entered into discussions with Douglas County Public Works and Public Safety to determine if shared infrastructure was a possibility. All of the systems discussed are broken down on the attached document. We continue to work with the county and the Department of Homeland Security in an attempt to bring us into NIMS compliance.

To minimize impact to the budget the recommended system would be phased in over the next few years. Phase one would be Street and Storm Water crew trucks, Engineering and Traffic Signal crews. This is the most immediate need and will provide maximum benefit to be able to communicate with the County, KDOT, and Kansas Highway Patrol during emergency response operations. The length of time and total cost of the radio replacement project would depend on the depth of Utility and Parks Department participation. Phases two through four are estimated on the attached document.

Recommendation Action:

Approve implementation of phase one for the 2008 budget at a cost of \$150,000.00. Phases two through four would follow in subsequent budgets.

Proposed Systems

1. 800 Smart Net will be state wide coverage in the next couple of years. System infrastructure is shared by KHP, KDOT, KTA, City and County Public Safety. System loading is currently 14% would not become an issue until usage goes up to 25%.

Advantages

- A. No infrastructure cost except radios.
- B. No licensing fees.
- C. State wide potential coverage.
- D. NIMS compliant.

E. If we need to add another channel it only takes fifteen minutes, plus reprogramming radios (\$42.00 each). No licensing on new channel.

F. Two channels for city would include Solid Waste (does away with monthly 200 system charges). [Not part of phase 1 of implementation plan]

Disadvantages

A. All our eggs are in one basket. Public safety has backup systems in place around the county.

B. Analog system will switch to digital with in five years. Reprogrammable radios are more expensive.

C. Requires approval of 911 Board. A letter to the board should be sufficient since there is not a loading issue on this system.

D. Cost of Radios (1500 series that can be switched to digital when the time comes). Truck radios are \$2,030.00 each installed and bases are \$2,660.00 each.

2. VHF repeater at Stratford tower \$18-20,000.00 will be good until at least to 2013 with the replacement of old radios. Repeater \$20,000.00 plus 60 radios @\$590.00 installed equals \$55,400.00. Reprogramming in 2013 would cost around \$5,000.00.

VHF advantages:

A. Cost: Upgrade of infrastructure at Stratford Water Tower \$40-50,000.00. Radio replacement costs are \$400-500.00 each.

B. If repeater goes down we can switch to channel 2 and talk truck to truck.

C. VHF Repeater does away with the dedicated phone lines now required at base stations. The cost for all 6 lines is currently \$292.75 a month, annually \$3513.00.

VHF Disadvantages:

Problem	Solution
May still have some low area coverage problems	None
VHF may not be supported by FCC in the future (10-15years).	None
The system is presently wide band.	Repeaters are both wide and narrow band, would require reprogramming 2013.
Wide band radio production will be limited after 1-1-2008.	Replace older radios as they break with dual band radios \$400-500.00 each.
Wide band goes away 2013	All newer radios can be reprogrammed to narrow band \$42.00 each
One additional radio for each channel for dispatch.	Additional purchase

3. LTR UHF single sight system 3 channel \$55,000.00 at Stratford + radios \$650.00 each. Three or four talk groups (4 would include Solid Waste). Public Works only without Solid Waste \$155,000.00. Addition of Solid Waste would be \$220,000.00.

LTR UHF Stratford Advantages

- A. Better coverage long term.
- B. Three channels one for city one for county and one for emergency that would allow city and county public works to talk to each other.
- C. Add fourth channel for Solid Waste do away with 200 system monthly charges.
- D. In the event of tower or repeater failure trucks could switch to channel two and talk truck to truck.
- E. UHF Repeater does away with the dedicated phone lines now required at base stations

LTR Stratford Disadvantages

- A. Antenna slots at Stratford water tower limited and location on tower are not the most desirable.
- B. Cost of repeater and system up grades at Stratford water tower.
- C. Cost of licensing and radio replacement \$650 each would require all radios to be changed: 85 for Public Works plus 69 if Solid Waste put on system.
- D. One additional radio for each channel for dispatch.

4. LTR UHF system single sight same as above except renting space on TFM tower south of town. 1,000 foot tower currently used by four or five business, space rental \$200.00 a month.

LTR TFM Tower Advantages

- A. Same as Stratford above.
- B. reduced infrastructure cost

Disadvantages

- A. Monthly tower rent \$200.00
- B. I would recommend a long term contract that would include language guaranteeing our continued use in the event of the tower changing ownership.
- C. One additional radio for each channel for dispatch.

800 Smart Net Phase-In

Installation of option one could be phased in over the course of five years. My recommendation would be to equip the street, engineering, and traffic division trucks and four base stations only the first year. This would cost roughly \$150,000.00.

The second year installation could include Street construction equipment, Parks and Utility supervisor vehicles if wanted. Parks and Utilities are using the Nextel system and should not need radios in their other equipment at this time. Cost should be at or below \$100,000.00

The third year a separate channel could be added for Solid Waste. There is no additional cost for additional channels and no licensing fee. This would be the largest expense because of the

number of units and bases needed. My estimate is approximately \$225,000.00. This system would eliminate the 220 trunk system now used and the monthly charge associated with it.

Years four and five could be used to add channels and radios for Parks and Utilities if so desired. Having separate channels, this system would eliminate the need for the Nextel monthly charges.

Year	Phase-in elements	Estimated cost / source
2008	Street, engineering, traffic division trucks 4 base stations <ul style="list-style-type: none"> Replace equipment that is currently unreliable and will become obsolete; provide base stations. 	150,000 general fund
2009	Street construction equipment, Parks and Recreation and Utilities' supervisory vehicles <ul style="list-style-type: none"> Provide communications for off-road equipment and between departments for effective response efforts 	< \$100,000 general fund (70%) utilities (30%)
2010	Solid Waste fleet <ul style="list-style-type: none"> Replace 220 MHz trunking system currently used. Will save monthly lease fees for the trunk lines and allow communication across solid waste and street fleets, as well as Parks and Recreation and Utilities supervisors. 	\$225,000 solid waste
2011	Add channels for Parks and Utilities, if desired <ul style="list-style-type: none"> Centralize communication abilities. Eliminate need for cell phones and monthly bills for Parks and Utilities crews 	Optional Cost tbd General fund & Utilities

**Public Works / Health
2009 Budget Request
001-2500-565**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2500-565	10	01	REGULAR SALARIES	46334	47528	49287	12005	49286	Payroll projections (0%)
001-2500-565	10	02	OVERTIME SALARIES	1926	2150	2000	759	3000	Snow removal (employee now doing parking lot clearing for snow), call outs
001-2500-565	10	03	LONGEVITY PAY	480	528	576	0	624	Payroll projections
001-2500-565	10	04	HOLIDAY PAY	1650	1534	1768	547	1767	Payroll projections
001-2500-565	10	06	PARTTIME SALARIES	0	0	0	0	0	
001-2500-565	10	07	PARTTIME - REGULAR	0	0	0	0	0	
001-2500-565	12	01	FICA	3704	3810	3950	988	3953	Payroll projections
001-2500-565	12	02	UNEMPLOYMENT	52	119	103	13	94	Payroll projections
001-2500-565	12	03	KPERS	2387	2754	3046	789	3375	Payroll projections
001-2500-565	12	05	HEALTH INSURANCE	0	6200	0	0	0	will compute for County's share
001-2500-565	12	06	LIFE INSURANCE	23	22	23	6	23	Payroll projections
TOTAL PERSONAL SERVICES				56,556	64,645	60,753	15,107	62,122	
001-2500-565	22	01	CONFERENCES AND SEMINARS	68	0	500	0	500	License updates and seminars
001-2500-565	24	01	PRINTING	0	0	0	0	0	
001-2500-565	25	31	EQUIPMENT REPAIRS	6886	7297	10000	19	10000	Mechanical equipment for 90,000 s.f. building.
001-2500-565	25	32	MOTOR VEHICLE REPAIRS	593	1536	3000	198	3000	Vehicle is getting older
001-2500-565	25	36	BUILDING REPAIRS	21170	15346	30000	1546	29000	Reduced to meet 2008 budget reductions. Anticipate higher level of maintenance needed as building begins to age. Facility budget needs to have enough flexibility to cover compressors if failure should occur.
001-2500-565	26	02	ELEVATOR SERVICE CONTRACT	8048	3634	9000	0	9000	under contract
001-2500-565	26	04	JANITORIAL	79756	46525	40000	6646	79752	ACTUAL contract is \$6646/month, or \$79,752 / year. 2008 expenditures will have to be funded from other line items OR services will have to be reduced immediately.
001-2500-565	26	09	OTHER SERVICE CONTRACTS	26990	21675	30000	2239	30000	No change seen in this line item.
001-2500-565	29	01	BUILDING INSURANCE	0	0	0	0	0	

**Public Works / Health
2009 Budget Request
001-2500-565**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2500-565	32	01	ELECTRICITY	80239	74273	90000	9115	90000	Reduced electricity by 6,000 to meet 2008 budget reduction requirements (to 84,000), with the plan to require 1 to 2 degree increase in thermostat for summer months in facilities with electronic control systems. Increased from reduced amount based on per kilowatt hour price increases estimated for 2009.
001-2500-565	32	02	GAS	19041	18970	30000	7912	26000	Reduced gas by 6,000 to meet 2008 budget reduction requirements (to 24,000), with the plan to require 1 to 2 degree decrease in thermostat for winter months in facilities with electronic control systems. Increased from reduced amount based per unit price increases estimated for 2009.
001-2500-565	32	05	STORMWATER	9780	6134	9780	1131	9780	
001-2500-565	32	06	WATER	0	0	0	0	0	
001-2500-565	33	01	MOWING	5000	3975	5500	0	5500	contracted services; p&r administers
001-2500-565	33	04	SNOW REMOVAL	225	1475	3000	0	2000	parking lot snow removal if contractual equipment needed
001-2500-565	33	19	EQUIPMENT RENTAL	0	0	0	0	0	
001-2500-565	37	02	CLOTHING ALLOWANCES	0	0	150	0	150	jean program
001-2500-565	39	05	HEALTH DEPT	580320	593826	652300	326150	678116	agency request as submitted
TOTAL CONTRACTUAL SERVICE				838,116	794,666	913,230	354,956	972,798	
001-2500-565	40	01	OFFICE SUPPLIES	521	199	500	45	500	Estimated on past usage
001-2500-565	40	04	SOFTWARE	478	90	300	110	300	hvac updates for 2007
001-2500-565	40	07	PAINT/PAINT SUPPLIES	300	513	1000	150	1000	more areas are needed painted
001-2500-565	40	08	CHEMICALS	238	288	500	0	500	estimated on past usage
001-2500-565	40	12	ELECTRICAL SUPPLIES	504	827	1500	18	1500	
001-2500-565	40	13	JANITORIAL SUPPLIES	5966	5457	7200	35	7200	price increase in products
001-2500-565	40	14	LUMBER	0	85	0	0	0	
001-2500-565	40	15	HARDWARE/STEEL SUPPLIES	553	770	800	36	800	increased remodeling of offices
001-2500-565	40	20	TOOLS	886	941	1100	226	1100	estimated on past years

**Public Works / Health
2009 Budget Request
001-2500-565**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2500-565	40	22	PLUMBING SUPPLIES	475	1016	800	31	800	increase due to ageing of building
001-2500-565	40	24	WEARING APPAREL	120	120	50	0	50	shirts for building staff
001-2500-565	41	01	GASOLINE-UNLEADED	818	481	1000	91	1000	cost of fuel will rise
001-2500-565	41	02	DIESEL	248	0	350	327	350	fuel for back up generator
001-2500-565	41	03	OIL & LUBRICANTS	0	0	0	0	0	
001-2500-565	42	02	SAFETY SHOES/EQUIPMENT	65	59	500	0	500	safety shoes and ppe
001-2500-565	42	03	EQUIPMENT <\$5000	1399	1462	2000	0	2000	miscellaneous equip for bldg
001-2500-565	42	06	COMPUTER EQUIP < \$5000	1361	0	500	0	500	accessories; computer replacement deferred to 2010
001-2500-565	42	09	OTHER SUPPLIES	0	199	500	0	500	miscellaneous supplies
TOTAL COMMODITIES				13,932	12,507	18,600	1,069	18,600	
001-2500-565	60	08	EQUIPMENT	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
TOTAL BUDGET				908,604	871,818	992,583	371,132	1,053,520	

**Public Works / Street Maintenance
2009 Budget Request
001-3000-570**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3000-570	10	01	REGULAR SALARIES	210,818	284,116	327,366	40,702	312,071	Per payroll projections (0%)
001-3000-570	10	02	OVERTIME SALARIES	5,762	16,443	10,000	7,335	16,000	Increase funding to minimize comp time used which affects productivity & output of work; reflects 2007 actual
001-3000-570	10	03	LONGEVITY PAY	3,996	4,248	4,500	0	4,272	Per payroll projections
001-3000-570	10	04	HOLIDAY PAY	7,500	8,562	11,691	2,270	11,190	Per payroll projections
001-3000-570	10	06	PARTTIME SALARIES	0	0	0	0	0	
001-3000-570	12	01	FICA	17,084	23,665	26,282	3,807	25,056	Per payroll projections
001-3000-570	12	02	UNEMPLOYMENT	235	723	687	51	593	Per payroll projections
001-3000-570	12	03	KPERS	10,823	13,957	19,518	2,133	21,388	Per payroll projections
001-3000-570	12	05	HEALTH INSURANCE	0	0	0	0	0	Per payroll projections
001-3000-570	12	06	LIFE INSURANCE	119	155	204	23	164	Per payroll projections
001-3000-570	13	01	TTD/TPD BENEFITS	0	0	0	0	0	
TOTAL PERSONAL SERVICES				256,337	351,869	400,248	56,321	390,734	
001-3000-570	21	01	VEHICLE ALLOWANCE	0	380	0	0	0	
001-3000-570	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	0	
001-3000-570	21	03	OTHER TRANSPORTATION	150	115	250	42	250	Turnpike fees, miscellaneous transportation costs
001-3000-570	21	04	MEALS & LODGING	416	817	0	0	0	
001-3000-570	22	01	CONFERENCES & SEMINARS	811	1,125	1,500	0	1,500	Professional development & training; added supervisory training.
001-3000-570	22	09	OTHER EDUCATIONAL EXPENSE	2,757	1,158	1,500	0	1,500	Technical training for crews & supervisors
001-3000-570	25	31	EQUIPMENT REPAIRS	27,129	41,703	30,000	16,161	30,000	Equipment and motor vehicle line items combine to support / maintain
001-3000-570	25	32	MOTOR VEHICLE REPAIRS	221,364	197,058	220,000	57,843	220,000	
001-3000-570	25	33	OFFICE EQUIPMENT REPAIRS	110	49	500	0	500	Copier, general office equipment
001-3000-570	25	36	BUILDING REPAIRS	3,182	665	3,000	0	3,000	Minor maintenance for office building, red barn, storage
001-3000-570	26	04	JANITORIAL SERVICE CONTR.	0	0	500	0	500	Floor care and misc. contracted services
001-3000-570	26	09	OTHER SERVICE CONTRACTS	18,048	1,239	1,000	105	1,000	Misc. contracted services for division, as needed

**Public Works / Street Maintenance
2009 Budget Request
001-3000-570**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION	
001-3000-570	27	09	OTHER PROFESSIONAL SERV.	1,770	1,672	1,500	581	1,500	New hire physicals, CDL random testing services	
001-3000-570	32	01	ELECTRIC	0	0	0	0	0		
001-3000-570	33	04	SNOW REMOVAL	0	0	10,000	1,050	10,000	Contracted snow removal support and hauling from downtown	
001-3000-570	33	07	FREIGHT	403	481	500	421	500		
001-3000-570	33	09	OTHER CONTRACTUAL SERVICE	3,764	4,877	9,500	342	9,500	Security monitoring; pagers; cell phones & 2-way radios; fire extinguisher service; electrician.	
001-3000-570	33	13	CLEANING & LAUNDRY	8,113	8,568	12,500	1,336	12,500	Uniform services for field crews	
001-3000-570	33	19	EQUIPMENT RENTAL	1,672	1,352	3,000	0	3,000	Contingency for emergencies	
001-3000-570	33	30	REFUSE DISPOSAL	0	0	0	0	0		
001-3000-570	33	31	TEMPORARY HELP	0	0	0	0	0	Annual summer labor through temporary agency	
001-3000-570	37	02	CLOTHING ALLOWANCES	75	0	240	0	240	Jean allowance program in lieu of uniform pants	
TOTAL CONTRACTUAL SERVICES				289,764	261,259	295,490	77,881	295,490		
001-3000-570	40	01	OFFICE SUPPLIES	1,532	1,000	1,800	18	1,800	Consumable supply purchases are based on historical and anticipated usage. Support maintenance operations for all personnel involved in street maintenance activities.	
001-3000-570	40	04	SOFTWARE	1,243	179	900	200	900		
001-3000-570	40	07	PAINT/PAINT SUPPLIES	1,433	838	1,000	145	1,000		
001-3000-570	40	08	CHEMICALS	503	826	2,000	0	2,000		
001-3000-570	40	12	ELECTRICAL	122	124	500	92	500		
001-3000-570	40	13	JANITORIAL	1,268	992	1,000	151	1,000		
001-3000-570	40	14	LUMBER	4,177	1,944	3,000	330	3,000		
001-3000-570	40	15	HARDWARE/STEEL SUPPLIES	6,600	6,151	7,000	1,005	7,000		
001-3000-570	40	18	WELDING/METAL FABRICATION	466	523	1,000	177	1,000		
001-3000-570	40	20	TOOLS	6,352	6,486	3,000	792	3,000		
001-3000-570	40	23	AWARDS	2,770	3,290	0	0	0		Recognition and safety programming
001-3000-570	40	24	WEARING APPAREL	3,272	2,012	3,000	31	3,000		Needed to replace winter wear
001-3000-570	40	55	PAPER PRODUCTS	1,131	467	1,000	0	1,000		Based on average usage
001-3000-570	41	01	GASOLINE-UNLEADED	10,928	8,952	16,000	1,938	16,000		Pick ups, supervisory vehicles
001-3000-570	41	02	DIESEL	84,664	94,933	108,240	33,633	132,906	increased 40% over 2007 actual, per Fleet Manager	

**Public Works / Street Maintenance
2009 Budget Request
001-3000-570**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3000-570	41	03	OIL & LUBRICANTS	356	1,407	500	139	500	
001-3000-570	42	02	SAFETY SHOES/EQUIPMENT	5,346	6,925	8,000	1,919	8,000	Safety equipment for all field crews including steel toe boots, glasses, appropriate equipment on trucks
001-3000-570	42	03	EQUIPMENT <\$5000	2,091	3,476	3,500	0	3,500	Equipment and tools for maintenance activities
001-3000-570	42	06	COMPUTER EQUIP < \$5000	5,810	0	4,500	0	4,500	Server replacement, per Info Systems
001-3000-570	42	09	OTHER SUPPLIES	4,502	2,320	1,000	0	1,000	Miscellaneous operational supplies for maintenance
001-3000-570	44	00	VEHICLE LICENCES	69	65	100	0	100	
001-3000-570	45	01	CONCRETE & MASONRY	45,942	54,973	60,500	3,729	60,500	Infrastructure and maintenance repair projects. Additional funding needed to keep pace with repairs required and construction inflation.
001-3000-570	45	02	ASPHALT	96,364	118,526	135,000	7,207	135,000	For infrastructure repair and maintenance projects; increased 20% due to construction materials inflation
001-3000-570	45	03	SAND	13,208	20,224	18,000	6,992	18,000	Mix material with salt for snow removal; backfill material
001-3000-570	45	04	SALT	34,797	100,628	95,000	0	150,000	Mix material with sand for snow removal; increased for to provide better service and reduce overtime, fuel and equipment cost.
001-3000-570	45	05	ROCK	14,380	8,152	8,500	0	8,500	Based on average usage
001-3000-570	45	06	PIPE	0	75	0	0	0	
001-3000-570	45	07	SIGNS & SIGN MATERIAL	0	0	0	0	0	
001-3000-570	45	08	OVERLAY PROGRAM	1,299,773	773,806	1,300,000	0	1,245,000	Annual mill and overlay contract. Needs have significantly increased. Reduced \$55,000 to meet 2008 budget reduction requirements.

**Public Works / Street Maintenance
2009 Budget Request
001-3000-570**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3000-570	45	09	GUARD RAIL	3,262	-1,034	4,000	0	4,000	Needed for accident repairs
001-3000-570	45	10	CURB REPAIR	425,000	341,199	500,000	0	500,000	Annual curb repair contract
001-3000-570	45	14	CRACK SEALING	471,797	291,178	300,000	0	300,000	per pavement management plan
TOTAL COMMODITIES				2,549,158	1,850,637	2,588,040	58,498	2,612,706	
001-3000-570	60	04	GENERAL IMPROVEMENT	0	0	0	0	0	
001-3000-570	60	08	EQUIPMENT	0	0	0	0	0	
001-3000-570	60	99	TRADE-IN ALLOWANCES	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
001-3000-570	99	99	CONTINGENCY EXPENDITURES	0	0	100,000	0	100,000	Emergency response needs only (disaster / extreme snow & ice) 2008 budget reduction requirements eliminated contingency funding. Critical to fund but will only be used during natural disasters or other emergencies.
TOTAL CONTINGENCY				0	0	100,000	0	100,000	
TOTAL BUDGET				3,095,259	2,463,765	3,383,778	192,700	3,398,930	

**Public Works / Engineering
2009 Budget Request
001-3100-571**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION	
001-3100-571	10	01	REGULAR SALARIES	493,095	587,194	682,005	79,851	670,497	Per payroll projections (0% mandatory overtime when inspectors working on KDOT jobs, per state requirements per payroll projections per payroll projections per payroll projections per payroll projections per payroll projections per payroll projections per payroll projections per payroll projections	
001-3100-571	10	02	OVERTIME SALARIES	23,445	42,126	30,000	0	30,000		
001-3100-571	10	03	LONGEVITY PAY	4,080	3,878	4,534	0	4,806		
001-3100-571	10	04	HOLIDAY PAY	16,617	18,371	24,416	4,370	24,042		
001-3100-571	10	06	PARTTIME SALARIES	12,764	3,470	0	0	0		
001-3100-571	10	07	PARTTIME - REGULAR	0	0	0	0	0		
001-3100-571	12	01	FICA	40,035	48,530	54,388	6,254	53,500		
001-3100-571	12	02	UNEMPLOYMENT	563	1,514	1,422	85	1,266		
001-3100-571	12	03	KPERS	24,420	27,250	40,532	4,037	45,667		
001-3100-571	12	05	HEALTH INSURANCE	0	0	0	0	0		
001-3100-571	12	06	LIFE INSURANCE	309	368	499	50	385		
TOTAL PERSONAL SERVICES				615,328	732,701	837,796	94,647	830,163		
001-3100-571	21	01	VEHICLE ALLOWANCE	8	392	0	52	0		Mileage reimbursement when staff cars are not available Use for turnpike and other miscellaneous transportation Meals/lodging for educational and training purposes Professional development for engineering, support, and inspection staff. director & asst to nat'l level conference; technical training for engineering and inspection positions, incl. LPA certification ; GIS conference; software trai
001-3100-571	21	02	MILEAGE REIMBURSEMENT	110	191	125	0	125		
001-3100-571	21	03	OTHER TRANSPORTATION	1,498	73	500	14	500		
001-3100-571	21	04	MEALS & LODGING	1,010	718	1,000	226	1,000		
001-3100-571	22	01	CONFERENCES & SEMINARS	4,890	5,711	3,000	1,355	4,000		
001-3100-571	22	02	DUES & SUBSCRIPTIONS	1,276	1,284	500	0	1,500		
001-3100-571	24	01	PRINTING	277	0	400	0	400		

**Public Works / Engineering
2009 Budget Request
001-3100-571**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3100-571	25	31	EQUIPMENT REPAIRS	510	53	1,500	0	1,500	Equipment maintenance, including surveying and GPS equipment
001-3100-571	25	32	MOTOR VEHICLES	8,120	11,038	13,500	493	13,500	Vehicle maintenance for all engineering and admin vehicles; aging fleet, one replacement planned
001-3100-571	25	33	OFFICE EQUIPMENT REPAIRS	323	1,076	500	0	500	Maintenance for office equipment
001-3100-571	26	01	OFFICE EQUIP	0	0	0	0	0	
001-3100-571	26	09	OTHER SERVICE CONTRACTS	16,100	5,442	16,040	767	15,040	Service contracts on large format Digital copier, photo copier, Phaser, cell phones, 2-way radios for project inspectors. Troxler safety badges, annual licensing, recalibration.
001-3100-571	27	09	OTHER PROFESSIONAL SERV.	410	448	700	0	700	Various professional services, pre-employment physicals, advertising.
001-3100-571	33	07	FREIGHT	0	263	100	52	100	Shipping equipment for repair, delivery fees on supplies
001-3100-571	33	09	OTHER CONTRACTUAL SERVICE	4,293	5,334	4,000	449	4,000	Construction material testing services and miscellaneous contracts; increasing emphasis on asphalt testing
001-3100-571	33	14	PHOTOGRAPHY	0	0	0	0	0	
001-3100-571	33	22	UNIFORM RENTAL	0	0	0	0	0	
001-3100-571	33	31	TEMPORARY HELP	0	0	0	0	0	
001-3100-571	34	02	POSTAGE	941	660	1,200	0	1,200	Using USPS to produce and mail postcard notifications to residents affected by specific projects. Used for special shipments of drawings, plans, grant doc's, etc.

**Public Works / Engineering
2009 Budget Request
001-3100-571**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3100-571	37	02	CLOTHING ALLOWANCES	0	0	720	0	720	Jean allowance program in lieu of uniform pants
TOTAL CONTRACTUAL SERVICES				39,766	32,683	43,785	3,408	44,785	
001-3100-571	40	01	OFFICE SUPPLIES	3,065	2,406	3,500	102	3,500	Supplies for Engineering & Administrative division, printer supplies. Increase based on historical use, cost of printing supplies
001-3100-571	40	04	SOFTWARE	13,085	12,847	15,000	572	15,000	New releases - AutoCAD, new license for AutoCad for design team (ww - \$4081), ArcView; + updating licenses for all systems / server, Info System software fee allocation (\$9145); + misc. upgrades; add technical software for new engineers
001-3100-571	40	09	MAP PRINTING SUPPLIES	4,320	1,739	4,500	0	4,500	map printing supplies for HP plotter; increasing supply costs with increased output demands on GIS system.
001-3100-571	40	10	SURVEY SUPPLIES	873	2,430	1,500	0	1,500	Basic surveying supplies, including paint, stakes, handhelds, etc.
001-3100-571	40	20	TOOLS	756	0	1,000	0	1,000	Small tools used by project inspectors and for surveying
001-3100-571	40	24	WEARING APPAREL	583	1,405	1,500	77	1,500	Winter gear for engineering inspectors; shirts; jean program above
001-3100-571	41	01	GASOLINE-UNLEADED	10,463	8,860	12,500	966	12,500	40% increase over 2007 actual, per Fleet Manager
001-3100-571	41	02	DIESEL	0	0	0	0	0	
001-3100-571	41	03	OIL & LUBRICANTS	22	7	0	0	0	

**Public Works / Engineering
2009 Budget Request
001-3100-571**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3100-571	42	03	EQUIPMENT <\$5000	5,625	2,070	5,500	110	5,500	Drafting, surveying and field inspection equipment; parts & equip to maintain network server; equipment for digital cameras, GPS unit, etc.
001-3100-571	42	06	COMPUTER EQUIP < \$5000	11,712	595	10,000	250	10,000	\$4000 -- 2 notebook computers for project inspection (wh/jt); \$5000 -- 3 scheduled computer replacements (4331, 4651, 4691); + \$1000 -- GIS and engineering technical equipment
001-3100-571	42	09	OTHER SUPPLIES	1,179	1,073	1,750	411	2,000	Miscellaneous supplies for all functions
001-3100-571	43	00	BOOKS	11	452	700	82	700	Reference materials for engineering, inspection, GIS functions
001-3100-571	44	00	VEHICLE LICENSES	0	0	0	0	0	
TOTAL COMMODITIES				51,694	33,884	57,450	2,570	57,700	
001-3100-571	60	07	VEHICLE REPLACEMENT	0	0	21,000	0	21,000	inspector vehicle per Fleet Manager -- budgeted in 2008 and deferred due to budget constraints.
001-3100-571	60	08	EQUIPMENT	15,045	23,285	20,000	0	16,300	Phaser replacement, scanner and equipment to transition records retention to OnBase
001-3100-571	60	99	TRADE-IN ALLOWANCES	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				15,045	23,285	41,000	0	37,300	
TOTAL BUDGET				721,833	822,553	980,031	100,625	969,948	

**Public Works / Traffic
2009 Budget Request
001-3200-572**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3200-572	10	01	REGULAR SALARIES	306,334	331,849	354,167	44,473	355,282	Per payroll projections
001-3200-572	10	02	OVERTIME SALARIES	27,109	25,459	20,000	2,704	25,000	Signal malfunctions, on-call, emergency sign repair, traffic counts, downtown flags on holidays, KU football games
001-3200-572	10	03	LONGEVITY PAY	4,560	3,264	3,456	0	3,648	Per payroll projections
001-3200-572	10	04	HOLIDAY PAY	10,887	10,557	12,641	2,462	12,739	Per payroll projections
001-3200-572	10	06	PARTTIME SALARIES	0	0	0	0	0	
001-3200-572	10	07	PARTTIME - REGULAR	0	0	0	0	0	
001-3200-572	12	01	FICA	26,022	27,419	28,325	3,658	28,433	Per payroll projections
001-3200-572	12	02	UNEMPLOYMENT	359	858	740	50	673	Per payroll projections
001-3200-572	12	03	KPERS	14,921	16,646	21,439	2,952	24,270	Per payroll projections
001-3200-572	12	06	LIFE INSURANCE	185	212	212	30	226	Per payroll projections
001-3200-572	13	01	TTD/TPD BENEFITS	3,106	0	0	0	0	
TOTAL PERSONAL SERVICES				393,483	416,264	440,980	56,329	450,271	
001-3200-572	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	0	
001-3200-572	21	03	OTHER TRANSPORTATION	77	60	100	26	100	Based on actual expenses for the past three years
001-3200-572	21	04	MEALS & LODGING	26	0	1,800	0	1,800	Professional conferences and seminars
001-3200-572	22	01	CONFERENCES & SEMINARS	6,182	3,753	2,000	84	2,000	Professional conferences: Institute of Transportation Engineers (note: Traffic Engineer is on the Executive Committee of the Traffic Engineering Council), Missouri Valley Section of ITE, Kansas Association for Uniform Traffic Control, International Munic

**Public Works / Traffic
2009 Budget Request
001-3200-572**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3200-572	22	02	DUES & SUBSCRIPTIONS	851	1,062	1,000	0	1,000	Institute of Transportation Engineers (ITE); Missouri Valley Section ITE; Kansas Association for Uniform Traffic Control; Transportation Research Board; International Municipal Signal Association; Heartland Intelligent Transportation Systems; and Local Go
001-3200-572	24	01	PRINTING	0	0	0	0	0	
001-3200-572	25	31	EQUIPMENT REPAIRS	0	0	250	0	250	Based on projected expenses
001-3200-572	25	32	MOTOR VEHICLE REPAIRS	17,763	18,132	20,000	4,213	20,000	Repairs for 9 motor vehicles; based on actual history and projections
001-3200-572	25	33	OFFICE EQUIPMENT REPAIRS	0	99	500	173	500	Printers, computers, etc.
001-3200-572	25	36	BUILDING REPAIRS	69	445	1,300	0	1,000	Repairs at 445 Mississippi Street
001-3200-572	26	01	OFFICE EQUIP	460	598	500	339	600	Contract maintenance for office copier
001-3200-572	26	04	JANITORIAL SERVICE CONTR.	2,795	2,705	3,150	451	3,000	Contract for janitorial services at 445 Mississippi Street
001-3200-572	26	09	OTHER SERVICE CONTRACTS	4,501	5,001	6,000	885	6,000	Contract for building security, pagers, cellular telephones
001-3200-572	27	09	OTHER PROFESSIONAL SERV.	303	93	0	0	0	Sign language interpreters for Traffic Safety Commission when requested
001-3200-572	33	07	FREIGHT	120	740	500	0	700	Cost for shipping traffic signal equipment for repair
001-3200-572	33	09	OTHER CONTRACTUAL SERVICE	657	0	500	144	500	

**Public Works / Traffic
2009 Budget Request
001-3200-572**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3200-572	33	13	CLEANING & LAUNDRY	1,177	762	1,250	115	1,000	Uniform rental for field personnel
001-3200-572	33	19	EQUIPMENT RENTAL	0	0	500	0	500	Rental of construction equipment not on hand
001-3200-572	33	31	TEMPORARY HELP	0	0	0	0	0	
001-3200-572	34	02	POSTAGE	9	0	250	0	100	
001-3200-572	37	02	CLOTHING ALLOWANCES	0	0	750	0	750	Jean allowance program in lieu of uniforms
TOTAL CONTRACTUAL SERVICES				34,990	33,450	40,350	6,430	39,800	
001-3200-572	40	01	OFFICE SUPPLIES	1,621	2,993	2,500	42	3,000	Based on actual expenses for the past three years
001-3200-572	40	04	SOFTWARE	4,225	4,033	1,500	565	1,500	Upgrades for specialized software
001-3200-572	40	07	PAVEMENT MARKING SUPPLIES	15,489	10,720	15,000	0	15,000	Contract for pavement marking maintenance and in-house materials
001-3200-572	40	08	CHEMICALS	0	0	0	0	0	
001-3200-572	40	11	TRAFFIC COUNTER SUPPLIES	548	1,161	2,500	0	1,500	Supplies to maintain, upgrade and operate traffic counters
001-3200-572	40	12	ELECTRICAL	0	0	0	0	0	
001-3200-572	40	13	JANITORIAL	570	165	600	97	500	Janitorial supplies
001-3200-572	40	19	TRAFFIC SIGNAL	37,762	10,044	15,000	-15,355	15,000	Supplies for maintenance and operation of traffic signals and school beacons
001-3200-572	40	20	TOOLS	44	334	1,000	0	500	Hand tools, meters, test equipment, power tools, etc., used for the installation and maintenance of traffic signs and signals
001-3200-572	40	24	WEARING APPAREL	446	875	500	0	1,000	Public Works logo shirts for all personnel
001-3200-572	41	01	GASOLINE-UNLEADED	10,212	13,194	15,000	2,804	16,000	Gasoline for 9 vehicles; based on useage history and projections
001-3200-572	41	02	DIESEL	0	67	0	0	0	

**Public Works / Traffic
2009 Budget Request
001-3200-572**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3200-572	41	03	OIL & LUBRICANTS	2	0	0	0	0	
001-3200-572	42	02	SAFETY SHOES/EQUIPMENT	1,688	679	1,750	285	1,000	Safety shoes, equipment and supplies
001-3200-572	42	03	EQUIPMENT <\$5000	0	0	2,500	0	1,000	Miscellaneous equipment and tools
001-3200-572	42	06	COMPUTER EQUIP < \$5000	3,902	1,509	5,000	0	5,000	Per Information Systems recommendations for replacement
001-3200-572	42	09	OTHER SUPPLIES	82	74	0	12	0	
001-3200-572	43	00	BOOKS	91	183	500	0	400	State of the art publications
001-3200-572	44	00	VEHICLE LICENSES	0	0	0	0	0	
001-3200-572	45	07	SIGNS & SIGN MATERIAL	23,546	38,771	30,000	-32	30,000	Supplies for the manufacture, purchase, installation and maintenance of traffic signs
TOTAL COMMODITIES				100,228	84,802	93,350	-11,582	91,400	
001-3200-572	60	07	VEHICLE REPLACEMENT	0	0	57,500	0	60,000	Replace sign truck #985 as recommended by the maintenance garage*
001-3200-572	60	08	EQUIPMENT	22,771	0	0	0	0	
TOTAL CAPITAL OUTLAY				22,771	0	57,500	0	60,000	
TOTAL BUDGET				551,472	534,516	632,180	51,177	641,471	

*estimated cost until better information is available

changes shown in blue; overall increase due to realistic figure for overtime and CRITICAL replacement of sign truck (deferred from 2008 due to budget constraints).

**Public Works / Airport Maintenance
2009 Budget Request
001-3300-573**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3300-573	10	01	REGULAR SALARIES	30,795	32,856	35,660	4,448	49,286	Per payroll projections (0%)
001-3300-573	10	02	OVERTIME SALARIES	310	1,093	200	1,113	1,500	Regular assignment at airport, overtime for snow removal and special events
001-3300-573	10	03	LONGEVITY PAY	0	0	0	0	720	Per payroll projections
001-3300-573	10	04	HOLIDAY PAY	1,095	1,051	1,267	244	1,767	Per payroll projections
001-3300-573	12	01	FICA	2,440	2,522	2,825	422	3,961	Per payroll projections
001-3300-573	12	02	UNEMPLOYMENT	33	81	73	6	94	Per payroll projections
001-3300-573	12	03	KPERS	1,525	1,864	2,179	344	3,381	Per payroll projections
001-3300-573	12	05	HEALTH INSURANCE	0	0	0	0	0	Per payroll projections
001-3300-573	12	06	LIFE INSURANCE	23	22	23	3	23	Per payroll projections
001-3300-573	13	01	TTD/TPD BENEFITS	0	0	0	0	0	
TOTAL PERSONAL SERVICES				36,221	39,489	42,227	6,580	60,732	
001-3300-573	22	01	CONFERENCES & SEMINARS	305	235	100	35	350	Education, training as appropriate
001-3300-573	24	03	OTHER ADVERTISING	0	0	1,000	0	650	Promotional brochure, advertising
001-3300-573	25	31	EQUIPMENT REPAIRS	9,641	10,680	10,000	0	10,000	increased maintenance of lighting systems
001-3300-573	25	32	MOTOR VEHICLES	1,220	1,482	0	999	2,500	mower maintenance
001-3300-573	25	36	BUILDING REPAIRS	6,217	5,644	7,500	37	7,500	Facility repairs and upgrades, general maintenance
001-3300-573	26	04	JANITORIAL SERVICE CONTR.	372	1,430	3,500	126	3,500	Janitorial service contract for terminal building
001-3300-573	26	09	OTHER SERVICE CONTRACTS	4,379	1,747	2,500	0	2,500	Electrician, services related to air shows, if needed
001-3300-573	32	01	ELECTRIC	13,715	11,884	16,000	1,058	13,500	Budgeted to cover full energy costs for terminal and hangars. Portions are billed back to FBO for reimbursement.
001-3300-573	32	02	GAS	7,272	7,438	11,000	1,805	11,000	costs for terminal and hangars. Portions are billed back to FBO for reimbursement.

**Public Works / Airport Maintenance
2009 Budget Request
001-3300-573**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3300-573	33	01	MOWING	660	880	2,150	0	0	Eliminated terminal area mowing contract to meet 2008 budget reduction requirements
001-3300-573	33	04	SNOW REMOVAL	0	6,063	5,000	0	5,000	Contingency for contract snow response @ airport
001-3300-573	33	09	OTHER CONTRACTUAL SERVICE	-32	1,039	1,500	0	1,500	miscellaneous service contracts
001-3300-573	33	22	UNIFORM RENTAL	0	0	0	0	0	
TOTAL CONTRACTUAL SERVICES				43,749	48,522	60,250	4,060	58,000	
001-3300-573	40	07	PAINT/PAINT SUPPLIES	148	249	500	0	500	For terminal, hangars, parking lots, if needed
001-3300-573	40	08	CHEMICALS	2,125	0	1,000	0	1,000	Weed control along runways, pest control, if needed
001-3300-573	40	12	ELECTRICAL SUPPLIES	224	162	200	0	200	Supplies for terminal building maintenance
001-3300-573	40	13	JANITORIAL	665	803	500	57	500	Supplies for terminal building maintenance
001-3300-573	40	15	HARDWARE/STEEL SUPPLIES	73	0	0	0	0	
001-3300-573	40	55	PAPER PRODUCTS	0	0	500	0	500	Terminal building, paper towels, toilet paper, etc
001-3300-573	41	02	DIESEL	0	115	0	337	0	
001-3300-573	42	03	EQUIPMENT <\$5000	0	0	1,000	0	1,000	
001-3300-573	42	06	COMPUTER EQUIP < \$5000	0	0	0	0	0	
TOTAL COMMODITIES				3,235	1,329	3,700	394	3,700	
001-3300-573	60	02	OVERLAY PROGRAM	0	0	0	0	0	Overlay contract for work at airport
001-3300-573	60	08	EQUIPMENT	0	0	20,000	0	17,000	Reduced expenditure plan for 2008 budget requirements. New mower to replace unit 919
TOTAL CAPITAL OUTLAY				0	0	20,000	0	17,000	
001-3300-573	90	13	TRANSFER TO AIRPORT IMPR.	0	0	0	0	0	
TOTAL TRANSFERS				0	0	0	0	0	
TOTAL BUDGET				83,205	89,340	126,177	11,034	139,432	

**Public Works / Airport Maintenance
2009 Budget Request
001-3300-573**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
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Note on airport operations: 2008 operational change transitioned airport operations from street division to building and structures. Staff was realigned between two divisions within the general fund to accurately reflect expected operations.

**Public Works / Property Maintenance
2009 Budget Request
001-3400-574**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3400-574	10	01	REGULAR SALARIES	212,161	236,332	258,120	31,988	254,302	Payroll projections plus \$6600 to reclassify one maintenance position to field supervisor (approved 2007 but not yet implemented)
001-3400-574	10	02	OVERTIME SALARIES	146	298	500	603	1,000	Snow removal, call outs
001-3400-574	10	03	LONGEVITY PAY	2,112	2,496	2,688	0	2,880	Payroll projections
001-3400-574	10	04	HOLIDAY PAY	7,566	7,617	9,019	1,776	9,118	Payroll projections
001-3400-574	10	06	PARTTIME SALARIES	14,536	2,459	0	0	0	part time custodial, hvac intern
001-3400-574	10	07	PARTTIME - REGULAR	0	0	0	0	0	
001-3400-574	12	01	FICA	17,595	18,366	20,137	2,567	20,372	Payroll projections
001-3400-574	12	02	UNEMPLOYMENT	244	573	526	34	482	Payroll projections
001-3400-574	12	03	KPERS	9,223	12,371	15,530	2,038	17,389	Payroll projections
001-3400-574	12	05	HEALTH INSURANCE	0	0	0	0	0	Payroll projections
001-3400-574	12	06	LIFE INSURANCE	135	142	145	19	145	Payroll projections
001-3400-574	13	01	TTD/TPD BENEFITS	425	0	0	0	0	
TOTAL PERSONAL SERVICES				264,143	280,654	306,665	39,025	305,688	
001-3400-574	21	02	MILEAGE REIMBURSEMENT	0	0	50	0	50	no increase
001-3400-574	21	03	OTHER TRANSPORTATION	0	12	0	0	0	no increase
001-3400-574	21	04	MEALS & LODGING	110	0	0	0	0	
001-3400-574	22	01	CONFERENCES & SEMINARS	1,031	1,176	1,000	0	1,000	APWA conference, electrical courses,hvac seminars, back flow classes
001-3400-574	22	02	DUES & SUBSCRIPTIONS	0	0	200	0	200	
001-3400-574	25	31	EQUIPMENT REPAIRS	32,386	24,279	46,000	2,777	46,000	mechanical equipment at 25 facilities.
001-3400-574	25	32	MOTOR VEHICLES	12,158	5,592	12,000	316	12,000	aging fleet for division
001-3400-574	25	36	BUILDING REPAIRS	122,241	54,803	125,000	1,628	111,000	Line item provides funding for general buidling maintenance for approx. 25 municipal facilities. 50% of budget is reserved for unanticipated major repairs.
001-3400-574	26	02	ELEVATOR SERVICE CONTRACT	12,918	5,958	13,500	0	13,500	contract for City Hall and senior center

**Public Works / Property Maintenance
2009 Budget Request
001-3400-574**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3400-574	26	04	JANITORIAL SERVICE CONTR.	0	0	5,000	0	5,000	Professional floor care, city hall
001-3400-574	26	09	OTHER SERVICE CONTRACTS	53,453	59,086	30,000	1,475	30,000	radio, sprinkler and alarm system monitoring; air filter contracts; ice machines; routine rodding; overhead door maintenance.
001-3400-574	27	02	ENGINEERING	0	0	0	0	0	
001-3400-574	27	09	OTHER PROFESSIONAL SERV.	198	175	400	0	400	based on past years
001-3400-574	32	01	ELECTRIC	75,606	65,963	98,000	8,427	88,000	Reduced electricity by 10,000 to meet 2008 budget reduction requirements, with the plan to require 1 to 2 degree increase in thermostat for summer months in facilities with electronic control systems.
001-3400-574	32	02	GAS	12,622	8,994	45,000	1,988	35,000	Reduced gas by 10,000 to meet 2008 budget reduction requirements, with the plan to require 1 to 2 degree decrease in thermostat for winter months in facilities with electronic control systems.
001-3400-574	32	03	TELEPHONE	0	0	0	0	0	
001-3400-574	32	05	STORM WATER	0	0	0	0	0	
001-3400-574	32	07	SANITATION	0	0	0	0	0	
001-3400-574	33	09	OTHER CONTRACTUAL SERVICE	548	737	250	210	250	
001-3400-574	33	13	CLEANING & LAUNDRY	0	0	0	0	0	eliminated city hall service
001-3400-574	33	19	EQUIPMENT RENTAL	0	110	800	0	800	
001-3400-574	33	31	TEMPORARY HELP	406	336	5,000	0	3,500	temporary employees to cover custodial services; special projects; eliminate if custodial person approved
001-3400-574	33	52	JUDICIAL BLDG OPERATION	63,926	55,660	65,000	0	65,000	City share of judicial facility, billed quarterly
001-3400-574	34	03	CELLULAR	0	3,742	0	298	0	

**Public Works / Property Maintenance
2009 Budget Request
001-3400-574**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3400-574	37	02	CLOTHING ALLOWANCES	0	0	360	0	360	jean program
TOTAL CONTRACTUAL SERVICES				387,603	286,623	447,560	17,119	412,060	
001-3400-574	40	01	OFFICE SUPPLIES	2,795	1,842	2,000	0	2,000	
001-3400-574	40	04	SOFTWARE	1,834	1,765	5,000	299	5,000	maintenance contracts; Info Sys allocations plus MicroMain maintenance contract, additional seat of software to extend work order system to airport
001-3400-574	40	07	PAINT/PAINT SUPPLIES	954	3,400	1,000	22	1,000	miscellaneous paint
001-3400-574	40	08	CHEMICALS	88	213	0	0	0	
001-3400-574	40	12	ELECTRICAL SUPPLIES	1,579	3,743	1,500	0	1,500	electrical supplies
001-3400-574	40	13	JANITORIAL	5,430	6,238	5,000	309	5,000	based on past years
001-3400-574	40	14	LUMBER	362	634	0	0	0	boarding up properties
001-3400-574	40	15	HARDWARE/STEEL SUPPLIES	79	627	500	0	500	
001-3400-574	40	20	TOOLS	1,694	1,330	200	295	200	have new hvac specialist
001-3400-574	40	22	PLUMBING SUPPLIES	2,062	2,713	2,000	0	2,000	due to age of buildings
001-3400-574	40	24	WEARING APPAREL	589	738	500	0	500	jackets, rain gear
001-3400-574	40	28	CITY HALL OPERATION	3,352	2,659	3,000	148	3,000	
001-3400-574	41	01	GASOLINE-UNLEADED	3,578	3,323	5,400	758	5,400	rising gas prices
001-3400-574	41	03	OIL & LUBRICANTS	0	0	0	0	0	
001-3400-574	42	02	SAFETY SHOES/EQUIPMENT	164	343	1,000	125	1,000	5 employees; safety shoes & PPE
001-3400-574	42	03	EQUIPMENT <\$5000	3,309	1,442	3,600	360	3,600	equip & tools for maint operations
001-3400-574	42	06	COMPUTER EQUIP < \$5000	3,371	0	2,000	0	3,500	2 system replacements recommended for 2009 -- units 4351 and 4696
001-3400-574	42	09	OTHER SUPPLIES	80	0	1,000	84	1,000	
001-3400-574	44	00	VEHICLE LICENSES	0	0	0	0	0	
TOTAL COMMODITIES				31,320	31,010	33,700	2,400	35,200	
001-3400-574	60	02	OVERLAY PROGRAM	0	0	0	0	0	
001-3400-574	60	04	GENERAL IMPROVEMENT	0	0	0	0	0	
001-3400-574	60	07	VEHICLE REPLACEMENT	0	0	0	0	0	
001-3400-574	60	08	EQUIPMENT	0	450	0	0	0	

**Public Works / Property Maintenance
2009 Budget Request
001-3400-574**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3400-574	60	36	BUILDINGS AND STRUCTURES	0	0	0	0	0	
			TOTAL CAPITAL OUTLAY	0	450	0	0	0	
			TOTAL BUDGET	683,066	598,737	787,925	58,544	752,948	

**Public Works / Property Maint. Art Center
2009 Budget Request
001-3410-574**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3410-574	25	31	EQUIPMENT REPAIRS	574	1,059	4,000	0	0	reduced funding to meet 2008 budget reduction requirements
001-3410-574	25	36	BUILDING REPAIRS	0	0	0	0	0	
001-3410-574	26	02	ELEVATOR SERVICE CONTRACT	1,499	1,544	3,500	0	3,500	contract amount
001-3410-574	26	09	OTHER SERVICE CONTRACTS	40,993	39,650	45,000	90	45,000	contract increase for HVAC, alarm systems
001-3410-574	32	01	ELECTRIC	46,184	46,011	52,000	2,243	52,000	rate increase adjustment
001-3410-574	32	02	GAS	28,594	24,903	36,000	0	36,000	estimate on past usage
001-3410-574	32	05	STORM WATER	0	0	610	0	610	
001-3410-574	32	06	WATER	0	0	0	0	0	
001-3410-574	32	07	SANITATION	3,348	2,767	3,700	0	3,700	
TOTAL BUDGET				121,192	115,934	144,810	2,333	140,810	

**Public Works / Street Lights
2009 Budget Request
001-3600-576**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3600-576	32	01	ELECTRIC	550,486	490,673	610,000	46,989	610,000	increases in # of poles &/or cost per pole underground trench contracts and other city directed installations
001-3600-576	33	09	OTHER CONTRACTUAL SERVICE	754	5,200	20,000	0	20,000	
TOTAL BUDGET				551,240	495,873	630,000	46,989	630,000	

**Public Works / Levee Maintenance
2009 Budget Request
001-3700-577**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3700-577	10	01	REGULAR SALARIES	59,888	62,473	69,552	8,821	70,495	Per payroll projections (0%)
001-3700-577	10	02	OVERTIME SALARIES	1,652	2,738	1,500	1,767	2,000	Contingency for emergency response
001-3700-577	10	03	LONGEVITY PAY	240	288	336	0	384	Per payroll projections
001-3700-577	10	04	HOLIDAY PAY	2,023	2,046	2,473	477	2,528	Per payroll projections
001-3700-577	12	01	FICA	4,192	4,600	5,536	730	5,616	Per payroll projections
001-3700-577	12	02	UNEMPLOYMENT	65	159	145	11	133	Per payroll projections
001-3700-577	12	03	KPERS	1,573	3,647	4,269	656	4,793	Per payroll projections
001-3700-577	12	05	HEALTH INSURANCE	0	0	0	0	0	Per payroll projections
001-3700-577	12	06	LIFE INSURANCE	42	44	45	6	45	
001-3700-577	13	01	TTD/TPD BENEFITS	0	0	0	0	0	
TOTAL PERSONAL SERVICES				69,675	75,995	83,856	12,468	85,994	
001-3700-577	25	31	EQUIPMENT REPAIRS	2,126	3,301	3,000	0	3,000	Combine line items for repair of maintenance equipment, sluice gates on levee, pumps, etc.
001-3700-577	25	32	MOTOR VEHICLE REPAIRS	20,903	37,938	10,500	3,394	23,000	levee maintenance equipment, sluice gates on levee, pumps, etc. -- note significantly under-funded in recent years due to age of tractors used on levee (2007 expenses covered by reduction in overlay program)
001-3700-577	26	09	OTHER SERVICE CONTRACTS	0	70	0	0	0	
001-3700-577	33	27	SLOPE REPAIR	190	60	7,500	0	7,500	Stabilization projects, grading, seeding
TOTAL CONTRACTUAL SERVICES				23,219	41,369	21,000	3,394	33,500	
001-3700-577	40	08	CHEMICALS	5,208	5,141	5,000	0	5,000	Weed control for entire levee, required by USACE
001-3700-577	41	01	GASOLINE-UNLEADED	1,250	948	1,200	453	1,200	Pick up for supervisor, levee inspection / patrol
001-3700-577	41	02	DIESEL	11,971	14,568	13,500	905	13,500	based on useage plus price increases
001-3700-577	41	03	OIL & LUBRICANTS	0	52	100	0	100	
001-3700-577	42	03	EQUIPMENT <\$5000	0	164	1,000	0	1,000	spray equipment, chain saws
001-3700-577	42	09	OTHER SUPPLIES	611	452	500	0	500	Miscellaneous operating supplies, as needed

**Public Works / Levee Maintenance
2009 Budget Request
001-3700-577**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-3700-577	44	00	VEHICLE LICENSES	0	0	0	0	0	
TOTAL COMMODITIES				19,040	21,325	21,300	1,358	21,300	
001-3700-577	60	08	EQUIPMENT	0	0	20,000	0	16,000	Replace unit 918, 10 year old mower 15 ft mower deck.
TOTAL CAPITAL OUTLAY				0	0	20,000	0	16,000	
TOTAL BUDGET				111,934	138,689	146,156	17,220	156,794	

Increase in budget due to high maintenance costs for aging equipment on levee.

**Public Works / Gas Tax Revenue
2009 Budget Request
214-0000**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
214-0000-331	00	00	FEDERAL GRANTS	0	0	0	0	0	NEEDS TO BE ... adjusted per League estimates adjusted per county treasurers info
214-0000-332	10	00	STATE SHARE	2,359,304	2,490,886	2,475,010	692,145	2,475,010	
214-0000-332	20	00	COUNTY SHARE	173,252	177,093	175,381	0	175,381	
214-0000-342	45	00	LATE PAYMENT INTEREST	0	0	0	0	0	
214-0000-368	00	00	SALE OF ASSETS	0	0	10,000	0	10,000	
214-0000-368	10	00	SALE OF SCRAP	0	1,336	0	154	0	
214-0000-373	20	00	REIMB. EXPENSES-OTHERS	17,353	0	0	0	0	
TOTAL BUDGET				2,549,909	2,669,315	2,660,391	692,299	2,660,391	

**Public Works / Street Improvement
2009 Budget Request
214-3800-578**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
214-3800-578	10	01	REGULAR SALARIES	1,106,543	1,155,177	1,190,263	144,313	1,215,947	Per payroll projections + 3%
214-3800-578	10	02	OVERTIME SALARIES	44,151	78,823	74,500	30,349	80,000	Funding level allows department to reduce comp time used; comp time saves \$\$ but has negative effect on productivity of workforce
214-3800-578	10	03	LONGEVITY PAY	14,256	15,504	16,680	0	16,416	Per payroll projections
214-3800-578	10	04	HOLIDAY PAY	39,112	36,535	42,571	7,964	42,330	Per payroll projections
214-3800-578	10	06	PART TIME SALARIES	0	0	0	0	0	
214-3800-578	12	01	FICA	89,669	95,808	95,588	13,639	94,804	Per payroll projections
214-3800-578	12	02	UNEMPLOYMENT	1,241	2,974	2,499	184	2,243	Per payroll projections
214-3800-578	12	03	KPERS	56,275	67,437	73,721	10,866	80,925	Per payroll projections
214-3800-578	12	05	HEALTH INSURANCE	181,866	183,880	194,736	32,456	203,490	25.5 x \$7980 per instructions
214-3800-578	12	06	LIFE INSURANCE	644	640	673	81	673	Per payroll projections
214-3800-578	13	01	TTD/TPD BENEFITS	5,135	1,678	0	1,371	0	
TOTAL PERSONAL SERVICES				1,538,892	1,638,456	1,691,231	241,223	1,736,828	
214-3800-578	21	01	VEHICLE ALLOWANCE	0	0	0	0	0	
214-3800-578	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	0	
214-3800-578	25	31	EQUIPMENT REPAIRS	0	0	0	0	0	
214-3800-578	27	02	ENGINEERING	0	0	0	0	0	
214-3800-578	27	09	OTHER PROFESSIONAL SERV.	0	5,282	0	70	0	
214-3800-578	33	09	OTHER CONTRACTUAL SERVICE	0	0	0	0	0	
214-3800-578	33	19	EQUIPMENT RENTAL	0	0	0	0	0	
214-3800-578	33	31	TEMPORARY HELP	0	0	0	0	0	
214-3800-578	33	42	SPECIAL FUELS TAX	0	0	0	0	0	
214-3800-578	37	02	CLOTHING ALLOWANCES	0	0	480	0	480	Jean allowance program in lieu of uniform pants
TOTAL CONTRACTUAL SERVICES				0	5,282	480	70	480	
214-3800-578	40	04	SOFTWARE	3,600	4,180	3,500	0	4,300	Cartegraph maintenance agreements and upgrades; network system
214-3800-578	40	11	TRAFFIC COUNTER SUPPLIES	0	0	0	0	0	
214-3800-578	40	19	TRAFFIC SIGNAL	0	0	0	0	0	
214-3800-578	40	24	WEARING APPAREL	480	480	0	0	0	

**Public Works / Street Improvement
2009 Budget Request
214-3800-578**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
214-3800-578	40	32	TRAFFIC SIGNAL SUPPLIES	900	9,738	10,000	0	10,000	Consumable supplies for signals (e.g., fuses, light bulbs, lenses).
214-3800-578	42	03	EQUIPMENT <\$5000	6,266	739	3,000	0	3,000	Tools and equipment for maintenance functions
214-3800-578	42	06	COMPUTER EQUIP < \$5000	0	1,239	3,500	0	3,500	Replace 2 computers, network equipment
214-3800-578	44	00	VEHICLE LICENCES	0	0	0	0	0	
214-3800-578	45	01	CONCRETE & MASONRY	49,949	69,495	65,000	0	65,000	For infrastructure repair and maintenance projects; increased due to construction materials inflation
214-3800-578	45	02	ASPHALT	22,742	29,479	65,000	0	65,000	For infrastructure repair and maintenance projects; increased due to construction materials inflation
214-3800-578	45	03	BRICKS	0	0	0	0	0	Funding eliminated to address fund balance shortfall
214-3800-578	45	04	SALT	0	0	0	0	0	
214-3800-578	45	08	OVERLAY PROGRAM	548,001	545,554	600,000	31,500	600,000	Contract annual mill and overlay program; decreased to maintain fund integrity
214-3800-578	45	09	CHIP & SEAL PROGRAM	75,000	0	50,000	0	30,000	Contract annual program; reduced due to fund balance concerns
214-3800-578	45	10	CURB REPAIR	165,840	166,431	165,000	0	165,000	Contract annual program; reduced due to fund balance concerns
214-3800-578	45	11	NON-MOTORIZED IMPROVEMENT	16,466	6,070	20,000	0	20,000	Improvements to non-motorized systems / networks
214-3800-578	45	12	SIDEWALK PROGRAM	0	0	25,000	0	25,000	Funding for city sidewalk repair
214-3800-578	45	13	TRAFFIC CALMING	0	0	0	0	0	No funding available
214-3800-578	45	23	SAND	0	0	0	0	0	
TOTAL COMMODITIES				889,244	833,405	1,010,000	31,500	990,800	
214-3800-578	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	
214-3800-578	60	06	BUILDINGS	0	0	0	0	0	

**Public Works / Street Improvement
2009 Budget Request
214-3800-578**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
214-3800-578	60	08	EQUIPMENT	81,600	114,589	125,000	0	170,000	Replace tractors 383 and 388, new lease on backhoe 338
214-3800-578	60	30	CONSTRUCTION CONTRACTS	0	0	0	0	0	
214-3800-578	60	32	TRAFFIC SIGNALS	24,270	9,346	25,000	0	25,000	Signal upgrades / modifications
214-3800-578	60	99	TRADE-IN ALLOWANCES	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				105,870	123,935	150,000	0	195,000	
214-3800-578	90	02	TRANSFER TO EMPLOYEE BEN.	0	0	0	0	0	
214-3800-578	90	05	CAPITAL IMPR RESERVE	0	0	0	0	0	
214-3800-578	90	07	TRANSFER TO GARAGE	0	0	0	0	0	
214-3800-578	99	97	BUDGET REDUCTIONS	0	0	0	0	0	
TOTAL TRANSFERS				0	0	0	0	0	
TOTAL BUDGET				2,534,006	2,601,078	2,851,711	272,793	2,923,108	

Fund Balance calculations

1-1-08 beginning balance
+ 2008 Revenues
- 2008 Expenditures
Projected '08 year end bal
+ 2009 Revenues
- 2009 Expenditures
Projected '09 year end bal

Fund 214

448,595
2,660,391
2,851,711

257,275
2,660,391
2,923,108

(5,442)

**Public Works / Sanitation Revenue
2009 Budget Request
502-0000**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-0000-330	10	00	TRANSIT GRANTS	0	16,844	0	0	0	
502-0000-331	00	00	FEDERAL GRANTS	0	0	0	0	0	
502-0000-334	10	00	HOUSEHOLD HAZARDOUS WASTE	85,000	0	0	0	0	
502-0000-342	45	00	LATE PAYMENT INTEREST	4,033	4,246	2,000	848	2,000	
502-0000-343	10	01	UTILITY BILLING CHARGES	6,830,635	7,043,579	7,392,000	1,210,038	7,545,082	2007 actual revenue x 1.04 for rate increase (2008) x 1.00 for growth (2008) x 1.03 rate increase (2009)
502-0000-343	10	02	POLY CART RENTAL	150,883	167,627	160,000	29,176	165,000	
502-0000-343	20	00	CONTAINER DELIVERY	0	0	0	0	0	
502-0000-343	25	00	ROLL-OFF RENTAL	164,909	177,427	170,000	31,496	170,000	
502-0000-343	30	00	ROLL-OFF DISPOSAL	1,397,253	1,419,481	1,450,000	197,606	1,430,000	
502-0000-343	40	03	BULK PICKUP CHARGE	0	0	0	0	0	
502-0000-343	40	04	TIRE COLLECTION	44	40	0	0	0	
502-0000-345	00	00	MISC./BILLED CHARGES	181,227	164,879	180,000	28,462	160,000	
502-0000-345	56	00	COLLECTION FEES	-129	50	0	-25	0	
502-0000-345	85	00	SQG	9,732	2,692	3,000	633	2,000	
502-0000-361	00	00	INTEREST ON INVESTMENTS	151,408	137,958	100,000	18,332	100,000	
502-0000-362	00	00	BUILDING RENTAL	0	0	0	0	0	
502-0000-368	00	00	SALE OF ASSETS	-34,605	0	0	0	0	
502-0000-368	10	00	SALE OF SCRAP	3,342	4,024	1,000	1,670	3,000	
502-0000-371	30	00	SOLID WASTE REDUCTION	7,106	4,638	0	0	0	
502-0000-373	20	00	REIMB. EXPENSES-OTHERS	0	2	0	0	0	
502-0000-374	00	00	OTHER MISCELLANEOUS REV.	7,331	15,066	0	1,760	0	
502-0000-374	10	00	RECYCLE SALES - ONP	67,658	65,409	70,000	18,728	65,000	
502-0000-374	20	00	LANDFILL SITE FEE	0	0	0	0	0	
502-0000-374	30	00	CARDBOARD RECYCLING	78,549	82,793	70,000	20,191	75,000	
502-0000-374	40	00	RECYCLE SALES - OMG	0	41	0	0	0	
502-0000-374	50	00	RECYCLE SALES - OWP	939	5,217	2,000	2,657	5,000	
502-0000-374	60	00	MIXED PAPER (MIX)	0	0	0	0	0	
502-0000-378	00	00	BAD DEBTS COLLECTED	0	0	0	0	0	
502-0000-399	00	00	SALE OF SCRAP	0	0	0	0	0	
TOTAL BUDGET				9,105,315	9,312,013	9,600,000	1,561,572	9,722,082	

**Public Works / Sanitation Revenue
2009 Budget Request
502-0000**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
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Fund Balance calculations

1-1-08 beginning balance
+ 2008 Revenues
- 2008 Expenditures
Projected '08 year end bal
+ 2009 Revenues
- 2009 Expenditures
Projected '09 year end bal

Fund 502

3,302,310
9,600,000

11,003,901

1,898,409
9,722,082

11,589,380

31,111

**Public Works / Residential Sanitation
2009 Budget Request
502-3510-571**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3510-571	10	01	REGULAR SALARIES	2,025,541	2,087,240	2,280,891	279,587	2,352,945	Payroll projections (0%) plus 3% to plan for fund balance calculation, pending wage/merit decisions
502-3510-571	10	02	OVERTIME SALARIES	72,607	66,447	78,000	8,854	78,000	Estimated, near historical actual
502-3510-571	10	03	LONGEVITY PAY	23,088	23,842	26,234	0	28,722	Payroll projections
502-3510-571	10	04	HOLIDAY PAY	70,461	67,491	81,397	15,689	84,369	Payroll projections
502-3510-571	10	06	PARTTIME SALARIES	2,678	58,240	3,000	3,522	3,000	Use if necessary
502-3510-571	10	07	PARTTIME - REGULAR	0	0	0	0	0	
502-3510-571	12	01	FICA	159,618	170,581	182,720	22,815	183,220	Payroll projections
502-3510-571	12	02	UNEMPLOYMENT	2,222	5,314	4,777	309	4,335	Payroll projections
502-3510-571	12	03	KPERS	93,518	116,372	140,921	17,825	156,396	Payroll projections
502-3510-571	12	05	HEALTH INSURANCE	377,524	404,531	418,796	69,799	429,643	53.84 x 7980. per instructions
502-3510-571	12	06	LIFE INSURANCE	1,297	1,309	1,383	178	1,383	Payroll projections
502-3510-571	13	01	TTD/TPD BENEFITS	0	6,214	0	1,020	0	
TOTAL PERSONAL SERVICES				2,828,554	3,007,581	3,218,119	419,598	3,322,014	
502-3510-571	21	01	VEHICLE ALLOWANCE	16	834	0	111	0	
502-3510-571	21	02	MILEAGE REIMBURSEMENT	79	0	100	0	100	personal vehicles use
502-3510-571	21	03	OTHER TRANSPORTATION	1,043	1,311	1,300	96	1,300	East/West KTA truck traffic
502-3510-571	21	04	MEALS & LODGING	50	111	600	0	600	Conferences, seminars, meetings, etc.
502-3510-571	22	01	CONFERENCES & SEMINARS	1,877	1,404	2,500	200	2,000	Training; statewide HHW, compost, recycling conference; SWANA and APWA prof. deveelopment; truck road-e-o
502-3510-571	22	02	DUES & SUBSCRIPTIONS	902	1,228	1,100	0	1,100	SWANA, APWA, professional journals
502-3510-571	22	03	RECYCLING STUDY SUPPORT	0	0	200	0	0	Customer tags, handouts
502-3510-571	22	09	OTHER EDUCATIONAL EXPENSE	369	0	300	0	300	Misc. as necessary
502-3510-571	23	03	ADVERTISING	4,198	2,804	4,000	1,288	4,000	Increase awareness of services, holiday schedules, special services, spring cleaning ads
502-3510-571	24	01	PRINTING	1,034	360	1,500	0	1,200	Public education

**Public Works / Residential Sanitation
2009 Budget Request
502-3510-571**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3510-571	25	31	EQUIPMENT REPAIRS	0	0	0	0	0	
502-3510-571	25	32	MOTOR VEHICLES	316,611	245,218	375,000	53,610	375,000	Maintain and repair vehicles and equipment
502-3510-571	25	33	OFFICE EQUIPMENT REPAIRS	0	0	500	0	500	Variable, periodic repairs (copiers, printers, fax machine)
502-3510-571	25	34	RADIO MAINTENANCE	0	588	1,200	0	1,000	Base stations, mobile units
502-3510-571	25	36	BUILDING REPAIRS	2,723	230	12,000	0	10,000	Misc. repair and maintenace at 1140 haskell
502-3510-571	26	04	JANITORIAL SERVICE CONTR.	0	0	0	0	0	No longer using contract
502-3510-571	26	05	SERVICE CONTRACT-COMPUTER	9,057	8,334	10,192	6,848	10,192	Per Information Services Dept.
502-3510-571	26	06	RADIO EQUIPMENT SERV CONT	0	0	0	0	0	
502-3510-571	26	09	OTHER SERVICE CONTRACTS	842	534	1,000	0	1,000	Time clock, copier, fire extinguishers, ertc.
502-3510-571	27	03	LEGAL	0	0	0	0	0	
502-3510-571	27	09	OTHER PROFESSIONAL SERV.	29,994	1,608	1,500	242	1,500	Planning, engineering, etc.
502-3510-571	33	09	OTHER CONTRACTUAL SERVICE	6,130	8,867	9,000	1,164	9,000	Trunking charges for radio system (\$8,000) plus misc.
502-3510-571	33	14	PHOTOGRAPHY	0	0	100	0	100	Field photos, camera accessories
502-3510-571	33	19	EQUIPMENT RENTAL	0	0	200	0	200	If necessary (generators, etc.)
502-3510-571	33	20	SAFETY TRAINING PROGRAMS	400	0	500	0	400	Videos, handouts, etc.
502-3510-571	33	22	UNIFORM RENTAL	9,495	9,683	14,000	1,107	200	Anticipate increase with new contract
502-3510-571	33	30	LANDFILL CHARGES	536,164	520,625	650,000	43,581	650,000	Tonnage growth; possible increase in rate or state surcharge
502-3510-571	33	31	TEMPORARY HELP	0	0	0	0	0	
502-3510-571	33	33	LANDFILL MAINTENANCE	0	0	0	0	5,000	Maintain, monitor, remediate and contingency for Wakarusa landfill and Riverfront landfill
502-3510-571	34	01	TELEPHONE	4,507	4,799	5,000	501	5,000	Landline and mobile
502-3510-571	34	02	POSTAGE	0	0	400	0	0	Minimal, if necessary
502-3510-571	37	02	CLOTHING ALLOWANCES	0	0	480	0	480	Pants, jeans allowance program in lieu of uniform
TOTAL CONTRACTUAL SERVICES				925,491	808,538	1,092,672	108,748	1,080,172	

**Public Works / Residential Sanitation
2009 Budget Request
502-3510-571**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3510-571	40	01	OFFICE SUPPLIES	2,595	4,707	3,000	878	3,000	Variable (close to actual)
502-3510-571	40	04	SOFTWARE	3,828	2,611	2,900	233	2,900	Periodic upgrades, additions, maintenance, licenses; network management (\$1,100 PER Information Systems)
502-3510-571	40	07	PAINT/PAINT SUPPLIES	464	292	800	0	500	Supplies for summer paint crew
502-3510-571	40	08	CHEMICALS	0	0	0	0	0	
502-3510-571	40	13	JANITORIAL	1,234	1,409	2,000	0	1,700	Cleaning supplies, restroom stock, etc.
502-3510-571	40	14	LUMBER	0	0	100	0	100	Minimal for misc. use
502-3510-571	40	15	HARDWARE/STEEL SUPPLIES	0	0	200	0	100	Minimal for misc. use
502-3510-571	40	20	TOOLS	123	0	300	0	200	Minimal, replace lost or worn
502-3510-571	40	21	DATA PROCESSING	0	0	0	0	0	
502-3510-571	40	22	YARD WASTE PROGRAM	0	0	0	0	0	
502-3510-571	40	23	AWARDS	2,959	2,868	3,000	744	3,000	Employee recognition, safety program, retirement
502-3510-571	40	24	WEARING APPAREL	2,960	3,961	4,000	0	4,000	Winter and rain gear, gloves, vests etc. for work crews
502-3510-571	40	32	DUMPSTER MAINT. SUPPLIES	0	0	0	0	0	
502-3510-571	40	55	PAPER PRODUCTS	0	0	100	0	100	Paper towels for truck windows
502-3510-571	41	01	GASOLINE-UNLEADED	12,775	11,814	21,000	2,297	23,000	Increase cost of fuel per fleet manager
502-3510-571	41	02	DIESEL	177,909	178,262	210,000	34,222	249,567	Increased 40% over 2007 actual, per fleet manager
502-3510-571	41	03	OIL & LUBRICANTS	274	138	250	10	250	Reflect actual cost
502-3510-571	41	04	DEGREASER	0	0	0	0	0	
502-3510-571	41	05	DEODORIZER	0	0	0	0	0	
502-3510-571	42	02	SAFETY SHOES/EQUIPMENT	5,641	4,926	9,500	1,403	7,000	Increased use of safety equipment; steel toe boots, safety glasses
502-3510-571	42	03	EQUIPMENT <\$5000	12,465	2,202	6,000	0	6,000	Variable, maintain adequate amount for supplemental radio equipment, etc. as needed
502-3510-571	42	05	ROLL OUT CARTS	67,928	43,266	75,000	0	75,000	Continued expansion of program

**Public Works / Residential Sanitation
2009 Budget Request
502-3510-571**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3510-571	42	06	COMPUTER EQUIP < \$5000	3,510	1,280	5,500	0	5,500	Scheduled replacement (two systems)
502-3510-571	42	09	OTHER SUPPLIES	9,265	10,060	9,000	65	9,000	Close to actual
502-3510-571	43	00	BOOKS	0	0	200	0	0	Reference books for supervisors, staff
502-3510-571	44	00	VEHICLE LICENSES	137	22	150	22	150	License plates for new vehicles
TOTAL COMMODITIES				304,067	267,818	353,000	39,874	391,067	
502-3510-571	60	01	COMPUTER EQUIPMENT	0	0	0	0	0	
502-3510-571	60	07	VEHICLE REPLACEMENT	0	232,852	525,000	0	320,000	Scheduled replacements which were deferred from 2008: 2 - Rear Loader Trucks (460, 462), \$160,000 ea. Defer -replacement for rear loader 463
502-3510-571	60	08	EQUIPMENT	0	0	0	0	0	
502-3510-571	60	10	CART DEMONSTRATION PROG.	0	0	0	0	0	
502-3510-571	60	36	BUILDINGS AND STRUCTURES	0	0	0	0	0	
502-3510-571	60	99	TRADE-IN ALLOWANCES	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	232,852	525,000	0	320,000	
502-3510-571	70	03	MD INTEREST REFUND/CREDIT	91	136	0	184	0	
TOTAL REFUNDS				91	136	0	184	0	
502-3510-571	90	01	TRANSFER TO GENERAL FUND	90,000	94,500	99,225	16,538	99,225	
502-3510-571	90	02	TRANSFER TO EMPLOYEE BEN.	0	0	0	0	0	
502-3510-571	90	04	EQUIPMENT RESERVE FUND	0	0	0	0	0	
502-3510-571	90	07	TRANSFER TO GARAGE	0	0	0	0	0	
502-3510-571	90	10	TRANSFER/SPEC. LIABILITY	0	0	0	0	0	
502-3510-571	90	12	TRANS./HEALTH INS. FUND	0	0	0	0	0	
502-3510-571	90	18	TRANSFER TO WORK COMP RES	75,000	125,000	125,000	20,833	125,000	Per Finance Department
502-3510-571	99	99	CONTINGENCY EXPENDITURES	-8,828	0	35,000	0	35,000	Emergency operating funds
TOTAL TRANSFERS				156,172	219,500	259,225	37,371	259,225	
TOTAL BUDGET				4,214,375	4,536,425	5,448,016	605,775	5,372,478	

**Public Works / Commercial Sanitation
2009 Budget Request
502-3520-572**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3520-572	10	01	REGULAR SALARIES	1,453,690	1,563,062	1,698,711	201,371	1,754,370	Payroll projections (0%) plus 3% to plan for fund balance calculation, pending wage/merit decisions
502-3520-572	10	02	OVERTIME SALARIES	80,945	77,541	80,000	11,143	80,000	Reflect actual
502-3520-572	10	03	LONGEVITY PAY	21,072	23,472	25,296	0	26,592	Payroll projections
502-3520-572	10	04	HOLIDAY PAY	53,049	50,728	60,700	11,634	62,906	Payroll projections
502-3520-572	10	06	PARTTIME SALARIES	12,614	10,168	12,000	0	137,006	Summer paint crew
502-3520-572	12	01	FICA	116,376	127,888	136,530	16,592	137,006	Payroll projections
502-3520-572	12	02	UNEMPLOYMENT	1,622	3,979	3,569	225	3,241	Payroll projections
502-3520-572	12	03	KPERS	71,791	89,871	105,298	12,959	114,841	Payroll projections
502-3520-572	12	05	HEALTH INSURANCE	271,685	274,018	297,831	49,639	311,220	39 x 7980. per instructions
502-3520-572	12	06	LIFE INSURANCE	879	889	913	116	913	Payroll projections
502-3520-572	13	01	TTD/TPD BENEFITS	48,637	13,815	0	5,759	0	
TOTAL PERSONAL SERVICES				2,132,360	2,235,431	2,420,848	309,438	2,628,096	
502-3520-572	21	02	MILEAGE REIMBURSEMENT	0	0	100	0	100	Occasional use of personal vehicles
502-3520-572	21	03	OTHER TRANSPORTATION	1,536	1,329	1,900	192	1,800	East/West KTA truck traffic
502-3520-572	21	04	MEALS & LODGING	306	92	500	0	500	Conferences, seminars board meetings, etc.
502-3520-572	22	01	CONFERENCES & SEMINARS	787	474	2,500	0	2,000	State conferences for HHW, compost, recycling; APWA and SWANA training opportunities; truck road-e-o
502-3520-572	22	02	DUES & SUBSCRIPTIONS	0	276	200	0	200	APWA, SWANA, professional journals
502-3520-572	22	03	RECYCLING STUDY SUPPORT	0	0	200	0	0	Fliers, handouts, customer tags
502-3520-572	22	09	OTHER EDUCATIONAL EXPENSE	521	144	300	0	300	Misc. as necessary
502-3520-572	23	03	ADVERTISING	645	0	1,000	0	1,000	Increase awareness of services, holiday schedules, special services
502-3520-572	24	01	PRINTING	479	0	600	0	600	Public education information
502-3520-572	25	31	EQUIPMENT REPAIRS	100	0	0	0	0	
502-3520-572	25	32	MOTOR VEHICLE REPAIRS	325,831	281,926	325,000	62,596	350,000	Maintain/repair equipment and vehicles

**Public Works / Commercial Sanitation
2009 Budget Request
502-3520-572**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3520-572	25	33	OFFICE EQUIPMENT REPAIRS	0	0	500	0	500	Copiers, printers, fax machine
502-3520-572	25	34	RADIO MAINTENANCE	770	210	1,200	0	1,000	Repair of base and mobile units
502-3520-572	25	36	BUILDING REPAIRS	10,126	155	15,000	0	10,000	1140 Haskell, SWAN building (maintenance side)
502-3520-572	26	04	JANITORIAL SERVICE CONTR.	0	0	0	0	0	No longer use contract
502-3520-572	26	05	SERVICE CONTRACT-COMPUTER	8,949	8,226	10,084	6,848	10,084	Per Information Services Dept.
502-3520-572	26	06	RADIO EQUIPMENT SERV CONT	0	0	0	0	0	
502-3520-572	26	09	OTHER SERVICE CONTRACTS	1,018	1,457	1,000	0	1,000	Timeclock, copier, fire extinguishers, etc.
502-3520-572	27	03	LEGAL	0	0	0	0	0	
502-3520-572	27	09	OTHER PROFESSIONAL SERV.	659	1,566	1,500	0	1,500	Planning, engineering, etc.
502-3520-572	32	01	ELECTRIC	8,680	8,144	10,000	833	10,000	Expected increase in cost
502-3520-572	32	02	GAS	12,857	10,778	15,500	2,802	15,000	Expected increase in cost
502-3520-572	33	09	OTHER CONTRACTUAL SERVICE	11,383	7,368	9,500	1,304	9,000	Trunking charges for radio system (\$8,500), plus misc.
502-3520-572	33	14	PHOTOGRAPHY	0	0	100	0	100	Field photos, camera accessories
502-3520-572	33	19	EQUIPMENT RENTAL	0	0	1,000	0	500	If necessary (e.g., generator)
502-3520-572	33	20	SAFETY TRAINING PROGRAMS	600	0	500	0	400	Videos, handouts, etc.
502-3520-572	33	22	UNIFORM RENTAL	14,357	14,321	18,000	69	500	Anticipate increase with new contract
502-3520-572	33	30	LANDFILL CHARGES	799,050	774,231	985,000	65,372	985,000	Tonnage growth; possible increase in rates or state surcharge
502-3520-572	33	31	TEMPORARY HELP	0	0	1,000	0	0	Temporary employees; summer paint crew moved to part-time salaries
502-3520-572	33	33	LANDFILL MAINTENANCE	0	0	10,000	0	5,000	Maintain, monitor, remediate, contingency for Wakarusa landfill and Riverfront landfill
502-3520-572	34	01	TELEPHONE	3,520	2,931	5,000	338	4,000	Landline and mobile phones
502-3520-572	34	02	POSTAGE	0	0	400	0	0	As necessary
502-3520-572	37	02	CLOTHING ALLOWANCES	0	0	480	0	480	Pants/jeans allowance in lieu of uniform pant

**Public Works / Commercial Sanitation
2009 Budget Request
502-3520-572**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
TOTAL CONTRACTUAL SERVICES				1,202,174	1,113,628	1,418,064	140,354	1,410,564	
502-3520-572	40	01	OFFICE SUPPLIES	2,008	2,756	2,000	458	2,500	Variable; close to actual
502-3520-572	40	04	SOFTWARE	3,551	560	3,000	200	3,000	Periodic upgrades, additions, maintenance, licenses; \$1,157 per Information Systems for network management software
502-3520-572	40	07	PAVEMENT MARKING SUPPLIES	1,144	1,136	700	0	1,000	Supplies for summer paint crew
502-3520-572	40	08	CHEMICALS	0	0	100	0	0	Minimal, as necessary
502-3520-572	40	13	JANITORIAL	1,518	540	1,500	0	700	Cleaning supplies, restroom stock, etc.
502-3520-572	40	14	LUMBER	509	0	2,500	0	1,000	Repair / replace downtown enclosures
502-3520-572	40	15	HARDWARE/STEEL SUPPLIES	0	0	2,000	0	1,000	Repair / replace downtown enclosures
502-3520-572	40	20	TOOLS	2,089	0	800	0	800	Repair lost or worn tools, additional tools
502-3520-572	40	21	DATA PROCESSING	0	0	0	0	0	
502-3520-572	40	23	AWARDS	3,902	4,298	5,000	-543	5,000	Employee recognition, safety program, retirement
502-3520-572	40	24	WEARING APPAREL	3,405	4,088	4,500	0	4,000	Winter and rain gear, gloves, vests, etc. for work crews
502-3520-572	40	32	DUMPSTER MAINT. SUPPLIES	34,477	51,855	50,000	3,262	50,000	Dumpster repairs; reflects additional placements and increased cost of steel
502-3520-572	41	01	GASOLINE-UNLEADED	9,517	8,798	11,000	1,688	13,000	Maintain adequate amount for anticipated increase in fuel costs
502-3520-572	41	02	DIESEL	177,769	165,890	210,000	33,731	232,246	Increased 40% over 2007 actual, per fleet manager
502-3520-572	41	03	OIL & LUBRICANTS	1,213	423	1,000	97	1,000	Truck and equipment weekly lube
502-3520-572	41	04	DEGREASER	0	0	0	0	0	
502-3520-572	41	05	DEODORIZER	0	0	0	0	0	
502-3520-572	42	02	SAFETY SHOES/EQUIPMENT	8,066	6,572	11,000	1,347	9,000	maintian adequate amount, increased usage

**Public Works / Commercial Sanitation
2009 Budget Request
502-3520-572**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3520-572	42	03	EQUIPMENT <\$5000	74,604	1,260	6,000	0	5,000	Variable; maintain adequate amount for purchase of phones, supplemental radio equipment as needed
502-3520-572	42	04	CONTAINERS	44,397	23,111	80,000	0	65,000	Rolloff container replacement; increase in steel costs anticipated
502-3520-572	42	05	ROLL OUT CARTS	0	0	1,000	0	0	
502-3520-572	42	06	COMPUTER EQUIP < \$5000	1,361	2,560	4,000	0	4,000	Scheduled replacement
502-3520-572	42	09	OTHER SUPPLIES	11,857	7,958	9,000	581	9,000	Variable, close to actual
502-3520-572	43	00	BOOKS	0	0	200	0	0	Reference materials for supervisors and staff
502-3520-572	44	00	VEHICLE LICENSES	39	43	100	0	100	License plates for new vehicles
TOTAL COMMODITIES				381,426	281,848	405,400	40,821	407,346	
502-3520-572	60	01	COMPUTER EQUIPMENT	0	0	0	0	0	
502-3520-572	60	07	VEHICLE REPLACEMENT	0	261,230	138,000	0	592,000	Scheduled replacement: 2 - Rolloff Truck (492, 487), \$136,000 ea.; 1 - Rear Loader (461), \$160,000; 2 - Hook Lift (540, 497), \$80,000 ea. defer - replacement for roll-off truck 487; replacements for hook lifts 498, 499; replacements for pick-up trucks 402,401,451,443; replacement for front loader 419
502-3520-572	60	08	EQUIPMENT	0	0	0	0	0	
502-3520-572	60	10	CART DEMONSTRATION PROG.	0	0	0	0	0	
502-3520-572	60	28	REFUSE CONTAINERS	0	161,740	110,000	0	120,000	Growth in compactors; increase in cost of steel, purchase of seven trash compactors, \$19,000 (est.) ea.
502-3520-572	60	36	BUILDINGS AND STRUCTURES	0	0	0	0	0	Defer - Funding for possible land purchase adjacent to SWAN property

**Public Works / Commercial Sanitation
2009 Budget Request
502-3520-572**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3520-572	60	99	TRADE-IN ALLOWANCES	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	422,970	248,000	0	712,000	
502-3520-572	81	01	PRINCIPAL	0	0	0	0	0	
502-3520-572	81	02	INTEREST	0	0	0	0	0	
TOTAL DEBT SERVICE				0	0	0	0	0	
502-3520-572	90	01	TRANSFER TO GENERAL	53,000	55,650	58,500	9,750	58,500	
502-3520-572	90	02	TRANSFER TO EMPLOYEE BEN.	0	0	0	0	0	
502-3520-572	90	04	EQUIPMENT RESERVE FUND	0	0	0	0	0	
502-3520-572	90	05	TRANSFER TO CAP. IMP. RES	0	0	0	0	0	
502-3520-572	90	07	TRANSFER TO GARAGE	0	0	0	0	0	
502-3520-572	90	10	TRANSFER/SPEC. LIABILITY	0	0	0	0	0	
502-3520-572	90	12	TRANS./HEALTH INS. FUND	0	0	0	0	0	
502-3520-572	90	18	TRANSFER TO WORK COMP RES	75,000	100,000	100,000	16,667	100,000	per Finance Department
502-3520-572	99	99	CONTINGENCY EXPENDITURES	-3,138	0	35,000	0	35,000	Emergency operating funds
TOTAL TRANSFERS				124,862	155,650	193,500	26,417	193,500	
TOTAL BUDGET				3,840,822	4,209,527	4,685,812	517,030	5,351,506	

**Public Works / Sanitation Reduction
2009 Budget Request
502-3530-573**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3530-573	10	01	REGULAR SALARIES	279,931	275,772	341,129	43,349	361,126	Payroll projections (0%) plus 3% to plan for fund balance calculation, pending wage/merit decisions
502-3530-573	10	02	OVERTIME SALARIES	7,044	7,788	10,000	833	10,000	HHW after hours operations, some evening and weekend events
502-3530-573	10	03	LONGEVITY PAY	2,400	2,880	3,120	0	3,360	Payroll projections
502-3530-573	10	04	HOLIDAY PAY	9,807	8,826	12,191	2,502	12,949	Payroll projections
502-3530-573	10	06	PARTTIME SALARIES	19,402	13,948	20,000	1,857	20,000	2 part-time interns @ \$11 per hour (increased usage)
502-3530-573	10	07	PARTTIME - REGULAR	0	0	0	0	0	
502-3530-573	12	01	FICA	23,907	23,353	27,268	3,659	28,040	Payroll projections
502-3530-573	12	02	UNEMPLOYMENT	326	712	713	49	663	Payroll projections
502-3530-573	12	03	KPERS	14,125	12,240	20,612	2,269	23,935	Payroll projections
502-3530-573	12	05	HEALTH INSURANCE	50,593	58,311	61,093	10,182	63,840	8 x x 7980. per instructions
502-3530-573	12	06	LIFE INSURANCE	161	156	171	27	207	Payroll projections
502-3530-573	13	01	TTD/TPD BENEFITS	0	0	0	0	0	
TOTAL PERSONAL SERVICES				407,696	403,986	496,297	64,727	524,120	
502-3530-573	21	02	MILEAGE REIMBURSEMENT	32	183	300	0	200	Occasional use of personal vehicles
502-3530-573	21	03	OTHER TRANSPORTATION	300	78	250	7	250	KTA travel
502-3530-573	21	04	MEALS & LODGING	2,393	856	2,000	7	2,000	Required HHW staff training, conferences, KDHE meetings, SWANA Board meetings, etc.
502-3530-573	22	01	CONFERENCES & SEMINARS	2,608	1,738	3,000	0	3,000	State conference for HHW, composting, recycling; professional and technical training
502-3530-573	22	02	DUES & SUBSCRIPTIONS	4,062	2,201	3,000	0	3,000	Journals, reference library items
502-3530-573	22	03	RECYCLING STUDY SUPPORT	1,737	1,280	2,000	-631	2,000	Energy Fair, Earth Day events, RRCAB initiatives
502-3530-573	22	09	OTHER EDUCATIONAL EXPENSE	550	504	500	10	500	Reduced in 2006; funded under Advertising and Printing line items

**Public Works / Sanitation Reduction
2009 Budget Request
502-3530-573**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3530-573	23	03	ADVERTISING	39,603	19,622	25,000	828	25,000	Newspaper and radio advertising for curbside recycling providers, HHW, SQG, compostable yardwaste bags, and other public education
502-3530-573	24	01	PRINTING	5,449	4,684	9,000	0	8,000	Public education: fliers, brochures, recycling guides, etc.
502-3530-573	25	31	EQUIPMENT REPAIRS	3,645	1,337	3,000	0	3,000	Maintain adequate amount for balers
502-3530-573	25	32	MOTOR VEHICLES	26,058	39,159	36,000	5,111	37,000	Maintain and repair equipment/vehicles
502-3530-573	25	33	OFFICE EQUIPMENT REPAIRS	88	101	500	0	500	Copier, printers, fax, etc
502-3530-573	25	34	RADIO MAINTENANCE	0	0	200	0	100	Minimal, as necessary
502-3530-573	25	36	BUILDING REPAIRS	35,022	2,006	5,000	-258	5,000	Replace fixtures in break room
502-3530-573	26	04	JANITORIAL SERVICE CONTR.	3,851	4,369	6,000	305	6,000	Janitorial service contract, bid pending
502-3530-573	26	05	SERVICE CONTRACT-COMPUTER	0	0	2,000	0	2,000	AS 400 support
502-3530-573	26	09	OTHER SERVICE CONTRACTS	5,975	3,284	7,000	202	6,000	Lawn service for SWAN bldg., forklift maintenace, overhead door maintenance, fire alarm, forklift maintenance at SWAN and HHW
502-3530-573	27	03	LEGAL	0	0	200	0	200	As necessary
502-3530-573	27	09	OTHER PROFESSIONAL SERV.	11,421	2,408	4,000	0	4,000	Educational materials development, SWAN improvements
502-3530-573	32	01	ELECTRIC	5,077	3,931	5,500	628	5,500	SWAN and HHW, expected increase
502-3530-573	32	02	GAS	3,746	3,052	5,300	784	4,300	SWAN - WRR areas
502-3530-573	32	05	STORM WATER	1,486	1,486	1,486	0	1,486	Stormwater utility fee for SWAN
502-3530-573	33	07	FREIGHT	446	0	0	0	0	
502-3530-573	33	09	OTHER CONTRACTUAL SERVICE	1,249	3,394	3,000	155	3,000	Trunking charges for radio system, fire suppression and alarm system
502-3530-573	33	13	CLEANING & LAUNDRY	0	0	0	0	0	
502-3530-573	33	14	PHOTOGRAPHY	0	0	600	0	200	Educational support, events

**Public Works / Sanitation Reduction
2009 Budget Request
502-3530-573**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3530-573	33	19	EQUIPMENT RENTAL	0	0	200	0	200	If necessary
502-3530-573	33	20	SAFETY TRAINING PROGRAMS	0	0	500	0	300	Forklift training, videos, etc.
502-3530-573	33	22	UNIFORM RENTAL	123	0	0	0	0	Not currently provided for this group
502-3530-573	33	28	APPLIANCE DISPOSAL	0	0	1,000	0	400	Variable, disposal of appliances, freon, compressor oil
502-3530-573	33	29	TIRE DISPOSAL FEE	4,063	3,533	4,000	337	4,000	Variable, disposal of tires
502-3530-573	33	30	LANDFILL CHARGES	1,695	1,328	2,000	102	2,000	Landfilling "rejects" from recycling / compost site
502-3530-573	33	31	TEMPORARY HELP	144	0	1,000	0	600	Misc. painting facility maintenance
502-3530-573	33	32	HOUSEHOLD HAZARDOUS WASTE	47,132	55,317	65,000	0	65,000	Disposal of HHW/SQG and e-waste materials;expected increase in usage
502-3530-573	33	34	YARD WASTE PROCESSING	897	-335	5,000	0	4,000	Woody waste processing programs and screening, public giveaways, lab-testing
502-3530-573	34	01	TELEPHONE	4,876	5,459	6,800	448	6,000	Landlines and mobile units for SWAN and HHW
502-3530-573	34	02	POSTAGE	136	156	6,000	27	1,000	Utility bill inserts and other mailings
TOTAL CONTRACTUAL SERVICES				213,864	161,131	216,336	8,062	205,736	
502-3530-573	40	01	OFFICE SUPPLIES	5,932	5,770	6,000	0	6,000	Variable, for SWAN and HHW
502-3530-573	40	04	SOFTWARE	1,730	1,386	3,000	366	3,000	Periodic upgrades, additions, maintenance, licenses; \$1,547 per Information Systems for network management and software
502-3530-573	40	07	PAINT/PAINT SUPPLIES	0	0	200	0	100	If necessary
502-3530-573	40	08	CHEMICALS	0	0	0	0	0	
502-3530-573	40	13	JANITORIAL	908	35	1,000	166	1,000	Cleaning supplies, paper towels, tissue products for SWAN amd HHW
502-3530-573	40	14	LUMBER	0	0	500	0	500	ONP/OCC enclosure repair

**Public Works / Sanitation Reduction
2009 Budget Request
502-3530-573**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3530-573	40	15	HARDWARE/STEEL SUPPLIES	2,319	0	800	0	800	Maintenance of drop-off boxes, etc.
502-3530-573	40	20	TOOLS	1,413	516	400	0	600	Replacement of lost and worn tools
502-3530-573	40	21	DATA PROCESSING	0	0	0	0	0	
502-3530-573	40	22	YARD WASTE PROGRAM	4,911	10,539	6,000	0	6,000	Provide non-profit fundraisers with bags at cost; compost bin demonstration programs, etc.
502-3530-573	40	23	AWARDS	0	47	500	-47	500	Occassional recycling recognition "awards"; employee recognition
502-3530-573	40	24	WEARING APPAREL	143	223	500	0	500	Gloves, etc. (reduced due to discontinued use of volunteers)
502-3530-573	40	32	DUMPSTER MAINT. SUPPLIES	288	337	2,500	1,373	2,000	Signage for recycling containers, maintenance of office paper carts
502-3530-573	40	34	BALING SUPPLIES	0	0	0	929	2,000	Maintain adequate amount with expected price increase
502-3530-573	41	01	GASOLINE-UNLEADED	6,632	3,781	4,500	659	6,000	Increased collections/mileage; expected price increase
502-3530-573	41	02	DIESEL	5,320	332	8,000	1,362	8,000	Compost/collection equipment
502-3530-573	41	03	OIL & LUBRICANTS	0	0	100	0	100	
502-3530-573	41	04	DEGREASER	0	0	0	0	0	
502-3530-573	41	05	DEODORIZER	0	0	0	0	0	
502-3530-573	42	02	SAFETY SHOES/EQUIPMENT	2,405	661	800	0	800	Steel toed boots, safety glasses, etc.
502-3530-573	42	03	EQUIPMENT <\$5000	5,457	2,124	8,000	0	6,000	Variable, misc. equipment needed throughout the year
502-3530-573	42	04	CONTAINERS	0	55,417	10,000	0	20,000	OCC containers; increased cost of steel
502-3530-573	42	05	ROLL OUT CARTS	0	2,812	3,000	0	3,000	OWP program expansion
502-3530-573	42	06	COMPUTER EQUIP < \$5000	1,895	1,679	3,000	0	3,000	Scheduled replacement
502-3530-573	42	09	OTHER SUPPLIES	3,286	7,815	3,000	0	4,000	Variable
502-3530-573	42	32	HHW SUPPLIES	18,707	11,815	20,000	223	18,000	Increased participation in SQG and HHW daily operation

**Public Works / Sanitation Reduction
2009 Budget Request
502-3530-573**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
502-3530-573	43	00	BOOKS	393	0	300	26	300	Reference books for HHW, recycling reference library
502-3530-573	44	00	VEHICLE LICENSES	0	22	40	0	40	Licenses for new vehicles
TOTAL COMMODITIES				61,739	105,311	82,140	5,057	92,240	
502-3530-573	60	01	COMPUTER EQUIPMENT	0	0	0	0	0	
502-3530-573	60	07	VEHICLE REPLACEMENT	0	15,597	22,000	0	0	Defer - Replacement of pick-up with lift-gate (443)
502-3530-573	60	08	EQUIPMENT	0	0	0	0	0	None scheduled
502-3530-573	60	28	REFUSE CONTAINERS	0	0	15,000	0	15,000	ONP/OCC/Mixed Paper drop-off containers for new placements; increased cost of steel
502-3530-573	60	36	BUILDINGS AND STRUCTURES	0	0	25,000	0	15,000	Infrastructure improvements: paving at SWAN
502-3530-573	60	37	MATERIAL RECOVERY BLDG.	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	15,597	62,000	0	30,000	
502-3530-573	81	01	PRINCIPAL	0	0	0	0	0	
502-3530-573	81	02	INTEREST	0	0	0	0	0	
TOTAL DEBT SERVICE				0	0	0	0	0	
502-3530-573	90	01	TRANSFER TO GENERAL	3,000	3,150	3,300	3,300	3,300	
502-3530-573	90	02	TRANSFER TO EMPLOYEE BEN.	0	0	0	0	0	
502-3530-573	90	10	TRANSFER/SPEC. LIABILITY	0	0	0	0	0	
502-3530-573	90	12	TRANS./HEALTH INS. FUND	0	0	0	0	0	Emergency operating funds
502-3530-573	99	99	CONTINGENCY EXPENDITURES	0	0	10,000	0	10,000	
TOTAL TRANSFERS				3,000	3,150	13,300	3,300	13,300	
TOTAL BUDGET				686,299	689,175	870,073	81,146	865,396	

**Public Works / Stormwater Revenue
2009 Budget Request
505-0000**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
505-0000-331	00	00	FEDERAL GRANTS	160	0	0	0	0	
505-0000-342	25	00	STORM WATER CHARGES	2,794,985	2,836,524	2,850,000	465,537	2,850,000	no rate increase planned
505-0000-361	00	00	INTEREST ON INVESTMENTS	19,062	40,543	20,000	7,830	20,000	
505-0000-361	10	00	UNRESTRICTED FUNDS	48,327	31,570	7,000	0	7,000	
505-0000-368	00	00	SALE OF ASSETS	-22,033	0	0	0	0	
505-0000-372	00	00	REFUNDS	236	0	0	0	0	
TOTAL BUDGET				2,840,737	2,908,637	2,877,000	473,367	2,877,000	

**Public Works / Stormwater
2009 Budget Request
505-3900-579**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
505-3900-579	10	01	REGULAR SALARIES	471,247	496,924	526,168	67,015	532,354	Payroll projections
505-3900-579	10	02	OVERTIME SALARIES	16,529	24,009	19,000	8,952	25,000	Increased to reduce comp time use, increase productivity
505-3900-579	10	03	LONGEVITY PAY	3,744	4,440	4,848	0	5,696	Payroll projections
505-3900-579	10	04	HOLIDAY PAY	16,071	16,045	18,845	3,706	19,088	Payroll projections
505-3900-579	10	06	PARTTIME SALARIES	639	5,035	7,900	643	7,900	Summer engineering intern, GIS and storm system info
505-3900-579	12	01	FICA	36,706	39,755	42,064	5,879	42,606	Payroll projections
505-3900-579	12	02	UNEMPLOYMENT	513	1,269	1,099	81	1,008	Payroll projections
505-3900-579	12	03	KPERS	23,609	28,980	32,442	4,740	36,368	Payroll projections
505-3900-579	12	05	HEALTH INSURANCE	74,886	74,781	80,186	13,364	83,790	10.5 x x 7980. per instructions
505-3900-579	12	06	LIFE INSURANCE	298	314	356	42	320	Payroll projections
TOTAL PERSONAL SERVICES				644,242	691,552	732,908	104,422	754,130	
505-3900-579	21	01	AUTO ALLOWANCE	24	1,226	0	163	0	
505-3900-579	21	02	MILEAGE REIMBURSEMENT	278	0	0	0	0	
505-3900-579	21	03	OTHER TRANSPORTATION	0	206	100	0	100	Turnpike use for crew, supervisor, engineer
505-3900-579	21	04	MEALS & LODGING	208	100	200	0	200	State APWA conference for engineer; regional meetings
505-3900-579	22	01	CONFERENCES & SEMINARS	3,655	2,193	3,600	550	3,600	Regional seminars / computer and job training for division; professional training for engineers and support staff
505-3900-579	22	02	DUES & SUBSCRIPTIONS	15	0	600	0	600	Professional journals, association dues
505-3900-579	22	09	OTHER EDUCATIONAL EXPENSE	831	0	500	0	500	Miscellaneous education expenses for crews
505-3900-579	23	03	ADVERTISING	877	734	5,000	45	5,000	NPDES Public Education, decals, door hangers, ads, web dev; increased education and outreach
505-3900-579	25	31	EQUIPMENT REPAIRS	2,172	2,598	18,500	0	18,500	major equipment repairs, pumps, etc.
505-3900-579	25	32	MOTOR VEHICLE REPAIRS	52,002	33,778	35,000	8,158	52,000	equipment maintenance and repairs

**Public Works / Stormwater
2009 Budget Request
505-3900-579**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
505-3900-579	25	36	BUILDING REPAIRS	1,571	0	0	0	0	
505-3900-579	26	09	OTHER SERVICE CONTRACTS	42,324	3,891	6,500	2,145	6,500	Pagers, cellular phones - engineer, supervisor, inspector, computer maintenance allocations per IS
505-3900-579	27	03	LEGAL	0	0	1,000	0	1,000	Related to land acquisition
505-3900-579	27	09	OTHER	9,810	4,550	15,500	150	16,750	Update to LIDAR images to include Mud Creek elements, aerial photo project
505-3900-579	32	01	ELECTRIC	12,574	11,540	19,500	407	19,500	Electricity for Stormwater Pump Station in North Lawrence
505-3900-579	33	07	FREIGHT	178	273	0	0	0	
505-3900-579	33	09	OTHER CONTRACTUAL SERVICE	7,019	4,460	7,500	0	7,500	Miscellaneous contracts, if needed; radio, phone systems
505-3900-579	33	13	CLEANING & LAUNDRY	170	0	800	0	800	Supervisor & crew members
505-3900-579	33	19	EQUIPMENT RENTAL	369	369	2,000	0	2,000	Rental equip for maintenance crew
505-3900-579	34	01	TELEPHONE & TELEGRAPH	1,386	1,893	0	146	0	
505-3900-579	37	02	CLOTHING ALLOWANCES	0	0	240	0	240	Jean allowance program in lieu of uniform pant
TOTAL CONTRACTUAL SERVICES				135,463	67,811	116,540	11,764	134,790	
505-3900-579	40	01	OFFICE SUPPLIES	1,132	794	1,950	141	1,950	Anticipated needs for office supplies; addition for printing supplies; mattfactor
505-3900-579	40	04	SOFTWARE	7,649	4,552	6,000	166	6,000	Software upgrades, GIS and software maintenance allocations (\$5112 per info sys), miscellaneous
505-3900-579	40	09	ELECTRICAL	32	22	500	64	500	Based on historical and anticipated expenditures
505-3900-579	40	14	LUMBER	3,134	2,009	3,000	83	3,000	Used for inlet construction
505-3900-579	40	15	HARDWARE/STEEL SUPPLIES	1,939	2,010	3,500	897	3,500	Based on historical and anticipated expenditures
505-3900-579	40	20	EXPENDABLE TOOLS	3,031	1,561	2,500	417	2,500	Based on historical and anticipated expenditures

**Public Works / Stormwater
2009 Budget Request
505-3900-579**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
505-3900-579	40	24	WEARING APPAREL	521	713	500	0	500	shirts for crews and supervisors
505-3900-579	41	01	GASOLINE-UNLEADED	6,506	6,261	6,000	919	9,200	increased 40%, per Fleet Manager
505-3900-579	41	02	DIESEL	14,862	12,225	16,500	2,496	21,000	increased 40%, per Fleet Manager
505-3900-579	41	03	OIL & LUBRICANTS	0	25	0	0	0	
505-3900-579	42	02	SAFETY SHOES/EQUIPMENT	1,048	783	1,200	0	1,200	Protective gear and equipment for field crews
505-3900-579	42	03	EQUIPMENT <\$5000	2,794	1,653	6,000	1,378	6,000	Equipment for maintenance & inspection; compliance activities
505-3900-579	42	06	COMPUTER EQUIP < \$5000	1,596	4,339	5,000	1,717	5,000	Scheduled upgrades to p.c.'s (4851); server
505-3900-579	42	09	OTHER SUPPLIES	1,981	811	1,500	0	1,500	Reflect actual needs
505-3900-579	43	00	BOOKS	124	0	0	45	0	
505-3900-579	44	00	VEHICLE LICENSES	20	43	50	0	50	
505-3900-579	45	01	CONCRETE & MASONRY	32,980	48,430	45,000	151	45,000	Maint crew rebuild structures
505-3900-579	45	02	ASPHALT	458	0	0	0	0	
505-3900-579	45	05	ROCK	4,311	564	5,000	0	5,000	Main crew quarried materials
505-3900-579	45	06	PIPE	5,657	12,971	15,000	1,970	15,000	Maint crew pipe
505-3900-579	45	10	CURB REPAIR	150,000	141,148	140,000	0	140,000	Contracted curb repair projects
505-3900-579	45	11	CASTINGS & PRE-CAST	10,488	8,829	8,000	384	8,000	Maint crew inlet lids and castings
505-3900-579	45	13	EASEMENT RESTORATION	8,009	3,885	5,000	0	5,000	Rolled mats, seeding
TOTAL COMMODITIES				258,272	253,628	272,200	10,828	279,900	
505-3900-579	60	04	GENERAL IMPROVEMENT	0	2,640	20,000	0	20,000	Improvements identified during operational year
505-3900-579	60	08	EQUIPMENT	0	199,335	300,000	0	185,000	purchase backhoe 756, lease a new backhoe, put a thumb attachment on excavator and add a truck tractor to haul equipment.
505-3900-579	60	31	LAND/EASEMENT ACQUISITION	0	0	100,000	0	100,000	Potential easements and flood control

**Public Works / Stormwater
2009 Budget Request
505-3900-579**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
505-3900-579	60	36	PRIORITY I PROJECTS	0	1,920	100,000	0	100,000	Design and construction of priority improvements
TOTAL CAPITAL OUTLAY				0	203,895	520,000	0	405,000	
505-3900-579	70	03	DEPOSIT INTEREST REFUND	1	3	0	0	0	
TOTAL REFUNDS				1	3	0	0	0	
505-3900-579	81	01	BOND PRINCIPAL	0	1,056,605	1,029,848	0	665,834	Debt service, per Finance
505-3900-579	81	03	INTEREST	299,240	277,516	235,240	117,620	194,996	Debt service, per Finance
505-3900-579	81	04	COMMISSION/POSTAGE	0	0	5,000	0	5,000	Debt service, per Finance
505-3900-579	81	05	RESERVE	0	0	25,000	0	75,000	Contingency for debt service
TOTAL DEBT SERVICE				299,240	1,334,121	1,295,088	117,620	940,830	
505-3900-579	90	01	TRANSFER TO GENERAL FUND	365,000	383,250	402,413	67,069	200,000	Info Systems support. Reduced transfer for curb/street repair program due to revenue / expenditure imbalance
505-3900-579	90	05	TRANSFER/CAPITAL IMPROVE.	0	400,000	0	66,667	0	deleted due to fund balance
505-3900-579	90	18	WORKERS COMP RESERVE	60,000	60,000	60,000	10,000	60,000	\$10,000 support for Training Services; \$50,000 work comp res
505-3900-579	96	00	BAD DEBTS EXPENSE	0	0	4,000	0	4,000	
505-3900-579	99	99	CONTINGENCY EXPENDITURES	0	0	100,000	0	125,000	Emergency response funding only
TOTAL TRANSFERS				425,000	843,250	566,413	143,736	389,000	
TOTAL BUDGET				1,762,218	3,394,260	3,503,149	388,370	2,903,650	

Note: fund balance decreased approximately \$561,000 from beginning of 2007 to beginning of 2008

Fund Balance calculations

1-1-08 beginning balance
+ 2008 Revenues
- 2008 Expenditures
Projected '08 year end bal
+ 2009 Revenues

Fund 505

1,442,880
2,877,000
3,503,149

816,731
2,877,000

**Public Works / Stormwater
2009 Budget Request
505-3900-579**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
			- 2009 Expenditures						2,903,650
			Projected '09 year end bal						790,081

Storm Water Debt

	Principal	Interest	Total
2007	1,056,605	277,516	1,334,121
2008	1,029,848	235,240	1,265,088
2009	665,834	194,996	860,830
2010	561,886	169,853	731,739
2011	575,990	150,865	726,854
2012	592,375	132,224	724,600
2013	611,934	112,237	724,170
2014	631,519	91,159	722,678
2015	654,279	68,964	723,243
2016	679,182	45,289	724,472
2017	510,421	20,053	530,474
2018	21,515	861	22,376
	7,591,388	1,499,257	9,090,645

MEMORANDUM

DATE: May 1, 2008

TO: Casey Toomay,
Budget Manager

FROM: Dan Partridge, RS, MPH
Director

CC: Cynthia Boecker,
Assistant City Manager

RE: 2009 Budget Request



Healthy People Build Strong Communities - The Lawrence-Douglas County Health Department strives to create and maintain conditions that keep people healthy. We work on the public's behalf to:

- Safeguard community health and safety through swift response to illness outbreaks
- Identify urgent and everyday health problems by tracking the health of the community to recognize health trends early
- Assess health problems and promote wellness by fostering community health initiatives
- Collaborate with community partners to protect health and control the costs associated with health problems.

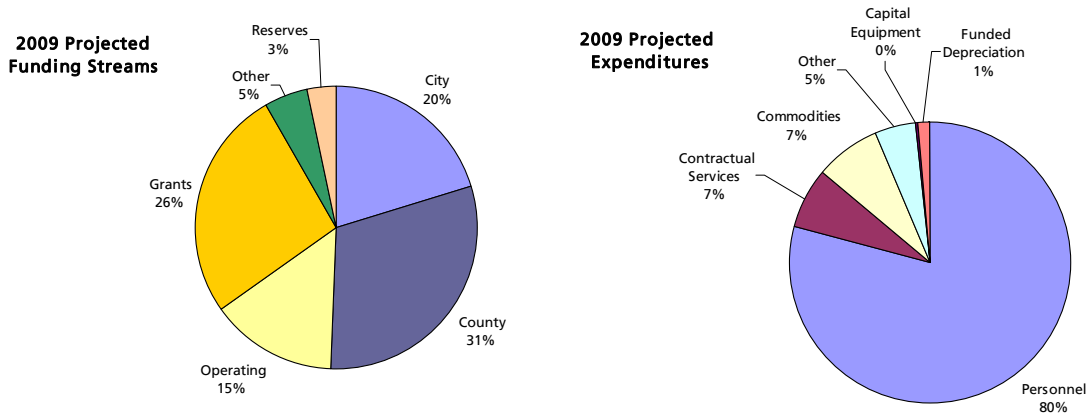
Public health programs are aimed at prevention and are shown to be cost-effective. As a city-county health department, our agency is an official governmental entity with responsibilities for protecting the public's health. This letter summarizes our budget request to the City of Lawrence for 2009 and reflects current Health Department services including the new responsibility of local food service establishment inspections begun in 2008 as well as our request for a new position of Community Health Specialist.

Revenue

In addition to local support from the City and the County, the Health Department funds a significant portion of its budget through fees for services and grants (*see chart on next page*). Great effort was made this past year to maximize fee revenues and these, along with grant revenues, have been included in our 2009 budget request. We anticipate no increase in grant

funds for most of our core public health programs with a 5% decrease in grant funds for public health emergencies.

The Health Board has put a great deal of emphasis in 2008 in identifying and securing new sources of revenue and progress has been realized, primarily within the environmental health program with the creation of two new funding streams. Recreational water facility licensing fees are projected to generate \$11,620 in 2009 and the execution of a contract with the Kansas Department of Health and Environment (KDHE) to begin a local food service establishment inspection program is projected to generate \$81,600 for 2009. However, despite these significant new sources of fees, our 2009 budget projects an overall decrease in fee revenue due to the much lower demand for the Gardasil vaccine since the creation of the 2008 budget and a 22% reduction in fees related to Sanitary Code enforcement because of the slow down in the housing industry.



Expenditures

The City of Lawrence and Douglas County fund the local portion of the Health Department’s budget on a 40/60 basis. In 2009, the amount requested from the City is \$678,116. This request includes an estimate for health insurance of \$149,609 as well as \$19,316 for a new position of Community Health Specialist. The City funds a portion of all Health Department programs which assists us in meeting our responsibilities to the public. City monies will be utilized to assist with funding the budgeted program expenses and to meet the local match/maintenance of effort requirements of the grants.

The Health Department’s total budget for 2009 reflects a 0.6% decrease over 2008 due primarily to lower pharmaceutical costs and reduced funding for CHIP. However, in order to fund increases in health insurance and other areas, our budget request to the City reflects a 4.0% or \$25,816 increase. The remaining increases in expenditures will be funded through additional revenues from a contract to conduct food service inspections and from a \$110,000 transfer from reserves. This transfer will deplete operating reserves by an estimated 16.7%.

Personnel costs represent 80% of the total budget for the Health Department (*see chart above*). The 2009 Budget includes a 2% cost of living wage adjustment as a budgeted figure. The actual amount will be determined by the Health Board at the end of 2008.

National accreditation of local health departments is scheduled to begin as a voluntary program in 2011 and the Health Department and Health Board are committed to leading the way. Currently in 2008 we have secured outside grant funding to help us prepare for accreditation through an analysis of our ability to deliver the services described in the National Association of County and City Health Officials (NACCHO) Operational Definition of a Functional Local Health Department. This is a widely accepted standard defining the level of public health services every citizen should expect to receive or have access to.

Preliminary results indicate that we have gaps in our service delivery, chief among them being: The development of an on-going community health assessment process and the incorporation of continuous quality improvement principles into our reviews of program performance. This 2009 budget request includes \$19,316 to partially fund a Community Health Specialist position whose role would include assisting the Health Department in meeting accreditation standards as well as improving our population based public health education and collaboration efforts. "Increasing accountability through accreditation is commonly regarded as a precursor strategy for obtaining increased federal support for public health activities", (NACCHO Resolution, 2005).

Health Department employees are covered under the Douglas County health insurance plan. Premiums for the coming year have not yet been determined due to current ongoing negotiations. The County will communicate to the City the exact amount of health insurance costs when it is known. The amount included in our 2009 Budget request is an estimate only and reflects a 2% rate increase.

The Health Department continues to serve as the fiscal agent for the Douglas County Community Health Improvement Project (CHIP). Grant revenues and expenditures for Douglas County CHIP in the amount of \$166,877 related to comprehensive tobacco use prevention are included in our attached budget and reflect a downward trend in funding for this program.

We look forward to discussing the 2009 budget with you and answering any questions you may have.

Attachments

Lawrence-Douglas County Health Department	2007	2008	2009
2009 Budget	Actual	Budget	Budget

Revenue			
50010 · City			
500100 · City Operating	462,228	503,154	528,507
500101 · City Health Insurance	131,599	149,146	149,609
Total 50010 · City	593,826	652,300	678,116
50020 · County			
500200 · County Operating	712,231	744,281	782,633
500201 · County Health Insurance	205,623	223,718	224,413
500202 · County Mill Levy Aging	10,000	10,000	10,000
Total 50020 · County	927,854	977,999	1,017,047
51000 · Operating Revenue			
511000 · Contract Services	11,451	10,000	91,600
512000 · Fees	397,965	507,893	396,211
519000 · Interest	61,938	65,000	8,000
Total 51000 · Operating Revenue	471,355	582,893	495,811
517000 · Grant Income			
5170001 · Federal	54,321	2,500	5,000
5170002 · State	918,291	831,965	871,993
5170003 · Local/Private	6,150	6,150	6,150
Total 517000 · Grant Income	978,762	840,615	883,143
57000 · Other Revenue			
570001 · Other	69,110	2,000	4,000
570002 · CHIP Grant	145,869	212,201	166,877
Total 57000 · Other Revenue	214,979	214,201	170,877
Total 5000 · Revenue	3,186,775	3,268,008	3,244,993
Cash Balance Forward	133,618	119,291	120,000
FROM Board Designated Fund	-	110,021	110,000
Total Income	3,320,393	3,497,320	3,474,993

Expense			
6000 · Payroll Expenses			
60010 · Gross Salaries & Wages	1,873,847	1,991,040	2,063,907
60020 · Payroll Related Expenses	-	-	-
600200 · Payroll Taxes (SS & MC)	142,914	151,664	157,104
600201 · Insurance - Health	356,127	356,880	374,022
600202 · KPERs	92,447	113,727	127,930
600203 · Insurance - Unemployment	1,914	1,983	2,053
600204 · Insurance - Work Comp	16,964	16,344	17,172
600205 · Insurance - Prof. Liability	8,237	9,061	9,500
60020 · Payroll Related Expenses - Other	-	-	-
Total 60020 · Payroll Related Expenses	618,603	649,659	687,782
6000 · Payroll Expenses - Other	934		
Total 6000 · Payroll Expenses	2,493,384	2,640,699	2,751,688
6300 · Contractual Service Expenditures			
Total 6300 · Contractual Service Expenditures	210,342	234,255	241,539
6400 · Commodities			
64001 · Medical Supplies	13,233	19,500	15,816
64002 · Pharmaceuticals	198,413	326,000	222,835
64003 · Office Supplies	14,356	18,604	13,993
64004 · Other Supplies	28,459	11,750	6,245
Total 6400 · Commodities	254,460	375,854	258,889
6500 · Other Expenses			
65001 · CHIP Personnel	106,199	145,207	142,187
65002 · CHIP Contractual	40,971	38,951	19,650
65003 · CHIP Commodities	10,809	19,534	5,040
Total 6500 · Other Expenses	157,979	203,692	166,877
Capital Equipment	17,865	7,820	11,000
TO Funded Depreciation	30,000	35,000	45,000
Total Expense	3,164,030	3,497,320	3,474,993
Net Income	156,363	-	0.00

CURRENT YEAR ACCOMPLISHMENTS

See section below for actual service units for 2007. The Lawrence-Douglas County Health Department continues to emphasize essential public health services related to disease prevention through immunizations, communicable disease investigation, public health emergency preparedness, nutrition and case management services to maternal and child health populations as well as child care facility and environmental health inspections. Additionally the Lawrence-Douglas County Health Department promotes wellness within the community through public education efforts using a variety of channels including health fairs, community forums, individual instruction and mass media.

The Lawrence-Douglas County Health Department continues to monitor the community's health notifying the community of an increase in the number of mumps cases and working with health care providers, schools, cases and contacts to limit the spread of this disease.

MAJOR GOALS AND OBJECTIVES FOR 2009

Safeguard community health and safety

- By protecting individuals of all ages against vaccine-preventable diseases.
- By evaluating compliance with child care licensing regulations.
- By enforcing local environmental health codes and regulations.

Identify urgent and everyday health problems

- In order to prevent or reduce the spread of communicable diseases.
- In order to improve the health outcomes for pregnant women and their infants.

Assess health problems and promote wellness

- By helping teen parents become self-sufficient through goal setting and life skills development.
- By helping mothers and pregnant women meet their nutritional needs and those of their children.

Work with the community to protect health and control costs

- By assisting seniors to remain living safely in their own homes.
- By working with local and state partners to prepare for potential public health emergencies.

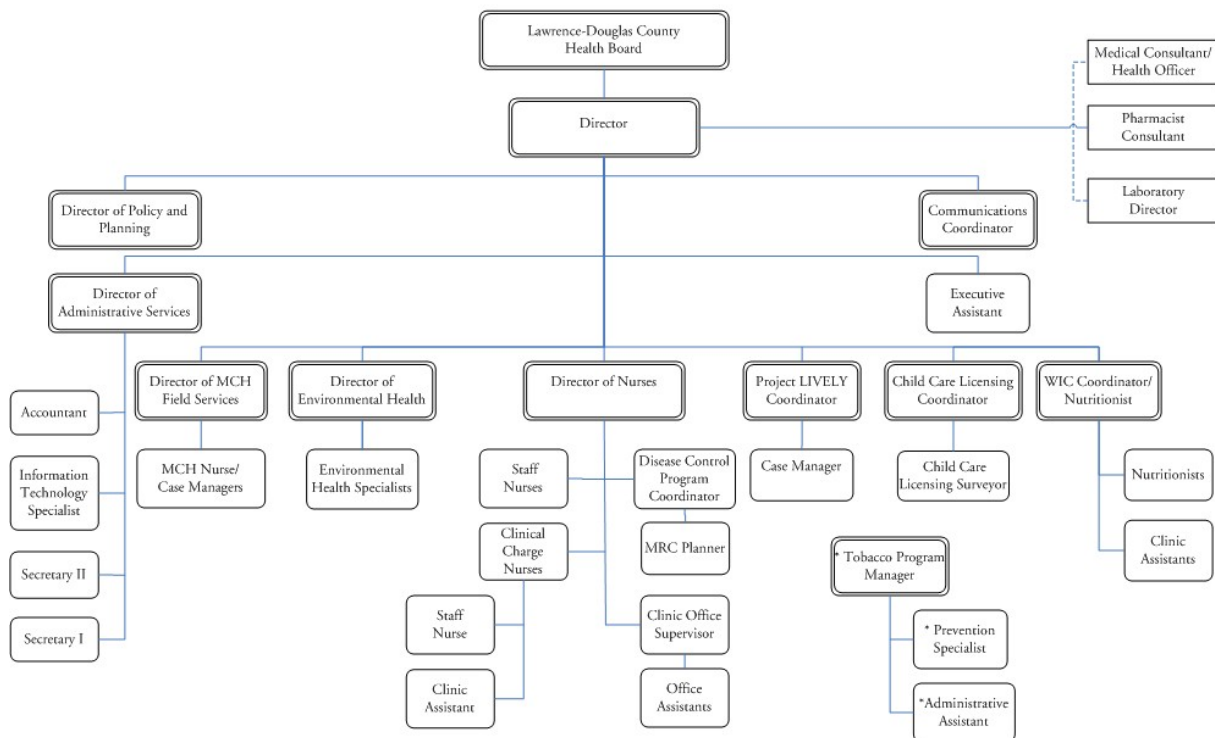
PERFORMANCE INDICATORS

	2007 Actual	2008 Estimated	2009 Projected	Standard
Total Immunizations	9,770	7,735	7,735	N/A
MCH Services Visits <i>(previously split out as Pregnancy and Parenting visits and Teen Pregnancy Case Management Visits)</i>	2,532	2,525	2,575	N/A
WIC Caseload at end of Year	1,472	1,509	1,539	N/A
Child Care Facility Visits	443	420	420	N/A
Care Management for Seniors Visits	1,524	1550	1560	N/A
Swimming Pool Inspection Visits	516	500	500	N/A
Percent of 2-year old clients completing the primary immunization series.	84%	82%	85%	90%
Public swimming pool closure rate	16%	13%	13%	13%
Annual value of WIC food assistance	\$851,425	\$860,000	\$875,000	N/A

MCH = Maternal and Child Health

WIC = Women, Infant and Children Supplemental Nutrition Program

Lawrence-Douglas County Health Department





City of Lawrence
K A N S A S

W. Ronald Olin, Ph.D.
Chief of Police

David L. Corliss
City Manager

April 9, 2008

Ms. Cynthia Boeker
Assistant City Manager
City of Lawrence
6 East 6th Street
Lawrence, KS 66044

Dear Ms. Boeker:

Please find enclosed the 2009 Police Department budget proposal. The significant issue in 2009 is how to maintain existing service levels while absorbing the inflationary pressures on gasoline prices, commodities, equipment, and prisoner care. We have submitted a proposal that meets the criteria set forth in the preparation memorandum from the City Manager's Office. However, there will be adverse impact to law enforcement operations with the implementation of the proposed budget at that level.

We have prepared a 2009 budget that does not maintain the required mobile data computer replacement program or meet the 40% proposed increase in our gasoline line item. The proposed budget replaces only 10 of the 12 patrol vehicles in our fleet that are normally replaced each year. We will also be attempting to absorb the 11% increase in the daily rate for prisoner care that we pay the county. All of the forgoing leaves us no room to meet unexpected expenditures that may arise in 2009.

Thank you for your consideration of our 2009 budget proposal.

Very truly yours,

W. Ronald Olin

W. Ronald Olin, Ph.D.
Chief of Police

Enclosures

**Police Department / General Fund Summary
2009 Budget Request
001-2100-561**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2100-561	10	01	REGULAR SALARIES	8,779,201	9,464,977	9,871,528	1,219,538	9,818,462	Per 2009 payroll projection
001-2100-561	10	02	OVERTIME SALARIES	443,236	241,732	425,000	60,825	425,000	Includes compensatory time payouts and pay for work on paid holidays
001-2100-561	10	03	LONGEVITY PAY	74,676	83,808	90,144	0	94,368	Per 2009 payroll projection
001-2100-561	10	04	HOLIDAY PAY	304,293	337,594	352,960	66,849	352,055	Per 2009 payroll projection
001-2100-561	10	06	PARTTIME	103,237	104,660	95,000	15,279	111,295	School crossing guards and information technology intern. 2009 Request includes pay rate increase of \$1 per hour for crossing guards for 2009-10 school year (cost of \$5,836 in 2009) and restores funding for I.T. intern (\$10,000).
001-2100-561	12	01	FICA	196,156	202,497	210,928	27,182	212,068	Per 2009 payroll projection
001-2100-561	12	02	UNEMPLOYMENT	10,003	23,363	20,628	1,393	18,579	Per 2009 payroll projection
001-2100-561	12	03	KPERS	49,374	56,221	70,601	8,169	80,502	Per 2009 payroll projection
001-2100-561	12	04	KP & F	1,097,789	1,231,262	1,363,203	171,158	1,316,875	Per 2009 payroll projection
001-2100-561	12	05	HEALTH INSURANCE	0	0	0	0	0	
001-2100-561	12	06	LIFE INSURANCE	5,550	5,691	5,505	729	5,459	Per 2009 payroll projection
001-2100-561	13	01	TTD/TPD BENEFITS	15,018	14,116	0	2,112	0	
TOTAL PERSONAL SERVICES				11,078,533	11,765,921	12,505,497	1,573,234	12,434,663	
001-2100-561	21	02	MILEAGE REIMBURSEMENT	318	262	300	0	300	Use of personal car on City business
001-2100-561	21	03	OTHER TRANSPORTATION	2,238	3,348	2,400	80	2,300	Business travel
001-2100-561	21	04	MEALS & LODGING	2,664	3,903	2,400	128	2,300	Business travel
001-2100-561	22	01	CONFERENCES & SEMINARS	30,705	18,701	20,000	2,539	18,000	Training courses
001-2100-561	22	02	DUES & SUBSCRIPTIONS	2,478	2,671	2,000	790	2,450	Law enforcement organizations and publications
001-2100-561	22	05	TUITION REIMBURSEMENT	28,546	18,213	29,000	1,300	25,400	Per LPOA Memorandum of Understanding
001-2100-561	23	01	RECEPTIONS & MEALS	2,634	0	2,000	2,723	2,500	Recruit academy graduation
001-2100-561	24	01	PRINTING	6,285	3,618	2,000	242	1,845	Business cards, stationery, and forms
001-2100-561	25	31	EQUIPMENT REPAIRS	51,181	39,461	50,000	19,664	44,600	Emergency equipment installation and repair

**Police Department / General Fund Summary
2009 Budget Request
001-2100-561**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2100-561	25	32	MOTOR VEHICLE REPAIRS	210,736	191,344	220,000	30,585	200,000	Central maintenance garage charges
001-2100-561	25	34	RADIO MAINTENANCE	30,719	30,809	31,715	5,135	30,796	Maintenance contract on radios and emergency equipment
001-2100-561	26	01	SERV. CONTR. OFFICE EQUIP	21,106	20,676	20,975	160	15,870	Digital copiers lease contract
001-2100-561	26	05	SERVICE CONTRACT-COMPUTER	9,861	10,940	6,980	1,795	9,900	Hardware/software maintenance
001-2100-561	26	09	OTHER SERVICE CONTRACTS	17,364	19,323	20,000	1,027	19,875	Car washes, firing range rent, telephone maintenance contract, fire extinguisher maintenance, internet cable service, security system contract
001-2100-561	27	09	OTHER PROFESSIONAL SERV	21,004	15,103	19,675	2,003	18,175	Occupational health, veterinarian, recruit testing, emergency room, consulting, translation, and transcribing services
001-2100-561	32	01	ELECTRIC	38,070	36,322	42,000	2,787	40,000	Utility services at ITC
001-2100-561	32	02	GAS	7,918	6,940	8,400	1,916	8,200	Utility services at ITC
001-2100-561	33	07	FREIGHT	653	996	710	237	570	Shipping charges
001-2100-561	33	12	PRISONER CARE	243,953	209,499	266,732	0	237,000	County jail per day charges for municipal prisoners (\$61.33 per prisoner per day in 2009, up from \$55.11 in 2008 and \$51.79 in 2007).
001-2100-561	33	13	CLEANING & LAUNDRY	38,797	42,426	43,550	2,173	40,288	Uniform and clothing cleaning contract
001-2100-561	33	14	PHOTOGRAPHY	616	25	650	0	100	Digital cameras have almost eliminated film development charges
001-2100-561	33	15	INVESTIGATION	4,672	5,382	5,000	118	4,800	Lab fees, fees for background investigations and other investigative outlays
001-2100-561	33	16	PAINTING & LETTERING SV	2,214	1,289	1,700	0	1,600	Logos and unit numbers on cars
001-2100-561	33	17	RECRUITMENT	6,381	4,733	7,500	25	7,500	Advertising, testing, and background checks.

**Police Department / General Fund Summary
2009 Budget Request
001-2100-561**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2100-561	33	42	PHYSICAL FITNESS	4,760	9,040	5,000	0	5,900	Fitness clothing and equipment related to aerobics program
001-2100-561	33	43	VEHICLE TOWS	24,000	16,000	25,000	100	20,000	City tow contract.
001-2100-561	33	53	ITC BUILDING OPERATION	94,213	93,941	85,000	8,875	90,000	Operating costs of Investigation/ Training Center
001-2100-561	34	01	TELEPHONE	61,843	68,590	66,700	16,004	66,600	Includes pager charges, cell phone charges, long distance and land line charges
001-2100-561	34	02	POSTAGE	39	312	50	0	300	
001-2100-561	37	02	CLOTHING ALLOWANCES	13,200	25,800	25,200	14,250	25,700	\$600 per plain clothes officer as per LPOA Memorandum of Understanding
001-2100-561	37	03	UNIFORMS	32,953	27,471	37,000	1,153	33,100	Uniform clothing and duty gear
001-2100-561	37	04	PERSONAL EQUIPMENT	16,487	17,152	20,200	14,291	17,400	\$200 per uniformed officer as Per LPOA Memorandum of Understanding
TOTAL CONTRACTUAL SERVICES				1,028,608	944,290	1,069,837	130,100	993,369	
001-2100-561	40	01	OFFICE SUPPLIES	40,022	27,435	30,000	6,663	28,120	
001-2100-561	40	04	SOFTWARE	19,463	20,340	22,260	2,838	21,200	Upgrades required to keep current on support
001-2100-561	40	05	BICYCLE TAGS	0	325	350	0	350	
001-2100-561	40	06	AMMUNITION	22,833	15,715	20,000	973	19,000	
001-2100-561	40	24	WEARING APPAREL	10,350	0	0	0	0	
001-2100-561	41	01	GASOLINE-UNLEADED	241,190	264,149	256,400	45,194	301,970	Reflects portion of projected price increase...balance of increase would need to be absorbed elsewhere in the budget
001-2100-561	41	02	DIESEL	376	503	500	0	704	
001-2100-561	41	03	OIL & LUBRICANTS	11	30	45	0	0	
001-2100-561	41	06	OTHER M.V. SUPPLIES	92	0	100	0	0	
001-2100-561	42	03	EQUIPMENT <\$5000	114,776	119,950	98,518	26,642	96,650	Major replacement equipment requirements by division: Patrol: \$28,000 for emergency equipment, cameras, radios; Investigations: \$5,800 for cameras, surveillance

**Police Department / General Fund Summary
2009 Budget Request
001-2100-561**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-2100-561	42	07	SPECIAL EQUIP < \$5000	9,463	12,492	8,000	222	7,800	equipment, computer parts, crime scene and lab equipment; Information Technology: \$42,000 for computers and computer parts; Traffic: \$4,800 for radar and emergency equipment; Other divisions: \$7,000 for training equipment, furniture, security tokens, office equipment. New equipment: \$10,000 for Taser weapons.
001-2100-561	42	09	OTHER SUPPLIES	30,664	28,494	32,000	1,551	31,476	For special events patrol unit Covers the following supplies: evidence and crime scene; first aid; batteries; breathalyzer, bar code labels; groceries.
001-2100-561	42	15	PROTECTIVE EQUIPMENT	16,348	0	10,800	0	0	Protective vest replacement program per LPOA Memorandum of Understanding To be funded from grant in 2009
001-2100-561	43	00	BOOKS	3,937	1,777	1,000	418	1,130	
001-2100-561	44	00	VEHICLE LICENSES	549	440	543	0	430	
TOTAL COMMODITIES				510,074	491,650	480,516	84,501	508,830	
001-2100-561	60	01	COMPUTER LEASE-PURCHASE	5,145	0	0	0	0	
001-2100-561	60	07	VEHICLE REPLACEMENT	308,939	145,780	278,000	261,396	228,000	9 new patrol cars (\$205,200); 1 new traffic car (\$22,800); per Capital Outlay Request Forms
001-2100-561	60	08	EQUIPMENT	36,806	0	12,341	0	0	
001-2100-561	60	26	INNOVATIVE EQUIPMENT	0	0	0	0	0	
TOTAL CAPITAL OUTLAY				350,890	145,780	290,341	261,396	228,000	
TOTAL BUDGET				12,968,105	13,347,641	14,346,191	2,049,231	14,164,862	

PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2110-561	Dept Rank 1	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Replacement of Lower Level Air Handler and HVAC Systems Upgrade to Lower Level of Investigations and Training Center</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>The air handler in the lower level of the Investigations and Training Center needs replacement. Also, the HVAC system in the lower level needs upgrade as it does not properly regulate temperatures throughout the year.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>See above</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>none</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ -	\$0	\$0
CONTRACTUAL SERVICES			
COMMODITIES	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ 110,000	-	-
TOTAL COST	\$ 110,000	\$ -	\$ -
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 110,000		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 110,000		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	-	
10-02	Overtime		
10-04	Longevity Pay		
10-04	Holiday Pay	\$ -	
10-06	Parttime Salaries		
12-01	FICA		
12-02	Unemployment		
12-03	KPERS		
12-06	Life Insurance	\$ -	
	Subtotal		\$ -

CONTRACTUAL SERVICES

	Subtotal		\$ -

COMMODITIES

	-		
	Subtotal		\$ -

CAPITAL OUTLAY

60-08			
Equipment	\$ 110,000		
	Subtotal		\$ 110,000

TOTAL			\$ 110,000
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2110-561	Dept Rank 2	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Emergency Generator at Investigations and Training Center</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>This request is to fund the purchase of an emergency generator with related dedicated wiring at the Investigations and Training Center . The ITC is the designated site for a backup Emergency Communications Center in the event of an incident at the LEC. The generator is required to sustain emergency operations during power blackouts such as that experienced as a result of the March 2006 microburst.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>See above.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>None</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ -	\$0	\$0
CONTRACTUAL SERVICES	\$ -		
COMMODITIES	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ 100,000		
TOTAL COST	\$ 100,000	\$ -	\$ -
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 100,000		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 100,000		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	-	
10-02	Overtime		
10-04	Longevity Pay		
10-04	Holiday Pay	\$ -	
10-06	Parttime Salaries		
12-01	FICA	-	
12-02	Unemployment	-	
12-03	KPERS		
12-06	Life Insurance	\$ -	
	Subtotal		\$ -

CONTRACTUAL SERVICES

		-	
	Subtotal		\$ -

COMMODITIES

	Subtotal		\$ -

CAPITAL OUTLAY

60-08			
Equipment	\$	100,000	
	Subtotal		\$ 100,000

TOTAL	\$ 100,000
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2120-561	Dept Rank 3	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Add Two Sergeant Positions to Police Department's Command Structure</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>One of the most important responsibilities of a police department is accountability. The captains and sergeants at our 2005 Winter Staff Retreat identified additional sergeants as the number one most needed expansion of the department. Two sergeants were approved in the 2007 budget. Two others remain critical - one additional detective sergeant and one dedicated to internal affairs. The growing numbers of reports, requirements for report review, the increasing demands of the court systems, and the need for close officer supervision in the face of new laws and community expectations suggest that we should add additional supervisors. We propose adding the two sergeants noted above.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>Continuation of strained level of supervision in command structure.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>Two additional Sergeant positions.</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ 97,485	\$100,409	\$103,422
CONTRACTUAL SERVICES	\$ 560		
COMMODITIES	\$ 20,600	\$ -	\$ -
CAPITAL OUTLAY	\$ 32,000		
TOTAL COST	\$ 150,645	\$ 100,409	\$ 103,422
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 150,645		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 150,645		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	97,485	
10-02	Overtime			
10-04	Longevity Pay			
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries			
12-01	FICA	-		
12-02	Unemployment	-		
12-03	KPERS			
12-06	Life Insurance	\$	-	
	Subtotal			\$ 97,485

CONTRACTUAL SERVICES

	Supervisory			
	Training 22-01	\$	560	
	Subtotal			\$ 560

COMMODITIES

	Uniforms/ Equipment	\$	10,600	
	Gasoline	\$	10,000	
	Subtotal			\$ 20,600

CAPITAL OUTLAY

	Cars	\$	32,000	
	60-07			
	Subtotal			\$ 32,000

TOTAL	\$ 150,645
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2120-561	Dept Rank 4	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Equipment Required for NIMS Certification of Tactical Operations</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>In February 2003, the President issued Homeland Security Presidential Directive (HSPD) – 5, which directs the Secretary of Homeland Security to develop and administer a National Incident Management System (NIMS). The directive requires Federal departments to make adoption of the NIMS by State and local organizations a condition for Federal preparedness assistance. The NIMS has four types of readiness and operational status with Type I being the highest level of operational status and Type IV being the lowest. Type IV is an awareness level only with no operational capability and must rely upon other agencies for Mutual Aid. We have identified specific equipment items that have made us deficient in becoming Type III compliant. By purchasing these items, our department will meet the minimum requirements for tactical readiness and operability. A Type III equipped police agency is authorized to respond to regional emergencies.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>Without the equipment requested, our agency would not be able to tactically respond to any events of natural disaster or any other event reimbursable by FEMA. It would also not allow us to provide any Mutual Aid to any other jurisdiction in which federal assistance was involved.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>none</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ -	\$0	\$0
CONTRACTUAL SERVICES			
COMMODITIES	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ 72,950		
TOTAL COST	\$ 72,950	\$ -	\$ -
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 72,950		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 72,950		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	-	
10-02	Overtime			
10-04	Longevity Pay			
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries			
12-01	FICA	\$	-	
12-02	Unemployment	\$	-	
12-03	KPERS			
12-06	Life Insurance	\$	-	
	Subtotal			\$ -

CONTRACTUAL SERVICES

	Subtotal			\$ -

COMMODITIES

	Subtotal			\$ -

CAPITAL OUTLAY

60-08				
Equipment	\$	72,950		
	Subtotal			\$ 72,950

TOTAL				\$ 72,950
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2120-561	Dept Rank 5	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Add Ten Patrol Vehicles to the Patrol Fleet</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>The March 2006 microburst reaffirmed the lessons learned during our previous tornado. Following extreme events we are able to call back more officers than we have transportation for deployment. We propose adding 10 patrol vehicles to the fleet. Not only would this purchase ease our shift change logistics, but the additional vehicles would be available for parades, game days, when cars are unavailable during routine service, and other critical events. This purchase is a force multiplier without adding personnel.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>The Lawrence Police Department will be unable to appropriately respond to large scale emergencies, to provide appropriate levels of service at times of peak demand, and to most efficiently use its existing personnel resources.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>None</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ -	\$ 0	\$ 0
CONTRACTUAL SERVICES	\$ 10,000	\$ 10,500	\$ 11,025
COMMODITIES	\$ 80,000	\$ 84,000	\$ 88,200
CAPITAL OUTLAY	\$ 509,250		
TOTAL COST	\$ 599,250	\$ 94,500	\$ 99,225
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 599,250		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 599,250		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	-	
10-02	Overtime			
10-04	Longevity Pay			
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries			
12-01	FICA	\$	-	
12-02	Unemployment	\$	-	
12-03	KPERS			
12-06	Life Insurance	\$	-	
	Subtotal			\$ -

CONTRACTUAL SERVICES

	Motor Vehicle			
	Repairs	\$	10,000	
	Subtotal			\$ 10,000

COMMODITIES

	Gasoline	\$	80,000	
	Subtotal			\$ 80,000

CAPITAL OUTLAY

	10 fully equipped			
	patrol cars	\$	509,250	
	Subtotal			\$ 509,250

TOTAL		\$	599,250	
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2144-561	Dept Rank 6	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Purchase of Fingerprint Scanner to Replace Manual Fingerprinting at LEC</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>The purchase of a fingerprint scanner will permit automation of the fingerprinting process at the Judicial and Law Enforcement Center. The volume of fingerprinting by Front Office staff continues to grow each year. The cost of the scanner would be partially offset by increasing the fee charged to the public for this service.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>An opportunity to increase efficiency through automation will be lost.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>None</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ -	\$0	\$0
CONTRACTUAL SERVICES			
COMMODITIES	-	\$ -	\$ -
CAPITAL OUTLAY	\$ 35,000		
TOTAL COST	\$ 35,000	\$ -	\$ -
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 35,000		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 35,000		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	-	
10-02	Overtime			
10-04	Longevity Pay			
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries			
12-01	FICA	\$	-	
12-02	Unemployment	\$	-	
12-03	KPERS			
12-06	Life Insurance	\$	-	
	Subtotal			\$ -

CONTRACTUAL SERVICES

	Subtotal			\$ -

COMMODITIES

	-			
	-			
	Subtotal			\$ -

CAPITAL OUTLAY

	Equipment	\$	35,000	
	Subtotal			\$ 35,000

TOTAL	\$	35,000
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2120-561	Dept Rank 7	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Replacement of Mobile Data Computers</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>The Mobile Data Computers on patrol are 5 years old. The City and industry standard for replacing electronic equipment is every 3 years. The MDC's are operated 24 hours a day, seven days a week in an environment that experiences extreme heat, cold, and constant vibration. We need to replace 12 computers each year for the next three years.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>See above.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>None</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ -	\$0	\$0
CONTRACTUAL SERVICES			
COMMODITIES	-	\$ -	\$ -
CAPITAL OUTLAY	\$ 75,000	\$ 75,000	\$ 75,000
TOTAL COST	\$ 75,000	\$ 75,000	\$ 75,000
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 75,000		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 75,000		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	-	
10-02	Overtime			
10-04	Longevity Pay			
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries			
12-01	FICA	\$	-	
12-02	Unemployment	\$	-	
12-03	KPERS			
12-06	Life Insurance	\$	-	
	Subtotal			\$ -

CONTRACTUAL SERVICES

	Subtotal			\$ -

COMMODITIES

		-		
		-		
	Subtotal			\$ -

CAPITAL OUTLAY

	Equipment	\$	75,000	
	Subtotal			\$ 75,000

TOTAL				\$ 75,000
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2130-561	Dept Rank 8	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Matching Funds for Forensic Audio Equipment & Training</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>The Investigations Division will be applying for a Byrne Grant to fund acquisition of additional forensic audio equipment and training. The total cost is estimated at \$15,000, which would be funded 70% by the Byrne Grant and 30% by local match of \$4,500. The grant application will be submitted. Once the grant is approved, the local match becomes a contractual obligation.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>If this Program Improvement is not funded, the Police Department will have to decline the Federal funds in the amount of \$10,500.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>None</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ -	\$0	\$0
CONTRACTUAL SERVICES			
COMMODITIES	-	\$ -	\$ -
CAPITAL OUTLAY	\$ 15,000		
TOTAL COST	\$ 15,000	\$ -	\$ -
SAVINGS FROM FUNDING PKG.	\$ 10,500		
NET COST	\$ 4,500		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 4,500		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	-	
10-02	Overtime			
10-04	Longevity Pay			
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries			
12-01	FICA	\$	-	
12-02	Unemployment	\$	-	
12-03	KPERS			
12-06	Life Insurance	\$	-	
	Subtotal			\$ -

CONTRACTUAL SERVICES

	Subtotal			\$ -

COMMODITIES

		-		
		-		
	Subtotal			\$ -

CAPITAL OUTLAY

	Equipment	\$	15,000	
	Subtotal			\$ 15,000

TOTAL	\$	15,000
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2130-561	Dept Rank 9	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Upgrade of Forensic Examination Computers</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>The Investigation Division has two forensic examination computers which require continuing upgrade to avoid obsolescence. This request provides for the hardware and software necessary to replace the one of these that is now obsolete and to upgrade the other.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>See above.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>None</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ -	\$0	\$0
CONTRACTUAL SERVICES			
COMMODITIES	-	\$ -	\$ -
CAPITAL OUTLAY	\$ 8,000		
TOTAL COST	\$ 8,000	\$ -	\$ -
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 8,000		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 8,000		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	-	
10-02	Overtime			
10-04	Longevity Pay			
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries			
12-01	FICA	\$	-	
12-02	Unemployment	\$	-	
12-03	KPERS			
12-06	Life Insurance	\$	-	
	Subtotal			\$ -

CONTRACTUAL SERVICES

	Subtotal			\$ -

COMMODITIES

		-		
		-		
	Subtotal			\$ -

CAPITAL OUTLAY

	Equipment	\$	8,000	
	Subtotal			\$ 8,000

TOTAL		\$	8,000
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2130-561	Dept Rank 10	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Replacement of One Detective Car</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>Replacement of the investigations fleet in a timely and responsible fashion ensures the ability of investigative response to crime. This request provides for the purchase of one used Highway Patrol Vehicle.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>See above.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>None</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ -	\$0	\$0
CONTRACTUAL SERVICES			
COMMODITIES	-	\$ -	\$ -
CAPITAL OUTLAY	\$ 15,000		
TOTAL COST	\$ 15,000	\$ -	\$ -
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 15,000		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 15,000		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	-	
10-02	Overtime			
10-04	Longevity Pay			
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries			
12-01	FICA	\$	-	
12-02	Unemployment	\$	-	
12-03	KPERS			
12-06	Life Insurance	\$	-	
	Subtotal			\$ -

CONTRACTUAL SERVICES

	Subtotal			\$ -

COMMODITIES

		-		
		-		
	Subtotal			\$ -

CAPITAL OUTLAY

	Vehicle	\$	15,000	
	Replacement			
	Subtotal			\$ 15,000

TOTAL	\$	15,000
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PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 2100	Division 2160-561	Dept Rank 11	City Rank
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TYPE OF PROGRAM ADJUSTMENT

<p>DESCRIPTION OF PROGRAM</p> <p>Replacement of One 1996 Motorcycle</p>
<p>BENEFITS OF FUNDING PROGRAM</p> <p>One motorcycle of the original fleet of 4 (1996) remains to be replaced. One was replaced in 2005 because of being totaled in an accident. Two were replaced in 2006, leaving the one for replacement in 2009. The ability to replace the vehicles in use by the Traffic Unit in a timely and responsible fashion will ensure the ability of the Traffic Unit's response. This Program Improvement would allow for the replacement of one motorcycle in use by the traffic unit and patrol.</p>
<p>CONSEQUENCES OF NOT FUNDING PROGRAM</p> <p>See above.</p>
<p>POSITIONS INVOLVED IN PROGRAM IMPROVEMENT</p> <p>None</p>

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ -	\$0	\$0
CONTRACTUAL SERVICES			
COMMODITIES	-	\$ -	\$ -
CAPITAL OUTLAY	\$ 20,000		
TOTAL COST	\$ 20,000	\$ -	\$ -
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 20,000		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 20,000		

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	-	
10-02	Overtime			
10-04	Longevity Pay			
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries			
12-01	FICA	\$	-	
12-02	Unemployment	\$	-	
12-03	KPERS			
12-06	Life Insurance	\$	-	
	Subtotal			\$ -

CONTRACTUAL SERVICES

	Subtotal			\$ -

COMMODITIES

		-		
		-		
	Subtotal			\$ -

CAPITAL OUTLAY

	Vehicle	\$	20,000	
	Replacement			
	Subtotal			\$ 20,000

TOTAL	\$ 20,000
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Memorandum

City of Lawrence

Information Systems Department

To: David L. Corliss
City Manager

From: Ron Hall
Information Systems Director

cc:

Date: April 11, 2008

Re: Information Systems 2009 Budget Request

Overview

This document summarizes the Information Systems Department budget request and important issues for the 2009 budget year. Information Systems is primarily an internal service delivery department that supports the technology needs of other departments. The department's technology support covers the following primary areas:

- Desktop computers, servers, networking and security
- eGovernment services (in tandem with City Manager/Public Information division)
- IBM i5 midrange system housing all financial & building inspection software
- Geographic information systems (GIS)
- Document imaging
- Telecommunications

The Information Systems budget, aside from personnel costs, largely consists of expenditures for annual software license fees, computer and peripheral maintenance, and telecommunication-related expenses such as Internet connectivity, telephone trunking, and data circuits. Since these costs are for the most part not optional the department's budget needs are tied to market increases for these services. Additionally, most of these services are in support of the entire organization rather than department-centric.

Given the challenge of annually increasing software and hardware maintenance fees, the submitted budget still complies with the city manager directive of maintaining a no-increase in the 2009 budget outside of personnel costs. This was achieved primarily by reducing the travel and training budget for our technicians as well as reducing expenditures for potential outside consulting fees needed for specialized applications such as document imaging.

Program Improvements and Significant Issues

- **VMWare & server consolidation** (\$69,627)

VMWare is a software and hardware solution that can address three critical needs for the organization: (1) computer server replacement and consolidation, (2) improving disaster recovery/high availability efforts, and (3) reduced power consumption.

In the coming year the organization will have 27 servers that will be over five years old and in need of replacement at an estimated cost of \$100,000. Many of these are critical servers in which any significant down time is not acceptable. VMWare addresses these issues by consolidating 30 servers down to five VMWare servers. In fact implementation of VMWare has already begun on three servers with excellent results. A further implementation of VMWare is planned in 2008 for the Utilities Department to consolidate eight servers to two servers.

In short VMWare addresses the high cost of server replacement by consolidating 30 servers down to five. High availability and data redundancy is relatively easy to achieve in this environment as "virtual" server data is easily moved and provisioned on to alternate servers in minutes. Significant cost savings in electricity and air conditioning are also expected from the reduced number of servers. Information Systems feels that this is a critical need but also an opportunity for substantial savings over the cost of conventional server replacement.

- **Replacement of City Hall phone system** (\$175,000)

The Rolm telephone system at City Hall is the central point of communication not only for citizens needing services but for other city facilities that connect to this system. The City Hall telephone system was purchased in 1993 and had long been out of production. A significant issue is that replacement parts must be now located from used equipment vendors. New features such as Voice over IP (VoIP), unified messaging, and a host of other improvements cannot be implemented on these old systems. It is highly recommended that the City Hall telco system be replaced to ensure continued reliable and improved telecommunications service in the future.

- **Unfilled Information Systems Technician position**

The Information Systems Technician position is currently unfilled at City Manager direction. This position primarily handles telecommunication duties including the coordination of telco system purchases, repairs, and configuration, voicemail setup, cellular phone & Blackberry setup, telco-related bill payment, long distance setup, and conference calling. This position also was involved with OnBase document imaging administration and help desk duties. All of these responsibilities have been divided up among remaining staff which necessarily adds to their existing workload. To fully meet customer expectations and provide superior customer service this position should be filled as soon as budget conditions permit.

The submitted budget request will enable Information Systems to maintain existing services, software licensing, and hardware support to all departments. Your approval of the base budget and consideration of the program improvements is requested

**Information Systems Dept
2009 Budget Request
001-1070-557**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1070-557	10	01	REGULAR SALARIES	487,393	492,029	489,216	105,758	475,055	Payroll projections 0%
001-1070-557	10	02	OVERTIME SALARIES	707	223	500	458	500	Technician overtime
001-1070-557	10	03	LONGEVITY PAY	4,272	4,224	4,848	0	4,800	Payroll projections 0%
001-1070-557	10	04	HOLIDAY PAY	17,450	15,607	17,534	4,912	17,035	Payroll projections 0%
001-1070-557	10	06	PARTTIME SALARIES	0	0	0	0	0	
001-1070-557	12	01	FICA	37,741	38,067	39,029	8,116	37,905	Payroll projections 0%
001-1070-557	12	02	UNEMPLOYMENT	526	1,184	1,023	111	900	Payroll projections 0%
001-1070-557	12	03	KPERS	24,196	26,931	30,184	6,579	32,450	Payroll projections 0%
001-1070-557	12	05	HEALTH INSURANCE	0	0	0	0	0	Payroll projections 0%
001-1070-557	12	06	LIFE INSURANCE	337	319	301	69	280	Payroll projections 0%
TOTAL PERSONAL SERVICES				572,622	578,584	582,635	126,003	568,925	
001-1070-557	21	02	MILEAGE REIMBURSEMENT	1,189	822	1,360	87	1,360	Technician vehicle mileage
001-1070-557	21	03	OTHER TRANSPORTATION	1,013	30	500	0	500	Tech seminar travel
001-1070-557	21	04	MEALS & LODGING	2,280	877	500	0	500	Tech seminar meals
001-1070-557	22	01	CONFERENCES & SEMINARS	12,104	8,491	10,200	360	10,200	GIS & tech web training
001-1070-557	22	02	DUES & SUBSCRIPTIONS	1,614	1,070	1,575	30	1,295	Subscriptions, membership fees
001-1070-557	22	06	IN HOUSE TRAINING SEMINAR	-430	24	0	0	0	
001-1070-557	22	09	OTHER EDUCATIONAL EXPENSE	0	0	0	0	0	
001-1070-557	23	02	MEETINGS EXPENSE	82	91	0	0	0	
001-1070-557	25	32	MOTOR VEHICLE REPAIRS	1,075	1,588	1,500	0	1,500	Unit 702 & 710 staff cars
001-1070-557	25	33	OFFICE EQUIPMENT REPAIRS	369	288	300	0	300	Misc office repairs
001-1070-557	26	01	OFFICE EQUIP	0	0	0	0	0	
001-1070-557	26	05	SERVICE CONTRACT-COMPUTER	16,151	14,795	19,700	9,584	15,802	AS400, Phone, Octel maint.
001-1070-557	27	09	OTHER PROFESSIONAL SERV.	3,955	4,716	0	0	2,500	Doc imaging support
001-1070-557	33	06	DATA PROCESSING	28,117	32,517	34,650	28,978	37,380	HTE, imaging, IBM maint.
001-1070-557	33	07	FREIGHT	157	303	450	76	450	Package mailing costs
001-1070-557	33	31	TEMPORARY HELP	0	0	0	0	0	
001-1070-557	34	01	TELEPHONE	149,850	158,681	176,645	29,043	176,645	AT&T, white pgs, long distance
001-1070-557	34	02	POSTAGE	15	22	0	0	0	
TOTAL CONTRACTUAL SERVICES				217,541	224,315	247,380	68,158	248,432	
001-1070-557	40	01	OFFICE SUPPLIES	11,178	8,637	14,300	1,905	12,300	AS400 paper, GIS, office supplies
001-1070-557	40	04	SOFTWARE	16,990	14,408	19,525	2,483	22,977	Network mgmt, software licenses
001-1070-557	41	01	GASOLINE-UNLEADED	888	718	1,320	117	1,320	Unit 702 & 710 fuel
001-1070-557	41	03	OIL & LUBRICANTS	0	0	0	0	0	
001-1070-557	42	03	EQUIPMENT <\$5000	9,699	4,669	7,500	385	7,500	Cables, routers, hubs, misc.

**Information Systems Dept
2009 Budget Request
001-1070-557**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-1070-557	42	06	COMPUTER EQUIP < \$5000	14,650	16,908	15,100	0	12,600	PC & server replacements
001-1070-557	42	09	OTHER SUPPLIES	1,959	1,228	1,550	19	1,550	Tools, misc.
001-1070-557	43	00	BOOKS	1,940	1,138	1,496	0	1,496	GIS, networking, AS400 books
001-1070-557	44	00	VEHICLE LICENSES	10	0	0	0	0	
TOTAL COMMODITIES				57,314	47,706	60,791	4,909	59,743	
001-1070-557	60	08	EQUIPMENT	12,800	9,875	6,000	0	8,000	Citydata server replacement
001-1070-557	60	99	TRADE-IN ALLOWANCE	0	-1,740	0	0	0	
TOTAL CAPITAL OUTLAY				12,800	8,135	6,000	0	8,000	
TOTAL BUDGET				860,277	858,740	896,806	199,070	885,100	

PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 001	Department 1070	Division 557	Dept Rank 1	City Rank
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TYPE OF PROGRAM ADJUSTMENT

DESCRIPTION OF PROGRAM

VMWare Server Consolidation

This program would support several key initiatives of the IS department including disaster recovery, high availability, and streamlined management. The plan is Server Virtualization. A large number of physical servers would be consolidated onto a few physical servers through the use of "VMWare" software that allows the servers to run on a "virtual machine". The software can allocate physical resources as they become available, so if any physical hardware goes down, the virtual machines can continue to run on other physical hardware.

BENEFITS OF FUNDING PROGRAM

1. Elimination of the need to replace over \$100,000 in existing hardware
2. Disaster Recovery and off-site redundancy
3. Increased Reliability of servers
4. Decreased time for new server rollouts, updates, and replacements
5. System capacity will allow for perpetual savings of server replacement and maintenance.
6. Significant cost savings for electricity and air-conditioning costs.

ESTIMATE AND EXPLANATION OF NEW REVENUE

CONSEQUENCES OF NOT FUNDING PROGRAM

Servers are on a 4 year replacement schedule, the servers that will be 4 years old or older by the end of 2009 budget year total \$127162 in replacement cost.

The IS department will not be able to use high availability services on server systems, and will not be able to complete this phase of our Disaster Recovery Plan.

Also, this will require increased number of IS department labor hours for server replacements.

POSITIONS INVOLVED IN PROGRAM IMPROVEMENT

Information Systems network support staff.

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES			
CONTRACTUAL SERVICES	\$ 6,700	\$ 3,900	\$ 3,900
COMMODITIES	\$ 18,927		
CAPITAL OUTLAY	\$ 44,000		
TOTAL COST	\$ 69,627	\$ 3,900	\$ 3,900
SAVINGS FROM FUNDING PKG.	<i>* Comments:</i>	<i>* Saves budgeting for 30+ Servers</i>	
NET COST	\$ 69,627	<i>* 30+ Servers to 5, electricity savings</i>	
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 69,627	<i>* Lower costs to air-condition servers</i>	

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries		
10-02	Overtime		
10-04	Longevity Pay		
10-04	Holiday Pay		
10-06	Parttime Salaries		
12-01	FICA		
12-02	Unemployment		
12-03	KPERS		
12-06	Life Insurance		
	Subtotal		\$ -

CONTRACTUAL SERVICES

Professional Services		\$ 3,200
Training		\$ 3,500
Subtotal		\$ 6,700

COMMODITIES

3 VM ESX License & Maintenance		\$ 18,927
Subtotal		\$ 18,927

CAPITAL OUTLAY

3 Servers		\$ 24,000
SAN Storage Unit		\$ 20,000
Subtotal		\$ 44,000

TOTAL	\$ 69,627
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City of Lawrence

PARKS AND RECREATION

DAVID L. CORLISS
CITY MANAGER

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CITY COMMISSION

MAYOR
MICHAEL DEVER

COMMISSIONERS
ROBERT CHESTNUT
DENNIS "BOOG" HIGHBERGER
MIKE AMYX
SUE HACK

TO: Mayor and City Commissioners

FROM: Ernie Shaw, Interim Director, Parks and Recreation Department

Date: April 11, 2008

RE: 2009 Budget Transmittal Memo

The Parks and Recreation Department continues to provide high-quality parks and program services to the community. At every opportunity, we try to be efficient with our resources and effective with our staff in service delivery. We provide leadership in the development of quality of life initiatives in the community from new parks and trails to programming for all ages. We also are innovative in our approach to solve the challenges we encounter daily. The following outlines our 2009 budget request.

General Fund

The submitted operating budget for the general fund is a source of concern for the department. Within these budget lines are located the funds for maintenance of the parks and most of the funding for maintaining recreation buildings and athletic fields. Due to current economic conditions, these budget lines must increase significantly to maintain the same level of service. The budget lines showing an increase include: gasoline, diesel, electric, natural gas and equipment repair.

Another reason for increases includes the recent permanent addition of Memorial Park Cemetery to the list of facilities we operate. Our fixed costs are rising, while our maintenance responsibilities continue to expand and recreation programming demands on facilities continues to grow, yet the maintenance budget is not keeping pace with growth.

The increases mentioned above, combined with the City's overall need to lower the total budget to below the 2008 approved budget, has caused some difficult decision to be made. We feel our best option is to balance this budget by adjusting all of the fixed cost lines to the level they need to be, and then make the necessary cuts in staffing to get to the desired budget level. These staff cuts do not come easy and will cause us to make some very difficult decisions on the priorities of maintenance in the parks and on the facilities. But, the alternative is to keep the staff, and then cut the money they would need to do their job.

The proposed budget eliminates 5 positions (1- horticulturist, 2 - park maintenance, 1 - senior park maintenance, 1 - part-time regular admin support).



Recreation Division

The recreation division continues to set high goals for programs and continue to surpass expectations in enrollments and revenue production from activity fees yearly.

The 2009 budget year is no exception. While holding the line on 2008 operational expenses from tax revenues the division will be able to see growth, cover minimum wage increases and help meet the community demands by expansion of programs. The increase of \$78,000 to operational expenses will be offset by the projections for activity revenues.

We are proposing to add a number of activities in our 2009 budget, including Hoopsters Basketball and intramural programs for junior high schools in basketball and volleyball. We will also be partnering with G-Force and offering competitive cheerleading, power tumbling and a variety of recreational tumbling and cheerleading classes. These additions along with a number of other special events, trips and classes will continue to show growth and variety in our recreational offerings.

Because the community continues to express a high need for recreational services, shown by the record enrollments and record revenue generated over the past few years, we want to reiterate the need for additional facilities. We are at a point that our current facilities are limiting the number of citizens that can attend many indoor and outdoor programs. Funding limitation in the general fund also affect the recreation division due to the direct tie between the maintenance of facilities and our ability to program them at the highest level. All of the facilities that we program have all, or a portion, of the maintenance and utilities paid from the general fund. If the current trend continues, the recreation division will have to start limiting activities and participation in order to mirror the support available through the general fund which will limit the division ability to grow programs and revenues.

Golf Course

We are very excited for 2009 to get started. We have a wonderful and experienced staff and have a good opportunity to continue improving our facility, as well as our programs.

The 2009 budget has been built like previous budgets, which takes into account the monitoring of expenses and making adjustments to meet projected revenues throughout the year. History tells us weather has the greatest impact on revenue and also being the greatest unknown, a percentage of the operating budget is put into contingency and monitored monthly, which allows us to compensate for revenue shortfalls should they occur.

We expect good support for new "Sticks for Kids" program as well as our Junior Golf Camps. We understand that these are our future supporters and are very pleased to allow children under 12 to play for free with a paying adult. We are also happy with the new annual pass program. This has allowed us to have a decent financial start to the 2008 year during the worst winter in recent memory.

We do not recommend any increase to fees for 2009. We feel that we are at the right price level for what we offer at Eagle Bend Golf Course and Learning Center. We want to continue to develop our relationships with patrons that come here to enjoy a round at "the Bend."

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 Submitted 001-4500	JUSTIFICATION
10	01	REGULAR SALARIES	1,690,528	1,715,928	1,876,379	218,737	1,742,024	
10	02	OVERTIME SALARIES	13,026	2,597	0	904	0	
10	03	LONGEVITY PAY	22,872	22,870	24,072	0	24,240	
10	04	HOLIDAY PAY	60,840	56,006	67,168	12,311	62,461	
10	06	PART TIME SALARIES	153,378	138,639	170,000	357	169,000	
10	07	PART TIME REGULAR	16,830	21,810	24,501	2,985	12,673	
12	01	FICA	144,770	144,897	165,404	17,525	140,864	
		PART TIME FICA .0765	0	0	0	0	12,929	
12	02	UNEMPLOYMENT	2,008	4,519	4,373	236	3,330	
		PART TIME UNEMPLOYMENT .00181	0	0	0	0	306	
12	03	KPERS	80,162	94,455	117,534	13,963	120,240	
12	05	HEALTH INSURANCE	0	0	0	0	0	
12	06	LIFE INSURANCE	1,077	1,042	1,073	133	983	
13	01	TTD/TPD BENEFITS	0	14,518	0	0	0	
TOTAL PERSONAL SERVICES			2,185,491	2,217,281	2,450,504	267,151	2,289,049	
21	02	MILEAGE REIMBURSEMENT	1,659	1,707	1,800	0	1,800	
21	03	OTHER TRANSPORTATION	26	47	0	14	0	
21	04	MEALS & LODGING	0	0	0	0	0	
22	01	CONFERENCES & SEMINARS	4,578	5,647	4,230	1,500	5,600	
25	31	EQUIPMENT REPAIRS	26,936	24,725	27,400	1,869	26,600	
25	32	MOTOR VEHICLE REPAIRS	134,160	145,609	145,000	20,701	160,000	Increased cost to maintain older equipment
25	34	RADIO MAINTENANCE	0	0	0	0	0	
25	36	BUILDINGS & STRUCTURES	518	0	0	582	0	
27	09	OTHER PROFESSIONAL SERV.	30,178	26,070	13,500	1,504	40,454	Increased to cover Memorial Park Cemetery expences
32	01	ELECTRIC	181,318	191,615	186,000	15,234	201,500	5.3% percent increase from 2007- 2009
32	02	GAS	37,573	34,138	50,000	8,179	50,000	26% increase from 2007 to 2009
32	03	TELEPHONE	513	505	700	44	600	
32	05	STORM WATER	0	0	0	0	0	
33	01	CONTRACT MOWING	38,889	37,310	42,000	0	42,000	
33	02	TREE REMOVAL	62,907	17,740	51,000	0	44,000	
33	09	OTHER CONTRACTUAL SERVICE	73,380	57,392	100,000	1,965	66,800	
33	30	REFUSE DISPOSAL	1,869	508	4,800	0	4,800	
34	01	TELEPHONE	2,075	1,565	2,200	130	2,200	
37	03	UNIFORMS	7,926	8,121	8,200	432	6,000	
TOTAL CONTRACTUAL SERVICES			604,505	552,699	636,830	52,154	652,354	
40	01	OFFICE SUPPLIES	379	28	0	0	0	
40	04	SOFTWARE	2,685	301	2,800	0	3,000	
40	07	PAINT/PAINT SUPPLIES	7,601	10,187	7,700	1,121	9,000	
40	08	CHEMICALS	18,012	21,530	22,500	458	20,000	
40	12	ELECTRICAL SUPPLIES	15,340	16,896	16,000	1,367	17,000	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 Submitted 001-4500	JUSTIFICATION
40	13	JANITORIAL SUPPLIES	15,333	14,773	15,500	128	16,000	
40	14	LUMBER	1,763	1,319	3,300	263	2,800	
40	15	HARDWARE/STEEL SUPPLIES	11,575	11,520	13,000	2,190	11,300	
40	18	WELDING/METAL FABRICATION	2,980	3,107	900	272	1,500	
40	20	TOOLS	6,472	3,047	4,400	512	4,600	
40	22	PLUMBING SUPPLIES	12,176	12,107	11,200	77	15,700	
40	30	HVAC SUPPLIES	8,287	6,068	12,000	2,741	12,000	
41	01	GASOLINE-UNLEADED	52,090	51,735	58,000	8,087	72,400	40% increase from 2007 to 2009
41	02	DIESEL	36,869	47,776	43,000	7,244	66,800	40% increase from 2007 to 2009
41	03	OIL & LUBRICANTS	12	60	0	0	0	
42	01	TREES, SEEDS, PLANTS	54,536	3,657	10,000	0	14,000	
42	02	SAFETY SHOES/EQUIPMENT	2,772	2,386	2,800	1,299	2,700	
42	03	EQUIPMENT <\$5000	13,810	11,397	23,050	865	19,000	
42	06	COMPUTER EQUIP < \$5000	0	773	0	0	0	
42	09	OTHER SUPPLIES	37,770	40,721	44,200	5,600	39,200	
42	17	BALL DIAMOND EQUIPMENT	12,103	10,424	14,000	1,660	13,500	
42	21	PLAYGROUND EQUIPMENT	1,908	1,974	500	829	500	
44	00	VEHICLE LICENSES	59	65	0	0	0	
45	01	CONCRETE & MASONRY	2,709	528	1,700	24	1,600	
45	03	SAND	699	3,270	0	0	500	
45	05	ROCK	398	3,393	0	0	0	
45	07	SIGNS & SIGN MATERIAL	544	1,758	0	0	0	
TOTAL COMMODITIES			318,882	280,800	306,550	34,737	343,100	
60	05	STREETS	0	0	15,000	0	0	
60	07	VEHICLE REPLACEMENT	0	0	35,000	0	35,500	
60	08	EQUIPMENT	0	19,621	43,950	0	32,000	
TOTAL CAPITAL OUTLAY			0	19,621	93,950	0	67,500	
99	99	CONTINGENCY EXPENDITURES	0	0	0	0	0	
TOTAL TRANSFERS			0	0	0	0	0	
TOTAL BUDGET			3,108,878	3,070,401	3,487,834	354,042	3,352,003	

Differenece from 2008 to 2009

-135,831

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4510-591	10	01	REGULAR SALARIES	111,826	89,169	180,810	8,905	109,769	
001-4510-591	10	02	OVERTIME SALARIES	0	0	0	0		
001-4510-591	10	03	LONGEVITY PAY	1,248	654	816	0	528	
001-4510-591	10	04	HOLIDAY PAY	4,009	2,693	6,473	494	3,937	
001-4510-591	10	06	PART TIME SALARIES	0	0	0	0	0	
	10	07	PART TIME REGULAR					0	
001-4510-591	12	01	FICA	8,357	6,942	14,394	697	8,739	
			PART TIME FICA .0765					0	
001-4510-591	12	02	UNEMPLOYMENT	121	214	381	9	206	
			PART TIME UNEMPLOYMENT .00181					0	
001-4510-591	12	03	KPERS	5,550	4,905	11,100	557	7,459	
001-4510-591	12	05	HEALTH INSURANCE	0	0	0	0		
001-4510-591	12	06	LIFE INSURANCE	90	61	81	7	54	
001-4510-591	13	01	TTD/TPD BENEFITS	0		0	0		
			TOTAL PERSONAL SERVICES	131,201	104,638	214,055	10,669	130,692	
001-4510-591	21	02	MILEAGE REIMBURSEMENT	0	0	0	0		
	21	03	OTHER TRANSPORTATION						
001-4510-591	21	04	MEALS & LODGING	0	0	0	0		
001-4510-591	22	01	CONFERENCES & SEMINARS	0	814	530	0		
001-4510-591	25	31	EQUIPMENT REPAIRS	1,621	910	0	0		
001-4510-591	25	32	MOTOR VEHICLE REPAIRS	133,977	145,609	145,000	20,701	160,000	Increased garage fees - older ex
001-4510-591	25	34	RADIO MAINTENANCE	0	0	0	0		
	25	36	BUILDINGS & STRUCTURES						
001-4510-591	27	09	OTHER PROFESSIONAL SERV.	11,971	10,550	13,500	972	13,500	
001-4510-591	32	01	ELECTRIC	181,318	186,187	181,000	14,823	196,000	5.3% percent increase from 200
001-4510-591	32	02	GAS	37,573	34,138	50,000	8,179	50,000	26% increase from 2007 to 2009
001-4510-591	32	03	TELEPHONE	427	422	700	35	600	
001-4510-591	32	05	STORM WATER	0	0	0	0		
001-4510-591	33	01	CONTRACT MOWING	38,889	37,310	42,000	0	42,000	
	33	02	TREE REMOVAL						
001-4510-591	33	09	OTHER CONTRACTUAL SERVICE	32,037	18,918	50,000	165	30,000	
001-4510-591	33	30	REFUSE DISPOSAL	1,869	508	2,800	0	2,800	
001-4510-591	34	01	TELEPHONE	2,075	1,565	2,200	130	2,200	
001-4510-591	37	03	UNIFORMS	0	104	600	0	600	
			TOTAL CONTRACTUAL SERVICES	441,757	437,035	488,330	45,005	497,700	
001-4510-591	40	01	OFFICE SUPPLIES	0	0	0	0		
001-4510-591	40	04	SOFTWARE	2,360	301	2,800	0	3,000	
001-4510-591	40	07	PAINT/PAINT SUPPLIES	0	0	0	0		
001-4510-591	40	08	CHEMICALS	0	0	0	0		
001-4510-591	40	12	ELECTRICAL SUPPLIES	0	0	0	0		
001-4510-591	40	13	JANITORIAL SUPPLIES	0	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
	40	14	LUMBER						
	40	15	HARDWARE/STEEL SUPPLIES						
	40	18	WELDING/METAL FABRICATION						
001-4510-591	40	20	TOOLS	0	0	0	0		
001-4510-591	40	22	PLUMBING SUPPLIES	0	0	0	0		
	40	30	HVAC SUPPLIES						
001-4510-591	41	01	GASOLINE-UNLEADED	52,090	51,735	58,000	8,087	72,400	40% increase from 2007 to 2009
001-4510-591	41	02	DIESEL	36,869	47,776	43,000	7,244	66,800	40% increase from 2007 to 2009
001-4510-591	41	03	OIL & LUBRICANTS	12	60	0	0		
001-4510-591	42	01	TREES, SEEDS, PLANTS	22,679	0	0	0		
001-4510-591	42	02	SAFETY SHOES/EQUIPMENT	0	0	0	0		
001-4510-591	42	03	EQUIPMENT <\$5000	2,220	450	10,000	0	5,000	
001-4510-591	42	06	COMPUTER EQUIP < \$5000	0	0	0	0		
001-4510-591	42	09	OTHER SUPPLIES	4,007	3,216	5,100	0	4,000	
	42	17	BALL DIAMOND EQUIPMENT						
	42	21	PLAYGROUND EQUIPMENT						
001-4510-591	44	00	VEHICLE LICENSES	59	65	0	0		
001-4510-591	45	01	CONCRETE & MASONRY	0	0	0	0		
001-4510-591	45	03	SAND	0	0	0	0		
001-4510-591	45	05	ROCK	0	0	0	0		
001-4510-591	45	07	SIGNS & SIGN MATERIAL	0	0	0	0		
	TOTAL COMMODITIES			120,296	103,603	118,900	15,331	151,200	
001-4510-591	60	05	STREETS						
001-4510-591	60	07	VEHICLE REPLACEMENT	0	0	35,000	0	35,500	
001-4510-591	60	08	EQUIPMENT	0	0	32,000	0	32,000	
	TOTAL CAPITAL OUTLAY			0	0	67,000	0	67,500	
001-4510-591	99	99	CONTINGENCY EXPENDITURES	0	0	0	0		
	TOTAL TRANSFERS			0	0	0	0	0	
	TOTAL BUDGET			693,254	645,276	888,285	71,005	847,092	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4520-592	10	01	REGULAR SALARIES	147,888	157,733	171,758	21,429	175,841	
001-4520-592	10	02	OVERTIME SALARIES	959	508	0	0		
001-4520-592	10	03	LONGEVITY PAY	1,680	1,872	2,064	0	2,256	
001-4520-592	10	04	HOLIDAY PAY	5,278	5,068	6,134	1,190	6,305	
001-4520-592	10	06	PART TIME SALARIES	16,272	14,630	18,000	218	18,000	
	10	07	PART TIME REGULAR						
001-4520-592	12	01	FICA	12,778	13,405	15,143	1,736	14,106	
			PART TIME FICA .0765					1,377	
001-4520-592	12	02	UNEMPLOYMENT	174	417	400	23	334	
			PART TIME UNEMPLOYMENT .00181					33	
001-4520-592	12	03	KPERS	7,399	8,810	10,617	1,347	12,041	
001-4520-592	12	05	HEALTH INSURANCE	0	0	0	0		
001-4520-592	12	06	LIFE INSURANCE	104	102	104	14	103	
	13	01	TTD/TPD BENEFITS						
TOTAL PERSONAL SERVICES				192,532	202,545	224,220	25,957	230,396	
001-4520-592	21	02	MILEAGE REIMBURSEMENT	1,659	1,661	1,800	0	1,800	
	21	03	OTHER TRANSPORTATION						
001-4520-592	21	04	MEALS & LODGING	0	0	0	0	0	
001-4520-592	22	01	CONFERENCES & SEMINARS	0	0	0	0	0	
001-4520-592	25	31	EQUIPMENT REPAIRS	1,042	2,182	1,500	283	1,500	
001-4520-592	25	32	MOTOR VEHICLE REPAIRS	0	0	0	0	0	
	25	34	RADIO MAINTENANCE						
001-4520-592	25	36	BUILDINGS & STRUCTURES	0	0	0	0	0	
001-4520-592	27	09	OTHER PROFESSIONAL SERV.	70	0	0	0	0	
001-4520-592	32	01	ELECTRIC	0	0	0	0	0	
001-4520-592	32	02	GAS	0	0	0	0	0	
001-4520-592	32	03	TELEPHONE	0	0	0	0	0	
001-4520-592	32	05	STORM WATER	0	0	0	0	0	
	33	01	CONTRACT MOWING						
	33	02	TREE REMOVAL						
001-4520-592	33	09	OTHER CONTRACTUAL SERVICE	11,607	12,377	14,000	156	13,000	
	33	30	REFUSE DISPOSAL						
	34	01	TELEPHONE						
001-4520-592	37	03	UNIFORMS	795	783	800	0	800	
TOTAL CONTRACTUAL SERVICES				15,173	17,003	18,100	439	17,100	
001-4520-592	40	01	OFFICE SUPPLIES	0	0	0	0	0	
001-4520-592	40	04	SOFTWARE	0	0	0	0	0	
001-4520-592	40	07	PAINT/PAINT SUPPLIES	605	445	1,000	347	900	
001-4520-592	40	08	CHEMICALS	0	35	0	54	0	
001-4520-592	40	12	ELECTRICAL SUPPLIES	21	0	0	0	0	
001-4520-592	40	13	JANITORIAL SUPPLIES	14,964	14,636	15,500	128	16,000	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4520-592	40	14	LUMBER	0	0	0	0	0	
001-4520-592	40	15	HARDWARE/STEEL SUPPLIES	980	773	1,000	153	1,000	
	40	18	WELDING/METAL FABRICATION						
001-4520-592	40	20	TOOLS	188	25	300	0	300	
001-4520-592	40	22	PLUMBING SUPPLIES	967	305	700	0	700	
	40	30	HVAC SUPPLIES						
001-4520-592	41	01	GASOLINE-UNLEADED	0	0	0	0	0	
001-4520-592	41	02	DIESEL	0	0	0	0	0	
	41	03	OIL & LUBRICANTS						
001-4520-592	42	01	TREES, SEEDS, PLANTS	0	0	0	0	0	
001-4520-592	42	02	SAFETY SHOES/EQUIPMENT	0	0	400	0	0	
001-4520-592	42	03	EQUIPMENT <\$5000	1,432	0	2,000	223	2,000	
001-4520-592	42	06	COMPUTER EQUIP < \$5000	0	0	0	0	0	
001-4520-592	42	09	OTHER SUPPLIES	2,135	2,808	2,800	250	2,800	
	42	17	BALL DIAMOND EQUIPMENT						
	42	21	PLAYGROUND EQUIPMENT						
001-4520-592	44	00	VEHICLE LICENSES	0	0	0	0	0	
001-4520-592	45	01	CONCRETE & MASONRY	0	0	0	0	0	
001-4520-592	45	03	SAND	0	0	0	0	0	
001-4520-592	45	05	ROCK	0	0	0	0	0	
001-4520-592	45	07	SIGNS & SIGN MATERIAL	0	0	0	0	0	
TOTAL COMMODITIES				21,292	19,027	23,700	1,155	23,700	
	60	05	STREETS						
001-4520-592	60	07	VEHICLE	0	0	0	0		
001-4520-592	60	08	EQUIPMENT	0	0	0	0		
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
001-4520-592	99	99	CONTINGENCY EXPENDITURES	0	0	0	0		
TOTAL TRANSFERS				0	0	0	0	0	
TOTAL BUDGET				228,997	238,575	266,020	27,551	271,196	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4530-593	10	01	REGULAR SALARIES	262,681	277,763	144,090	18,186	143,889	
001-4530-593	10	02	OVERTIME	1,340	0	0	110		
001-4530-593	10	03	LONGEVITY	3,456	3,696	1,200	0	1,296	
001-4530-593	10	04	HOLIDAY	9,414	8,971	5,164	1,010	5,159	
001-4530-593	10	06	PART TIME	3,136	0	4,000	0	0	
	10	07	PART TIME REGULAR						
001-4530-593	12	01	FICA	20,779	21,303	11,815	1,391	11,501	
			PART TIME FICA .0765					0	
001-4530-593	12	02	UNEMPLOYMENT	287	670	309	19	272	
			PART TIME UNEMPLOYMENT .00181					0	
001-4530-593	12	03	KPERS	13,052	15,422	8,876	1,145	9,817	
001-4530-593	12	05	HEALTH INSURANCE	0	0	0	0		
001-4530-593	12	06	LIFE INSURANCE	154	159	81	11	81	
	13	01	TTD/TPD BENEFITS						
TOTAL PERSONAL SERVICES				314,299	327,984	175,535	21,872	172,015	
001-4530-593	21	02	MILEAGE REIMBURSEMENT	0	46	0	0	0	
	21	03	OTHER TRANSPORTATION						
001-4530-593	21	04	MEALS & LODGING	0	0	0	0	0	
001-4530-593	22	01	CONFERENCES & SEMINARS	0	0	0	0	900	Need to be recertified each year
001-4530-593	25	31	MACHINERY & EQUIPMENT	242	406	500	0	500	
001-4530-593	25	32	MOTOR VEHICLE REPAIRS	0	0	0	0	0	
	25	34	RADIO MAINTENANCE						
	25	36	BUILDINGS & STRUCTURES						
001-4530-593	27	09	OTHER PROFESSIONAL SERV.	175	107	0	0	0	
001-4530-593	32	01	ELECTRIC	0	0	0	0	0	
001-4530-593	32	02	GAS	0	0	0	0	0	
001-4530-593	32	03	TELEPHONE	0	0	0	0	0	
001-4530-593	32	05	STORM WATER	0	0	0	0	0	
	33	01	CONTRACT MOWING						
	33	02	TREE REMOVAL						
001-4530-593	33	09	OTHER CONTRACTUAL SERVICE	8,940	2,686	7,000	1,439	5,000	
	33	30	REFUSE DISPOSAL						
	34	01	TELEPHONE						
001-4530-593	37	03	UNIFORMS	1,184	1,078	600	0	600	
TOTAL CONTRACTUAL SERVICES				10,541	4,323	8,100	1,439	7,000	
001-4530-593	40	01	OFFICE SUPPLIES	0	0	0	0	0	
001-4530-593	40	04	SOFTWARE	0	0	0	0	0	
001-4530-593	40	07	PAINT	618	1,358	0	0	0	
001-4530-593	40	08	CHEMICALS	0	0	0	0	0	
001-4530-593	40	12	ELECTRICAL SUPPLIES	15,319	16,896	16,000	1,367	17,000	
001-4530-593	40	13	JANITORIAL SUPPLIES	8	7	0	0	0	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4530-593	40	14	LUMBER	428	468	500	0	500	
001-4530-593	40	15	HARDWARE/STEEL SUPPLIES	2,860	2,644	1,000	825	1,000	
001-4530-593	40	18	WELDING/METAL FABRICATION	2,169	798	0	0	0	
001-4530-593	40	20	TOOLS	2,067	806	1,000	17	1,000	
001-4530-593	40	22	PLUMBING SUPPLIES	128	425	0	0	3,500	Backflow Repairs
001-4530-593	40	30	HVAC SUPPLIES	8,287	6,068	12,000	2,741	12,000	
001-4530-593	41	01	GASOLINE-UNLEADED	0	0	0	0	0	
001-4530-593	41	02	DIESEL	0	0	0	0	0	
	41	03	OIL & LUBRICANTS						
001-4530-593	42	01	TREES, SEEDS, PLANTS	0	0	0	0	0	
001-4530-593	42	02	SAFETY SHOES	215	125	300	0	300	
001-4530-593	42	03	EQUIPMENT < \$5000	1,449	680	1,000	0	1,000	
001-4530-593	42	06	COMPUTER EQUIP < \$5000	0	0	0	0	0	
001-4530-593	42	09	OTHER	3,087	3,714	2,000	891	2,000	
	42	17	BALL DIAMOND EQUIPMENT						
	42	21	PLAYGROUND EQUIPMENT						
001-4530-593	44	00	VEHICLE LICENSES	0	0	0	0	0	
001-4530-593	45	01	CONCRETE & MASONRY	529	0	0	0	0	
001-4530-593	45	03	SAND	0	0	0	0	0	
001-4530-593	45	05	ROCK	0	0	0	0	0	
001-4530-593	45	07	SIGNS & SIGNS MATERIAL	515	0	0	0	0	
TOTAL COMMODITIES				37,679	33,989	33,800	5,841	38,300	
	60	05	STREETS						
001-4530-593	60	07	VEHICLE	0	0	0	0		
001-4530-593	60	08	EQUIPMENT	0	0	0	0		
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
001-4530-593	99	99	CONTINGENCY EXPENDITURES	0	0	0	0		
TOTAL TRANSFERS				0	0	0	0	0	
TOTAL BUDGET				362,519	366,296	217,435	29,152	217,315	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4540-594	10	01	REGULAR SALARIES	145,285	143,899	202,225	25,614	159,881	
001-4540-594	10	02	OVERTIME	1,028	0	0	29		
001-4540-594	10	03	LONGEVITY	1,656	1,776	2,904	0	1,920	
001-4540-594	10	04	HOLIDAY	5,384	4,633	7,238	1,422	5,732	
001-4540-594	10	06	PART TIME	22,059	22,017	28,000	0	28,000	
	10	07	PART TIME REGULAR						
001-4540-594	12	01	FICA	13,305	12,805	18,388	2,010	12,816	
			PART TIME FICA .0765					2,142	
001-4540-594	12	02	UNEMPLOYMENT	182	397	488	27	303	
			PART TIME UNEMPLOYMENT .00181					51	
001-4540-594	12	03	KPERS	6,246	7,433	12,529	1,605	10,940	
001-4540-594	12	05	HEALTH INSURANCE	0	0	0	0		
001-4540-594	12	06	LIFE INSURANCE	98	97	139	16	99	
	13	01	TTD/TPD BENEFITS						
TOTAL PERSONAL SERVICES				195,243	193,057	271,911	30,723	221,884	
001-4540-594	21	02	MILEAGE REIMBURSEMENT	0	0	0	0		
	21	03	OTHER TRANSPORTATION						
001-4540-594	21	04	MEALS & LODGING	0	0	0	0		
001-4540-594	22	01	CONFERENCES & SEMINARS	440	520	400	0	400	
001-4540-594	25	31	MACHINERY & EQUIPMENT	5,500	7,599	5,500	279	5,500	
001-4540-594	25	32	MOTOR VEHICLES	37	0	0	0		
	25	34	RADIO MAINTENANCE						
001-4540-594	25	36	BUILDINGS & STRUCTURES	160	0	0	582		
001-4540-594	27	09	OTHER	55	0	0	0		
001-4540-594	32	01	ELECTRIC	0	0	0	0		
001-4540-594	32	02	GAS	0	0	0	0		
001-4540-594	32	03	TELEPHONE	0	0	0	0		
001-4540-594	32	05	STORM WATER	0	0	0	0		
	33	01	CONTRACT MOWING						
	33	02	TREE REMOVAL						
001-4540-594	33	09	OTHER CONTRACTUAL SERVICE	4,230	4,296	4,000	0	4,300	
	33	30	REFUSE DISPOSAL						
	34	01	TELEPHONE						
001-4540-594	37	03	UNIFORMS	918	946	1,000	0		
TOTAL CONTRACTUAL SERVICES				11,340	13,361	10,900	861	10,200	
001-4540-594	40	01	OFFICE SUPPLIES	151	0	0	0		
001-4540-594	40	04	SOFTWARE	0	0	0	0		
001-4540-594	40	07	PAINT	85	622	500	0	500	
001-4540-594	40	08	CHEMICALS	3,992	4,889	4,000	0	4,000	
001-4540-594	40	12	ELECTRICAL SUPPLIES	0	0	0	0		
001-4540-594	40	13	JANITORIAL	0	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4540-594	40	14	LUMBER	12	0	1,000	0	500	
001-4540-594	40	15	HARDWARE/STEEL SUPPLIES	589	1,995	2,000	0	2,000	
001-4540-594	40	18	WELDING/METAL FABRICATION	11	1,166	100	212	500	
001-4540-594	40	20	TOOLS	181	0	300	0	300	
001-4540-594	40	22	PLUMBING	3,493	1,661	3,000	0	3,000	
	40	30	HVAC SUPPLIES						
001-4540-594	41	01	GASOLINE-UNLEADED	0	0	0	0		
001-4540-594	41	02	DIESEL	0	0	0	0		
	41	03	OIL & LUBRICANTS						
001-4540-594	42	01	TREES, SEEDS, PLANTS	0	0	0	0		
001-4540-594	42	02	SAFETY SHOES	160	0	0	0		
001-4540-594	42	03	EQUIPMENT < \$5000	2,467	1,233	2,000	0	2,000	
001-4540-594	42	06	COMPUTER EQUIP <\$5000	0	0	0	0		
001-4540-594	42	09	OTHER	5,378	7,090	7,200	889	7,000	
001-4540-594	42	17	BASEBALL/SOFTBALL	3,212	3,325	5,000	0	5,000	
001-4540-594	42	21	PLAYGROUND EQUIPMENT	0	0	0	829		
001-4540-594	44	00	VEHICLE LICENSES	0	0	0	0		
001-4540-594	45	01	CONCRETE & MASONRY	190	0	200	0	200	
001-4540-594	45	03	SAND	289	751	0	0	500	
001-4540-594	45	05	ROCK	0	0	0	0		
001-4540-594	45	07	SIGNS	29	60	0	0		
TOTAL COMMODITIES				20,239	22,792	25,300	1,930	25,500	
001-4540-594	60	05	STREETS	0	0	0	0		
001-4540-594	60	07	VEHICLE	0	0	0	0		
001-4540-594	60	08	EQUIPMENT	0	0	0	0		
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
001-4540-594	99	99	CONTINGENCY EXPENDITURES	0	0	0	0		
TOTAL TRANSFERS				0	0	0	0	0	
TOTAL BUDGET				226,822	229,210	308,111	33,514	257,584	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4545-594	10	01	REGULAR SALARIES	28,404	30,452	33,169	0	34,377	
001-4545-594	10	02	OVERTIME	411	32	0	0		
001-4545-594	10	03	LONGEVITY	0	0	0	0		
001-4545-594	10	04	HOLIDAY	1,042	982	1,186	0	1,232	
001-4545-594	10	06	PART TIME	13,607	12,793	14,000	0	12,000	
	10	07	PART TIME REGULAR						
001-4545-594	12	01	FICA	3,236	3,333	3,699	0	2,724	
			PART TIME FICA .0765					918	
001-4545-594	12	02	UNEMPLOYMENT	44	102	100	0	64	
			PART TIME UNEMPLOYMENT .00181					22	
001-4545-594	12	03	KPERS	304	1,250	2,027	0	2,325	
001-4545-594	12	05	HEALTH INSURANCE	0	0	0	0		
001-4545-594	12	06	LIFE INSURANCE	20	22	22	0	22	
001-4545-594	13	01	TTD/TPD BENEFITS	0	0	0	0		
			TOTAL PERSONAL SERVICES	47,068	48,966	54,203	0	53,684	
001-4545-594	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	0	
	21	03	OTHER TRANSPORTATION						
001-4545-594	21	04	MEALS & LODGING	0	0	0	0	0	
001-4545-594	22	01	CONFERENCES & SEMINARS	0	0	400	0	400	
001-4545-594	25	31	MACHINERY & EQUIPMENT	1,603	39	1,600	0	1,500	
001-4545-594	25	32	MOTOR VEHICLES	0	0	0	0	0	
001-4545-594	25	34	RADIO MAINTENANCE	0	0	0	0	0	
001-4545-594	25	36	BUILDINGS & STRUCTURES	0	0	0	0	0	
001-4545-594	27	09	OTHER	55	0	0	0	11,954	Mower Lease
001-4545-594	32	01	ELECTRIC	0	5,428	5,000	411	5,500	
001-4545-594	32	02	GAS	0	0	0	0	0	
001-4545-594	32	03	TELEPHONE	0	0	0	0	0	
001-4545-594	32	05	STORM WATER	0	0	0	0	0	
	33	01	CONTRACT MOWING						
	33	02	TREE REMOVAL						
001-4545-594	33	09	OTHER CONTRACTUAL SERVICE	4,966	4,273	14,000	0	4,000	
001-4545-594	33	30	REFUSE DISPOSAL	0	0	2,000	0	2,000	
	34	01	TELEPHONE						
001-4545-594	37	03	UNIFORMS	-7	0	200	0	200	
			TOTAL CONTRACTUAL SERVICES	6,617	9,740	23,200	411	25,554	
001-4545-594	40	01	OFFICE SUPPLIES	40	0	0	0		
	40	04	SOFTWARE						
001-4545-594	40	07	PAINT	2,982	4,630	3,000	0	4,000	
001-4545-594	40	08	CHEMICALS	3,160	2,637	6,500	0	3,000	
	40	12	ELECTRICAL						
001-4545-594	40	13	JANITORIAL	0	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4545-594	40	14	LUMBER	0	0	0	0		
001-4545-594	40	15	HARDWARE/STEEL SUPPLIES	0	0	0	0		
001-4545-594	40	18	WELDING/METAL FABRICATION	0	0	0	0		
001-4545-594	40	20	TOOLS	0	0	0	0		
001-4545-594	40	22	PLUMBING	323	1,297	0	0		
	40	30	HVAC SUPPLIES						
001-4545-594	41	01	GASOLINE-UNLEADED	0	0	0	0		
001-4545-594	41	02	DIESEL	0	0	0	0		
001-4545-594	41	03	OIL & LUBRICANTS	0	0	0	0		
001-4545-594	42	01	TREES, SEEDS, PLANTS	1,785	3,439	0	0	4,000	
001-4545-594	42	02	SAFETY SHOES	0	0	0	0		
001-4545-594	42	03	EQUIPMENT < \$5000	0	898	2,050	0	2,000	
	42	06	COMPUTER EQUIP <\$5000						
001-4545-594	42	09	OTHER	3,214	2,807	6,000	0	3,000	
001-4545-594	42	17	BASEBALL/SOFTBALL	1,425	1,005	1,500	0	1,500	
	42	21	PLAYGROUND EQUIPMENT						
	44	00	VEHICLE LICENSES						
001-4545-594	45	01	CONCRETE & MASONRY	101	0	0	0		
001-4545-594	45	03	SAND	100	2,489	0	0		
001-4545-594	45	05	ROCK	0	2,699	0	0		
001-4545-594	45	07	SIGNS	0	0	0	0		
TOTAL COMMODITIES				13,130	21,901	19,050	0	17,500	
001-4545-594	60	05	STREETS	0	0	15,000	0	0	
001-4545-594	60	07	VEHICLE	0	0	0	0		
001-4545-594	60	08	EQUIPMENT	0	19,621	11,950	0		
TOTAL CAPITAL OUTLAY				0	19,621	26,950	0	0	
001-4545-594	99	99	CONTINGENCY EXPENDITURES	0	0	0	0		
TOTAL TRANSFERS				0	0	0	0	0	
TOTAL BUDGET				66,815	100,228	123,403	411	96,738	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4550-595	10	01	REGULAR SALARIES	291,293	300,993	328,624	41,154	290,440	
001-4550-595	10	02	OVERTIME	3,550	502	0	260		
001-4550-595	10	03	LONGEVITY	4,560	4,800	5,664	0	5,952	
001-4550-595	10	04	HOLIDAY	10,314	10,103	11,767	2,285	10,414	
001-4550-595	10	06	PART TIME	27,474	22,210	28,000	0	28,000	
	10	07	PART TIME REGULAR						
001-4550-595	12	01	FICA	24,664	24,814	28,615	3,288	23,470	
			PART TIME FICA .0765					2,142	
001-4550-595	12	02	UNEMPLOYMENT	346	783	756	44	555	
			PART TIME UNEMPLOYMENT .00181					51	
001-4550-595	12	03	KPERS	14,643	16,563	20,417	2,597	20,034	
001-4550-595	12	05	HEALTH INSURANCE	0	0	0	0		
001-4550-595	12	06	LIFE INSURANCE	178	181	184	24	162	
001-4550-595	13	01	TTD/TPD BENEFITS	0	14,518	0	0		
			TOTAL PERSONAL SERVICES	377,022	395,467	424,027	49,652	381,220	
001-4550-595	21	02	MILEAGE REIMBURSEMENT	0	0	0	0		
	21	03	OTHER TRANSPORTATION						
001-4550-595	21	04	MEALS & LODGING	0	0	0	0		
001-4550-595	22	01	CONFERENCES & SEMINARS	995	990	400	380	900	
001-4550-595	25	31	MACHINERY & EQUIPMENT	9,312	5,529	9,300	930	9,000	
001-4550-595	25	32	MOTOR VEHICLES	146	0	0	0		
	25	34	RADIO MAINTENANCE						
001-4550-595	25	36	BUILDINGS & STRUCTURES	0	0	0	0		
001-4550-595	27	09	OTHER	0	222	0	0		
001-4550-595	32	01	ELECTRIC	0	0	0	0		
001-4550-595	32	02	GAS	0	0	0	0		
001-4550-595	32	03	TELEPHONE	0	0	0	0		
001-4550-595	32	05	STORM WATER	0	0	0	0		
001-4550-595	33	01	CONTRACT MOWING	0	0	0	0		
	33	02	TREE REMOVAL						
001-4550-595	33	09	OTHER CONTRACTUAL SERVICE	5,861	7,704	5,000	0	4,500	
	33	30	REFUSE DISPOSAL						
	34	01	TELEPHONE						
001-4550-595	37	03	UNIFORMS	1,221	1,222	1,400	0	1,400	
			TOTAL CONTRACTUAL SERVICES	17,535	15,667	16,100	1,310	15,800	
001-4550-595	40	01	OFFICE SUPPLIES	18	0	0	0		
001-4550-595	40	04	SOFTWARE	0	0	0	0		
001-4550-595	40	07	PAINT	2,143	2,344	2,200	759	2,600	
001-4550-595	40	08	CHEMICALS	5,396	6,465	6,000	202	6,000	
001-4550-595	40	12	ELECTRICAL	0	0	0	0		
001-4550-595	40	13	JANITORIAL	161	0	0	0		

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4550-595	40	14	LUMBER	592	842	1,000	151	1,000	
001-4550-595	40	15	HARDWARE/STEEL SUPPLIES	3,355	2,772	4,500	444	3,300	
001-4550-595	40	18	WELDING/METAL FABRICATION	800	1,143	800	60	1,000	
001-4550-595	40	20	TOOLS	1,608	471	1,000	265	1,000	
001-4550-595	40	22	PLUMBING	3,891	4,362	3,300	0	4,000	
	40	30	HVAC SUPPLIES						
001-4550-595	41	01	GASOLINE-UNLEADED	0	0	0	0		
001-4550-595	41	02	DIESEL	0	0	0	0		
	41	03	OIL & LUBRICANTS						
001-4550-595	42	01	TREES, SEEDS, PLANTS	1,149	218	0	0		
001-4550-595	42	02	SAFETY SHOES	840	681	500	540	600	
001-4550-595	42	03	EQUIPMENT < \$5000	1,119	649	1,500	0	1,500	
001-4550-595	42	06	COMPUTER EQUIP < \$5000	0	500	0	0		
001-4550-595	42	09	OTHER	7,950	4,728	7,500	1,788	7,000	
001-4550-595	42	17	BASEBALL/SOFTBALL	4,928	4,212	5,000	1,660	5,000	
001-4550-595	42	21	PLAYGROUND EQUIPMENT	1,870	1,974	0	0		
001-4550-595	44	00	VEHICLE LICENSES	0	0	0	0		
001-4550-595	45	01	CONCRETE & MASONRY	1,452	196	1,000	24	1,000	
001-4550-595	45	03	SAND	310	30	0	0		
001-4550-595	45	05	ROCK	44	0	0	0		
001-4550-595	45	07	SIGNS	0	230	0	0		
TOTAL COMMODITIES				37,626	31,817	34,300	5,893	34,000	
001-4550-595	60	05	STREETS	0	0	0	0		
001-4550-595	60	07	VEHICLE	0	0	0	0		
001-4550-595	60	08	EQUIPMENT	0	0	0	0		
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
001-4550-595	99	99	CONTINGENCY EXPENDITURES	0	0	0	0		
TOTAL TRANSFERS				0	0	0	0	0	
TOTAL BUDGET				432,183	442,951	474,427	56,855	431,020	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4560-596	10	01	REGULAR SALARIES	202,788	191,415	238,610	30,328	240,710	
001-4560-596	10	02	OVERTIME	1,015	757	0	0		
001-4560-596	10	03	LONGEVITY	3,168	2,872	3,264	0	3,504	
001-4560-596	10	04	HOLIDAY	7,359	6,435	8,544	1,767	8,631	
001-4560-596	10	06	PART TIME	22,489	28,797	28,000	139	28,000	
001-4560-596	10	07	PART TIME REGULAR	8,538	10,951	12,251	1,491	12,673	
001-4560-596	12	01	FICA	18,041	17,815	22,236	2,505	20,312	
			PART TIME FICA .0765					2,142	
001-4560-596	12	02	UNEMPLOYMENT	252	557	589	34	480	
			PART TIME UNEMPLOYMENT .00181					51	
001-4560-596	12	03	KPERS	10,572	11,251	15,497	2,006	17,338	
001-4560-596	12	05	HEALTH INSURANCE	0	0	0	0		
001-4560-596	12	06	LIFE INSURANCE	122	111	139	18	139	
	13	01	TTD/TPD BENEFITS						
TOTAL PERSONAL SERVICES				274,344	270,961	329,130	38,288	333,980	
001-4560-596	21	02	MILEAGE REIMBURSEMENT	0	0	0	0		
	21	03	OTHER TRANSPORTATION						
001-4560-596	21	04	MEALS & LODGING	0	0	0	0		
001-4560-596	22	01	CONFERENCES & SEMINARS	258	100	300	0	300	
001-4560-596	25	31	EQUIPMENT	5,605	5,023	6,000	171	5,600	
001-4560-596	25	32	MOTOR VEHICLES	0	0	0	0		
	25	34	RADIO MAINTENANCE						
001-4560-596	25	36	BUILDING AND STRUCTURES	358	0	0	0		
001-4560-596	27	09	OTHER	17,852	15,191	0	532	15,000	Memorial Park Expenses
001-4560-596	32	01	ELECTRIC	0	0	0	0		
001-4560-596	32	02	GAS	0	0	0	0		
001-4560-596	32	03	TELEPHONE	86	83	0	9		
001-4560-596	32	05	STORM WATER	0	0	0	0		
001-4560-596	33	01	CONTRACT MOWING	0	0	0	0		
	33	02	TREE REMOVAL						
001-4560-596	33	09	OTHER CONTRACTUAL SERVICE	4,835	4,422	5,000	0	5,000	
	33	30	REFUSE DISPOSAL						
	34	01	TELEPHONE						
001-4560-596	37	03	UNIFORMS	1,171	1,322	1,100	184		
TOTAL CONTRACTUAL SERVICES				30,165	26,141	12,400	896	25,900	
001-4560-596	40	01	OFFICE SUPPLIES	170	28	0	0		
001-4560-596	40	04	SOFTWARE	195	0	0	0		
001-4560-596	40	07	PAINT	1,021	756	1,000	15	1,000	
001-4560-596	40	08	CHEMICALS	1,870	1,099	2,000	202	3,000	Added spraying around cemetery
001-4560-596	40	12	ELECTRICAL	0	0	0	0		
001-4560-596	40	13	JANITORIAL	200	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4560-596	40	14	LUMBER	446	9	500	40	500	
001-4560-596	40	15	HARDWARE/STEEL SUPPLIES	3,693	2,496	4,000	511	3,500	
	40	18	WELDING/METAL FABRICATION						
001-4560-596	40	20	TOOLS	1,947	1,197	1,000	16	1,200	
001-4560-596	40	22	PLUMBING	1,182	2,116	1,200	77	1,500	
	40	30	HVAC SUPPLIES						
001-4560-596	41	01	GASOLINE-UNLEADED	0	0	0	0		
001-4560-596	41	02	DIESEL	0	0	0	0		
	41	03	OIL & LUBRICANTS						
001-4560-596	42	01	TREES, SEEDS, PLANTS	751	0	0	0		
001-4560-596	42	02	SAFETY SHOES	579	400	500	337	500	
001-4560-596	42	03	EQUIPMENT < \$5000	2,067	4,480	2,000	0	3,000	
001-4560-596	42	06	COMPUTER EQUIP < \$5000	0	0	0	0		
001-4560-596	42	09	OTHER	5,158	6,260	5,400	891	5,400	
001-4560-596	42	17	BALL DIAMOND EQUIPMENT	2,538	1,882	2,500	0	2,000	
001-4560-596	42	21	PLAYGROUND EQUIPMENT	38	0	500	0	500	
001-4560-596	44	00	VEHICLE LICENSES	0	0	0	0		
001-4560-596	45	01	CONCRETE & MASONRY	0	107	0	0		
001-4560-596	45	03	SAND	0	0	0	0		
001-4560-596	45	05	ROCK	354	0	0	0		
001-4560-596	45	07	SIGNS	0	1,468	0	0	0	
			TOTAL COMMODITIES	22,209	22,298	20,600	2,089	22,100	
001-4560-596	60	05	STREETS	0	0	0	0		
001-4560-596	60	07	VEHICLE	0	0	0	0		
001-4560-596	60	08	EQUIPMENT	0	0	0	0		
			TOTAL CAPITAL OUTLAY	0	0	0	0	0	
001-4560-596	99	99	CONTINGENCY EXPENDITURES	0	0	0	0		
			TOTAL TRANSFERS	0	0	0	0	0	
			TOTAL BUDGET	326,718	319,400	362,130	41,273	381,980	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4570-597	10	01	REGULAR SALARIES	375,080	393,228	394,141	49,949	402,333	
001-4570-597	10	02	OVERTIME	3,307	0	0	287		
001-4570-597	10	03	LONGEVITY	5,664	5,712	6,000	0	6,528	
001-4570-597	10	04	HOLIDAY	13,556	12,913	14,113	2,856	14,426	
001-4570-597	10	06	PART TIME	36,228	20,736	36,000	0	36,000	
001-4570-597	10	07	PART TIME REGULAR	8,292	10,859	12,250	1,494		
001-4570-597	12	01	FICA	32,614	32,747	35,381	4,039	32,381	
			PART TIME FICA .0765					2,754	
001-4570-597	12	02	UNEMPLOYMENT	453	1,022	935	55	766	
			PART TIME UNEMPLOYMENT .00181					65	
001-4570-597	12	03	KPERS	17,704	21,527	25,163	3,237	27,640	
001-4570-597	12	05	HEALTH INSURANCE	0	0	0	0		
001-4570-597	12	06	LIFE INSURANCE	230	229	220	29	220	
	13	01	TTD/TPD BENEFITS						
TOTAL PERSONAL SERVICES				493,128	498,973	524,203	61,946	523,113	
001-4570-597	21	02	MILEAGE REIMBURSEMENT	0	0	0	0		
001-4570-597	21	03	OTHER TRANSPORTATION	26	47	0	14		
001-4570-597	21	04	MEALS & LODGING	0	0	0	0		
001-4570-597	22	01	CONFERENCES & SEMINARS	2,370	2,528	1,600	965	2,000	
001-4570-597	25	31	MACHINERY & EQUIPMENT	1,991	3,037	3,000	206	3,000	
001-4570-597	25	32	MOTOR VEHICLES	0	0	0	0		
	25	34	RADIO MAINTENANCE						
001-4570-597	25	36	BUILDINGS & STRUCTURES	0	0	0	0		
001-4570-597	27	09	OTHER			0	0		
001-4570-597	32	01	ELECTRICITY	0	0	0	0		
001-4570-597	32	02	GAS	0	0	0	0		
001-4570-597	32	03	TELEPHONE	0	0	0	0		
001-4570-597	32	05	STORM WATER	0	0	0	0		
	33	01	CONTRACT MOWING						
	33	02	TREE REMOVAL						
001-4570-597	33	09	OTHER CONTRACTUAL SERVICE	904	2,481	1,000	205	1,000	
	33	30	REFUSE DISPOSAL						
	34	01	TELEPHONE						
001-4570-597	37	03	UNIFORMS	2,005	2,099	1,700	0	1,600	
TOTAL CONTRACTUAL SERVICES				7,296	10,192	7,300	1,390	7,600	
001-4570-597	40	01	OFFICE SUPPLIES	0	0	0	0		
001-4570-597	40	04	SOFTWARE	130	0	0	0		
001-4570-597	40	07	PAINT	147	32	0	0		
001-4570-597	40	08	CHEMICALS	3,594	6,405	4,000	0	4,000	
001-4570-597	40	12	ELECTRICAL	0	0	0	0		
001-4570-597	40	13	JANITORIAL	0	130	0	0		

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4570-597	40	14	LUMBER	285	0	300	72	300	
001-4570-597	40	15	HARDWARE/STEEL SUPPLIES	98	840	500	257	500	
	40	18	WELDING/METAL FABRICATION						
001-4570-597	40	20	TOOLS	102	342	400	0	400	
001-4570-597	40	22	PLUMBING	2,192	1,941	3,000	0	3,000	
	40	30	HVAC SUPPLIES						
001-4570-597	41	01	GASOLINE-UNLEADED	0	0	0	0		
001-4570-597	41	02	DIESEL	0	0	0	0		
	41	03	OIL & LUBRICANTS						
001-4570-597	42	01	TREES, SEEDS, PLANTS	28,172	0	0	0		
001-4570-597	42	02	SAFETY SHOES	712	890	800	125	900	
001-4570-597	42	03	EQUIPMENT < \$5000	823	2,220	1,000	271	1,000	
001-4570-597	42	06	COMPUTER EQUIP < \$5000	0	273	0	0		
001-4570-597	42	09	OTHER	3,362	3,736	4,000	493	4,000	
	42	17	BALL DIAMOND EQUIPMENT						
	42	21	PLAYGROUND EQUIPMENT						
001-4570-597	44	00	VEHICLE LICENSES	0	0	0	0		
001-4570-597	45	01	CONCRETE & MASONRY	437	225	500	0	400	
001-4570-597	45	03	SAND	0	0	0	0		
001-4570-597	45	05	ROCK	0	694	0	0		
001-4570-597	45	07	SIGNS	0	0	0	0		
			TOTAL COMMODITIES	40,054	17,728	14,500	1,218	14,500	
	60	05	STREETS						
001-4570-597	60	07	VEHICLE	0	0	0	0		
001-4570-597	60	08	EQUIPMENT	0	0	0	0		
			TOTAL CAPITAL OUTLAY	0	0	0	0	0	
001-4570-597	99	99	CONTINGENCY EXPENDITURES	0	0	0	0		
			TOTAL TRANSFERS	0	0	0	0	0	
			TOTAL BUDGET	540,478	526,893	546,003	64,554	545,213	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4580-598	10	01	REGULAR SALARIES	125,283	131,276	182,952	23,172	184,784	
001-4580-598	10	02	OVERTIME	1,416	798	0	218		
001-4580-598	10	03	LONGEVITY	1,440	1,488	2,160	0	2,256	
001-4580-598	10	04	HOLIDAY	4,484	4,208	6,549	1,287	6,625	
001-4580-598	10	06	PART TIME	12,113	17,456	14,000	0	19,000	
	10	07	PART TIME REGULAR						
001-4580-598	12	01	FICA	10,996	11,733	15,733	1,859	14,815	
			PART TIME FICA .0765					1,454	
001-4580-598	12	02	UNEMPLOYMENT	149	357	415	25	350	
			PART TIME UNEMPLOYMENT .00181					34	
001-4580-598	12	03	KPERS	4,692	7,294	11,308	1,469	12,646	
001-4580-598	12	05	HEALTH INSURANCE	0	0	0	0		
001-4580-598	12	06	LIFE INSURANCE	81	80	103	14	103	
	13	01	TTD/TPD BENEFITS						
			TOTAL PERSONAL SERVICES	160,654	174,690	233,220	28,044	242,067	
001-4580-598	21	02	MILEAGE REIMBURSEMENT	0	0	0	0		
	21	03	OTHER TRANSPORTATION						
001-4580-598	21	04	MEALS & LODGING	0	0	0	0		
001-4580-598	22	01	CONFERENCES & SEMINARS	515	695	600	155	700	
001-4580-598	25	31	MACHINERY & EQUIPMENT	20	0	0	0		
001-4580-598	25	32	MOTOR VEHICLES	0	0	0	0		
001-4580-598	25	34	RADIO MAINTENANCE	0	0	0	0		
	25	36	BUILDINGS & STRUCTURES						
001-4580-598	27	09	OTHER	0	0	0	0		
	32	01	ELECTRICITY						
	32	02	GAS						
	32	03	TELEPHONE						
	32	05	STORM WATER						
	33	01	CONTRACT MOWING						
001-4580-598	33	02	TREE REMOVAL	62,907	17,740	51,000	0	44,000	
001-4580-598	33	09	OTHER CONTRACTUAL SERVICE	0	235	0	0		
	33	30	REFUSE DISPOSAL						
	34	01	TELEPHONE						
001-4580-598	37	03	UNIFORMS	639	567	800	248	800	
			TOTAL CONTRACTUAL SERVICES	64,081	19,237	52,400	403	45,500	
001-4580-598	40	01	OFFICE SUPPLIES	0	0	0	0		
001-4580-598	40	04	SOFTWARE	0	0	0	0		
	40	07	PAINT						
001-4580-598	40	08	CHEMICALS	0	0	0	0		
	40	12	ELECTRICAL						
	40	13	JANITORIAL						
	40	14	LUMBER						
	40	15	HARDWARE/STEEL SUPPLIES						
	40	18	WELDING/METAL FABRICATION						

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
001-4580-598	40	20	TOOLS	379	206	400	214	400	
	40	22	PLUMBING						
	40	30	HVAC SUPPLIES						
001-4580-598	41	01	GASOLINE-UNLEADED	0	0	0	0		
001-4580-598	41	02	DIESEL	0	0	0	0		
001-4580-598	41	03	OIL & LUBRICANTS	0	0	0	0		
001-4580-598	42	01	TREES, SEEDS, PLANTS	0	0	10,000	0	10,000	
001-4580-598	42	02	SAFETY SHOES	266	290	300	297	400	
001-4580-598	42	03	EQUIPMENT < \$5000	2,233	787	1,500	371	1,500	
001-4580-598	42	06	COMPUTER EQUIP < \$5000	0	0	0	0		
001-4580-598	42	09	OTHER	3,479	6,362	4,200	398	4,000	
	42	17	BALL DIAMOND EQUIPMENT						
001-4580-598	42	21	PLAYGROUND EQUIPMENT	0	0	0	0		
001-4580-598	44	00	VEHICLE LICENSES	0	0	0	0		
	45	01	CONCRETE & MASONRY						
	45	03	SAND						
001-4580-598	45	05	ROCK	0	0	0	0		
	45	07	SIGNS						
TOTAL COMMODITIES				6,357	7,645	16,400	1,280	16,300	
001-4580-598	60	05	STREETS	0	0	0	0		
001-4580-598	60	07	VEHICLE	0	0	0	0		
001-4580-598	60	08	EQUIPMENT	0	0	0	0		
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
001-4580-598	99	99	CONTINGENCY EXPENDITURES	0	0	0	0		
TOTAL TRANSFERS				0	0	0	0	0	
TOTAL BUDGET				231,092	201,572	302,020	29,727	303,867	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4000-590	10	01	REGULAR SALARIES	1,184,834	1,209,271	1,331,208	28,125	1,318,008	min. wage and salary increases
211-4000-590	10	02	OVERTIME SALARIES	1,814	1,383	1,500	0	750	
211-4000-590	10	03	LONGEVITY PAY	11,124	11,262	12,000	0	12,528	
211-4000-590	10	04	HOLIDAY PAY	42,355	39,228	47,628	1,024	47,259	
211-4000-590	10	06	PART TIME SALARIES	924,175	848,993	968,820	990	995,020	
211-4000-590	10	07	PARTTIME - REGULAR	0	25,559	30,767	0	35,694	
211-4000-590	10	09	SALARY TRANSFERS	0	0	0	0	0	
211-4000-590	12	01	FICA	162,039	160,439	182,866	2,229	108,528	
			Part time FICA @ .0765	0	0	0		76,119	
211-4000-590	12	02	UNEMPLOYMENT	2,211	4,911	3,534	29	2,567	
			Part time unemployment @ .00181	0	0	0		1,801	
211-4000-590	12	03	KPERS	57,135	66,116	83,608	1,729	92,852	\$9,823 over 2008
211-4000-590	12	05	HEALTH INSURANCE	196,130	207,534	219,783	4,455	229,664	
211-4000-590	12	06	LIFE INSURANCE	818	784	803	11	779	
211-4000-590	13	01	TTD/TPD BENEFITS	0	0	0		0	
			TOTAL PERSONAL SERVICES	2,582,635	2,575,480	2,882,517	38,592	2,921,569	
211-4000-590	21	01	VEHICLE ALLOWANCE	0	0	0	0	0	State in Hays/National for Dir State,national,workshops
211-4000-590	21	02	MILEAGE REIMBURSEMENT	6,919	6,048	8,575	0	7,800	
211-4000-590	21	03	OTHER TRANSPORTATION	574	0	900	0	400	
211-4000-590	21	04	MEALS & LODGING	2,302	1,034	4,000	1,938	4,500	
211-4000-590	22	01	CONFERENCES & SEMINARS	7,169	2,929	5,000	0	5,500	
211-4000-590	22	02	DUES & SUBSCRIPTIONS	3,093	1,620	2,500	0	2,500	
211-4000-590	22	09	OTHER EDUCATIONAL EXPENSE	2,870	742	5,050	0	5,000	
211-4000-590	23	05	PROMOTION	10,883	229	10,000	0	10,000	
211-4000-590	24	01	PRINTING	29,237	26,160	40,000	0	30,000	
211-4000-590	24	03	OTHER ADVERTISING	20,538	8,087	10,000	0	15,000	
211-4000-590	25	31	EQUIPMENT REPAIRS	4,165	5,930	900	0	5,500	reduced less guides up more ads
211-4000-590	25	32	MOTOR VEHICLE REPAIRS	8,602	12,330	17,450	11	17,600	
211-4000-590	25	34	RADIO MAINTENANCE	0	0	0	0	0	increase in programs and costs
211-4000-590	25	36	BUILDINGS & STRUCTURES	0	0	800	0	1,200	
211-4000-590	26	04	JANITORIAL SERVICE CONTR.	0	0	2,000	288	2,000	increase in programs and costs
211-4000-590	26	09	OTHER SERVICE CONTRACTS	50,575	72,948	75,600	1,417	90,572	
211-4000-590	27	03	LEGAL	0	0	0	0	0	costs increases
211-4000-590	27	09	OTHER PROFESSIONAL SERV.	7,625	8,127	7,500	0	7,400	
211-4000-590	29	06	MISCELLANEOUS INSURANCE	0	0	0	0	0	costs increases
211-4000-590	32	01	ELECTRIC	52,313	60,741	58,000	184	62,287	
211-4000-590	32	02	GAS	24,096	35,316	35,500	20	38,100	costs increases
211-4000-590	32	03	TELEPHONE	3,561	3,452	4,980	0	4,980	
211-4000-590	32	05	STORM WATER	42,850	42,910	43,000	0	43,000	reduced to help cover utilites
211-4000-590	33	07	FREIGHT	0	0	0	0	0	
211-4000-590	33	09	OTHER CONTRACTUAL SERVICE	38,680	30,391	59,050	203	39,000	reduced to help cover utilites
211-4000-590	33	13	CLEANING & LAUNDRY	0	0	0	0	0	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4000-590	33	17	CONCESSION OPERATIONS	0	0	0	0	0	
211-4000-590	33	28	SPORTS OFFICIATING	0	0	0	0	0	
211-4000-590	33	29	SOFTBALL TOURNAMENT	0	818	2,500	0	2,500	
211-4000-590	33	31	TEMPORARY HELP	0	0	0	0	0	
211-4000-590	33	45	CLASS INSTRUCTORS	11,805	14,618	13,950	0	19,670	new programs
211-4000-590	33	50	INTRAMURAL SPORTS	0	0	0	0	0	
211-4000-590	34	01	TELEPHONE	15,771	13,967	13,000	1,023	13,000	
211-4000-590	34	02	POSTAGE	0	0	0	0	0	
211-4000-590	37	03	UNIFORMS	11,655	5,442	13,900	0	11,950	
TOTAL CONTRACTUAL SERVICES				343,628	348,397	420,255	5,084	439,459	
211-4000-590	40	01	OFFICE SUPPLIES	14,633	12,892	13,000	497	12,800	
211-4000-590	40	04	SOFTWARE	5,257	5,270	5,000	2,593	5,500	
211-4000-590	40	07	PAINT	3,052	1,213	4,000	0	2,500	
211-4000-590	40	08	CHEMICALS	40,848	38,839	42,000	0	42,000	
211-4000-590	40	13	JANITORIAL SUPPLIES	5,844	6,644	5,000	0	5,000	
211-4000-590	40	14	LUMBER	6,172	4,306	6,300	0	5,400	
211-4000-590	40	15	HARDWARE	4,844	1,829	5,000	0	4,300	
211-4000-590	40	16	CAN LINERS	0	0	0	0	0	
211-4000-590	40	20	TOOLS	505	76	500	0	500	
211-4000-590	40	22	PLUMBING SUPPLIES	2,187	3,003	2,500	0	2,500	
211-4000-590	40	23	AWARDS	11,805	10,471	16,650	0	19,400	more programs
211-4000-590	40	30	HVAC SUPPLIES	0	2,150	500	0	7,847	
211-4000-590	40	31	ANIMAL FOOD & SUPPLIES	10,278	9,843	10,500	0	11,000	costs higher
211-4000-590	40	55	PAPER PRODUCTS	0	0	0	0	0	
211-4000-590	40	99	INVENTORY SHORTAGE/OVER	0	0	0	0	0	
211-4000-590	41	01	GASOLINE-UNLEADED	6,255	5,826	6,700	271	7,400	higher prices
211-4000-590	41	02	DIESEL	1,084	1,029	2,000	0	1,800	
211-4000-590	41	03	OIL-LUBRICANTS	5	1	100	0	100	
211-4000-590	42	01	TREES, SEEDS, PLANTS	2,022	642	500	0	400	
211-4000-590	42	02	SAFETY SHOES/EQUIPMENT	4,790	3,500	5,400	0	5,250	
211-4000-590	42	03	EQUIPMENT <\$5000	20,282	6,007	13,850	0	11,850	
211-4000-590	42	06	COMPUTER EQUIP < \$5000	11,328	0	5,000	0	10,000	replacements overdue
211-4000-590	42	09	OTHER OPERATING SUPPLIES	101,789	60,461	75,000	1,405	86,620	up for new programs
211-4000-590	42	10	SPORTS & PLAYGROUND EQUIP	15,991	10,741	20,000	0	25,800	up for new programs
211-4000-590	42	18	MUNICIPAL POOL	1,230	0	0	0	0	
211-4000-590	44	00	VEHICLE LICENSES	10	0	0	0	0	
211-4000-590	45	01	CONCRETE & MASONRY	0	0	0	0	0	
211-4000-590	45	07	SIGNS & SIGN MATERIAL	144	186	900	0	1,000	
211-4000-590	47	05	PRAIRIE PARK NATURE CTR	3,152	1,699	2,000	0	3,000	increase for gift shop supplies
TOTAL COMMODITIES				273,507	186,628	242,400	4,766	271,967	
211-4000-590	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4000-590	60	06	BUILDINGS	0	0	0	0	0	
211-4000-590	60	07	VEHICLE REPLACEMENT	0	0	0	0	0	
211-4000-590	60	08	EQUIPMENT	0	0	0	0	0	
211-4000-590	60	12	GROUNDS EQUIPMENT	0	0	0	0	0	
211-4000-590	60	16	REC CENTER EQUIPMENT	6,511	0	0	0	0	
211-4000-590	60	17	BALL DIAMONDS	0	0	0	0	0	
211-4000-590	60	18	POOL EQUIPMENT	7,000	0	0	0	0	
TOTAL CAPITAL OUTLAY				13,511	0	0	0	0	
211-4000-590	70	00	REFUNDS	0	0	0	0	0	
TOTAL REFUNDS				0	0	0	0	0	
211-4000-590	99	99	CONTINGENCY EXPENDITURES	0	0	30,000	0	30,000	
TOTAL CONTINGENCY				0	0	30,000	0	30,000	
TOTAL BUDGET				3,213,281	3,110,505	3,575,172	48,442	3,662,995	shows health increase
								3,653,172	increase covered by
									additional fees and charges
									in 09 over 08 before
									health care increase of
									\$9,823

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4000-590	10	01	REGULAR SALARIES	203,603	190,033	216,525	28,125	208,377	
211-4000-590	10	02	OVERTIME SALARIES	0	0	0	0	0	
211-4000-590	10	03	LONGEVITY PAY	3,120	2,814	2,736	0	2,880	
211-4000-590	10	04	HOLIDAY PAY	7,284	5,826	7,760	1,024	7,472	
211-4000-590	10	06	PART TIME SALARIES	0	0	0	990	0	
211-4000-590	10	07	PARTTIME - REGULAR	0	0	0	0	0	
211-4000-590	10	09	SALARY TRANSFERS	0	0	0	0	0	
211-4000-590	12	01	FICA	15,802	15,242	17,367	2,229	17,129	
			Part time FICA @ .0765					0	
211-4000-590	12	02	UNEMPLOYMENT	221	458	454	29	405	
			Part time unemployment @ .00181					0	
211-4000-590	12	03	KPERS	10,131	10,542	13,394	1,729	14,621	
211-4000-590	12	05	HEALTH INSURANCE	24,962	25,239	26,728	4,455	27,930	
211-4000-590	12	06	LIFE INSURANCE	135	106	99	11	99	
211-4000-590	13	01	TTD/TPD BENEFITS						
			TOTAL PERSONAL SERVICES	265,258	250,260	285,063	38,592	278,913	
211-4000-590	21	01	VEHICLE ALLOWANCE	0	0	0	0		
211-4000-590	21	02	MILEAGE REIMBURSEMENT	11	0	1,500	0	1,500	
211-4000-590	21	03	OTHER TRANSPORTATION	574	0	500	0		
211-4000-590	21	04	MEALS & LODGING	891	0	4,000	1,938	4,500	State in Hays/National for Dir
211-4000-590	22	01	CONFERENCES & SEMINARS	1,572	295	5,000	0	5,500	State,national,wookshops
211-4000-590	22	02	DUES & SUBSCRIPTIONS	2,096	1,436	2,500	0	2,500	
211-4000-590	22	09	OTHER EDUCATIONAL EXPENSE	312	0	1,500	0	1,200	
211-4000-590	23	05	PROMOTION	1,363	100	0	0		
211-4000-590	24	01	PRINTING	0	0	0	0		
211-4000-590	24	03	OTHER ADVERTISING	0	0	0	0		
211-4000-590	25	31	EQUIPMENT REPAIRS	0	0	0	0		
211-4000-590	25	32	MOTOR VEHICLE REPAIRS	2,235	3,349	8,550	11	5,000	
211-4000-590	25	34	RADIO MAINTENANCE	0	0	0	0		
211-4000-590	25	36	BUILDINGS & STRUCTURES	0	0	0	0		
211-4000-590	26	04	JANITORIAL SERVICE CONTR.	0	0	2,000	288	2,000	
211-4000-590	26	09	OTHER SERVICE CONTRACTS	11,642	16,272	14,000	1,417	15,000	
211-4000-590	27	03	LEGAL	0	0	0	0		
211-4000-590	27	09	OTHER PROFESSIONAL SERV.	0	0	0	0		
211-4000-590	29	06	MISCELLANEOUS INSURANCE	0	0	0	0		
211-4000-590	32	01	ELECTRIC	2,946	2,757	3,000	184	3,287	
211-4000-590	32	02	GAS	305	474	500	20	600	
211-4000-590	32	03	TELEPHONE	0	0	0	0		
211-4000-590	32	05	STORM WATER	42,850	42,910	43,000	0	43,000	
211-4000-590	33	07	FREIGHT	0	0	0	0		
211-4000-590	33	09	OTHER CONTRACTUAL SERVICE	8,327	7,512	14,550	203	10,000	
211-4000-590	33	13	CLEANING & LAUNDRY	0	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4000-590	33	17	CONCESSION OPERATIONS	0	0	0	0		
211-4000-590	33	28	SPORTS OFFICIATING	0	0	0	0		
211-4000-590	33	29	SOFTBALL TOURNAMENT	0	0	0	0		
211-4000-590	33	31	TEMPORARY HELP	0	0	0	0		
211-4000-590	33	45	CLASS INSTRUCTORS	0	0	0	0		
211-4000-590	33	50	INTRAMURAL SPORTS						
211-4000-590	34	01	TELEPHONE	8,296	6,873	8,000	1,023	8,000	
211-4000-590	34	02	POSTAGE	0	0	0	0		
211-4000-590	37	03	UNIFORMS						
TOTAL CONTRACTUAL SERVICES				83,420	81,978	108,600	5,084	102,087	
211-4000-590	40	01	OFFICE SUPPLIES	3,383	2,384	3,000	497	3,000	
211-4000-590	40	04	SOFTWARE	5,257	5,220	5,000	2,593	5,500	
211-4000-590	40	07	PAINT	0	0	0	0		
211-4000-590	40	08	CHEMICALS	0	0	0	0		
211-4000-590	40	13	JANITORIAL SUPPLIES	0	0	0	0		
211-4000-590	40	14	LUMBER	0	0	0	0		
211-4000-590	40	15	HARDWARE	0	0	0	0		
211-4000-590	40	16	CAN LINERS	0	0	0	0		
211-4000-590	40	20	TOOLS	0	0	0	0		
211-4000-590	40	22	PLUMBING SUPPLIES						
211-4000-590	40	23	AWARDS	0	0	0	0		
211-4000-590	40	30	HVAC SUPPLIES						
211-4000-590	40	31	ANIMAL FOOD & SUPPLIES						
211-4000-590	40	55	PAPER PRODUCTS	0	0	0	0		
211-4000-590	40	99	INVENTORY SHORTAGE/OVER	0	0	0	0		
211-4000-590	41	01	GASOLINE-UNLEADED	2,123	1,803	1,500	271	2,000	increase
211-4000-590	41	02	DIESEL	0	0	0	0		
211-4000-590	41	03	OIL-LUBRICANTS	0	0	0	0		
211-4000-590	42	01	TREES, SEEDS, PLANTS	35	0	0	0		
211-4000-590	42	02	SAFETY SHOES/EQUIPMENT						
211-4000-590	42	03	EQUIPMENT <\$5000	603	708	850	0	850	
211-4000-590	42	06	COMPUTER EQUIP < \$5000	11,328	0	5,000	0	10,000	07-08 few purchases
211-4000-590	42	09	OTHER OPERATING SUPPLIES	4,638	3,573	4,000	1,405	4,000	
211-4000-590	42	10	SPORTS & PLAYGROUND EQUIP	0	0	0	0		
211-4000-590	42	18	MUNICIPAL POOL	0	0	0	0		
211-4000-590	44	00	VEHICLE LICENSES	0	0	0	0		
211-4000-590	45	01	CONCRETE & MASONRY	0	0	0	0		
211-4000-590	45	07	SIGNS & SIGN MATERIAL	0	0	0	0		
211-4000-590	47	05	PRAIRIE PARK NATURE CTR	0	0	0	0		
TOTAL COMMODITIES				27,367	13,688	19,350	4,766	25,350	
211-4000-590	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0		

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4000-590	60	06	BUILDINGS	0	0	0	0		
211-4000-590	60	07	VEHICLE REPLACEMENT	0	0	0	0		
211-4000-590	60	08	EQUIPMENT	0	0	0	0		
211-4000-590	60	12	GROUNDS EQUIPMENT	0	0	0	0		
211-4000-590	60	16	REC CENTER EQUIPMENT	-2,129	0	0	0	0	
211-4000-590	60	17	BALL DIAMONDS	0	0	0	0		
211-4000-590	60	18	POOL EQUIPMENT	0	0	0	0		
TOTAL CAPITAL OUTLAY				-2,129	0	0	0	0	
211-4000-590	70	00	REFUNDS	0	0	0	0		
TOTAL REFUNDS				0	0	0	0	0	
211-4000-590	99	99	CONTINGENCY EXPENDITURES	0	0	30,000	0	30,000	
TOTAL CONTINGENCY				0	0	30,000	0	30,000	
TOTAL BUDGET				373,916	345,926	443,013	48,442	436,350	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4005-590	10	01	REGULAR SALARIES	218,394	214,769	241,848	29,918	227,561	min.wage salary increases
211-4005-590	10	02	OVERTIME SALARIES	731	26	0	0	0	
211-4005-590	10	03	LONGEVITY PAY	2,628	2,016	2,160	0	1,392	
211-4005-590	10	04	HOLIDAY PAY	7,727	7,248	8,629	1,723	8,160	
211-4005-590	10	06	PART TIME SALARIES	127,158	104,219	107,000	11,444	112,000	
211-4005-590	10	07	PARTTIME - REGULAR	0	9,385	12,344	1,864	15,842	
211-4005-590	10	09	SALARY TRANSFERS	0	0	0	0	0	
211-4005-590	12	01	FICA	25,794	24,477	28,455	3,277	19,351	
			part time fica .0765					8,568	
211-4005-590	12	02	UNEMPLOYMENT	367	786	776	45	458	
			Part time unemployment .00181					203	
211-4005-590	12	03	KPERS	10,190	12,271	15,410	1,878	16,518	
211-4005-590	12	05	HEALTH INSURANCE	42,792	47,809	50,631	8,439	52,907	
211-4005-590	12	06	LIFE INSURANCE	139	144	149	18	126	
211-4005-590	13	01	TTD/TPD BENEFITS	0	0	0	0	0	
TOTAL PERSONAL SERVICES				435,920	423,150	467,402	58,606	463,085	
211-4005-590	21	01	VEHICLE ALLOWANCE						
211-4005-590	21	02	MILEAGE REIMBURSEMENT	27	413	200	0	200	
211-4005-590	21	03	OTHER TRANSPORTATION						
211-4005-590	21	04	MEALS & LODGING	0	0	0	0	0	
211-4005-590	22	01	CONFERENCES & SEMINARS	1,780	510	0	0	0	
211-4005-590	22	02	DUES & SUBSCRIPTIONS						
211-4005-590	22	09	OTHER EDUCATIONAL EXPENSE						
211-4005-590	23	05	PROMOTION						
211-4005-590	24	01	PRINTING						
211-4005-590	24	03	OTHER ADVERTISING						
211-4005-590	25	31	EQUIPMENT REPAIRS						
211-4005-590	25	32	MOTOR VEHICLE REPAIRS	869	1,142	1,200	264	1,200	
211-4005-590	25	34	RADIO MAINTENANCE	0	0	0	0	0	
211-4005-590	25	36	BUILDINGS & STRUCTURES	0	0	0	0	0	
211-4005-590	26	04	JANITORIAL SERVICE CONTR.						
211-4005-590	26	09	OTHER SERVICE CONTRACTS	10,402	8,782	9,000	0	9,000	
211-4005-590	27	03	LEGAL						
211-4005-590	27	09	OTHER PROFESSIONAL SERV.	577	55	0	55	0	
211-4005-590	29	06	MISCELLANEOUS INSURANCE						
211-4005-590	32	01	ELECTRIC						
211-4005-590	32	02	GAS						
211-4005-590	32	03	TELEPHONE						
211-4005-590	32	05	STORM WATER						
211-4005-590	33	07	FREIGHT						
211-4005-590	33	09	OTHER CONTRACTUAL SERVICE	5,637	3,758	6,000	764	6,000	
211-4005-590	33	13	CLEANING & LAUNDRY						

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4005-590	33	17	CONCESSION OPERATIONS						
211-4005-590	33	28	SPORTS OFFICIATING						
211-4005-590	33	29	SOFTBALL TOURNAMENT						
211-4005-590	33	31	TEMPORARY HELP						
211-4005-590	33	45	CLASS INSTRUCTORS						
211-4005-590	33	50	INTRAMURAL SPORTS						
211-4005-590	34	01	TELEPHONE	4,121	4,154	5,000	504	5,000	
211-4005-590	34	02	POSTAGE						
211-4005-590	37	03	UNIFORMS	2,363	1,239	2,300	741	2,300	
TOTAL CONTRACTUAL SERVICES				25,776	20,053	23,700	2,328	23,700	
211-4005-590	40	01	OFFICE SUPPLIES	9,152	9,288	8,500	1,384	8,500	
211-4005-590	40	04	SOFTWARE						
211-4005-590	40	07	PAINT						
211-4005-590	40	08	CHEMICALS	0	0	0	0	0	
211-4005-590	40	13	JANITORIAL SUPPLIES	0	0	0	0	0	
211-4005-590	40	14	LUMBER						
211-4005-590	40	15	HARDWARE						
211-4005-590	40	16	CAN LINERS						
211-4005-590	40	20	TOOLS						
211-4005-590	40	22	PLUMBING SUPPLIES						
211-4005-590	40	23	AWARDS						
211-4005-590	40	30	HVAC SUPPLIES						
211-4005-590	40	31	ANIMAL FOOD & SUPPLIES						
211-4005-590	40	55	PAPER PRODUCTS						
211-4005-590	40	99	INVENTORY SHORTAGE/OVER						
211-4005-590	41	01	GASOLINE-UNLEADED	376	493	500	56	500	
211-4005-590	41	02	DIESEL	0	0	0	0	0	
211-4005-590	41	03	OIL-LUBRICANTS	4	0	100	0	100	
211-4005-590	42	01	TREES, SEEDS, PLANTS						
211-4005-590	42	02	SAFETY SHOES/EQUIPMENT	1,293	745	2,000	0	2,000	
211-4005-590	42	03	EQUIPMENT <\$5000	8,513	1,941	4,000	299	4,000	
211-4005-590	42	06	COMPUTER EQUIP < \$5000						
211-4005-590	42	09	OTHER OPERATING SUPPLIES	16,091	1,935	6,380	700	6,380	
211-4005-590	42	10	SPORTS & PLAYGROUND EQUIP						
211-4005-590	42	18	MUNICIPAL POOL						
211-4005-590	44	00	VEHICLE LICENSES	10	0	0	0		
211-4005-590	45	01	CONCRETE & MASONRY						
211-4005-590	45	07	SIGNS & SIGN MATERIAL						
211-4005-590	47	05	PRAIRIE PARK NATURE CTR						
TOTAL COMMODITIES				35,439	14,402	21,480	2,439	21,480	
211-4005-590	60	01	COMPUTER LEASE-PURCHASE						

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4005-590	60	06	BUILDINGS						
211-4005-590	60	07	VEHICLE REPLACEMENT						
211-4005-590	60	08	EQUIPMENT						
211-4005-590	60	12	GROUNDS EQUIPMENT						
211-4005-590	60	16	REC CENTER EQUIPMENT	8,640	0	0	0	0	
211-4005-590	60	17	BALL DIAMONDS						
211-4005-590	60	18	POOL EQUIPMENT						
TOTAL CAPITAL OUTLAY				8,640	0	0	0	0	
211-4005-590	70	00	REFUNDS	0	0	0	0	0	
								0	
211-4005-590	99	99	CONTINGENCY EXPENDITURES	0	0	0	0	0	
								0	
TOTAL BUDGET				505,775	457,605	512,582	63,373	508,265	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4010-590	10	01	REGULAR SALARIES	79,266	84,366	91,891	11,573	94,963	
211-4010-590	10	02	OVERTIME SALARIES	0	0	0	0	0	
211-4010-590	10	03	LONGEVITY PAY	240	528	624	0	720	
211-4010-590	10	04	HOLIDAY PAY	2,851	2,732	3,298	643	3,405	
211-4010-590	10	06	PART TIME SALARIES	87,385	93,877	115,000	13,050	110,000	
211-4010-590	10	07	PARTTIME - REGULAR						
211-4010-590	10	09	SALARY TRANSFERS						
211-4010-590	12	01	FICA	12,275	13,382	16,128	1,869	7,580	
			part time fica .0765					8,415	
211-4020-590	12	02	UNEMPLOYMENT	172	417	457	25	179	
			Part time unemployment .00181					199	
211-4010-590	12	03	KPERS	3,892	4,653	5,653	724	6,470	
211-4010-590	12	05	HEALTH INSURANCE	14,264	14,422	15,273	15,273	15,960	
211-4010-590	12	06	LIFE INSURANCE	59	57	59	8	59	
211-4010-590	13	01	TTD/TPD BENEFITS						
			TOTAL PERSONAL SERVICES	200,404	214,434	248,383	43,165	247,951	
211-4010-590	21	01	VEHICLE ALLOWANCE	0	0	0	0		
211-4010-590	21	02	MILEAGE REIMBURSEMENT	2,081	473	1,500	0	300	move some to Gas and vehicle repairs
211-4010-590	21	03	OTHER TRANSPORTATION	0	0	0	0		
211-4010-590	21	04	MEALS & LODGING	662	25	0	0		
211-4010-590	22	01	CONFERENCES & SEMINARS	1,016	390	0	0		
211-4010-590	22	02	DUES & SUBSCRIPTIONS	170	25	0	0		
211-4010-590	22	09	OTHER EDUCATIONAL EXPENSE	0	0	0	0		
211-4010-590	23	05	PROMOTION	0	0	0	0		
211-4010-590	24	01	PRINTING	0	0	0	0		
211-4010-590	24	03	OTHER ADVERTISING	0	0	0	0		
211-4010-590	25	31	EQUIPMENT REPAIRS	0	0	0	0		
211-4010-590	25	32	MOTOR VEHICLE REPAIRS	0	0	0	0	700	Freds old car
211-4010-590	25	34	RADIO MAINTENANCE	0	0	0	0		
211-4010-590	25	36	BUILDINGS & STRUCTURES	0	0	0	0		
211-4010-590	26	04	JANITORIAL SERVICE CONTR.	0	0	0	0		
211-4010-590	26	09	OTHER SERVICE CONTRACTS	9,722	15,046	9,000	1,892	16,772	7000 mad Science from PT
211-4010-590	27	03	LEGAL	0	0	0	0		
211-4010-590	27	09	OTHER PROFESSIONAL SERV.	0	0	0	0		
211-4010-590	29	06	MISCELLANEOUS INSURANCE	0	0	0	0		
211-4010-590	32	01	ELECTRIC	0	0	0	0		
211-4010-590	32	02	GAS	0	0	0	0	500	Fred old car
211-4010-590	32	03	TELEPHONE	0	0	480	0	480	
211-4010-590	32	05	STORM WATER	0	0	0	0		
211-4010-590	33	07	FREIGHT	0	0	0	0		
211-4010-590	33	09	OTHER CONTRACTUAL SERVICE	0	0	0	0		
211-4010-590	33	13	CLEANING & LAUNDRY	0	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4010-590	33	17	CONCESSION OPERATIONS	0	0	0	0		
211-4010-590	33	28	SPORTS OFFICIATING	0	0	0	0		
211-4010-590	33	29	SOFTBALL TOURNAMENT	0	0	0	0		
211-4010-590	33	31	TEMPORARY HELP	0	0	0	0		
211-4010-590	33	45	CLASS INSTRUCTORS	11,805	14,618	13,950	3,971	19,670	1st Serve Tennis -- cont employee
211-4010-590	33	50	INTRAMURAL SPORTS						
211-4010-590	34	01	TELEPHONE	0	0	0	0		
211-4010-590	34	02	POSTAGE	0	0	0	0		
211-4010-590	37	03	UNIFORMS	1,105	1,237	1,100	484	1,100	
TOTAL CONTRACTUAL SERVICES				26,561	31,814	26,030	6,347	39,522	
211-4010-590	40	01	OFFICE SUPPLIES	0	130	0	0		
211-4010-590	40	04	SOFTWARE	0	0	0	0		
211-4010-590	40	07	PAINT	0	0	0	0		
211-4010-590	40	08	CHEMICALS	0	0	0	0		
211-4010-590	40	13	JANITORIAL SUPPLIES	0	0	0	0		
211-4010-590	40	14	LUMBER	0	0	0	0		
211-4010-590	40	15	HARDWARE	0	0	0	0		
211-4010-590	40	16	CAN LINERS	0	0	0	0		
211-4010-590	40	20	TOOLS	0	0	0	0		
211-4010-590	40	22	PLUMBING SUPPLIES						
211-4010-590	40	23	AWARDS	0	0	0	0		
211-4010-590	40	30	HVAC SUPPLIES						
211-4010-590	40	31	ANIMAL FOOD & SUPPLIES						
211-4010-590	40	55	PAPER PRODUCTS	0	0	0	0		
211-4010-590	40	99	INVENTORY SHORTAGE/OVER						
211-4010-590	41	01	GASOLINE-UNLEADED	0	168	0	93		
211-4010-590	41	02	DIESEL	0	0	0	0		
211-4010-590	41	03	OIL-LUBRICANTS	0	0	0	0		
211-4010-590	42	01	TREES, SEEDS, PLANTS	0	0	0	0		
211-4010-590	42	02	SAFETY SHOES/EQUIPMENT						
211-4010-590	42	03	EQUIPMENT <\$5000	2,399	299	0	0		
211-4010-590	42	06	COMPUTER EQUIP < \$5000						
211-4010-590	42	09	OTHER OPERATING SUPPLIES	9,030	6,804	6,000	3,016	6,000	
211-4010-590	42	10	SPORTS & PLAYGROUND EQUIP	0	0	0	0		
211-4010-590	42	18	MUNICIPAL POOL	0	0	0	0		
211-4010-590	44	00	VEHICLE LICENSES						
211-4010-590	45	01	CONCRETE & MASONRY	0	0	0	0		
211-4010-590	45	07	SIGNS & SIGN MATERIAL	0	0	0	0		
211-4010-590	47	05	PRAIRIE PARK NATURE CTR						
TOTAL COMMODITIES				11,429	7,401	6,000	3,109	6,000	
211-4010-590	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4010-590	60	06	BUILDINGS	0	0	0	0		
211-4010-590	60	07	VEHICLE REPLACEMENT	0	0	0	0		
211-4010-590	60	08	EQUIPMENT	0	0	0	0		
211-4010-590	60	12	GROUNDS EQUIPMENT						
211-4010-590	60	16	REC CENTER EQUIPMENT						
211-4010-590	60	17	BALL DIAMONDS						
211-4010-590	60	18	POOL EQUIPMENT						
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
211-4010-590	70	00	REFUNDS						
211-4010-590	99	99	CONTINGENCY EXPENDITURES						
TOTAL BUDGET				238,394	253,649	280,413	52,621	293,473	

Revenue

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4020-590	10	01	REGULAR SALARIES	76,538	89,823	94,730	12,105	96,202	
211-4020-590	10	02	OVERTIME SALARIES	0	0	0	0	0	
211-4020-590	10	03	LONGEVITY PAY	816	864	912	0	960	
211-4020-590	10	04	HOLIDAY PAY	2,795	2,907	3,403	672	3,449	
211-4020-590	10	06	PART TIME SALARIES	89,959	78,908	118,000	6,709	110,000	
211-4020-590	10	07	PARTTIME - REGULAR						
211-4020-590	10	09	SALARY TRANSFERS						
211-4020-590	12	01	FICA	12,922	13,118	16,604	1,497	7,697	
			part time fica .0765					8,415	
211-4020-590	12	02	UNEMPLOYMENT	174	399	469	20	182	
			Part time unemployment .00181					199	
211-4020-590	12	03	KPERS	2,976	4,309	5,844	758	6,570	
211-4020-590	12	05	HEALTH INSURANCE	7,132	14,422	15,273	15,273	15,960	
211-4020-590	12	06	LIFE INSURANCE	48	57	59	8	59	
211-4020-590	13	01	TTD/TPD BENEFITS						
TOTAL PERSONAL SERVICES				193,360	204,807	255,294	37,042	249,693	
211-4020-590	21	01	VEHICLE ALLOWANCE	0	0	0	0	0	
211-4020-590	21	02	MILEAGE REIMBURSEMENT	416	510	475	0	500	
211-4020-590	21	03	OTHER TRANSPORTATION	0	0	0	0	0	
211-4020-590	21	04	MEALS & LODGING	0	0	0	0	0	
211-4020-590	22	01	CONFERENCES & SEMINARS	520	500	0	0	0	
211-4020-590	22	02	DUES & SUBSCRIPTIONS	425	0	0	0	0	
211-4020-590	22	09	OTHER EDUCATIONAL EXPENSE	55	150	300	0	300	
211-4020-590	23	05	PROMOTION	0	0	0	0	0	
211-4020-590	24	01	PRINTING	0	0	0	0	0	
211-4020-590	24	03	OTHER ADVERTISING	7,120	370	0	0	0	
211-4020-590	25	31	EQUIPMENT REPAIRS	0	0	0	0	0	
211-4020-590	25	32	MOTOR VEHICLE REPAIRS	0	0	0	0	0	
211-4020-590	25	34	RADIO MAINTENANCE	0	0	0	0	0	
211-4020-590	25	36	BUILDINGS & STRUCTURES	0	0	0	0	0	
211-4020-590	26	04	JANITORIAL SERVICE CONTR.	0	0	0	0	0	
211-4020-590	26	09	OTHER SERVICE CONTRACTS	312	108	0	8	0	
211-4020-590	27	03	LEGAL	0	0	0	0	0	
211-4020-590	27	09	OTHER PROFESSIONAL SERV.	55	0	0	0	0	
211-4020-590	29	06	MISCELLANEOUS INSURANCE	0	0	0	0	0	
211-4020-590	32	01	ELECTRIC	0	0	0	0	0	
211-4020-590	32	02	GAS	0	0	0	0	0	
211-4020-590	32	03	TELEPHONE	0	0	0	0	0	
211-4020-590	32	05	STORM WATER	0	0	0	0	0	
211-4020-590	33	07	FREIGHT	0	0	0	0	0	
211-4020-590	33	09	OTHER CONTRACTUAL SERVICE	0	0	0	0	0	
211-4020-590	33	13	CLEANING & LAUNDRY	0	0	0	0	0	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4020-590	33	17	CONCESSION OPERATIONS	0	0	0	0	0	
211-4020-590	33	28	SPORTS OFFICIATING	0	0	0	0	0	
211-4020-590	33	29	SOFTBALL TOURNAMENT	0	818	2,500	0	2,500	
211-4020-590	33	31	TEMPORARY HELP	0	0	0	0	0	
211-4020-590	33	45	CLASS INSTRUCTORS	0	0	0	0	0	
211-4020-590	33	50	INTRAMURAL SPORTS						
211-4020-590	34	01	TELEPHONE	0	0	0	0	0	
211-4020-590	34	02	POSTAGE	0	0	0	0	0	
211-4020-590	37	03	UNIFORMS						
TOTAL CONTRACTUAL SERVICES				8,903	2,456	3,275	8	3,300	
211-4020-590	40	01	OFFICE SUPPLIES	0	0	0	0	0	
211-4020-590	40	04	SOFTWARE	0	0	0	0	0	
211-4020-590	40	07	PAINT	0	0	0	0	0	
211-4020-590	40	08	CHEMICALS	0	0	0	0	0	
211-4020-590	40	13	JANITORIAL SUPPLIES	0	0	0	0	0	
211-4020-590	40	14	LUMBER	0	0	0	0	0	
211-4020-590	40	15	HARDWARE	0	0	0	0	0	
211-4020-590	40	16	CAN LINERS	0	0	0	0	0	
211-4020-590	40	20	TOOLS	0	0	0	0	0	
211-4020-590	40	22	PLUMBING SUPPLIES						
211-4020-590	40	23	AWARDS	4,969	7,390	7,000	0	8,000	Shirts going up in price
211-4020-590	40	30	HVAC SUPPLIES						
211-4020-590	40	31	ANIMAL FOOD & SUPPLIES						
211-4020-590	40	55	PAPER PRODUCTS	0	0	0	0	0	
211-4020-590	40	99	INVENTORY SHORTAGE/OVER						
211-4020-590	41	01	GASOLINE-UNLEADED	0	0	0	0	0	
211-4020-590	41	02	DIESEL	0	0	0	0	0	
211-4020-590	41	03	OIL-LUBRICANTS	0	0	0	0	0	
211-4020-590	42	01	TREES, SEEDS, PLANTS	0	0	0	0	0	
211-4020-590	42	02	SAFETY SHOES/EQUIPMENT						
211-4020-590	42	03	EQUIPMENT <\$5000	3,036	0	0	0	0	
211-4020-590	42	06	COMPUTER EQUIP < \$5000						
211-4020-590	42	09	OTHER OPERATING SUPPLIES	7,233	2,765	240	0	240	
211-4020-590	42	10	SPORTS & PLAYGROUND EQUIP	752	1,498	1,000	0	1,000	
211-4020-590	42	18	MUNICIPAL POOL	0	0	0	0	0	
211-4020-590	44	00	VEHICLE LICENSES						
211-4020-590	45	01	CONCRETE & MASONRY						
211-4020-590	45	07	SIGNS & SIGN MATERIAL						
211-4020-590	47	05	PRAIRIE PARK NATURE CTR						
TOTAL COMMODITIES				15,990	11,653	8,240	0	9,240	
211-4020-590	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4020-590	60	07	BUILDINGS	0	0	0	0	0	
211-4020-590	60	08	VEHICLE REPLACEMENT	0	0	0	0	0	
211-4020-590	60	12	EQUIPMENT	0	0	0	0	0	
211-4020-590	60	17	GROUPS EQUIPMENT	0	0	0	0		
211-4020-590	60	16	REC CENTER EQUIPMENT						
211-4020-590	60	17	BALL DIAMONDS						
211-4020-590	60	18	POOL EQUIPMENT						
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
211-4020-590	70	00	REFUNDS						
211-4020-590	99	99	CONTINGENCY EXPENDITURES						
TOTAL BUDGET				218,253	218,916	266,809	37,050	262,233	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4030-590	10	01	REGULAR SALARIES	58,820	59,619	61,825	7,916	61,825	3 new program increases
211-4030-590	10	02	OVERTIME SALARIES	34	0	0	0	0	
211-4030-590	10	03	LONGEVITY PAY	768	816	864	0	912	
211-4030-590	10	04	HOLIDAY PAY	2,103	1,925	2,217	439	2,217	
211-4030-590	10	06	PART TIME SALARIES	29,216	27,688	45,000	2,677	60,000	
211-4030-590	10	07	PARTTIME - REGULAR						
211-4030-590	10	09	SALARY TRANSFERS						
211-4030-590	12	01	FICA	6,833	6,706	8,408	819	4,969	
			part time fica .0765					4,590	
211-4030-590	12	02	UNEMPLOYMENT	93	207	234	11	118	
			Part time unemployment .00181					109	
211-4030-590	12	03	KPERS	2,929	3,335	3,829	501	4,241	
211-4030-590	12	05	HEALTH INSURANCE	7,132	7,211	7,637	7,637	7,980	
211-4030-590	12	06	LIFE INSURANCE	36	35	36	5	36	
211-4030-590	13	01	TTD/TPD BENEFITS						
			TOTAL PERSONAL SERVICES	107,964	107,542	130,050	20,005	146,996	
211-4030-590	21	01	VEHICLE ALLOWANCE	0	0	0	0		3 new programs-
211-4030-590	21	02	MILEAGE REIMBURSEMENT	1,211	1,145	1,300	0	1,500	
211-4030-590	21	03	OTHER TRANSPORTATION	0	0	0	0		
211-4030-590	21	04	MEALS & LODGING	0	0	0	0		
211-4030-590	22	01	CONFERENCES & SEMINARS	684	55	0	0		
211-4030-590	22	02	DUES & SUBSCRIPTIONS	0	0	0	0		
211-4030-590	22	09	OTHER EDUCATIONAL EXPENSE	0	0	0	0		
211-4030-590	23	05	PROMOTION	0	0	0	0		
211-4030-590	24	01	PRINTING	0	0	0	0		
211-4030-590	24	03	OTHER ADVERTISING	1,392	0	0	0		
211-4030-590	25	31	EQUIPMENT REPAIRS	0	0	0	0		
211-4030-590	25	32	MOTOR VEHICLE REPAIRS	0	0	0	0		
211-4030-590	25	34	RADIO MAINTENANCE	0	0	0	0		
211-4030-590	25	36	BUILDINGS & STRUCTURES	0	0	0	0		
211-4030-590	26	04	JANITORIAL SERVICE CONTR.	0	0	0	0		
211-4030-590	26	09	OTHER SERVICE CONTRACTS	2,250	18,547	27,000	47	31,000	
211-4030-590	27	03	LEGAL	0	0	0	0		
211-4030-590	27	09	OTHER PROFESSIONAL SERV.	0	0	0	0		
211-4030-590	29	06	MISCELLANEOUS INSURANCE	0	0	0	0		
211-4030-590	32	01	ELECTRIC	0	0	0	0		
211-4030-590	32	02	GAS	0	0	0	0		
211-4030-590	32	03	TELEPHONE	0	0	0	0		
211-4030-590	32	05	STORM WATER	0	0	0	0		
211-4030-590	33	07	FREIGHT	0	0	0	0		
211-4030-590	33	09	OTHER CONTRACTUAL SERVICE	0	744	2,500	0	3,000	
211-4030-590	33	13	CLEANING & LAUNDRY	0	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4030-590	33	17	CONCESSION OPERATIONS	0	0	0	0		
211-4030-590	33	28	SPORTS OFFICIATING	0	0	0	0		
211-4030-590	33	29	SOFTBALL TOURNAMENT	0	0	0	0		
211-4030-590	33	31	TEMPORARY HELP	0	0	0	0		
211-4030-590	33	45	CLASS INSTRUCTORS	0	0	0	0		
211-4030-590	33	50	INTRAMURAL SPORTS	0	0	0	0		
211-4030-590	34	01	TELEPHONE	0	0	0	0	0	
211-4030-590	34	02	POSTAGE	0	0	0	0		
211-4030-590	37	03	UNIFORMS						
TOTAL CONTRACTUAL SERVICE				5,537	20,491	30,800	47	35,500	
211-4030-590	40	01	OFFICE SUPPLIES	0	195	0	0		
211-4030-590	40	04	SOFTWARE	0	0	0	0		
211-4030-590	40	07	PAINT	0	0	0	0		
211-4030-590	40	08	CHEMICALS	0	0	0	0		
211-4030-590	40	13	JANITORIAL SUPPLIES	0	0	0	0		
211-4030-590	40	14	LUMBER	0	0	0	0		
211-4030-590	40	15	HARDWARE	0	0	0	0		
211-4030-590	40	16	CAN LINERS	0	0	0	0		
211-4030-590	40	20	TOOLS	0	0	0	0		
211-4030-590	40	22	PLUMBING SUPPLIES						
211-4030-590	40	23	AWARDS	4,212	845	6,700	0	7,000	More kids more awards
211-4030-590	40	30	HVAC SUPPLIES						
211-4030-590	40	31	ANIMAL FOOD & SUPPLIES						
211-4030-590	40	55	PAPER PRODUCTS	0	0	0	0		
211-4030-590	40	99	INVENTORY SHORTAGE/OVER						
211-4030-590	41	01	GASOLINE-UNLEADED	0	0	0	0		
211-4030-590	41	02	DIESEL	0	0	0	0		
211-4030-590	41	03	OIL-LUBRICANTS	0	0	0	0		
211-4030-590	42	01	TREES, SEEDS, PLANTS	0	-420	0	0		
211-4030-590	42	02	SAFETY SHOES/EQUIPMENT						
211-4030-590	42	03	EQUIPMENT <\$5000	-500	0	0	0		
211-4030-590	42	06	COMPUTER EQUIP < \$5000						
211-4030-590	42	09	OTHER OPERATING SUPPLIES	18,985	12,938	18,000	973	22,000	increase 3 new programs
211-4030-590	42	10	SPORTS & PLAYGROUND EQUIP	13,342	7,845	17,000	115	21,000	start up costs 3 new programs
211-4030-590	42	18	MUNICIPAL POOL	0	0	0	0		
211-4030-590	44	00	VEHICLE LICENSES						
211-4030-590	45	01	CONCRETE & MASONRY	0	0	0	0		
211-4030-590	45	07	SIGNS & SIGN MATERIAL	0	0	0	0		
211-4030-590	47	05	PRAIRIE PARK NATURE CTR						
TOTAL COMMODITIES				36,039	21,403	41,700	1,088	50,000	
211-4030-590	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4030-590	60	06	BUILDINGS	0	0	0	0		
211-4030-590	60	07	VEHICLE REPLACEMENT	0	0	0	0		
211-4030-590	60	08	EQUIPMENT	0	0	0	0		
211-4030-590	60	12	GROUNDS EQUIPMENT	0	0	0	0		
211-4030-590	60	16	REC CENTER EQUIPMENT	0	0	0	0		
211-4030-590	60	17	BALL DIAMONDS	0	0	0	0		
211-4030-590	60	18	POOL EQUIPMENT	0	0	0	0		
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
211-4030-590	70	00	REFUNDS						
211-4030-590	99	99	CONTINGENCY EXPENDITURES						
TOTAL BUDGET				149,540	149,436	202,550	21,140	232,496	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4040-590	10	01	REGULAR SALARIES	58,820	59,619	61,825	7,916	61,825	
211-4040-590	10	02	OVERTIME SALARIES	0	0	1,500	0	750	decrease due to Paula
211-4040-590	10	03	LONGEVITY PAY	720	768	816	0	864	
211-4040-590	10	04	HOLIDAY PAY	2,103	1,925	2,217	439	2,217	
211-4040-590	10	06	PART TIME SALARIES	41,202	37,129	42,000	1,931	49,700	min wage--added programs
211-4040-590	10	07	PARTTIME - REGULAR						
211-4040-590	10	09	SALARY TRANSFERS						
211-4040-590	12	01	FICA	7,717	7,469	8,175	779	4,965	
			part time fica .0765					3,802	
211-4040-590	12	02	UNEMPLOYMENT	106	233	227	11	117	
			Part time unemployment .00181					90	
211-4040-590	12	03	KPERS	2,912	3,309	3,827	495	4,238	
211-4040-590	12	05	HEALTH INSURANCE	7,132	7,211	7,637	7,637	7,980	
211-4040-590	12	06	LIFE INSURANCE	36	35	36	5	36	
211-4040-590	13	01	TTD/TPD BENEFITS						
TOTAL PERSONAL SERVICES				120,748	117,698	128,260	19,213	136,585	
211-4040-590	21	01	VEHICLE ALLOWANCE	0	0	0	0	0	
211-4040-590	21	02	MILEAGE REIMBURSEMENT	718	844	700	0	900	
211-4040-590	21	03	OTHER TRANSPORTATION	0	0	0	0	0	
211-4040-590	21	04	MEALS & LODGING	0	0	0	0	0	
211-4040-590	22	01	CONFERENCES & SEMINARS	310	315	0	19	0	
211-4040-590	22	02	DUES & SUBSCRIPTIONS	55	55	0	0	0	
211-4040-590	22	09	OTHER EDUCATIONAL EXPENSE	0	0	0	0	0	
211-4040-590	23	05	PROMOTION	0	0	0	0	0	
211-4040-590	24	01	PRINTING	0	0	0	0	0	
211-4040-590	24	03	OTHER ADVERTISING	0	0	0	0	0	
211-4040-590	25	31	EQUIPMENT REPAIRS	0	0	0	0	0	
211-4040-590	25	32	MOTOR VEHICLE REPAIRS	2,842	4,826	3,000	0	6,000	Bus is costing more at garage
211-4040-590	25	34	RADIO MAINTENANCE	0	0	0	0	0	
211-4040-590	25	36	BUILDINGS & STRUCTURES	0	0	0	0	0	
211-4040-590	26	04	JANITORIAL SERVICE CONTR.	0	0	0	0	0	
211-4040-590	26	09	OTHER SERVICE CONTRACTS	4,960	3,169	5,000	115	7,000	increases and added programs
211-4040-590	27	03	LEGAL	0	0	0	0	0	
211-4040-590	27	09	OTHER PROFESSIONAL SERV.	0	0	0	0	0	
211-4040-590	29	06	MISCELLANEOUS INSURANCE	0	0	0	0	0	
211-4040-590	32	01	ELECTRIC	0	0	0	0	0	
211-4040-590	32	02	GAS	0	0	0	0	0	
211-4040-590	32	03	TELEPHONE	0	0	0	0	0	
211-4040-590	32	05	STORM WATER	0	0	0	0	0	
211-4040-590	33	07	FREIGHT	0	0	0	0	0	
211-4040-590	33	09	OTHER CONTRACTUAL SERVICE	230	0	0	0	0	
211-4040-590	33	13	CLEANING & LAUNDRY	0	0	0	0	0	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4040-590	33	17	CONCESSION OPERATIONS	0	0	0	0		
211-4040-590	33	28	SPORTS OFFICIATING	0	0	0	0		
211-4040-590	33	29	SOFTBALL TOURNAMENT	0	0	0	0		
211-4040-590	33	31	TEMPORARY HELP	0	0	0	0		
211-4040-590	33	45	CLASS INSTRUCTORS	0	0	0	0		
211-4040-590	33	50	INTRAMURAL SPORTS						
211-4040-590	34	01	TELEPHONE	0	0	0	0		
211-4040-590	34	02	POSTAGE	0	0	0	0		
211-4040-590	37	03	UNIFORMS						
TOTAL CONTRACTUAL SERVICES				9,115	9,209	8,700	134	13,900	
211-4040-590	40	01	OFFICE SUPPLIES	0	0	0	0		
211-4040-590	40	04	SOFTWARE	0	0	0	0		
211-4040-590	40	07	PAINT	0	0	0	0		
211-4040-590	40	08	CHEMICALS	0	0	0	0		
211-4040-590	40	13	JANITORIAL SUPPLIES	0	0	0	0		
211-4040-590	40	14	LUMBER	0	0	0	0		
211-4040-590	40	15	HARDWARE	0	0	0	0		
211-4040-590	40	16	CAN LINERS	0	0	0	0		
211-4040-590	40	20	TOOLS	0	0	0	0		
211-4040-590	40	22	PLUMBING SUPPLIES						
211-4040-590	40	23	AWARDS	1,238	1,237	1,300	437	2,700	increase in costs and better award
211-4040-590	40	30	HVAC SUPPLIES						
211-4040-590	40	31	ANIMAL FOOD & SUPPLIES						
211-4040-590	40	55	PAPER PRODUCTS	0	0	0	0		
211-4040-590	40	99	INVENTORY SHORTAGE/OVER						
211-4040-590	41	01	GASOLINE-UNLEADED	0	0	0	0		
211-4040-590	41	02	DIESEL	1,084	1,029	2,000	200	1,800	increase
211-4040-590	41	03	OIL-LUBRICANTS	0	0	0	0		
211-4040-590	42	01	TREES, SEEDS, PLANTS	0	0	0	0		
211-4040-590	42	02	SAFETY SHOES/EQUIPMENT						
211-4040-590	42	03	EQUIPMENT <\$5000	0	0	0	0		
211-4040-590	42	06	COMPUTER EQUIP < \$5000						
211-4040-590	42	09	OTHER OPERATING SUPPLIES	5,131	3,686	7,000	97	14,000	new porgrams & increases
211-4040-590	42	10	SPORTS & PLAYGROUND EQUIP	0	0	0	0		
211-4040-590	42	18	MUNICIPAL POOL	0	0	0	0		
211-4040-590	44	00	VEHICLE LICENSES						
211-4040-590	45	01	CONCRETE & MASONRY						
211-4040-590	45	07	SIGNS & SIGN MATERIAL						
211-4040-590	47	05	PRAIRIE PARK NATURE CTR						
TOTAL COMMODITIES				7,453	5,952	10,300	734	18,500	
211-4040-590	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4040-590	60	06	BUILDINGS	0	0	0	0		
211-4040-590	60	07	VEHICLE REPLACEMENT						
211-4040-590	60	08	EQUIPMENT	0	0	0	0		
211-4040-590	60	12	GROUNDS EQUIPMENT						
211-4040-590	60	16	REC CENTER EQUIPMENT						
211-4040-590	60	17	BALL DIAMONDS						
211-4040-590	60	18	POOL EQUIPMENT						
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
211-4040-590	70	00	REFUNDS						
211-4040-590	99	99	CONTINGENCY EXPENDITURES						
TOTAL BUDGET				137,316	132,859	147,260	20,081	168,985	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4050-590	10	01	REGULAR SALARIES	58,820	59,619	61,825	7,916	61,825	wage increases
211-4050-590	10	02	OVERTIME SALARIES	98	25	0	0	0	
211-4050-590	10	03	LONGEVITY PAY	624	672	720	0	768	
211-4050-590	10	04	HOLIDAY PAY	2,103	1,925	2,217	439	2,217	
211-4050-590	10	06	PART TIME SALARIES	64,510	62,242	70,000	690	72,000	
211-4050-590	10	07	PARTTIME - REGULAR						
211-4050-590	10	09	SALARY TRANSFERS						
211-4050-590	12	01	FICA	9,361	9,128	10,309	675	4,958	
			part time fica .0765					5,508	
211-4050-590	12	02	UNEMPLOYMENT	127	279	291	9	117	
			Part time unemployment .00181					130	
211-4050-590	12	03	KPERS	2,908	3,304	3,821	495	4,232	
211-4050-590	12	05	HEALTH INSURANCE	7,132	7,211	7,637	7,637	7,980	
211-4050-590	12	06	LIFE INSURANCE	36	35	36	5	36	
211-4050-590	13	01	TTD/TPD BENEFITS						
TOTAL PERSONAL SERVICES				145,719	144,440	156,856	17,866	159,771	
211-4050-590	12	01	VEHICLE ALLOWANCE						
211-4050-590	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	0	
211-4050-590	21	03	OTHER TRANSPORTATION	0	0	0	0	0	
211-4050-590	21	04	MEALS & LODGING	230	0	0	0	0	
211-4050-590	22	01	CONFERENCES & SEMINARS	118	117	0	0	0	
211-4050-590	22	02	DUES & SUBSCRIPTIONS	0	0	0	0	0	
211-4050-590	22	09	OTHER EDUCATIONAL EXPENSE	0	0	0	0	0	
211-4050-590	23	05	PROMOTION	0	0	0	0	0	
211-4050-590	24	01	PRINTING	129	0	0	0	0	
211-4050-590	24	03	OTHER ADVERTISING	3,976	0	0	0	0	
211-4050-590	25	31	EQUIPMENT REPAIRS						
211-4050-590	25	32	MOTOR VEHICLE REPAIRS	639	821	1,200	0	1,200	
211-4050-590	25	34	RADIO MAINTENANCE						
211-4050-590	25	36	BUILDINGS & STRUCTURES	0	0	0	0	0	
211-4050-590	26	04	JANITORIAL SERVICE CONTR.	0	0	0	0	0	
211-4050-590	26	09	OTHER SERVICE CONTRACTS	8,445	8,852	9,000	110	9,000	
211-4050-590	27	03	LEGAL						
211-4050-590	27	09	OTHER PROFESSIONAL SERV.	0	0	0	0	0	
211-4050-590	29	06	MISCELLANEOUS INSURANCE	0	0	0	0	0	
211-4050-590	32	01	ELECTRIC	0	0	0	0	0	
211-4050-590	32	02	GAS	0	0	0	0	0	
211-4050-590	32	03	TELEPHONE	0	0	0	0	0	
211-4050-590	32	05	STORM WATER	0	0	0	0	0	
211-4050-590	33	07	FREIGHT	0	0	0	0	0	
211-4050-590	33	09	OTHER CONTRACTUAL SERVICE	0	0	0	0	0	
211-4050-590	33	13	CLEANING & LAUNDRY						

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4050-590	33	17	CONCESSION OPERATIONS	0	0	0	0	0	
211-4050-590	33	28	SPORTS OFFICIATING						
211-4050-590	33	29	SOFTBALL TOURNAMENT						
211-4050-590	33	31	TEMPORARY HELP	0	0	0	0	0	
211-4050-590	33	45	CLASS INSTRUCTORS	0	0	0	0	0	
211-4050-590	33	50	INTRAMURAL SPORTS						
211-4050-590	34	01	TELEPHONE	0	0	0	0	0	
211-4050-590	34	02	POSTAGE	0	0	0	0	0	
211-4050-590	37	03	UNIFORMS						
TOTAL CONTRACTUAL SERVICES				13,537	9,790	10,200	110	10,200	
211-4050-590	40	01	OFFICE SUPPLIES	0	0	0	0	0	
211-4050-590	40	04	SOFTWARE	0	0	0	0	0	
211-4050-590	40	07	PAINT						
211-4050-590	40	08	CHEMICALS						
211-4050-590	40	13	JANITORIAL SUPPLIES	0	0	0	0	0	
211-4050-590	40	14	LUMBER						
211-4050-590	40	15	HARDWARE						
211-4050-590	40	16	CAN LINERS						
211-4050-590	40	20	TOOLS	0	0	0	0	0	
211-4050-590	40	22	PLUMBING SUPPLIES						
211-4050-590	40	23	AWARDS	1,386	999	1,500	0	1,500	
211-4050-590	40	30	HVAC SUPPLIES						
211-4050-590	40	31	ANIMAL FOOD & SUPPLIES						
211-4050-590	40	55	PAPER PRODUCTS						
211-4050-590	40	99	INVENTORY SHORTAGE/OVER						
211-4050-590	41	01	GASOLINE-UNLEADED	938	807	1,500	134	1,500	
211-4050-590	41	02	DIESEL						
211-4050-590	41	03	OIL-LUBRICANTS	0	0	0	0	0	
211-4050-590	42	01	TREES, SEEDS, PLANTS						
211-4050-590	42	02	SAFETY SHOES/EQUIPMENT						
211-4050-590	42	03	EQUIPMENT <\$5000	0	0	0	0	0	
211-4050-590	42	06	COMPUTER EQUIP < \$5000						
211-4050-590	42	09	OTHER OPERATING SUPPLIES	8,173	4,897	6,500	212	6,500	
211-4050-590	42	10	SPORTS & PLAYGROUND EQUIP	1,897	1,398	1,500	171	1,500	
211-4050-590	42	18	MUNICIPAL POOL						
211-4050-590	44	00	VEHICLE LICENSES						
211-4050-590	45	01	CONCRETE & MASONRY						
211-4050-590	45	07	SIGNS & SIGN MATERIAL						
211-4050-590	47	05	PRAIRIE PARK NATURE CTR						
TOTAL COMMODITIES				12,394	8,101	11,000	517	11,000	
211-4050-590	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0		

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4050-590	60	06	BUILDINGS						
211-4050-590	60	07	VEHICLE REPLACEMENT						
211-4050-590	60	08	EQUIPMENT	0	0	0	0		
211-4050-590	60	12	GROUNDS EQUIPMENT						
211-4050-590	60	16	REC CENTER EQUIPMENT						
211-4050-590	60	17	BALL DIAMONDS						
211-4050-590	60	18	POOL EQUIPMENT						
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
211-4050-590	70	00	REFUNDS						
211-4050-590	99	99	CONTINGENCY EXPENDITURES						
TOTAL BUDGET				171,650	162,331	178,056	18,493	180,971	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4060-590	10	01	REGULAR SALARIES	45,660	49,223	55,579	6,497	53,311	
211-4060-590	10	02	OVERTIME SALARIES	0	0	0	0	0	
211-4060-590	10	03	LONGEVITY PAY	0	240	288	0	336	
211-4060-590	10	04	HOLIDAY PAY	1,626	1,551	1,975	361	1,912	
211-4060-590	10	06	PART TIME SALARIES	6,142	9,935	8,320	952	8,320	
211-4060-590	10	07	PARTTIME - REGULAR						
211-4060-590	10	09	SALARY TRANSFERS						
211-4060-590	12	01	FICA	3,991	4,671	5,061	674	4,250	
			part time fica .0765					636	
211-4060-590	12	02	UNEMPLOYMENT	53	140	135	9	101	
			Part time unemployment .00181					15	
211-4060-590	12	03	KPERS	2,234	2,709	3,413	407	3,628	
211-4060-590	12	05	HEALTH INSURANCE	7,132	7,211	7,637	7,637	7,980	
211-4060-590	12	06	LIFE INSURANCE	36	35	36	5	36	
211-4060-590	13	01	TTD/TPD BENEFITS						
			TOTAL PERSONAL SERVICES	66,874	75,715	82,444	16,542	80,525	
211-4060-590	21	01	VEHICLE ALLOWANCE						
211-4060-590	21	02	MILEAGE REIMBURSEMENT	419	297	400	0	400	
211-4060-590	21	03	OTHER TRANSPORTATION	0	0	0	0	0	
211-4060-590	21	04	MEALS & LODGING	0	0	0	0	0	
211-4060-590	22	01	CONFERENCES & SEMINARS	300	0	0	0	0	
211-4060-590	22	02	DUES & SUBSCRIPTIONS	0	0	0	0	0	
211-4060-590	22	09	OTHER EDUCATIONAL EXPENSE	0	0	0	0	0	
211-4060-590	23	05	PROMOTION	5,116	129	10,000	0	10,000	
211-4060-590	24	01	PRINTING	28,629	26,010	40,000	-175	30,000	Down 10000
211-4060-590	24	03	OTHER ADVERTISING	7,797	7,717	10,000	0	15,000	up 5000
211-4060-590	25	31	EQUIPMENT REPAIRS	0	0	0	0	0	
211-4060-590	25	32	MOTOR VEHICLE REPAIRS						
211-4060-590	25	34	RADIO MAINTENANCE						
211-4060-590	25	36	BUILDINGS & STRUCTURES						
211-4060-590	26	04	JANITORIAL SERVICE CONTR.						
211-4060-590	26	09	OTHER SERVICE CONTRACTS	0	0	0	0	0	
211-4060-590	27	03	LEGAL	0	0	0	0	0	
211-4060-590	27	09	OTHER PROFESSIONAL SERV.	0	0	0	0	0	
211-4060-590	29	06	MISCELLANEOUS INSURANCE						
211-4060-590	32	01	ELECTRIC	0	0	0	0	0	
211-4060-590	32	02	GAS	0	0	0	0	0	
211-4060-590	32	03	TELEPHONE	0	0	0	0	0	
211-4060-590	32	05	STORM WATER	0	0	0	0	0	
211-4060-590	33	07	FREIGHT	0	0	0	0	0	
211-4060-590	33	09	OTHER CONTRACTUAL SERVICE	0	20	0	0	0	
211-4060-590	33	13	CLEANING & LAUNDRY						

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4060-590	33	17	CONCESSION OPERATIONS						
211-4060-590	33	28	SPORTS OFFICIATING						
211-4060-590	33	29	SOFTBALL TOURNAMENT						
211-4060-590	33	31	TEMPORARY HELP	0	0	0	0	0	
211-4060-590	33	45	CLASS INSTRUCTORS						
211-4060-590	33	50	INTRAMURAL SPORTS						
211-4060-590	34	01	TELEPHONE	0	0	0	0	0	
211-4060-590	34	02	POSTAGE	0	0	0	0	0	
211-4060-590	37	03	UNIFORMS						
TOTAL CONTRACTUAL SERVICES				42,261	34,173	60,400	-175	55,400	
211-4060-590	40	01	OFFICE SUPPLIES	202	0	300	0	300	
211-4060-590	40	04	SOFTWARE	0	50	0	0	0	
211-4060-590	40	07	PAINT						
211-4060-590	40	08	CHEMICALS						
211-4060-590	40	13	JANITORIAL SUPPLIES						
211-4060-590	40	14	LUMBER						
211-4060-590	40	15	HARDWARE						
211-4060-590	40	16	CAN LINERS						
211-4060-590	40	20	TOOLS						
211-4060-590	40	22	PLUMBING SUPPLIES						
211-4060-590	40	23	AWARDS						
211-4060-590	40	30	HVAC SUPPLIES						
211-4060-590	40	31	ANIMAL FOOD & SUPPLIES						
211-4060-590	40	55	PAPER PRODUCTS						
211-4060-590	40	99	INVENTORY SHORTAGE/OVER						
211-4060-590	41	01	GASOLINE-UNLEADED						
211-4060-590	41	02	DIESEL						
211-4060-590	41	03	OIL-LUBRICANTS						
211-4060-590	42	01	TREES, SEEDS, PLANTS						
211-4060-590	42	02	SAFETY SHOES/EQUIPMENT						
211-4060-590	42	03	EQUIPMENT <\$5000	0	0	0	0	0	
211-4060-590	42	06	COMPUTER EQUIP < \$5000						
211-4060-590	42	09	OTHER OPERATING SUPPLIES	1,301	1,003	0	0	0	
211-4060-590	42	10	SPORTS & PLAYGROUND EQUIP						
211-4060-590	42	18	MUNICIPAL POOL						
211-4060-590	44	00	VEHICLE LICENSES						
211-4060-590	45	01	CONCRETE & MASONRY						
211-4060-590	45	07	SIGNS & SIGN MATERIAL						
211-4060-590	47	05	PRAIRIE PARK NATURE CTR						
TOTAL COMMODITIES				1,503	1,053	300	0	300	
211-4060-590	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4060-590	60	06	BUILDINGS						
211-4060-590	60	07	VEHICLE REPLACEMENT						
211-4060-590	60	08	EQUIPMENT	0	0	0	0	0	
211-4060-590	60	12	GROUNDS EQUIPMENT						
211-4060-590	60	16	REC CENTER EQUIPMENT						
211-4060-590	60	17	BALL DIAMONDS						
211-4060-590	60	18	POOL EQUIPMENT						
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
211-4060-590	70	00	REFUNDS						
211-4060-590	99	99	CONTINGENCY EXPENDITURES						
TOTAL BUDGET				110,638	110,941	143,144	16,367	136,225	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4070-590	10	01	REGULAR SALARIES	83,015	81,196	96,237	11,602	95,198	Changed per Carnahan /Risner
211-4070-590	10	02	OVERTIME SALARIES	0	0	0	0	0	
211-4070-590	10	03	LONGEVITY PAY	336	384	432	0	480	
211-4070-590	10	04	HOLIDAY PAY	2,993	2,867	3,462	731	3,413	
211-4070-590	10	06	PART TIME SALARIES	47,618	36,564	33,500	2,740	36,000	
211-4070-590	10	07	PARTTIME - REGULAR	0	16,174	18,423	2,373	19,852	
211-4070-590	10	09	SALARY TRANSFERS						
211-4070-590	12	01	FICA	10,269	10,530	11,632	1,303	9,099	
			part time fica .0765					2,754	
211-4070-590	12	02	UNEMPLOYMENT	137	316	314	17	215	
			Part time unemployment .00181					65	
211-4070-590	12	03	KPERS	4,080	3,951	6,953	549	7,980	
211-4070-590	12	05	HEALTH INSURANCE	14,264	19,110	20,237	20,237	21,147	
211-4070-590	12	06	LIFE INSURANCE	59	51	59	8	59	
211-4070-590	13	01	TTD/TPD BENEFITS						
TOTAL PERSONAL SERVICES				162,771	171,143	191,249	39,560	196,263	
211-4070-590	21	01	VEHICLE ALLOWANCE	0	0	0	0	0	
211-4070-590	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	0	
211-4070-590	21	03	OTHER TRANSPORTATION	0	0	400	0	400	
211-4070-590	21	04	MEALS & LODGING	128	0	0	0	0	
211-4070-590	22	01	CONFERENCES & SEMINARS	221	0	0	0	0	
211-4070-590	22	02	DUES & SUBSCRIPTIONS	347	49	0	0	0	
211-4070-590	22	09	OTHER EDUCATIONAL EXPENSE	242	123	500	90	750	
211-4070-590	23	05	PROMOTION	68	0	0	0	0	
211-4070-590	24	01	PRINTING	479	150	0	0	0	
211-4070-590	24	03	OTHER ADVERTISING	253	0	0	0	0	
211-4070-590	25	31	EQUIPMENT REPAIRS	0	0	400	0	500	
211-4070-590	25	32	MOTOR VEHICLE REPAIRS	1,000	1,458	2,000	1,950	2,000	
211-4070-590	25	34	RADIO MAINTENANCE						
211-4070-590	25	36	BUILDINGS & STRUCTURES	0	0	800	0	1,200	
211-4070-590	26	04	JANITORIAL SERVICE CONTR.	0	0	0	0	0	
211-4070-590	26	09	OTHER SERVICE CONTRACTS	274	262	600	34	800	
211-4070-590	27	03	LEGAL	0	0	0	0	0	
211-4070-590	27	09	OTHER PROFESSIONAL SERV.	393	30	500	0	400	
211-4070-590	29	06	MISCELLANEOUS INSURANCE	0	0	0	0	0	
211-4070-590	32	01	ELECTRIC	0	0	0	0	0	
211-4070-590	32	02	GAS	0	0	0	0	0	
211-4070-590	32	03	TELEPHONE	0	0	0	0	0	
211-4070-590	32	05	STORM WATER	0	0	0	0	0	
211-4070-590	33	07	FREIGHT	0	0	0	0	0	
211-4070-590	33	09	OTHER CONTRACTUAL SERVICE	0	23	0	0	0	
211-4070-590	33	13	CLEANING & LAUNDRY	0	0	0	0	0	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4070-590	33	17	CONCESSION OPERATIONS						
211-4070-590	33	28	SPORTS OFFICIATING						
211-4070-590	33	29	SOFTBALL TOURNAMENT						
211-4070-590	33	31	TEMPORARY HELP	0	0	0	0	0	
211-4070-590	33	45	CLASS INSTRUCTORS	0	0	0	0	0	
211-4070-590	33	50	INTRAMURAL SPORTS						
211-4070-590	34	01	TELEPHONE	0	0	0	0	0	
211-4070-590	34	02	POSTAGE	0	0	0	0	0	
211-4070-590	37	03	UNIFORMS	0	345	500	0	550	
TOTAL CONTRACTUAL SERVICES				3,405	2,440	5,700	2,074	6,600	
211-4070-590	40	01	OFFICE SUPPLIES	1,561	895	1,200	0	1,000	
211-4070-590	40	04	SOFTWARE	0	0	0	0	0	
211-4070-590	40	07	PAINT	0	0	0	0	0	
211-4070-590	40	08	CHEMICALS	0	0	0	0	0	
211-4070-590	40	13	JANITORIAL SUPPLIES	900	0	0	0	0	
211-4070-590	40	14	LUMBER	264	210	300	0	400	
211-4070-590	40	15	HARDWARE	212	0	300	0	300	
211-4070-590	40	16	CAN LINERS						
211-4070-590	40	20	TOOLS						
211-4070-590	40	22	PLUMBING SUPPLIES						
211-4070-590	40	23	AWARDS	0	0	150	0	200	
211-4070-590	40	30	HVAC SUPPLIES						
211-4070-590	40	31	ANIMAL FOOD & SUPPLIES	10,278	9,843	10,500	535	11,000	Increase in costs
211-4070-590	40	55	PAPER PRODUCTS						
211-4070-590	40	99	INVENTORY SHORTAGE/OVER						
211-4070-590	41	01	GASOLINE-UNLEADED	659	568	800	125	1,000	Increase in costs
211-4070-590	41	02	DIESEL	0	0	0	0	0	
211-4070-590	41	03	OIL-LUBRICANTS	1	1	0	0	0	
211-4070-590	42	01	TREES, SEEDS, PLANTS	1,987	1,062	500	0	400	
211-4070-590	42	02	SAFETY SHOES/EQUIPMENT						
211-4070-590	42	03	EQUIPMENT <\$5000	1,171	480	1,000	0	1,000	
211-4070-590	42	06	COMPUTER EQUIP < \$5000						
211-4070-590	42	09	OTHER OPERATING SUPPLIES	12,029	8,587	12,500	722	13,000	
211-4070-590	42	10	SPORTS & PLAYGROUND EQUIP	0	0	500	0	2,300	nature playground
211-4070-590	42	18	MUNICIPAL POOL						
211-4070-590	44	00	VEHICLE LICENSES						
211-4070-590	45	01	CONCRETE & MASONRY						
211-4070-590	45	07	SIGNS & SIGN MATERIAL	0	0	400	0	500	
211-4070-590	47	05	PRAIRIE PARK NATURE CTR	3,152	1,699	2,000	1,914	3,000	Increase inventory in Gift shop
TOTAL COMMODITIES				32,214	23,345	30,150	3,296	34,100	
211-4070-590	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4070-590	60	06	BUILDINGS	0	0	0	0		
211-4070-590	60		VEHICLE REPLACEMENT						
211-4070-590	60	08	EQUIPMENT	0	0	0	0		
211-4070-590	60	12	GROUNDS EQUIPMENT						
211-4070-590	60	16	REC CENTER EQUIPMENT						
211-4070-590	60	17	BALL DIAMONDS						
211-4070-590	60	18	POOL EQUIPMENT						
TOTAL CAPITAL OUTLAY				0	0	0	0	0	
211-4070-590	70	00	REFUNDS						
211-4070-590	99	99	CONTINGENCY EXPENDITURES						
TOTAL BUDGET				198,390	196,928	227,099	44,930	236,963	

Revenue

Gift shop 7500
 Programs 33000
 Total 40,500

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4080-590	10	01	REGULAR SALARIES	301,898	321,004	348,923	43,665	356,921	
211-4080-590	10	02	OVERTIME SALARIES	951	1,332	0	0	0	
211-4080-590	10	03	LONGEVITY PAY	1,872	2,160	2,448	0	3,216	
211-4080-590	10	04	HOLIDAY PAY	10,770	10,322	12,450	2,424	12,798	
211-4080-590	10	06	PART TIME SALARIES	430,985	398,431	430,000	39,053	437,000	increase due to min. wage
211-4080-590	10	07	PARTTIME - REGULAR	0	0	0	6,485	0	
211-4080-590	10	09	SALARY TRANSFERS	0	0	0	0	0	
211-4080-590	12	01	FICA	57,075	55,716	60,727	85	28,529	
			part time fica .0765	0	0	0	0	33,431	
211-4080-590	12	02	UNEMPLOYMENT	761	1,676	177	2,733	675	
			Part time unemployment .00181	0	0	0	10,182	791	
211-4080-590	12	03	KPERS	14,883	17,733	21,464	31	24,353	
211-4080-590	12	05	HEALTH INSURANCE	64,188	57,688	61,093	0	63,840	
211-4080-590	12	06	LIFE INSURANCE	234	229	234	0	234	
211-4080-590	13	01	TTD/TPD BENEFITS	0	0	0	0	0	
TOTAL PERSONAL SERVICES				883,617	808,374	876,189	104,658	961,787	
211-4080-590	21	01	VEHICLE ALLOWANCE					0	
211-4080-590	21	02	MILEAGE REIMBURSEMENT	2,036	2,366	2,500	157	2,500	
211-4080-590	21	03	OTHER TRANSPORTATION					0	
211-4080-590	21	04	MEALS & LODGING	391	1,009	0	0	0	
211-4080-590	22	01	CONFERENCES & SEMINARS	648	747	0	0	0	
211-4080-590	22	02	DUES & SUBSCRIPTIONS	0	55	0	0	0	
211-4080-590	22	09	OTHER EDUCATIONAL EXPENSE	2,261	469	2,750	833	2,750	
211-4080-590	23	05	PROMOTION	4,336	0	0	0	0	
211-4080-590	24	01	PRINTING	0	0	0	0	0	
211-4080-590	24	03	OTHER ADVERTISING					0	
211-4080-590	25	31	EQUIPMENT REPAIRS	4,165	5,930	500	476	5,000	equip. older-doing own repairs
211-4080-590	25	32	MOTOR VEHICLE REPAIRS	1,017	734	1,500	33	1,500	
211-4080-590	25	34	RADIO MAINTENANCE					0	
211-4080-590	25	36	BUILDINGS & STRUCTURES	0	0	0	0	0	
211-4080-590	26	04	JANITORIAL SERVICE CONTR.	0	0	0	0	0	
211-4080-590	26	09	OTHER SERVICE CONTRACTS	2,568	1,910	2,000	0	2,000	
211-4080-590	27	03	LEGAL					0	
211-4080-590	27	09	OTHER PROFESSIONAL SERV.	6,600	8,042	7,000	541	7,000	
211-4080-590	29	06	MISCELLANEOUS INSURANCE					0	
211-4080-590	32	01	ELECTRIC	49,367	57,984	55,000	0	59,000	cost increases
211-4080-590	32	02	GAS	23,791	34,842	35,000	0	37,000	cost increases
211-4080-590	32	03	TELEPHONE	3,561	3,452	4,500	139	4,500	
211-4080-590	32	05	STORM WATER	0	0	0	0	0	
211-4080-590	33	07	FREIGHT	0	0	0	0	0	
211-4080-590	33	09	OTHER CONTRACTUAL SERVICE	24,486	18,334	36,000	1,812	20,000	decrease move to 2531&4030
211-4080-590	33	13	CLEANING & LAUNDRY	0	0	0	0	0	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4080-590	33	17	CONCESSION OPERATIONS	0	0	0	0	0	
211-4080-590	33	28	SPORTS OFFICIATING					0	
211-4080-590	33	29	SOFTBALL TOURNAMENT					0	
211-4080-590	33	31	TEMPORARY HELP	0	0	0	0	0	
211-4080-590	33	45	CLASS INSTRUCTORS	0	0	0	0	0	
211-4080-590	33	50	INTRAMURAL SPORTS					0	
211-4080-590	34	01	TELEPHONE	3,354	2,940	0	468	0	
211-4080-590	34	02	POSTAGE	0	0	0	0	0	
211-4080-590	37	03	UNIFORMS	8,187	2,621	10,000	1,038	8,000	600 to maintenance
TOTAL CONTRACTUAL SERVICES				136,768	141,435	156,750	5,497	149,250	
211-4080-590	40	01	OFFICE SUPPLIES	335	0	0	0	0	
211-4080-590	40	04	SOFTWARE	0	0	0	0	0	
211-4080-590	40	07	PAINT	3,052	1,213	4,000	0	2,500	
211-4080-590	40	08	CHEMICALS	40,848	38,839	42,000	340	42,000	
211-4080-590	40	12	JANITORIAL SUPPLIES	4,944	6,644	5,000	21	5,000	
211-4080-590	40	13	LUMBER	5,908	4,096	6,000	35	5,000	
211-4080-590	40	15	HARDWARE	4,632	1,829	4,700	358	4,000	
211-4080-590	40	16	CAN LINERS					0	
211-4080-590	40	20	TOOLS	505	76	500	11	500	
211-4080-590	40	22	PLUMBING SUPPLIES	2,187	3,003	2,500	0	2,500	
211-4080-590	40	23	AWARDS					0	
211-4080-590	40	30	HVAC SUPPLIES	0	2,150	500	68	7,847	Increases in HVAC repairs
211-4080-590	40	31	ANIMAL FOOD & SUPPLIES					0	
211-4080-590	40	55	PAPER PRODUCTS	0	0	0	0	0	
211-4080-590	40	99	INVENTORY SHORTAGE/OVER					0	
211-4080-590	41	01	GASOLINE-UNLEADED	2,159	1,987	2,400	274	2,400	
211-4080-590	41	02	DIESEL					0	
211-4080-590	41	03	OIL-LUBRICANTS	0	0	0	0	0	
211-4080-590	42	01	TREES, SEEDS, PLANTS	0	0	0	0	0	
211-4080-590	42	02	SAFETY SHOES/EQUIPMENT	3,497	2,755	3,400	416	3,250	
211-4080-590	42	03	EQUIPMENT <\$5000	5,060	2,579	8,000	241	6,000	
211-4080-590	42	06	COMPUTER EQUIP < \$5000					0	
211-4080-590	42	09	OTHER OPERATING SUPPLIES	19,178	14,273	14,380	2,868	14,500	
211-4080-590	42	10	SPORTS & PLAYGROUND EQUIP					0	
211-4080-590	42	18	MUNICIPAL POOL	1,230	0	0	0	0	
211-4080-590	44	00	VEHICLE LICENSES	0	0	0	0	0	
211-4080-590	45	01	CONCRETE & MASONRY					0	
211-4080-590	45	07	SIGNS & SIGN MATERIAL	144	186	500	0	500	
211-4080-590	47	05	PRAIRIE PARK NATURE CTR					0	
TOTAL COMMODITIES				93,679	79,630	93,880	4,632	95,997	
211-4080-590	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-4080-590	60	06	BUILDINGS	0	0	0	0	0	
211-4080-590	60	07	VEHICLE REPLACEMENT					0	
211-4080-590	60	08	EQUIPMENT	0	0	0	0	0	
211-4080-590	60	12	GROUNDS EQUIPMENT					0	
211-4080-590	60	16	REC CENTER EQUIPMENT					0	
211-4080-590	60	17	BALL DIAMONDS					0	
211-4080-590	60	18	POOL EQUIPMENT	7,000	0	0	0	0	
TOTAL CAPITAL OUTLAY				7,000	0	0	0	0	
211-4080-590	70	00	REFUNDS						
211-4080-590	99	99	CONTINGENCY EXPENDITURES						
TOTAL BUDGET				1,121,064	1,029,439	1,126,819	114,787	1,207,034	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
211-0000-311	10	11	CURRENT AD VALOREM TAXES	307,837	351,201	399,000	178,303		
211-0000-311	10	12	DELINQUENT AD VALOREM TAX	6,854	5,805	8,000	0		
211-0000-312	10	00	MOTOR VEHICLE TAX	28,255	29,354	34,653	6,901		
211-0000-312	20	00	VEHICLE EXCISE TAX	486	645	338	246		
211-0000-317	00	00	PAYMENT IN LIEU OF TAX	1,197	866	1,167	346		
211-0000-342	45	00	LATE PAYMENT INTEREST	0	0	0	0		
211-0000-344	30	10	OUTDOOR POOL	159,411	156,684	261,500	0	217,500	
211-0000-344	30	20	CARL KNOX POOL	14,547	17,518	14,550	1,052	16,900	
211-0000-344	30	30	INDOOR AQUATIC CENTER	376,395	410,955	368,300	73,284	412,700	
211-0000-347	10	00	CONCESSIONS	6,522	4,614	6,000	431	5,000	
211-0000-347	10	10	CONTRACT CONCESSIONS	12,720	12,835	16,000	781	15,000	
211-0000-347	10	20	PRAIRIE PARK NATURE CTR	0	0	0	0		
211-0000-347	11	00	SPECIAL EVENTS	69,476	78,012	65,000	9,395	80,000	
211-0000-347	12	00	SWIM CLUB DUES	-75	0	0	0		
211-0000-347	14	03	PRAIRIE PARK GIFT SHOP	6,050	5,593	6,500	557	7,500	
211-0000-347	15	10	ADULT SPORTS	227,489	232,098	238,000	19,445	238,000	
211-0000-347	15	15	TOURNAMENT ENTRY FEES	0	0	0	0		
211-0000-347	15	20	YOUTH SPORTS	120,349	156,990	150,000	20,922	185,000	
211-0000-347	20	00	CLASS ENROLLMENTS	237,568	260,884	232,000	48,644	247,000	
211-0000-347	20	10	PRAIRIE PARK NATURE CTR	26,820	32,093	26,500	2,789	33,000	
211-0000-347	20	98	COLLECTION FEES	0	0	0	0		
211-0000-347	20	99	CREDIT CARD FEES	-11,442	-14,127	-12,000	-2,187	-15,000	
211-0000-347	30	00	FIELD RENTAL	8,918	19,495	23,000	0	20,000	
211-0000-347	40	00	SPECIAL POPULATIONS	49,569	48,179	52,000	7,417	55,000	
211-0000-347	60	00	BATTING CAGES-CLINTON	13,577	10,327	13,000	0	11,000	
211-0000-347	88	00	GIFT CERTIFICATE SALES	759	-237	0	-125		
211-0000-362	00	00	BUILDING RENTAL	94,769	107,751	95,000	14,115	102,500	
211-0000-368	00	00	SALE OF ASSETS	0	104	0	0	0	
211-0000-371	00	00	DONATIONS	0	0	0	0	0	
211-0000-371	50	00	HENERY REED CROMWELL MEML	0	0	0	0	0	
211-0000-372	00	00	REFUNDS	1,028	0	0	0	0	
211-0000-374	00	00	OTHER MISCELLANEOUS REV.	1,857	924	0	0	0	
211-0000-377	00	00	SALE OF BRUSH	0	0	0	0	0	
211-0000-379	00	00	CASH LONG/SHORT	-24	-322	0	-22	0	
211-0000-392	55	00	TRANSFER FROM SALES TAX	0	0	0	0	0	
211-0000-392	60	00	TRANSFER FROM GENERAL	1,400,000	1,400,000	1,447,000	241,167		
TOTAL BUDGET				3,160,912	3,328,241	3,445,508	623,461	1,631,100	
Fees and charges lines					1,539,901	1,552,850		1,631,100	increase in 09 revenue over 08 \$78,250

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ELE	OBJ	ACCOUNT DESCRIPTION	2009 Request		2009 Request	comments
			4900	4910		
10	01	REGULAR SALARIES	89,342	149,808	239,150	
10	02	OVERTIME SALARIES	0	0	0	
10	03	LONGEVITY PAY	432	1,248	1,680	
10	04	HOLIDAY PAY	3,204	5,372	8,575	
10	06	PARTTIME SALARIES	66,000	61,000	127,000	Absorb minimum page adjustment for pro shop staff
10	07	PARTTIME - REGULAR	0	0	0	
12	01	FICA	7,113	11,967	19,079	
		PART TIME FICA .0765	5,049	4,667	9,716	
12	02	UNEMPLOYMENT	168	283	451	
		PART TIME UNEMPLOYMENT .00181	119	110	229	
12	03	KPERS	6,071	10,215	16,286	
12	05	HEALTH INSURANCE	15,960	27,930	43,890	
12	06	LIFE INSURANCE	72	86	158	
13	01	T & T	0	0	0	
TOTAL PERSONAL SERVICES			193,530	272,684	466,214	
21	02	MILEAGE REIMBURSEMENT	800		800	
21	03	OTHER TRANSPORTATION			0	
21	04	MEALS & LODGING	0		0	
22	01	CONFERENCES & SEMINARS				
22	02	DUES & SUBSCRIPTIONS	3,000	600	3,600	
23	05	PROMOTIONS	2,000		2,000	
24	01	PRINTING	1,500		1,500	
25	31	EQUIPMENT REPAIRS		9,500	9,500	
25	32	MOTOR VEHICLE REPAIRS		1,900	1,900	
25	34	RADIO MAINTENANCE		600	600	
25	36	BUILDING REPAIRS	500	500	1,000	
26	09	OTHER SERVICE CONTRACTS	55,000	27,000	82,000	New Lease costs for carts & maint equipment
27	09	OTHER PROFESSIONAL SERV.			0	
32	01	ELECTRIC		16,500	16,700	5.3% percent increase from 2007- 2009
32	02	GAS			0	
32	03	TELEPHONE	3,500		3,500	
32	05	STORM WATER			0	
32	06	WATER			0	
33	09	OTHER CONTRACTUAL SERVICE	8,000		8,000	
33	13	CLEANING & LAUNDRY	1,200		1,200	
33	17	CONCESSION OPERATION			0	
33	19	EQUIPMENT RENTAL		300	300	
33	30	REFUSE DISPOSAL			0	
34	01	TELEPHONE	1,800	0	1,800	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ELE	OBJ	ACCOUNT DESCRIPTION	2009 Request		2009 Request	comments
			4900	4910		
34	02	POSTAGE			0	
37	03	UNIFORMS	800	800	1,600	
TOTAL CONTRACTUAL SERVICES			78,100	57,700	136,000	
40	01	OFFICE SUPPLIES	1,000		1,000	
40	04	SOFTWARE	400		400	
40	08	CHEMICALS		45,000	45,000	
40	12	ELECTRICAL SUPPLIES			0	
40	22	PLUMBING SUPPLIES		4,500	4,500	
41	01	GASOLINE-UNLEADED		23,000	24,000	40% increase from 2007 to 2009
41	02	DIESEL		10,000	12,000	40% increase from 2007 to 2009
41	03	MOTOR VEHICLE SUPPLIES		500	500	
42	01	TREES, SEEDS & PLANTS		30,000	30,000	
42	03	EQUIPMENT <\$5000		500	500	
42	06	COMPUTER EQUIP < \$5000			0	
42	09	OTHER SUPPLIES		7,500	7,500	
45	01	CONCRETE & MASONRY			0	
45	03	SAND		2,500	2,500	
45	05	ROCK			0	
45	07	SIGN/SIGN MATERIAL			0	
47	01	FOOD	18,000		18,000	
47	02	SODAS	16,000		16,000	
47	03	BEER	15,000		15,000	
47	04	CONCESSIONS/NON-INVENTORY	10,000		10,000	
47	11	HARD GOODS	30,000		30,000	
47	12	SOFT GOODS	14,000		14,000	
47	13	PRO SHOP/NON-INVENTORY	9,000		9,000	
47	15	TOURNAMENTS			0	
47	16	TOURNAMENT CATERING			0	
47	99	INVENTORY ADJUSTMENT			0	
TOTAL COMMODITIES			113,400	123,500	239,900	
60	04	GENERAL IMPROVEMENT	8,000		8,000	
60	08	EQUIPMENT		60,000	60,000	
60	12	GROUNDS EQUIPMENT			0	
60	99	TRADE-IN ALLOWANCES			0	
TOTAL CAPITAL OUTLAY			8,000	60,000	68,000	
81	01	BOND PRINCIPAL			0	
81	03	INTEREST			0	
81	04	COMMISSION/POSTAGE			0	
TOTAL DEBT SERVICE			0	0	0	
98	00	DEPRECIATION			0	
TOTAL TRANSFERS			0	0	0	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ELE	OBJ	ACCOUNT DESCRIPTION	2009 Request		2009 Request	comments
			4900	4910		
99	99	CONTINGENCY EXPENDITURES	35000	35000	70,000	
TOTAL TRANSFERS			35,000	35,000	70,000	
TOTAL BUDGET			428,030	548,884	980,114	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

	ELE	OBJ	ACCOUNT DESCRIPTION	2004 ACTUAL	2005 ACTUAL	2006 ACTUAL	2007 ACTUAL	2008 Budgeted	2009 Requested	JUSTIFICATION
506-0000-347	10	01	FOOD	40,295	42,778	38,891	31,889	39,000	39,000	
506-0000-347	10	02	SODA	25,483	39,402	39,697	31,505	39,000	40,000	
506-0000-347	10	03	BEER	47,510	51,045	53,282	45,271	53,000	50,000	
506-0000-347	13	00	GOLF LESSONS	5,577	3,448	4,157	7,500	5,000	7,500	
506-0000-347	14	01	HARD GOODS	63,533	41,345	42,328	49,255	45,000	50,000	
506-0000-347	14	02	SOFT GOODS	15,555	8,509	8,564	4,284	10,000	8,000	
506-0000-347	80	00	GREEN FEES	495,289	522,537	546,597	487,909	535,000	520,000	
506-0000-347	85	00	GOLF CARTS	130,969	151,773	214,854	169,966	196,000	175,000	
506-0000-347	85	10	9 HOLES	55,680	35,564	50,017	42,464	46,000	46,000	
506-0000-347	86	00	CLUB RENTAL	930	120	30				
506-0000-347	87	00	CLUB RENTAL	0	0	0				
506-0000-347	88	00	GIFT CERTIFICATE SALES	0	0					
506-0000-347	89	00	LEAGUE DUES	0	0					
506-0000-347	90	00	DRIVING RANGE	37,404	41,655	50,386	47,093	46,000	50,000	
506-0000-347	94	00	TEE SIGNS	9,600	7,525	6,980	6,000	9,000	9,000	
506-0000-347	95	01	ENTRY FEES	135	6,374	0				
506-0000-347	95	02	CATERING	0	0	0				
506-0000-347	99	00	CREDIT CARD FEES	-14,904	-11,814	-13,703	-12,999	-14,000	-14,000	
506-0000-361	00	00	INTEREST ON INVESTMENTS	25	0	0				
506-0000-368	00	00	SALE OF ASSETS	0	0	0				
506-0000-374	00	00	OTHER MISCELLANEOUS REV.	5	-5,434	-18	14,023			
506-0000-379	00	00	CASH LONG/SHORT	-338	580	528				
506-0000-379	10	00	SNACK BAR	695	557	499				
506-0000-392	40	00	TRANSFER CAPITAL IMPROVE.	0		0				
506-0000-392	55	00	TRANSFER FROM SALES TAX	0		0				
506-0000-392	60	00	TRANSFER FROM GENERAL	0		0				
506-0000-392	80	00	BOND & INTEREST FUND	0		0				
TOTAL REVENUE				913,442	935,964	1,043,090	924,160	1,009,000	980,500	

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
216-0000-334	00	00	STATE GRANTS	0	0	0	0		
216-0000-335	40	00	LIQUOR TAX	543,415	548,596	575,000	0		
216-0000-371	00	00	DONATIONS	0	0	0	0		
216-0000-374	00	00	OTHER MISCELLANEOUS REV.	0	0	0	0		
TOTAL BUDGET				543,415	548,596	575,000	0	0	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
216-4600-596	10	01	REGULAR SALARIES	75	0	0	0		
216-4600-596	10	02	OVERTIME	156	597	0	0		
216-4600-596	10	03	LONGEVITY	0	0	0	0		
216-4600-596	10	04	HOLIDAY	0	0	0	0		
216-4600-596	10	06	PART TIME	35,404	44,714	45,000	3,179	45,000	Parks & Rec
216-4600-596	12	01	FICA	2,731	3,468	2,800	218	3,500	Parks & Rec
216-4600-596	12	02	UNEMPLOYMENT	36	104	100	3	105	Parks & Rec
TOTAL PERSONAL SERVICES				38,402	48,883	47,900	3,400	48,605	
216-4600-596	21	04	MEALS & LODGING	0	0	0	0		
216-4600-596	22	02	DUES & SUBSCRIPTIONS	445	897	2,000	0		
216-4600-596	24	01	PRINTING	0	0	0	0		
216-4600-596	24	03	OTHER ADVERTISING	2,500	0	0	0		
216-4600-596	25	31	EQUIPMENT	0	0	0	0		
216-4600-596	25	36	BUILDING AND STRUCTURES	48,775	0	0	0		
216-4600-596	27	09	OTHER	498	274	0	0		
216-4600-596	32	00	UTILITIES	0	0	0	0		
216-4600-596	32	01	ELECTRIC	53,773	33,969	54,000	6,145	54,000	1/2 of aquatic facility bills
216-4600-596	32	02	GAS	55,641	52,294	56,000	10,629	59,000	1/2 of aquatic facility bills
216-4600-596	33	09	OTHER	105,441	136,747	105,000	9,777	105,000	Park & Rec Misc Repair
216-4600-596	33	31	TEMPORARY HELP	0	0	0	0		
216-4600-596	33	34	HISTORICAL PROJECTS	0	0	0	0		
216-4600-596	39	02	BAND CONCERTS	8,000	12,000	12,000	0	12,000	Parks & Rec Summer concerts
216-4600-596	39	03	ARTS COMMISSION	1,577	1,227	2,000	0	2,000	Art Commission
216-4600-596	39	04	LAWRENCE ARTS CENTER	25,000	25,000	25,000	12,500	25,000	Art Commission
216-4600-596	39	07	OUTDOOR SCULPTURE	15,072	12,502	13,500	36	13,500	Art Commission
216-4600-596	39	08	ARTS GRANTS	5,972	6,255	7,000	0	7,000	Art Commission
216-4600-596	39	09	PEDAL PLAN	12,478	14,775	25,000	0	20,000	Bike Flyer/ Path Repair/ Helmets
216-4600-596	39	10	PHOENIX AWARD	3,613	3,329	3,000	0	3,000	
TOTAL CONTRACTUAL SERVICES				338,785	299,269	304,500	39,087	300,500	
216-4600-596	40	04	SOFTWARE	10,624	800	9,000	0	9,000	Parks & Rec Software Licenses
216-4600-596	40	08	CHEMICALS	7,100	6,877	4,000	0	4,000	Parks & Rec
216-4600-596	40	22	PLUMBING	5,931	3,121	5,000	0	4,000	Parks & Rec Irrigation
216-4600-596	42	01	TREES, SEEDS, PLANTS	29,397	22,746	28,000	0	28,000	Parks & Rec Grass Seed & Trees
216-4600-596	42	03	EQUIPMENT < \$5000	20,970	11,703	8,000	2,126	8,000	Parks & Rec
216-4600-596	42	06	COMPUTER EQUIP < \$5000	11,548	8,963	11,000	0	11,000	Parks & Rec
216-4600-596	42	09	OTHER	23,531	22,859	16,000	1,767	16,000	Parks & Rec
216-4600-596	42	17	BALL DIAMOND EQUIPMENT	0	0	0	0		
216-4600-596	42	21	PLAYGROUND EQUIPMENT	10,295	8,606	9,000	0	9,000	Parks & Rec playground wood chips
216-4600-596	44	00	VEHICLE LICENSES	0	0	0	0		
TOTAL COMMODITIES				119,396	85,675	90,000	3,893	89,000	
216-4600-596	60	01	COMPUTER LEASE-PURCHASE	0	0	0	0		

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2008 Y-T-D	2009 REQUEST	JUSTIFICATION
216-4600-596	60	04	GENERAL IMPROVEMENT	13,485	0	30,000	0	30,000	Parks & Rec improvements to rec facilities
216-4600-596	60	06	BUILDINGS	0	0	0	0		
216-4600-596	60	07	VEHICLE	0	15,440	30,000	0	30,000	
216-4600-596	60	08	EQUIPMENT	9,750	42,248	30,000	0	30,000	
216-4600-596	60	13	LIGHTING IMPROVEMENTS	0	0	0	0		
216-4600-596	60	14	IRRIGATION PROJECTS	0	0	0	0		
216-4600-596	60	17	BALL DIAMOND EQUIP	0	0	0	0		
216-4600-596	60	19	RIVERFRONT DEVELOPMENT	0	2,000	10,000	0	10,000	
216-4600-596	60	21	PLAYGROUND EQUIPMENT	8,135	9,885	15,000	0	15,000	
216-4600-596	60	23	NON MOTORIZED IMPROVEMENT	0	0	30,000	0	50,000	
216-4600-596	60	99	TRADE-IN ALLOWANCE	0	0	0	0		
TOTAL CAPITAL OUTLAY				31,370	69,573	145,000	0	165,000	
216-4600-596	90	00	TRANSFERS	0	0	0	0		
216-4600-596	99	99	CONTINGENCY EXPENDITURES	7,000	0	10,000	0	10,000	
TOTAL CAPITAL OUTLAY				7,000	0	10,000	0	10,000	
TOTAL BUDGET				534,953	503,400	597,400	46,380	613,105	

Parks Recreation / Administration
 2009 Budget Request
 001-4510-591



Updated 04/09/08

2008 Planned Replacements									
UNIT	DESCRIPTION	YEAR	MANUFACT	MODEL	LOCATION	REPLACE	Budget	COST	
536	TRUCK FLATBED/LIFT	1997	FORD	F350	FORESTRY	2008	001-4510	28,000	New to Landscape - used to Forestry
537	TRUCK FLATBED/LIFT	1997	FORD	F350	LANDSCAPE	2008	001-4510	28,000	
								56,000	
5110	GATOR	1998	JD	TURF	DISTRICT #2	2009	216-4600	7,000	
5507	GATOR	1999	JD	TURF	DISTRICT #1	2009	216-4600	7,000	
5971	INFIELD GROOMER	1999	JD	1200A	DISTRICT #2	2009	216-4600	11,000	
565	FIELD PAINTER	1999	KROMER		DISTRICT #2	2009	216-4600	11,000	New to District #1, Unit 5517 to District #2
5318	OUT-FRONT MOWER	2004	JD	1435	DISTRICT #3	2008	216-4600	14,000	
								50,000	
5941	GATOR	1999	JD	TURF	EBGC	2008	506-4910	7,000	
								7,000	

2008- new equipment has been purchased to replace these units, but not delivered

5516	QUADFLOAT MOWER	2002	TORO	455-D	DISTRICT #1	2008	001-4545	35,862	Three Year Lease \$11,954 / yr - PO Cut
5962	FAIRWAY UNIT	2004	TORO	5500-D	EBGC	2008	506-4910	107,816	Four Year Lease \$26,954 / yr - PO Cut
5963	FAIRWAY UNIT	2004	TORO	5500-D	EBGC	2008	506-4910		
5970	SPRAYER	1999	JD	1800	EBGC	2008	506-4910		
5952	TEE / GREENS MOWER	1999	JD	2500	EBGC	2008	506-4910		
5940	GATOR	1999	JD	TURF	EBGC	2008	506-4910	6,988	Purchase - PO Cut

Projected Replacements for 2009									
572	TRUCK PICKUP 4X4	1998	FORD	F150	LANDSCAPE	2009		22,000	
571	TRUCK PICKUP/LIFT	1998	FORD	F150	LANDSCAPE	2009		18,000	
580	VAN 1-TON UTILITY	1997	FORD	E350	CONSTUCT.	2009		25,000	
504	MINI VAN EX	1994	FORD	AEROSTAR	NATURE CENTER	2009		17,000	
5409	Z-TRAC MOWER	2005	JD	997	DISTRICT #1	2009		13,500	
5407	OUT-FRONT MOWER	2005	JD	1445	DISTRICT #2	2009		16,000	
5321	OUT-FRONT MOWER	2005	JD	1445	DISTRICT #3	2009		16,000	
								127,500	
5923	FERTILIZER SPREADER	1992	CUSHMAN	SPREADER	EBGC	2009	EBGC	12,000	
5981	AERATOR	1999	JD	800	EBGC	2009	EBGC	25,000	
5950	TEE / GREEN MOWER	1999	JD	2500	EBGC	2009	EBGC	23,000	
								60,000	

Projected Replacements for 2010									
555	TRUCK FLATBED DUMP	1989	GMC	C70	FORESTRY	2010		55,000	May need to move to 2009
598	BACKHOE 4X4	1999	JCB	212S	DISTRICT #3	2010		50,000	May need to move to 2009

Parks Recreation / Administration
2009 Budget Request
001-4510-591

585	TRUCK PICKUP 4X4 EX	1996	CHEVROLET	K30	DISTRICT #2	2010		25,000	May need to move to 2009	
5302	GATOR	1998	JD	TURF	DISTRICT #1	2010		12,794	May need to move to 2009	
568	LOADER SKID STEER	1992	BOBCAT	7753	EBGC	2010		31,000	May need to move to 2009	
5405	PULLBEHIND 3 DECK	2004	RHINO	TX165	DISTRICT #3	2010		14,500	May need to move to 2009	
546	TRUCK 1 ½ FLAT	1996	FORD	F-SUPER	DISTRICT #1	2010		35,000	May need to move to 2009	
509	TRUCK PICKUP	1998	FORD	F150	DISTRICT #3	2010		16,800	May need to move to 2009	
561	TRUCK ARIAL PLATFM	1995	FORD	F800	FORESTRY	2010		140,000		
590	TRUCK PICKUP 4x4	1996	FORD	150	EBGC	2010		16,000		
511	TRUCK FLATBED	1996	CHEVROLET	CC31403	LANDSCAPE	2010		25,000		
512	SUPERDUTY FLATBED	1997	FORD	350	FORESTRY	2010		25,000		
570	SEDAN 4DOOR	1997	CHEVROLET	LUMINA	REC STAFF	2010		18,841		
553	TRUCK PICKUP	1999	FORD	RANGER	BULDG MT.	2010		15,600		
588	TRUCK PICKUP 4X4	1999	FORD	F150	CONSTUCT.	2010		20,800		
592	TRUCK FLATBED 4X2	1999	FORD	F350	DISTRICT #2	2010		32,500		
567	TRUCK PICKUP	1999	FORD	F250	DISTRICT #3	2010		20,800		
594	TRUCK FLATBED 4X2	1999	FORD	F350	LANDSCAPE	2010		32,500		
517	TRUCK PICKUP	1999	FORD	F150	REC STAFF	2010		20,659		
548	SUV 4X4	1999	FORD	EXPLORER	REC STAFF	2010		32,042		
5323	CLUB CAR TRUCKSTER	2001	CLUB CAR	TURF II	DISTRICT #3	2010		12,000		
5517	FIELD PAINTER	2002	KROMER	B200	DISTRICT #1	2010		11,000		
5402	WIDE AREA MOWER	2003	JD	1600	DISTRICT #2	2010		45,000		
5927	PROFLEX -PULL	2004	PROGRESIVE	120	EBGC	2010	EBGC	18,000		
5408	Z-TRAC MOWER	2005	JD	997	DISTRICT #2	2010		13,080		
5520	WIDE AREA MOWER	2005	JD	1600	DISTRICT #1	2010		45,500		
5410	OUT-FRONT MOWER	2005	JD	1445	DISTRICT #2	2010		19,984		
5310	OUT-FRONT MOWER	2005	JD	1435	DISTRICT #3	2010		19,984		
5964	TEE MOWER	2005	JD	2500	EBGC	2010	EBGC	25,070		
5965	GREENS MOWER	2005	JD	2500	EBGC	2010	EBGC	25,070		
5966	TRI-PLEX	2005	JD	2653A	EBGC	2010	EBGC	25,070		
5967	TRI-PLEX	2005	JD	2653A	EBGC	2010	EBGC	25,070		
									951,664	
Projected Replacements for 2011										
5412	OUT-FRONT MOWER	2007	JD	1445	DISTRICT #2	2011		15,000		
5550	GATOR	2006	JD	TX	DISTRICT #1	2010		12,000		
369	DITCH-WITCH	1989	DITCH-WITCH	C99	LANDSCAPE	2010		8,000		
502	TRACTOR 4X4	1992	JD	2155	DISTRICT #2	2009		23,314		
533	STUMP CUTTER	1992	RAYCO	RG1665AC	FORESTRY	2010		25,000		
518	TRACTOR 4X4	1994	JD	1070	DISTRICT #1	2010		12,032		
5504	TRACTOR	1998	JD	955	DISTRICT #1	2008		22,400		
524	TRUCK PICKUP	2000	CHEVROLET	1500	BULDG MT.	2010		19,600		
525	TRUCK PICKUP	2000	CHEVROLET	1500	BULDG MT.	2010		19,600		
597	DUMP TRUCK TANDEM	1996	CHEVROLET	KODIAK 9L	DISTRICT #1	2010		65,000		
531	TRASH TRUCK	2003	FORD	F450	DISTRICT #2	2010		72,000		

Parks Recreation / Administration
2009 Budget Request
001-4510-591

5506	SKID LOADER TRAILER	1998	BOBCAT		CONSTRUCT	2010			
5505	LOADER SKID STEER	1998	BOBCAT	863F	DISTRICT #1	2010		43,400	
5322	OUT-FRONT MOWER	2007	JD	1445	DISTRICT #3	2011		15,000	
593	BACKHOE	2002	JCB	214	19TH & Moodie	2011		45,000	
528	TRUCK PICKUP	2001	CHEVROLET	1500	DISTRICT #1	2011		21,000	
558	BRUSH CHIPPER	1999	BRUSH-BANDIT	250XP	FORESTRY	2011		28,750	
563	TRUCK FLATBED 1TON	2001	FORD	F350	LANDSCAPE	2011		37,500	
564	TRUCK 4X4 UTILITY	2001	DODGE	RAM2500	DISTRICT #3	2011		30,000	
586	TRUCK FLATBED 4X2	2001	FORD	F350	LANDSCAPE	2011		37,500	
596	TRUCK CABOVER 1 TON	2001	GMC	NPR3500	DISTRICT #3	2011		37,500	
584	SEDAN 4DOOR	2001	FORD	TAURUS	ADMIN	2011		22,353	
575	TRUCK PICKUP	2001	CHEVROLET	1500	BULDMT.	2011		23,026	
5102	GATOR	1997	JD	TURF	DISTRICT #1	2008		10,000	
582	BUS	2001	FORD	E450	REC STAFF	2011		74,665	
5980	AERCORE	1999	JD	1500	EBGC	2012	EBGC	9,607	
5968	GREENS MOWER	2007	JD	2500A	EBGC	2011	EBGC	25,070	
5966	BANK MOWER	2006	JD	2653A	EBGC	2011	EBGC	25,000	
5967	BANK MOWER	2006	JD	2653A	EBGC	2011	EBGC	25,000	
									804,317
Other equipment not listed above (2012-2020)									
5411	FINISH MOWER	2007	FRONTIER		DISTRICT #2	2012		15,000	
5422	OUT-FRONT MOWER	2007	JD	1445	DISTRICT #3	2012		15,000	
5928	PROFLEX -PULL	2007	PROGRESIVE	120	EBGC	2012		18,000	
589	TRACTOR 4X4	1995	JD	855	DISTRICT #3	2012		18,033	
523	TRUCK PICKUP	2002	FORD	F150	DISTRICT #2	2012		22,400	
5111	TRACTOR/BOOM	2000	NEWHOLLAND	TS110B	DISTRICT #2	2012		112,000	
5101	BATWING !5' MOWER		BUSH HOG	1500	DISTRICT #2	2012		15,000	
520	TRACTOR W/LOADER	1986	JD	2350	LANDSCAPE	2012		30,956	
578	TRUCK PICKUP	2002	FORD	F150	AQUATICS	2012		26,398	
5905	SCOOTER CARYALL	1992	CLUBCAR	CARYALL 2	PPNC	2012		6,000	
5903	SPRAYER	1992	JD	1500	DISTRICT #2	2013		10,000	
514	TRUCK ROLLBACK	1998	IH	4700	DISTRICT #2	2013		68,000	
534	TRUCK PICKUP	2003	CHEVROLET	1500	LANDSCAPE	2013		23,800	
535	TRUCK PICKUP	2003	CHEVROLET	1500	DISTRICT #2	2013		23,800	
577	TRUCK FLATBED4X4	2003	FORD	F350	DISTRICT #3	2013		42,500	
5130	TRAILER LEAF VAC	2001	TRAC-VAC	288	LANDSCAPE	2013		12,100	
5983	TOP DRESSER	2001	TYCROP	8418	DISTRICT #1	2013		15,730	
581	TRASH TRUCK	2008	FORD	450 MINI-PACKE	DISTRICT #2	2013		54,063	
526	TRUCK PICKUP	2004	CHEVROLET	1500	DISTRICT #3	2014		25,200	
527	TRUCK PICKUP	2004	CHEVROLET	1500	LANDSCAPE	2014		25,200	
542	TRUCK CHIPPER DUMP	1999	FORD	F800	FORESTRY	2014		133,200	
5119	3DECK FINISH MOWER	2002	RHINO	TX165	DISTRICT #1	2014		10,500	
5133	STUMP CUTTER	2002	VERMEER	SC252	LANDSCAPE	2014		13,020	

Parks Recreation / Administration
2009 Budget Request
001-4510-591

5135	RENOVAIRE	2002	RYAN	544317	DISTRICT #1	2014		8,680		
5906	HAY TRAILER				DISTRICT #1	2014		12,000		
579	HVAC VAN	2007	FORD	E-350	CONSTR MAINT.	2014		25,000		
500	TRUCK PICKUP	2005	FORD	F150	ADMIN	2015		26,600		
505	TRUCK PICKUP	2005	FORD	F150	FORESTRY	2015		26,600		
550	TRUCK FLATBED 1TON	2005	FORD	F150	LANDSCAPE	2015		47,500		
5136	LOADER SKIDSTEER	2003	BOBCAT	S250	LANDSCAPE	2015		58,900		
5401	TRACTOR W/CAB	2003	JD	6220	DISTRICT #2	2015		54,405		
5932	3DECK FINISH MOWER	2003	RHINO	TX115	DISTRICT #2	2015		15,500		
5518	UTILITY VEHICLE	2003	TORO	7259	DISTRICT #3	2015		20,320		
5140	GATOR	2007	JD	TURF	LANDSCAPE	2015		15,000		
539	TRUCK FLATBED 4X2	2006	FORD	F350	DISTRICT #2	2016		49,850		
554	TRUCK ARAIL PLATFM	2001	CHEVROLET	C7500	FORESTRY	2016		198,000		
560	TRUCK PICKUP 4X4	2006	DODGE	1500	CONSTR MAINT.	2016		32,000		
5907	TRUCKSTER	2004	CUSHMAN	898627	EBGC	2016	EBGC	22,750		
5908	TRUCKSTER	2004	CUSHMAN	898627	EBGC	2016	EBGC	22,750		
5519	UTILITY VEHICLE	2004	TORO	7253	DISTRICT #1	2016		20,800		
559	BRUSH CHIPPER	2005	BRUSH-BANDIT	250XP	FORESTRY	2017		52,500		
5922	TRACTOR	2005	JD	5103	EBGC	2017	EBGC	17,290		
5972	BUNKER RAKE	2005	JD	1200A	EBGC	2017	EBGC	10,553		
5139	SWEEPER STREET	2005	TENNANT	4300	LANDSCAPE	2017		39,900		
5320	GATOR	2005	JD	TURF	DISTRICT #3	2017		13,965		
5513	TRAILER				DISTRICT #1	2017		14,000		
510	TRAILER				DISTRICT #1	2017		14,000		
5138	SINGLE AXLE TRAILER	2003	EAGLE		LANDSCAPE	2017		14,000		
545	TRUCK PICKUP	2008	FORD	F-150	DISTRICT #2	2018		16,000		
5404	TANDEM TRAILER	2004	TITAN	3F7249	DISTRICT #2	2019		20,490		
5305	TANDEM TRAILER	2003	EAGLE		DISTRICT #3	2019		15,000		
5137	TANDEM TRAILER	1999	EAGLE		LANDSCAPE	2019		15,000		
547	TRUCK DUMP SINGLE AX	2005	IH	7300	CONSTRUC.	2020		96,000		
530	CONCRETE MIXER	1980			DISTRICT #1	2020		10,000		
541	TRAILER 4X8	1983				2020	General Fur	10,000		
543	TRAILER	1969	IRRIGATION		EBGC	2020		10,000		
5420	TILT TRAILER		EAGLE	5 X 12	CONSTRUC.	2020		1,500		
5406	TRAILER	1991	STARLITE			2020	General Fur	10,000		
501	TRAILER - 2 WHEEL	1973				2020	General Fur	10,000		
591	TRAILER 4X16	1987				2020	General Fur	10,000		
556	TRAILER TREE SPRAYER	1972				2020	General Fur	5,000		
552	LOADER	1987	CAT	IT28B	FORESTRY	????	Replaced with Backhoe from Utilities, drive until it dies			
780	TRAILER 10X6 FLAT BED	1980		10X6	NATURE CENTER					
503	WELDER PORTABLE	1981	MILLER	AEAD-200LE	CONST					
507	TRACTOR 4 X 4	1984	FORD	1710	DISTRICT #2					
538	TRUCK FLATBED 1 TON D	2006	FORD	F350	LANDSCAPE					
562	RENOVAIRE	1984	RYAN		DISTRICT #2					

**Parks Recreation / Administration
2009 Budget Request
001-4510-591**

587	TRAILER TILT DECK 20 F	1996	TRAILMANN		DISTRICT #3				
5103	MOWER SELFPRO.	1997	TORO	PROLINE-44	DISTRICT #1				
5112	ROTO-TILLER	2000	JD	670	DISTRICT #2				
5118	MOWER 6 FT ROTARY	2001	JD	MX6	DISTRICT #2				
5134	TRAILER FOR STUMP CU	2002	VERMEER	TLR35	LANDSCAPE				
5202	SINGLE AXLE TRAILER	1987	FRUEHAUF		FORESTRY				
5301	CONCRETE MIXER	1998	STOW	CM4	CONST.				
5304	TRAILER FLAT BED 64X96	1990	EAGLE		?				
5317	MOWER	2003	JD	1435	?				
5378	ROLLER TANDEM STEEL	1986	BOMAG	BW90ADL	CONST.				
5412A	ROTARY BROOM 60 INCH	2007	JD	60-BRM	DISTRICT #2				
5508	TOP DRESSER	1999	MILLCREEK	75TD	DISTRICT #1				
5509	WATER HOSE REEL	1999	KIFCO	B160	DISTRICT #1				
5510	TURF RENOVATION	1999	DICKENS	PANBUSTER	DISTRICT #2				
5511	TRAILER TWO AXLE 15X6	1990	CRONKHITE	2700A	?				
5515	SOD CUTTER	2000	BLUEBIRD	SC18	DISTRICT #1				
5522	TRAILER 10 FT FLAT BED	2007	STARLITE	610T	?				
5926	COREHARVESTER	2004	CUSHMAN	REHARVEST	EBGC				
5984	CORE BREAKER 8 FT.	2007	AGRI-METAL	930TP	EBGC				
5141	LOADER SKID STEER	2007	BOBCAT	S-250	District#2 & 3				



City of Lawrence

UTILITIES

MEMORANDUM

TO: Dave Corliss, City Manager
Cynthia Boecker, Assistant City Manager
Casey Toomay, Budget Manager

FROM: Dave Wagner, Utilities Director

RE: Department of Utilities 2009 Budget Request

DATE: May 12, 2008

The Utilities Department's 2009 Budget Request and Program Improvement Package supports our commitment to provide the Lawrence community with safe, clean drinking water and to return wastewater safely to the environment through cost-effective, efficient, reliable and continuously improving operations. Funded from the 501 Water/Wastewater Enterprise Fund, the Utilities Department's combined 2009 Operations and Maintenance Budget Request is \$21,802,239.

With respect to Utilities personnel, the 2009 Budget Request currently supports 110 Full Time Equivalent employees and 3 Part Time Temporary employees across 8 divisions (Administration, Engineering, Clinton and Kaw Water Treatment Plants, Wastewater Treatment Plant, Collections, Water Quality and Distribution). With respect to Utilities operations and maintenance, this Request supports an ever expanding system currently comprised of two water and one wastewater treatment plants, over 800 miles of water distribution and wastewater collection lines, 33 lift stations, 8 water towers and related infrastructure needed to deliver 24/7 services.

Seven City employees based in other departments are also supported by this Budget Request in whole or in part, in addition to \$35,000 in costs for City Hall operations and certain other expenses. This Budget Request assumes a 5% increase over the \$2,535,150 in total department 2008 budgeted transfers to the General Fund. Utilities' revenues also support the Finance Department's 2009 Budget Request of \$1,882,122 for its Utility Billing Division.

Utilities proposes to acquire or realign staff expertise needed for leadership and/or support furthering a departmentwide commitment to systemwide computer and technological-based service solutions for improved Utilities system efficiency, economies and reliability through a 2009 Program Improvement Package and conversion of 2 existing positions.

1. Our Program Improvement Package requests 1 Network Technician position at an estimated starting cost of \$42,837 (Pay Grade 906). Although supervised by the Information Systems Department, this dedicated new position will support Utilities' expanding technological and automated networks, including SCADA systems, computer servers and instrumentation and control systems and free up other Information System staff for technological service needs elsewhere in the City.
2. In addition, Utilities plans to convert two existing positions—Water System Manager (vacant, Pay Grade 909) and Project Engineer III (currently filled by Mike Lawless, Pay



Grade 910)—to new positions GIS Coordinator (Pay Grade 908) and Business Manager (Pay Grade 908). In addition to effecting needed redeployment of staff resources, this conversion will generate personnel-related savings due to the conversion of these two positions to lower Pay Grades.

- a. GIS Coordinator: This position will provide needed technical staff leadership in evaluating and implementing strategic GIS, technical and asset management initiatives while maintaining the GIS Analyst position for day-to-day mapping and technical support to staff.
- b. Business Manager: This position provides needed financial and business management expertise for optimal management of a multi-million enterprise generating over \$30 Million in annual revenues. Ongoing Utilities assumption of increased responsibilities for tracking, managing and forecasting revenues and expenditures underscores the need for Utilities' expertise in the business management arena.

Significant accomplishments for the Utilities Department in 2008 include:

1. Substantial reductions in customer service calls and sanitary sewer overflows (and related overtime costs) due to Collections Division's cleaning and scheduled preventive maintenance programs. Comparative data for the first 4 months of 2007 and 2008 document:
 - a. 50% reduction in customer service calls related to City blockages
 - b. 55% reduction in sanitary sewer overflows
2. Distribution Division's ongoing water meter replacement program for improved accuracy in tracking water usage. Turbo, high demand water meters (1½ - 12 inch) are being replaced with positive displacement water meters for most commercial users, allowing for usage data from the first ½ - ¾ gallons used/minute. In comparison, the turbo, high demand meters only start tracking from the first 4 to 5 gallons used/minute.
3. Numerous awards and other recognitions of the Utilities' commitment to excellence:
 - a. ISO 14001 Environmental Management System Certification (now expanded to both water and wastewater operations).
 - b. OHSAS 18001 Occupational Health and Safety Management System Certification (now expanded to both water and wastewater operations).
 - c. Kansas Water Environment Association 2007 Wastewater Safety Award and Plant Award.
 - d. KDHE Pollution Prevention Award for Excellence.
 - e. Acceptance to EPA National Environmental Performance Tracks.
4. Catalyst for City of Lawrence's recent participation in Kansas One-Call, with Utilities assuming responsibility for locates requests on behalf of all City departments.
5. Assumption of Fire & Medical Services Department's fire hydrant maintenance program.
6. Substantial completion of Phase 2 of the Clinton Water Treatment Plant, which will allow for increased process capacity and use of sodium hypochlorite in lieu of chlorine gas for water purification purposes. The Kaw Water Treatment Plant is scheduled to a similar movement over to sodium hypochlorite later this year.
7. Enterprise GIS initiative of Collections, Distribution and Engineering Divisions to capture GPS data points for accurate mapping of the City's water distribution system, including fire hydrants, meters and water line valves. Phase 1 was completed 4 months ahead of schedule, with 40,000 GPS data points collected from 39 section areas (over 95% of the City's service area).

Significant issues for the Utilities Department in 2009 include:

1. Ensuring sufficient funds are available to maintain an aging infrastructure.

2. Justifying infrastructure expansion, particularly when the growth intended to fund new infrastructure has slowed or is inadequate for recouping costs incurred and/or leveraged.
3. Funding substantial increases in General Fund transfers over the past few years, which both impact user rates and reduce available revenues for water and wastewater costs of service.
4. Forecasted annual debt principal payments in years 2013 and later as high as \$16 Million if all growth-related projects identified thus far were to be funded.
5. Increasing regulatory requirements for water and wastewater operations.

Thank you for your consideration of the Utilities Department's 2009 Recommended Budget Request and Program Improvement Package. Staff is ready to answer any questions or provide any additional information you may need.

Sincerely,

Dave Wagner
Director of Utilities

**Water Sewer Fund / Administration
2009 Budget Request
501-7100-580**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7100-580	10	01	REGULAR SALARIES	295,811	473,298	676,504	970,650	Transferred from 2009 Payroll 4/4/08. Revised per payroll spreadsheet 4/10/08.
501-7100-580	10	02	OVERTIME SALARIES	591	269	0	36,000	\$35,000 adjustment for salary & benefits above step 1 for Assistant Director.
501-7100-580	10	03	LONGEVITY PAY	2,232	3,504	3,264	5,664	
501-7100-580	10	04	HOLIDAY PAY	10,354	15,486	19,375	34,804	
501-7100-580	10	06	PART-TIME SALARIES	0	7,650	0	0	
501-7100-580	10	07	PART-TIME - REGULAR	0	0	0	0	
501-7100-580	10	09	SALARY TRANSFERS	0	0	0	0	
501-7100-580	12	01	FICA	23,364	37,131	43,157	76,456	
501-7100-580	12	02	UNEMPLOYMENT	327	1,168	1,128	1,830	
501-7100-580	12	03	KPERS	11,609	24,309	33,284	65,567	
501-7100-580	12	05	HEALTH INSURANCE	39,226	54,394	84,003	103,740	From 2009 Health Plan Transfer pdf 4/11/08
501-7100-580	12	06	LIFE INSURANCE	208	317	338	581	
TOTAL PERSONAL SERVICES				383,722	617,526	861,053	1,295,293	
501-7100-580	21	01	VEHICLE ALLOWANCE	3,817	5,202	4,000	6,300	
501-7100-580	21	02	MILEAGE REIMBURSEMENT	271	2,578	500	500	
501-7100-580	21	03	OTHER TRANSPORTATION	502	2,593	1,000	1,500	Prospective Candidate and Conference Travel
501-7100-580	21	04	MEALS & LODGING	3,605	16,549	4,000	5,000	Safety Picnic, ICMA, WEF
501-7100-580	22	01	CONFERENCES & SEMINARS	15,275	18,384	20,000	22,000	KWEA, KU Engineering Conf, Webcasts, Training Consortium
501-7100-580	22	02	DUES & SUBSCRIPTIONS	33,394	40,109	40,000	42,000	KS River Assoc., ICMA, APA Environment & Legal, Green Building Council
501-7100-580	22	09	OTHER EDUCATIONAL EXPENSE	42,808	41,805	50,000	50,000	Training, Educational Reimbursement, New Horizons
501-7100-580	23	02	MEETINGS EXPENSE	21,062	3,791	20,000	10,000	Holiday Lunch, Brown Bag Lunch Training
501-7100-580	25	31	EQUIPMENT REPAIRS	288	79	2,000	2,000	
501-7100-580	25	32	MOTOR VEHICLE REPAIRS	1,367	1,222	3,000	3,000	
501-7100-580	25	33	OFFICE EQUIPMENT REPAIRS	0	79	2,000	2,000	
501-7100-580	25	34	RADIO MAINTENANCE	0	0	1,000	13,000	Nextel phones and accessories for all divisions; consolidation of all divisional 25- 34 line items into 7100.
501-7100-580	25	36	BUILDING REPAIRS	0	0	0	0	
501-7100-580	26	02	ELEVATOR SERVICE CONTRACT	0	0	0	0	
501-7100-580	26	04	JANITORIAL SERVICE CONTR.	0	0	0	0	
501-7100-580	26	05	SERVICE CONTRACT-COMPUTER	7,689	7,885	20,000	15,000	Telephone, Copier and Software Maintenance
501-7100-580	26	09	OTHER SERVICE CONTRACTS	5,127	21,969	10,000	20,000	Carwash, Advertising for jobs, Business Health, Shredding
501-7100-580	27	03	LEGAL	5,836	116,023	10,000	60,000	Legal Fees on Claims

**Water Sewer Fund / Administration
2009 Budget Request
501-7100-580**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7100-580	27	09	OTHER PROFESSIONAL SERV.	120,779	17,234	50,000	35,000	KEMA, Misc Engineering, Background Checks, WEF (NBP)
501-7100-580	29	06	MISCELLANEOUS INSURANCE	0	50,000	65,000	65,000	
501-7100-580	32	05	STORM WATER	6,340	6,644	7,000	7,000	
501-7100-580	33	06	DATA PROCESSING	0	0	0	0	
501-7100-580	33	07	FREIGHT	51	79	100	100	
501-7100-580	33	09	OTHER CONTRACTUAL SERVICE	0	0	0	10,000	Kansas one call and Korweb fees
501-7100-580	33	13	CLEANING & LAUNDRY	27	0	500	250	
501-7100-580	33	19	EQUIPMENT RENTAL	0	0	0	0	
501-7100-580	33	31	TEMPORARY HELP	0	1,117	0	0	Temporary Help Labor
501-7100-580	33	40	COMPENSATING TAX	-6,771	-7,516	0	5,500	Retail Sales for out of state tax
501-7100-580	33	41	SALES TAX	0	0	0	0	
501-7100-580	34	01	TELEPHONE	109	2,921	1,000	6,000	Verizon Air Cards, Nextel Monthly Service
501-7100-580	34	02	POSTAGE	0	237	200	0	
501-7100-580	35	02	GENERAL LIABILITY CLAIMS	0	0	0	0	
501-7100-580	37	02	CLOTHING ALLOWANCES	0	0	500	17,000	Annual \$200 per employee jean allowance; consolidation of all divisional 37-02 line items into 7100. *** Line item 42-09 charged in previous years
TOTAL CONTRACTUAL SERVICES				261,576	348,984	311,800	398,150	
501-7100-580	40	01	OFFICE SUPPLIES	6,411	12,460	10,000	10,000	Office consumables to support utility.
501-7100-580	40	04	SOFTWARE	7,367	9,578	20,000	8,800	IBM / AS400 / THE Renewals \$7000 Microsoft Renewals \$400 Backup Software Maint \$300 Network Management \$700 Backup Media \$400
501-7100-580	40	24	WEARING APPAREL	72	400	500	25,000	Uniform shirts, jackets and jeans for new employees; consolidation of all divisional 40-24 line items into 7100.
501-7100-580	40	28	CITY HALL OPERATION	26,582	51,350	35,000	35,000	Computers, Printing, Professional Services
501-7100-580	41	01	GASOLINE-UNLEADED	846	220	3,000	1,500	
501-7100-580	41	03	OIL & LUBRICANTS	0	0	0	0	
501-7100-580	42	03	EQUIPMENT <\$5000	763	1,948	5,000	3,000	Analytical and other operational equipment
501-7100-580	42	06	COMPUTER EQUIP < \$5000	4,427	7,604	12,000	9,000	(3) Personal Computer Replacements (per Information Systems 4 yr recommendations (Includes Monitors) \$6,000 Misc Computer Printers & UPS \$3000
501-7100-580	42	09	OTHER SUPPLIES	5,122	16,937	6,000	6,000	Items not fitting or itemized in other line items.
501-7100-580	43	00	BOOKS	45	1,552	500	500	
501-7100-580	44	00	VEHICLE LICENSES	0	0	500	500	
TOTAL COMMODITIES				51,635	102,049	92,500	99,300	

**Water Sewer Fund / Administration
2009 Budget Request
501-7100-580**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7100-580	60	01	COMPUTER LEASE-PURCHASE	49,788	0	55,000	55,000	
501-7100-580	60	08	EQUIPMENT	4,550	23,169	0	0	
501-7100-580	60	11	WATER LINE & PLANT IMPROV	12,767	0	200,000	200,000	
501-7100-580	60	99	TRADE-IN ALLOWANCES	0	0	0	0	
TOTAL CAPITAL OUTLAY				67,105	23,169	255,000	255,000	
501-7100-580	70	01	OVERPAYMENTS	0	0	0	0	
501-7100-580	70	02	METER DEPOSIT REFUNDS	0	0	0	0	
501-7100-580	70	04	BAD CHECK REIMBURSEMENT	0	0	0	0	
TOTAL REFUNDS				0	0	0	0	
501-7100-580	90	01	TRANSFER TO GENERAL FUND	550,000	1,577,500	1,656,375	1,739,194	
501-7100-580	90	02	TRANSFER TO EMPLOYEE BEN.	0	0	0	0	
501-7100-580	90	07	TRANSFER TO GARAGE	0	0	0	0	
501-7100-580	90	10	TRANSFER TO SPEC. LIAB	50,000	50,000	50,000	50,000	
501-7100-580	90	12	TRANS./HEALTH INS. FUND	0	0	0	0	
501-7100-580	90	13	INFRASTRUCTURE FOR ECODEV	0	0	200,000	200,000	
501-7100-580	90	18	WORKERS COMP RESERVE	200,000	300,000	300,000	300,000	
TOTAL TRANSFERS				800,000	1,927,500	2,206,375	2,289,194	
TOTAL BUDGET				1,564,038	3,019,228	3,726,728	4,336,937	

**Water Sewer Fund / Engineering
2009 Budget Request
501-7110-580**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7110-580	10	01	REGULAR SALARIES	442,504	594,703	717,465	669,298	Transferred from 2009 Payroll 4/4/08. Revised per payroll spreadsheet 4/10/08.
501-7110-580	10	02	OVERTIME SALARIES					\$35,000 adjustment for salary & benefits above step 1 for Project & Utilities Engineer.
				10,854	10,793	35,000	50,000	
501-7110-580	10	03	LONGEVITY PAY	3,552	4,368	5,280	5,184	
501-7110-580	10	04	HOLIDAY PAY	13,493	17,751	25,651	23,999	
501-7110-580	10	06	PART-TIME SALARIES	4,918	5,945	0	12,000	GIS Intern includes salary and FICA
501-7110-580	10	07	PART-TIME - REGULAR	0	0	0	0	
501-7110-580	10	09	SALARY TRANSFERS	0	0	0	0	
501-7110-580	12	01	FICA	30,781	47,052	56,397	53,434	
501-7110-580	12	02	UNEMPLOYMENT	428	1,462	1,497	1,264	
501-7110-580	12	03	KPERS	15,145	30,773	44,155	45,611	
								From 2009 Health Plan Transfer pdf 4/11/08
501-7110-580	12	05	HEALTH INSURANCE	28,528	79,321	91,641	95,760	
501-7110-580	12	06	LIFE INSURANCE	253	376	423	364	
TOTAL PERSONAL SERVICES				550,456	792,544	977,509	956,912	
501-7110-580	21	01	VEHICLE ALLOWANCE	0	577	0	0	
501-7110-580	22	09	OTHER EDUCATIONAL EXPENSE	0	864	1,000	1,000	periodicals, training manuals
								maintenance and repairs to GPS and other miscellaneous equipment
501-7110-580	25	31	EQUIPMENT REPAIRS	600	0	3,000	2,000	Preventative maintenance for fleet of 9 vehicles \$2,250
								Miscellaneous repairs \$1,500
501-7110-580	25	32	MOTOR VEHICLE REPAIRS	3,351	8,126	2,500	3,750	
501-7110-580	25	33	OFFICE EQUIPMENT REPAIRS	0	0	1,000	1,000	office equipment repairs
501-7110-580	25	34	RADIO MAINTENANCE	0.00	0.00	1,500	0	Consolidated to line item 7100-25-34
								Plotter/Scanner Service Agreements: service agreement for HP5000 plotter - Drexel Technologies (\$2000)
501-7110-580	26	09	OTHER SERVICE CONTRACTS	1,699	1,699	2,000	2,000	Large production jobs and plan sets printing \$1,000
								Professional services and consulting fees, periodic downstream flow analysis \$10,000.
501-7110-580	27	09	OTHER PROFESSIONAL SERV.	0	4,250	21,000	11,000	
501-7110-580	33	07	FREIGHT	0	45	250	250	
								Testing services and misc. contracts \$8,000
								Aerial photography \$32,000
501-7110-580	33	09	OTHER CONTRACTUAL	0	267	10,000	40,000	
501-7110-580	33	13	CLEANING & LAUNDRY	0	446	6,000	3,000	laundry service for 11 employees
								Project photos, film developing; misc. scans of archival documents for digital storage
501-7110-580	33	14	PHOTOGRAPHY	0	0	1,000	1,000	
501-7110-580	33	31	TEMPORARY HELP	2,723	0	15,000	8,000	Temporary Help Labor
501-7110-580	34	01	TELEPHONE	0	4,690	7,200	6,000	Verizon Air Cards, Nextel Monthly Service

**Water Sewer Fund / Engineering
2009 Budget Request
501-7110-580**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7110-580	34	02	POSTAGE	0	0	100	100	Shipping drawings, plans, contract doc's, delivery fees on supplies
501-7110-580	37	02	CLOTHING ALLOWANCES	0	552	0	0	Consolidated to line item 7100-37-02
TOTAL CONTRACTUAL SERVICES				8,373	21,516	71,550	79,100	
501-7110-580	40	01	OFFICE SUPPLIES	657	1,354	2,000	2,000	Office consumables to support utility. Microsoft Renewals \$1,800 Network Management \$4,000 Backup Media \$400 ESRI Annual \$15,000 GIS Agreements \$6,000 Upgrade AutoCAD \$2,000
501-7110-580	40	04	SOFTWARE	24,400	20,886	30,000	30,200	Network mgt \$1,000 Plan set & GIS printing supplies for Kip and HP 5000 plotter.
501-7110-580	40	09	GIS PLOTTING	262	656	4,000	4,000	Basic surveying supplies, including paint, stakes, survey rods, handhelds, etc
501-7110-580	40	10	SURVEY SUPPLIES	10	11	250	250	Power and hand tools.
501-7110-580	40	20	TOOLS	266	986	1,000	1,500	Consolidated to line item 7100-40-24
501-7110-580	40	24	WEARING APPAREL	2,454	1,864	6,500	0	
501-7110-580	41	01	GASOLINE-UNLEADED	1,114	4,896	12,000	10,000	
501-7110-580	41	03	OIL & LUBRICANTS	0	0	0	0	First aid kit Maintenance \$ 200 PPE - \$1,000 Safety Shoes - \$1,000 MSA Passport PM - \$1,000 Misc Supplies - \$1,000
501-7110-580	42	02	SAFETY SHOES/EQUIPMENT	0	0	0	4,200	Analytical and other operational equipment
501-7110-580	42	03	EQUIPMENT <\$5000	5,810	999	10,000	8,000	(2) Personal Computer Replacements (per Information Systems 4 yr recommendations (Includes Monitors) \$4,000 Misc GIS PC improvments \$6000 Misc Computer Printers/ & UPS \$1000
501-7110-580	42	06	COMPUTER EQUIP < \$5000	13,029	3,259	19,000	12,000	
501-7110-580	42	09	OTHER SUPPLIES	1,242	2,630	5,000	4,000	Items not fitting or itemized in other line items. Reference materials for engineering, inspection, GIS functions
501-7110-580	43	00	BOOKS	41	123	2,000	2,000	vehicle registration
501-7110-580	44	00	VEHICLE LICENSES	380	686	500	1,000	
TOTAL COMMODITIES				49,665	38,350	92,250	79,150	
501-7110-580	60	07	VEHICLE	35,682	17,272	0	0	
501-7110-580	60	08	EQUIPMENT	12,716	0	0	30,000	Plotter and printer
TOTAL CAPITAL OUTLAY				48,398	17,272	0	30,000	
501-7110-580	90	01	TRANSFER TO GENERAL FUND	10,000	10,500	11,025	11,576	
TOTAL TRANSFERS				10,000	10,500	11,025	11,576	
TOTAL BUDGET				666,892	880,182	1,152,334	1,156,739	

**Water Sewer Fund / Clinton
2009 Budget Request
501-7210-581**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7210-581	10	01	REGULAR SALARIES	437,716	462,242	509,560	449,312	Transferred from 2009 Payroll 4/4/08.
501-7210-581	10	02	OVERTIME SALARIES	53,029	65,063	82,400	84,872	Revised per payroll spreadsheet 4/10/08.
501-7210-581	10	03	LONGEVITY PAY	5,736	4,920	6,000	4,224	Incentive pay was added to base salary and holiday pay to obtain total request.
501-7210-581	10	04	HOLIDAY PAY	15,236	16,484	18,212	16,111	
501-7210-581	10	06	PART-TIME SALARIES	0	0	0	0	
501-7210-581	12	01	FICA	37,800	40,316	40,833	35,928	
501-7210-581	12	02	UNEMPLOYMENT	528	1,243	1,068	850	
501-7210-581	12	03	KPERS	20,488	24,186	30,371	27,945	
501-7210-581	12	05	HEALTH INSURANCE	78,452	79,321	84,003	87,780	From 2009 Health Plan Transfer pdf 4/11/08
501-7210-581	12	06	LIFE INSURANCE	247	251	262	217	
501-7210-581	13	01	TTD/TPD BENEFITS	2,446	0	0	0	
TOTAL PERSONAL SERVICES				651,678	694,026	772,709	707,239	
501-7210-581	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	
501-7210-581	22	02	DUES & SUBSCRIPTIONS	0	0	0	0	
								Spare Parts - \$10,000 PLC P.M. - \$15,000 Network - \$5,000 UPS Replace - \$1,000 VFD - \$15,000 Hoist - \$3,000 Sump Pump - \$1,000 Meters - \$10,000 Valves - \$10,000 Unplanned repairs - \$15,000 Misc. Equipment Repairs - \$15,000 Plant Expansion
501-7210-581	25	31	EQUIPMENT REPAIRS	53,846	102,604	80,000	100,000	
501-7210-581	25	32	MOTOR VEHICLE REPAIRS	2,000	3,756	6,000	4,500	
501-7210-581	25	34	RADIO MAINTENANCE	0	0	2,000	0	Consolidated to line item 7100-25-34
								HVAC - \$3,000 Building & E lights - \$3,000 Door & Window - \$3,000 Fence/Gates - \$3,000 Hand Rail - \$2,000 Piping - \$1,000 Unplanned Repairs - \$5,000 Misc. Equipment Repairs - \$5,000 Plant Expansion
501-7210-581	25	36	BUILDING REPAIRS	4,874	14,152	15,000	25,000	
501-7210-581	26	02	ELEVATOR SERVICE CONTRACT	0	0	1,500	1,500	
								Operation of electrical equipment and support systems . Plant Expansion
501-7210-581	32	01	ELECTRIC	274,658	236,693	325,000	350,000	

**Water Sewer Fund / Clinton
2009 Budget Request
501-7210-581**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7210-581	32	02	GAS	15,684	14,713	25,000	25,000	Operation of heating systems for buildings and Plant Expansion Higher gas prices.
501-7210-581	33	07	FREIGHT	0	0	200	200	
501-7210-581	33	09	OTHER CONTRACTUAL SERVICE	13,747	21,146	138,500	128,000	Annual Instrument Calibrations -\$5,000 Electrical PM Program - \$10,000 Air Filter Service - 5,000 Facility Mowing - \$10,000 Maintenance Painting - \$15,000 PLC Programming & Service - \$15,000 LIMS & Facility Maintenance Database Changes/service - \$15,000 Electronic ohm Service. - \$10000 Concrete Sealing and Masonry Repair- \$10,000 Contractual Janitorial work- \$13,000 Unplanned - \$20,000
501-7210-581	33	13	CLEANING & LAUNDRY	8,212	3,973	4,000	4,200	Safety Rugs/Mats; Brooms; Mops; Lab Towels uniforms
501-7210-581	33	22	UNIFORM RENTAL	0	0	0	0	
501-7210-581	34	01	TELEPHONE	9,057	11,474	11,000	11,000	Verizon Air Cards, Nextel Monthly Service
501-7210-581	37	02	CLOTHING ALLOWANCES	0	1,200	0	0	Consolidated to line item 7100-37-02
TOTAL CONTRACTUAL SERVICES				382,078	409,711	608,200	649,400	
501-7210-581	40	01	OFFICE SUPPLIES	1,214	1,248	1,300	1,350	Office consumables to support utility.
501-7210-581	40	04	SOFTWARE	861	2,318	18,500	28,600	Intellution (Control System) Annual Support - \$15,000 GE Fanuc CE Support - \$1,500 Microsoft Renewals \$200 Backup Software Maint \$600 Network Management \$700 Cisco Smartnet Contracts \$200 Backup Media \$400 Facility Management/LIMS System Support - \$10,000
501-7210-581	40	08	CHEMICALS	259,124	358,562	400,000	419,000	Lime \$40,000 Polymer \$120,000 Hypochlorite \$80,000 Ammonia \$25,000 Carbon \$130,000 Fluoride \$8,000 Hexametephosphate \$16,000 Large increase due to switch to Hypochlorite.
501-7210-581	40	13	JANITORIAL SUPPLIES	250	291	2,000	2,000	
501-7210-581	40	20	TOOLS	1,355	1,933	2,000	2,200	Power and hand tools.
501-7210-581	40	24	WEARING APPAREL	2,180	1,201	5,000	0	Consolidated to line item 7100-40-24

**Water Sewer Fund / Clinton
2009 Budget Request
501-7210-581**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7210-581	40	25	CLINTON RAW WATER	255,815	269,938	320,000	330,000	
501-7210-581	40	55	PAPER PRODUCTS	0	0	0	0	
501-7210-581	41	01	GASOLINE-UNLEADED	3,831	3,472	7,500	5,000	
501-7210-581	41	02	DIESEL	0	0	0	0	
501-7210-581	41	03	OIL & LUBRICANTS	1	0	1,500	1,500	
501-7210-581	42	01	TREES,SEEDS,PLANTS	450	0	1,000	1,500	Replacement of sod, grass, trees, shrubs, etc.
501-7210-581	42	02	SAFETY SHOES/EQUIPMENT	404	3,073	4,000	10,500	First aid kit Maintenance \$ 500 PPE - \$4,000 Safety Shoes - \$1,500 MSA Passport PM - \$1,000 Misc Supplies - \$3,000 Fire extinguisher service and maintenance - \$ 500 Based on 2007 usage and respiratory requirements
501-7210-581	42	03	EQUIPMENT <\$5000	286	4,915	7,000	9,000	Analytical and other operational equipment
501-7210-581	42	06	COMPUTER EQUIP < \$5000	3,349	1,580	30,000	29,000	(3) Personal Computer Replacements (per Information Systems 4 yr recommendations (Includes Monitors) \$6,000 Replacement of Scada Equipment 20,000 Misc Computer Printers/ & UPS \$3000
501-7210-581	42	09	OTHER SUPPLIES	5,011	10,454	15,000	15,000	Items not fitting or itemized in other line items.
501-7210-581	44	00	VEHICLE LICENSES	0	0	0	0	
TOTAL COMMODITIES				534,131	658,985	814,800	854,650	
501-7210-581	60	04	GENERAL IMPROVEMENT	0	0	0	0	
501-7210-581	60	07	VEHICLE	0	0	0	0	
501-7210-581	60	08	EQUIPMENT	0	0	50,000	75,000	Metal Storage Building
501-7210-581	60	99	TRADE-IN ALLOWANCES	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	0	50,000	75,000	
501-7210-581	90	01	TRANSFER TO GENERAL FUND	17,000	17,000	18,000	18,900	
501-7210-581	90	02	TRANSFER TO EMPLOYEE BEN.	0	0	0	0	
501-7210-581	90	07	TRANSFER TO GARAGE	0	0	0	0	
501-7210-581	90	12	TRANS./HEALTH INS. FUND	0	0	0	0	
501-7210-581	99	99	CONTINGENCY EXPENDITURES	0	83,790	150,000	150,000	Process Chemical Increase (25000)
TOTAL TRANSFERS				17,000	100,790	168,000	168,900	
TOTAL BUDGET				1,584,887	1,863,512	2,413,709	2,455,189	

**Water Sewer Fund / Kaw
2009 Budget Request
501-7220-582**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7220-582	10	01	REGULAR SALARIES	595,384	637,149	805,561	698,611	Transferred from 2009 Payroll 4/4/08.
501-7220-582	10	02	OVERTIME SALARIES	66,868	76,086	82,400	87,000	Revised per payroll spreadsheet 4/10/08.
501-7220-582	10	03	LONGEVITY PAY	8,880	9,144	9,408	9,936	
501-7220-582	10	04	HOLIDAY PAY	21,272	22,302	28,082	25,050	
501-7220-582	10	06	PART-TIME SALARIES	17,537	23,106	10,300	16,800	Ext Maintenance Mechanic includes salary and FICA.
501-7220-582	10	07	PART-TIME - REGULAR	0	0	0	0	
501-7220-582	12	01	FICA	52,292	55,999	62,963	56,120	
501-7220-582	12	02	UNEMPLOYMENT	733	1,712	1,646	1,328	
501-7220-582	12	03	KPERS	32,839	36,467	46,344	47,904	
501-7220-582	12	05	HEALTH INSURANCE	92,716	108,788	126,005	123,690	From 2009 Health Plan Transfer pdf 4/11/08
501-7220-582	12	06	LIFE INSURANCE	352	336	320	356	
501-7220-582	13	01	TTD/TPD BENEFITS	0	0	0	0	
TOTAL PERSONAL SERVICES				888,873	971,089	1,173,029	1,066,794	
501-7220-582	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	
501-7220-582	22	01	CONFERENCES & SEMINARS	0	0	0	0	
501-7220-582	22	02	DUES & SUBSCRIPTIONS	0	0	0	0	
501-7220-582	23	02	MEETINGS EXPENSE	0	0	0	0	
								Spare Parts - \$10,000 Network - \$10,000 UPS Replace - \$1,000 Lime Slaker - \$2,000 Sludge pump - \$4,000 VFD - \$25,000 Clarifier - \$10,000 Sand screen - \$10,000 Hoist - \$4,000 Lime slaker - \$5,000 Soda ash feeder - \$5,000 Floride feeder - \$3,000 Polymer system - \$5,000 Bisulfite Pump - \$6,000 Compressed Air system - \$5,000 Meters - \$20,000 Valves - \$30,000 Electrical Gear - \$15,000 Motors - \$10,000 Unplanned Repairs - \$30,000
501-7220-582	25	31	EQUIPMENT REPAIRS	162,648	173,405	200,000	230,000	Misc. Equipment Repairs - \$20,000

**Water Sewer Fund / Kaw
2009 Budget Request
501-7220-582**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7220-582	25	32	MOTOR VEHICLE REPAIRS	5,081	8,638	6,000	7,000	Vehicle Repair for four trucks, one car, two tractors, portable welder and auxiliary pump as recommended by Maintenance Garage.
501-7220-582	25	34	RADIO MAINTENANCE	0	0	500	0	Consolidated to line item 7100-25-34
501-7220-582	25	36	BUILDING REPAIRS	25,757	90,008	100,000	100,000	HVAC - \$15,000 Building & E lights - \$10,000 Door & Window - \$10,000 Hand rail - \$10,000 Fence/Gates - \$5,000 Piping - \$10,000 Roof Repair - \$10,000 Unplanned Repairs - \$15,000 Misc. Equipment Repairs - \$15,000
501-7220-582	26	02	ELEVATOR SERVICE CONTRACT	0	0	5,000	5,000	Annual Service Contract for Kaw Plant Elevators
501-7220-582	32	01	ELECTRIC	284,919	266,824	350,000	350,000	Operation of electrical equipment and support systems .
501-7220-582	32	02	GAS	33,210	49,447	57,000	60,000	Operation of heating systems for buildings Higher gas prices
501-7220-582	33	07	FREIGHT	72	406	200	200	Freight Charges for Packages
501-7220-582	33	09	OTHER CONTRACTUAL SERVICE	49,282	186,550	200,000	284,000	Annual Instrument Calibrations -\$5,000 Electrical PM Program - \$21,000 Air Filter Service - 5,000 Facility Mowing - \$10,000 Maintenance Painting - \$35,000 PLC Programming & Service - \$25,000 LIMS & Facility Maintenance Database Changes/service - \$10,000 Electronic ohm Service. - \$10000 Lime solids removal - \$120,000 Concrete Sealing and Masonry Repair- \$10,000 Contractual Janitorial work- \$13,000 Unplanned - \$20,000
501-7220-582	33	13	CLEANING & LAUNDRY	7,479	4,134	4,000	4,000	Cleaning of Lab Towels, Throw Rugs and Mop Heads
501-7220-582	33	22	UNIFORM RENTAL	0	0	0	0	
501-7220-582	33	31	TEMPORARY HELP	0	0	20,000	15,000	Temp Help Labor
501-7220-582	34	01	TELEPHONE	8,579	12,729	15,000	15,000	Verizon Air Cards, Nextel Monthly Service
501-7220-582	34	02	POSTAGE	0	22	0	0	
501-7220-582	37	02	CLOTHING ALLOWANCES	0	1,510	0	0	Consolidated to line item 7100-37-02
TOTAL CONTRACTUAL SERVICES				577,027	793,673	957,700	1,070,200	
501-7220-582	40	01	OFFICE SUPPLIES	1,632	3,452	2,500	3,000	Office consumables to support utility.

**Water Sewer Fund / Kaw
2009 Budget Request
501-7220-582**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7220-582	40	04	SOFTWARE	2,102	1,906	15,700	28,600	Intellution (Control System) Annual Support - \$15,000 GE Fanuc CE Support - \$1,500 Microsoft Renewals \$200 Backup Software Maint \$600 Network Management \$700 Cisco Smartnet Contracts \$200 Backup Media \$400 Facility Management/LIMS System Support - \$10,000
501-7220-582	40	08	CHEMICALS	351,514	466,698	420,000	522,000	Lime \$180,000 Polymer \$28,900 Ammonia \$23,000 Carbon \$94,000 Fluoride \$7,600 AquaMag \$14,800 Chlorine \$80,000 Soda Ash \$25,600 Alum \$62,000 CO2 \$16,100 large increase due to switch to Hypochlorite.
501-7220-582	40	13	JANITORIAL SUPPLIES	2,304	1,039	2,500	2,500	
501-7220-582	40	14	LUMBER	680	973	1,000	1,000	
501-7220-582	40	16	CAN LINERS	0	0	0	0	
501-7220-582	40	18	WELDING/METAL FABRICATION	1,438	7,093	2,500	2,500	
501-7220-582	40	20	TOOLS	2,812	5,282	3,500	3,500	Power and hand tools.
501-7220-582	40	24	WEARING APPAREL	3,409	1,769	5,000	0	Consolidated to line item 7100-40-24
501-7220-582	40	26	DISTRIBUTION SUPPLIES	59	0	0	0	
501-7220-582	40	55	PAPER PRODUCTS	0	0	500	500	
501-7220-582	41	01	GASOLINE-UNLEADED	4,082	4,394	7,500	5,000	
501-7220-582	41	02	DIESEL	349	224	1,500	1,000	
501-7220-582	41	03	OIL & LUBRICANTS	739	1,310	1,000	1,500	
501-7220-582	42	01	TREES,SEEDS,PLANTS	0	0	2,500	2,500	Replacement of sod, grass, trees, shrubs, etc.
501-7220-582	42	02	SAFETY SHOES/EQUIPMENT	1,552	4,852	6,000	10,500	First aid kit Maintenance \$ 500 PPE - \$4,000 Safety Shoes - \$1,500 MSA Passport PM - \$1,000 Misc Supplies - \$3,000 Fire extinguisher service and maintenance - \$ 500 Based on 2007 usage and respiratory requirements
501-7220-582	42	03	EQUIPMENT <\$5000	3,952	7,378	15,000	12,000	Analytical and other operational equipment

**Water Sewer Fund / Kaw
2009 Budget Request
501-7220-582**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7220-582	42	06	COMPUTER EQUIP < \$5000	6,910	2,560	28,500	30,000	(3) Personal Computer Replacements (per Information Systems 4 yr recommendations (Includes Monitors) \$6,000 Replacement of Scada Equipment 20,000 Misc Computer Printers/ & UPS \$4000
501-7220-582	42	09	OTHER SUPPLIES	12,647	12,303	18,000	16,000	Items not fitting or itemized in other line items.
501-7220-582	44	00	VEHICLE LICENSES	203	246	0	0	
TOTAL COMMODITIES				396,384	521,479	533,200	642,100	
501-7220-582	60	04	GENERAL IMPROVEMENT	13,500	66,558	0	0	
501-7220-582	60	07	VEHICLE REPLACEMENT	0	0	0	0	
501-7220-582	60	08	EQUIPMENT	0	0	99,500	62,000	Soda Ash Weigh Belt Feeder; two (2) alkalinity analyzers for advanced process control
501-7220-582	60	99	TRADE-IN ALLOWANCES	0	0	0	0	
TOTAL CAPITAL OUTLAY				13,500	66,558	99,500	62,000	
501-7220-582	90	01	TRANSFER TO GENERAL FUND	20,000	21,000	22,050	23,153	
501-7220-582	90	02	TRANSFER TO EMPLOYEE BEN.	0	0	0	0	
501-7220-582	90	07	TRANSFER TO GARAGE	0	0	0	0	
501-7220-582	90	12	TRANS./HEALTH INS. FUND	0	0	0	0	
501-7220-582	99	99	CONTINGENCY EXPENDITURES	0	54,500	150,000	150,000	
TOTAL TRANSFERS				20,000	75,500	172,050	173,153	
TOTAL BUDGET				1,895,784	2,428,299	2,935,479	3,014,247	

**Water Sewer Fund / WWTP
2009 Budget Request
501-7310-583**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7310-583	10	01	REGULAR SALARIES	755,178	753,183	937,724		Transferred from 2009 Payroll 4/4/08.
501-7310-583	10	02	OVERTIME SALARIES	84,026	77,572	87,550	857,437	Revised per payroll spreadsheet 4/10/08.
501-7310-583	10	03	LONGEVITY PAY	7,824	8,088	6,768		Incentive pay was added to base salary and holiday pay to obtain total request.
501-7310-583	10	04	HOLIDAY PAY	25,857	24,806	33,496	9,264	
501-7310-583	10	06	PART-TIME SALARIES	5,555	9,681	0	30,745	
501-7310-583	10	07	PART-TIME - REGULAR	0	0	0	16,800	Ext Maintenance Mechanic includes salary and FICA.
501-7310-583	12	01	FICA	63,527	64,924	74,816	0	
501-7310-583	12	02	UNEMPLOYMENT	880	2,022	1,956	68,654	
501-7310-583	12	03	KPERS	36,553	39,360	53,825	1,624	
501-7310-583	12	05	HEALTH INSURANCE	121,244	146,089	156,552	56,244	From 2009 Health Plan Transfer pdf 4/11/08
501-7310-583	12	06	LIFE INSURANCE	449	428	397	155,610	
501-7310-583	13	01	TTD/TPD BENEFITS	0	0	0	402	
TOTAL PERSONAL SERVICES				1,101,093	1,126,153	1,353,084	1,286,956	
501-7310-583	21	01	VEHICLE ALLOWANCE	0		0	0	
501-7310-583	21	02	MILEAGE REIMBURSEMENT	2	2	500	500	
501-7310-583	22	01	CONFERENCE & SEMINARS	1,499	3,952	0	0	

**Water Sewer Fund / WWTP
2009 Budget Request
501-7310-583**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
								Spare Parts - \$10,000 PLC P.M. - \$10,000, Network - \$5,000 UPS Replace - \$5,000 Lime Slaker - \$1,000, Conveyor - \$4,000 VFD - \$10,000, MSA - \$5,000 Grit - \$4,000, Hoist - \$5,000 DAF - \$2,000, Meters - \$10,000 Valves - \$10,000 Belt Press P.M. - \$5,000 Blower & Motor - AB-8-1 - \$25,000 Digester Recirculation Pump - 1 - \$7,500 Excess Flow Pump - 5 - \$15,000 Gas Compressor - 3 - \$15,000 Gas Compressor Motor - 3 - \$2,500 Grit Pump Motor - 1 - \$1,000 Hot Water Recycle Pump - 2 - \$2,500 Micro Sand Pump & Motor - MRP-11-1 - \$8,500 NonPot Water Pump - NPWP-3 & 4 - \$10,000 NonPot Water Pump Motor - NPWP-3 & 4 - \$2,000 Raw Sewage Pump - RSP-4-2 - \$10,000 Raw Sewage Pump Motor - RSP-4-2 - \$5,000 Thickened Sludge Pump - TSP-1 - \$7,000 Thickened Sludge Pump Motor - TSP-1 - \$1,000 Washwater Pump - 2 Press Room - \$2,000 Unplanned Repairs - \$40,000 Misc. Equipment Repairs - \$35,000
501-7310-583	25	31	EQUIPMENT REPAIRS	237,057	280,963	250,000	275,000	
501-7310-583	25	32	MOTOR VEHICLE REPAIRS	15,538	20,056	17,000	20,000	Fleet vehicles and loaders repair costs Historic
501-7310-583	25	34	RADIO MAINTENANCE	4,975	3,044	6,500	0	Consolidated to line item 7100-25-34

**Water Sewer Fund / WWTP
2009 Budget Request
501-7310-583**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
								HVAC - \$10,000 Building & E lights - \$5,000 Concrete - \$20,000 Door & Window - \$4,000 Parking improvements - \$25,000 Piping - \$15,000 Fencing - \$3,000 Handrails - \$3,000 Roof Repair - \$15,000 Unplanned Repairs - \$20,000 Misc. Equipment Repairs - \$15,000
501-7310-583	25	36	BUILDING REPAIRS	136,243	94,935	150,000	135,000	
501-7310-583	26	02	ELEVATOR SERVICE CONTRACT	0	0	0	0	
501-7310-583	27	09	OTHER PROFESSIONAL SERV.	1,218	389	2,000	2,000	
501-7310-583	32	01	ELECTRIC	404,431	370,896	410,000	420,000	Operation of electrical equipment and support systems . Operation of heating systems for buildings and process boilers added demand on gas system due to increase demand on digesters. Price up historic
501-7310-583	32	02	GAS	125,087	109,626	140,000	140,000	
501-7310-583	33	07	FREIGHT	709	1,023	3,000	3,000	
								Annual Instrument Calibrations -\$6,000 Electrical PM Program - \$23,000 Air Filter Service - 5,000 Landfill Tipping Fees - \$8,000 Facility Mowing - \$30,000 Maintenance Painting - \$40,000 PLC Programming & Service - \$25,000 LIMS & Facility Maintenance Database Changes/service - \$20,000 Electronic ohm Service. - \$15,000 Biosolids - Cake Application - \$145,000 Concrete Sealing and Masonry Repair- \$10,000 Line/wet well Cleaning - \$13,000 Contractual Janitorial work- \$15,000 Unplanned - \$20,000
501-7310-583	33	09	OTHER CONTRACTUAL SERVICE	218,970	212,669	398,500	375,000	
501-7310-583	33	13	CLEANING & LAUNDRY	946	2,440	2,500	2,500	
501-7310-583	33	31	TEMPORARY HELP	10,016	13,484	10,000	7,000	Temp Help Labor
								Verizon Air Cards, Nextel Monthly Service and Communication for voice and added PRI/T1/ISDN data lines for lift station monitoring and maintenance applications
501-7310-583	34	01	TELEPHONE	17,956	33,042	20,000	35,000	
501-7310-583	34	02	POSTAGE	0	0	0	0	
501-7310-583	37	02	CLOTHING ALLOWANCES	0	1,680	0	0	Consolidated to line item 7100-37-02

**Water Sewer Fund / WWTP
2009 Budget Request
501-7310-583**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
TOTAL CONTRACTUAL SERVICES				1,174,647	1,148,201	1,410,000	1,415,000	
501-7310-583	40	01	OFFICE SUPPLIES	4,476	6,837	7,000	7,000	Office consumables to support utility. Intellution (Control System) Annual Support - \$15,000 GE Fanuc CE Support - \$1,500 Microsoft Renewals \$300 Backup Software Maint \$600 Network Management \$1000 Cisco Smartnet Contracts \$11000 Backup Media \$400 Facility Management/LIMS System Support - \$15,000
501-7310-583	40	04	SOFTWARE	31,718	29,335	49,500	44,800	
501-7310-583	40	07	PAINT/PAINT SUPPLIES	0	33	0	0	Consumables for Disinfection, Actiflo and Biosolids dewatering Pot Permanganate - \$25,000 Polymer Belt Press - \$90,000 Sodium Hypochlorite - \$145,000 Sodium Bisulfate - \$55,000 Lime - \$44,000 Polymer Actiflo \$25,000 Ferric Chlorine Actiflo \$40,000 Micro Sand Actiflo \$5,000 Misc Chemicals- 10,000
501-7310-583	40	08	CHEMICALS	254,773	272,148	380,000	439,000	Cleaning agents and other consumables for WWTP buildings and grounds.
501-7310-583	40	13	JANITORIAL SUPPLIES	2,848	3,244	5,000	4,500	
501-7310-583	40	16	CAN LINERS	0	0	0	0	
501-7310-583	40	18	WELDING/METAL FABRICATION	134	0	200	0	
501-7310-583	40	20	TOOLS	12,032	8,700	15,000	5,000	Power and hand tools.
501-7310-583	40	24	WEARING APPAREL	4,360	5,150	8,000	0	Consolidated to line item 7100-40-24
501-7310-583	40	35	LABORATORY SUPPLIES	102	4,378	500	6,000	Based on 2007 Data
501-7310-583	40	55	PAPER PRODUCTS	0	0	500	500	
501-7310-583	41	01	GASOLINE-UNLEADED	6,807	7,219	8,000	10,000	Fuel for gas vehicles/trucks (3)
501-7310-583	41	02	DIESEL	878	1,251	2,000	2,000	Fuel for loaders (3)
501-7310-583	41	03	OIL & LUBRICANTS	1,341	5	1,500	1,000	Lubricants for vehicles and equipment
501-7310-583	42	01	TREES, SEEDS, PLANTS	0	101	8,000	8,000	Replacement of sod, grass, trees, shrubs, etc. First aid kit Maintenance \$ 500 PPE - \$8,000 Safety Shoes - \$3,000 MSA Passport PM - \$2,000 Misc Supplies - \$6,000 Fire extinguisher service and maintenance - \$ 500 Based on 2007 usage and respiratory requirements
501-7310-583	42	02	SAFETY SHOES/EQUIPMENT	20,691	14,297	22,000	20,000	

**Water Sewer Fund / WWTP
2009 Budget Request
501-7310-583**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7310-583	42	03	EQUIPMENT <\$5000	10,800	14,983	35,000	40,000	Analytical and other operational equipment
								(8) Personal Computer Replacements (per Information Systems 4 yr recommendations (Includes Monitors) \$16,000 Replacement of Scada Equipment 20,000 Misc Computer Printers/ & UPS \$6000
501-7310-583	42	06	COMPUTER EQUIP < \$5000	35,283	36,374	42,500	42,000	
501-7310-583	42	09	OTHER SUPPLIES	25,420	63,352	60,000	65,000	Items not fitting or itemized in other line items.
501-7310-583	43	00	BOOKS	771	1,525	1,500	2,000	Study books for operational certification testing
501-7310-583	44	00	VEHICLE LICENSES	20	0	500	500	
TOTAL COMMODITIES				412,454	468,932	646,700	697,300	
501-7310-583	60	04	GENERAL IMPROVEMENT	0	0	0	0	
501-7310-583	60	07	VEHICLE REPLACEMENT	0	0	0	0	
								Replace Gator \$15,000. Replace 4 small dumpsters grit/screening \$8,000 Replace 1 large roll-off \$5,000
501-7310-583	60	08	EQUIPMENT	0	0	60,000	28,000	
501-7310-583	60	99	TRADE-IN ALLOWANCES	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	0	60,000	28,000	
501-7310-583	90	01	TRANSFER TO GENERAL FUND	25,000	26,250	28,000	29,400	
501-7310-583	90	02	TRANSFER TO EMPLOYEE BEN.	0	0	0	0	
501-7310-583	90	07	TRANSFER TO GARAGE	0	0	0	0	
501-7310-583	90	12	TRANS./HEALTH INS. FUND	0	0	0	0	
501-7310-583	90	15	TRSFER TO CAPITAL IMPR	0	0	0	0	
								Contingency for unplanned repairs and consumables, utilities and chemicals required for above average flow conditions to cover historical average expenses, or known additional expenses to be experienced due to operation of expanded facility.
501-7310-583	99	99	CONTINGENCY EXPENDITURES	0	0	250,000	200,000	
TOTAL TRANSFERS				25,000	26,250	278,000	229,400	
TOTAL BUDGET				2,713,194	2,769,536	3,747,784	3,656,656	

**Water Sewer Fund / Collections
2009 Budget Request
501-7410-584**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7410-584	10	01	REGULAR SALARIES	584,665	563,180	656,241	634,113	Transferred from 2009 Payroll 4/4/08.
501-7410-584	10	02	OVERTIME SALARIES	67,501	53,946	92,700	58,000	Revised per payroll spreadsheet 4/10/08.
501-7410-584	10	03	LONGEVITY PAY	3,936	2,784	5,472	4,032	Incentive pay was added to base salary and holiday pay to obtain total request.
501-7410-584	10	04	HOLIDAY PAY	20,208	17,583	23,439	22,737	
501-7410-584	10	06	PART-TIME SALARIES	4,992	0	0	0	
501-7410-584	12	01	FICA	50,984	47,266	52,414	50,557	
501-7410-584	12	02	UNEMPLOYMENT	703	1,472	1,370	1,196	
501-7410-584	12	03	KPERS	28,602	32,713	40,424	40,796	
501-7410-584	12	05	HEALTH INSURANCE	114,781	100,954	114,550	119,700	From 2009 Health Plan Transfer pdf 4/11/08
501-7410-584	12	06	LIFE INSURANCE	393	344	379	343	
501-7410-584	13	01	TTD/TPD BENEFITS	0	0	0	0	
TOTAL PERSONAL SERVICES				876,765	820,242	986,989	931,475	
501-7410-584	21	02	MILEAGE REIMBURSEMENT	0	0	2,000	2,000	
501-7410-584	21	04	MEALS & LODGING	0	0	0	0	
								Spare Parts - \$10,000 PLC P.M. - \$5,000 Network - \$5,000 UPS Replace - \$3,000 VFD - \$5,000 MSA - \$5,000 Hoist - \$3,000 Meters - \$15,000 Valves - \$10,000 PS 4 - Pump # 2 - \$15,000 PS 5 - Pump # 1 - \$15,000 PS 5 - Pump # 6 - \$10,000 PS 8 - Pump # 1 - \$11,000 PS 9 - Pump # 2 - \$8,000 PS 12 - Pump # 2 - \$5,000 PS 19 - Pump # 2 - \$25,000 PS 22 - Pump # 1 - \$2,500 PS 31 - 2 - \$2,500 PS 32 - 2 - \$25,000 Unplanned Repairs - \$20,000
501-7410-584	25	31	EQUIPMENT REPAIRS	242,256	224,650	222,000	220,000	Misc. Equipment Repairs - \$20,000
501-7410-584	25	32	MOTOR VEHICLE REPAIRS	48,065	66,113	53,000	60,000	Preventive maintenance and repairs to vehicle and equipment fleet
501-7410-584	25	34	RADIO MAINTENANCE	0	0	0	0	Consolidated to line item 7100-25-34

**Water Sewer Fund / Collections
2009 Budget Request
501-7410-584**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7410-584	25	36	BUILDING MAINTENANCE	72,663	103,609	90,000	90,000	HVAC - \$10,000 Building & E lights - \$10,000 Door & Window - \$5,000 Piping - \$5,000 Masonary - \$20,000 Fencing - \$10,000 Roof Repair - \$10,000 Unplanned Repairs - \$10,000 Misc. Equipment Repairs - \$10,000
501-7410-584	25	38	SEWER MAINTENANCE	266,695	244,698	320,000	300,000	Jet Hose/Nozzles \$15,000 Sewer Pipe \$15,000 Manhole Parts \$15,000 TV System Maintenance \$10,000 Jetting/Roding Supplies \$25,000 Emergency Sewer Repairs \$70,000 MH Adjustment Program \$40,000 Chemical Root Control \$110,000
501-7410-584	32	01	ELECTRIC	111,864	116,581	150,000	150,000	Operation of electrical equipment and support systems . Note expansion of lift stations in size and capacity
501-7410-584	32	02	GAS	19,071	8,922	26,000	20,000	Operation of heating systems for buildings & lift stations
501-7410-584	33	07	FREIGHT	360	37	1,000	1,000	shipping of parts for equipment
501-7410-584	33	09	OTHER CONTRACTUAL SERVICE	61,779	59,712	280,000	315,000	Lift Station Mowing \$30,000 PLC/Monitoring System Maintenance \$20,000 MCC Electrical Evaluation/Repairs \$25,000 Contractual Janitorial work \$10,000 I&I Permanent Flow Monitoring Program formerly in CIP 220,000
501-7410-584	33	13	CLEANING & LAUNDRY	3,111	1,874	6,000	4,000	Miscellaneous services \$10,000 Laundry Service for 11 employees.
501-7410-584	33	18	RAILROAD LEASE	21,011	21,077	24,000	24,000	Lease agreement for gravity and force mains on railroad R-O-W
501-7410-584	33	22	UNIFORM RENTAL	0	0	0	0	
501-7410-584	34	01	TELEPHONE	14,844	17,672	25,000	23,000	Verizon Air Cards, Nextel Monthly Service and Communication for voice and added PRI/T1/ISDN data lines for lift station monitoring and maintenance applications
501-7410-584	37	02	CLOTHING ALLOWANCES	0	1,979	2,000	0	Consolidated to line item 7100-37-02
TOTAL CONTRACTUAL SERVICES				861,719	866,924	1,201,000	1,209,000	
501-7410-584	40	01	OFFICE SUPPLIES	1,844	2,438	5,000	3,500	Office consumables to support utility.

**Water Sewer Fund / Collections
2009 Budget Request
501-7410-584**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7410-584	40	04	SOFTWARE	22,687	3,677	32,000	40,200	Intellution (Control System) Annual Support - \$15,000 GE Fanuc CE Support - \$1,500 Microsoft Renewals \$5700 Backup Software Maint \$600 Network Management \$1500 Cisco Smartnet Contracts \$500 Backup Media \$400 Facility Management/LIMS System Support - \$10,000 GBA Renewals and service \$5000
501-7410-584	40	08	CHEMICALS	29,778	53,140	40,000	60,000	Odor Control Carbon PS #4,19, 44 (5,000) Odor Control Ferrous Chloride PS #3, 9, 17 (55,000) Cleaning agents and other consumables for CS shop, crew vehicles and Lift stations
501-7410-584	40	13	JANITORIAL SUPPLIES	2,803	2,715	5,000	4,000	Oxygen, Acetylene, Air bottle rental, metal, miscellaneous supplies
501-7410-584	40	18	WELDING/METAL FABRICATION	1,337	0	2,500	1,000	Power and hand tools.
501-7410-584	40	20	TOOLS	17,654	6,772	15,000	5,000	Consolidated to line item 7100-40-24
501-7410-584	40	24	WEARING APPAREL	4,483	4,502	7,500	0	Fuel for gas vehicles/trucks
501-7410-584	41	01	GASOLINE-UNLEADED	14,790	12,857	36,750	20,000	Fuel for loaders & generators
501-7410-584	41	02	DIESEL	14,920	19,678	19,950	27,000	Lubricants for vehicles
501-7410-584	41	03	OIL & LUBRICANTS	38	49	105	125	Replacement of sod, grass, trees, shrubs, etc.
501-7410-584	42	01	TREES, SEEDS, & PLANTS	241	124	1,000	1,000	PPE & First Aid (\$4,000) Safety Boots (\$3,000) Personnel gas monitors repairs & calibration (\$3000) Traffic Control Devices (\$1000) Rain gear (\$1000) Miscellaneous safety supplies & equip (\$3,000)
501-7410-584	42	02	SAFETY SHOES/EQUIPMENT	13,376	13,175	15,000	15,000	Analytical and other operational equipment
501-7410-584	42	03	EQUIPMENT <\$5000	15,923	535	16,000	20,000	(9) Personal Computer Replacements (per Information Systems 4 yr recommendations (Includes Monitors) \$18,000 Replacement of Scada Equipment \$4,000 Misc Computer Printers/ & UPS \$4,000
501-7410-584	42	06	COMPUTER EQUIP < \$5000	7,450	6,579	23,000	26,000	Items not fitting or itemized in other line items.
501-7410-584	42	09	OTHER SUPPLIES	14,918	33,418	24,000	45,000	
501-7410-584	44	00	VEHICLE LICENSES	0	43	0	0	
TOTAL COMMODITIES				162,242	159,702	242,805	267,825	
501-7410-584	60	03	STORM WATER MANAGEMENT	0	0	0	0	

Water Sewer Fund / Collections
2009 Budget Request
501-7410-584

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7410-584	60	04	GENERAL IMPROVEMENT	0	0	0	0	
501-7410-584	60	07	VEHICLE REPLACEMENT	0	22,146	60,000	150,000	Unit 259 Jet Truck
501-7410-584	60	08	EQUIPMENT	0	0	180,000	100,000	Installation of permanent magnetic flow meters at major lift stations
501-7410-584	60	09	EXTENSIONS & BETTERMENTS	74,862	71,148	100,000	75,000	Correct easement and system deficiencies
501-7410-584	60	33	WASTEWATER MANAGEMENT	0		0	0	
501-7410-584	60	99	TRADE-IN ALLOWANCES	0		0	0	
TOTAL CAPITAL OUTLAY				74,862	93,294	340,000	325,000	
501-7410-584	90	01	TRANSFER TO GENERAL FUND	158,000	250,000	262,500	275,625	
501-7410-584	90	02	TRANSFER TO EMPLOYEE BEN.	0		0		
501-7410-584	90	07	TRANSFER TO GARAGE	0		0		
501-7410-584	90	12	TRANS./HEALTH INS. FUND	0		0		
501-7410-584	99	99	CONTINGENCY EXPENDITURES	0		100,000	100,000	
TOTAL TRANSFERS				158,000	250,000	362,500	375,625	
TOTAL BUDGET				2,133,588	2,190,162	3,133,294	3,108,925	

**Water Sewer Fund / Water Quality
2009 Budget Request
501-7510-585**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7510-585	10	01	REGULAR SALARIES	224,167	229,346	254,113	224,833	Transferred from 2009 Payroll 4/4/08. Revised per payroll spreadsheet 4/10/08.
501-7510-585	10	02	OVERTIME SALARIES	3,087	5,701	7,210	24,925	\$17,500 adjustment for salary & benefits above step 1 for WQ Manager.
501-7510-585	10	03	LONGEVITY PAY	3,216	2,304	3,600	2,160	
501-7510-585	10	04	HOLIDAY PAY	7,551	7,176	9,088	8,062	
501-7510-585	10	06	PART-TIME SALARIES	0	0	0	0	
501-7510-585	12	01	FICA	17,585	18,526	20,410	17,982	
501-7510-585	12	02	UNEMPLOYMENT	240	566	534	425	
501-7510-585	12	03	KPERS	11,057	13,034	15,741	15,349	
501-7510-585	12	05	HEALTH INSURANCE	36,329	36,055	38,183	39,900	From 2009 Health Plan Transfer pdf 4/11/08
501-7510-585	12	06	LIFE INSURANCE	137	138	145	99	
TOTAL PERSONAL SERVICES				303,369	312,846	349,024	333,735	
501-7510-585	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	
501-7510-585	25	31	EQUIPMENT REPAIRS	85	1,222	3,000	3,000	Equipment age
501-7510-585	25	32	MOTOR VEHICLE REPAIRS	2,670	2,362	6,500	3,000	Vehicle age
501-7510-585	27	08	STORM WATER DISCHARGE	0	0	0	0	
501-7510-585	27	09	OTHER PROFESSIONAL SERV.	0	0	0	0	
								Stage 1 Disinfectants/Disinfection By-Product Rule (TTHM, HAA, TOC, DOC, SUVA) Phase II/V [reduced monitoring] Atrazine (POE-source – 2nd quarter.) Annual – Inorganic Scan Quarterly – Fluoride, Radionuclides Monthly – TTHM, HAA, Algae NELAP certification [water suitability, heavy metals] Priority Pollutant Scan WET Testing Water Suitability Influent and Effluent Metals Scan Pretreatment: Oil / Grease and Metals (Categorical); \$124,000 Stage 2 Disinfectants/Disinfection By-Product Rule (This is a new regulation) (TTHM, HAA); \$25,000
501-7510-585	33	05	WATER ANALYSIS	69,585	123,217	125,000	148,000	
501-7510-585	33	07	FREIGHT	9,441	16,187	15,000	16,000	
501-7510-585	33	09	OTHER CONTRACTUAL SERVICE	7,010	7,491	8,000	8,400	
501-7510-585	33	13	CLEANING & LAUNDRY	0	175	1,000	1,000	
501-7510-585	34	01	TELEPHONE	0	2,453	3,000	3,000	Verizon Air Cards, Nextel Monthly Service
501-7510-585	34	02	POSTAGE	0	0	0	0	
501-7510-585	37	02	CLOTHING ALLOWANCES	0	552	0	0	Consolidated to line item 7100-37-02

**Water Sewer Fund / Water Quality
2009 Budget Request
501-7510-585**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
TOTAL CONTRACTUAL SERVICES				88,791	153,659	161,500	182,400	
501-7510-585	40	01	OFFICE SUPPLIES	58	543	500	525	Office consumables to support utility.
501-7510-585	40	04	SOFTWARE	1,046	862	2,500	900	Microsoft Renewals \$200 Network Management \$500 Backup Media \$200
501-7510-585	40	20	TOOLS	0	0	0	0	
501-7510-585	40	24	WEARING APPAREL	1,623	500	1,500	0	Consolidated to line item 7100-40-24
501-7510-585	40	35	LABORATORY SUPPLIES	124,399	149,083	130,000	155,000	Sample collection/analyses increase
501-7510-585	41	01	GASOLINE-UNLEADED	2,326	1,971	3,000	3,150	
501-7510-585	41	03	OIL & LUBRICANTS	0	0	0	0	
501-7510-585	42	02	SAFETY SHOES/EQUIPMENT	247	0	1,000	1,700	First aid kit Maintenance \$ 200 PPE - \$500 Safety Shoes - \$700 Misc Supplies - \$300
501-7510-585	42	03	EQUIPMENT <\$5000	18,184	3,817	8,000	15,000	Analytical and other operational equipment Older Lab equipment
501-7510-585	42	06	COMPUTER EQUIP < \$5000	7,594	1,239	6,000	5,000	(2) Personal Computer Replacements (per Information Systems 4 yr recommendations (Includes Monitors) \$4,000 Misc Computer Printers/ & UPS \$1000
501-7510-585	42	09	OTHER SUPPLIES	1,190	752	4,000	5,000	Items not fitting or itemized in other line items.
501-7510-585	44	00	VEHICLE LICENSES	0	205	0	0	
TOTAL COMMODITIES				156,667	158,972	156,500	186,275	
501-7510-585	60	04	GENERAL IMPROVEMENT	0	0	0	0	
501-7510-585	60	07	VEHICLE REPLACEMENT	0	0	25,000	0	
501-7510-585	60	08	EQUIPMENT	19,177	0	43,000	0	
501-7510-585	60	99	TRADE-IN ALLOWANCES	0	0	0	0	
TOTAL CAPITAL OUTLAY				19,177	0	68,000	0	
501-7510-585	90	01	TRANSFER TO GENERAL FUND	11,000	11,550	12,200	12,810	
501-7510-585	90	02	TRANSFER TO EMPLOYEE BEN.	0	0	0	0	
501-7510-585	90	07	TRANSFER TO GARAGE	0	0	0	0	
501-7510-585	90	12	TRANS./HEALTH INS. FUND	0	0	0	0	
501-7510-585	99	99	CONTINGENCY EXPENDITURES	0	0	0	20,000	
TOTAL TRANSFERS				11,000	11,550	12,200	32,810	
TOTAL BUDGET				579,004	637,027	747,224	735,220	

**Water Sewer Fund / Distribution
2009 Budget Request
501-7610-586**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7610-586	10	01	REGULAR SALARIES	825,872	802,767	980,360		Transferred from 2009 Payroll 4/4/08.
							972,796	Revised per payroll spreadsheet 4/10/08.
501-7610-586	10	02	OVERTIME SALARIES	65,554	69,594	87,550	90,177	
501-7610-586	10	03	LONGEVITY PAY					Incentive pay was added to base salary and holiday pay to obtain total request.
				10,272	9,840	11,424	11,376	
501-7610-586	10	04	HOLIDAY PAY	29,321	25,783	35,046	34,881	
501-7610-586	10	06	PART-TIME SALARIES	0	0	0	0	
501-7610-586	12	01	FICA	70,904	68,562	78,552	77,957	
501-7610-586	12	02	UNEMPLOYMENT	982	2,095	2,053	1,844	
501-7610-586	12	03	KPERS	42,539	43,054	58,891	66,544	
501-7610-586	12	05	HEALTH INSURANCE					From 2009 Health Plan Transfer pdf 4/11/08
				164,036	159,888	168,000	175,560	
501-7610-586	12	06	LIFE INSURANCE	523	454	551	541	
501-7610-586	13	01	TTD/TPD BENEFITS	2,731	532	0	0	
			TOTAL PERSONAL SERVICES	1,212,734	1,182,569	1,422,427	1,431,677	
501-7610-586	21	01	VEHICLE ALLOWANCE	0	0	0	0	
501-7610-586	21	02	MILEAGE REIMBURSEMENT	0	0	0	0	
								covers repairs to ditch pumps, hot saws etc. /pneumatic gophers.
501-7610-586	25	31	EQUIPMENT REPAIRS	2,858	1,781	5,000	5,000	repair of vehicles, dump trucks, boom truck, backhoes
501-7610-586	25	32	MOTOR VEHICLE REPAIRS	105,110	65,721	100,000	85,000	Consolidated to line item 7100-25-34
501-7610-586	25	34	RADIO MAINTENANCE	0	0	3,000	0	Shop repairs and improvements (roof repair)
501-7610-586	25	36	BUILDING REPAIRS	0	1,120	8,000	15,000	
501-7610-586	25	40	WATER MAINS	0	0	0	0	
501-7610-586	25	42	WATER SERVICE	0	0	0	0	
501-7610-586	33	07	FREIGHT	0	544	0	1,000	
								Replace concrete driveways, sidewalks where water mains have been repaired \$15,000
								Replace concrete meter vaults \$10,000
								Crane services for meter vault installation \$1000
								Main and valve re-hab program \$130,000
								Concrete main inspection program \$50,000
								Fire Hydrant painting program \$70,000
501-7610-586	33	09	OTHER CONTRACTUAL SERVICE	23,993	12,067	100,000	276,000	
501-7610-586	33	13	CLEANING & LAUNDRY	0	0	0	0	
501-7610-586	34	01	TELEPHONE	0	0	0	5,000	Verizon Air Cards, Nextel Monthly Service
501-7610-586	37	02	CLOTHING ALLOWANCES	0	2,040	0	0	Consolidated to line item 7100-37-02
			TOTAL CONTRACTUAL SERVICES	131,961	83,273	216,000	387,000	
501-7610-586	40	01	OFFICE SUPPLIES	359	742	500	500	Office consumables to support utility.

**Water Sewer Fund / Distribution
2009 Budget Request
501-7610-586**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7610-586	40	04	SOFTWARE	3,780	2,291	8,000	6,200	Microsoft Renewals \$800 Network Management \$2,000 Backup Media \$400 GBA Renewals and service \$3000
501-7610-586	40	13	JANITORIAL SUPPLIES	2,060	622	2,500	2,500	wipe alls, hand cleaner and miscellaneous toilet cleaning supplies
501-7610-586	40	20	TOOLS	5,315	7,829	8,000	9,000	Shovels, spades, rakes, street brooms Hand tools metal and concrete saw blades ditch pump hoses and supplies Misc. expendable hand tools.
501-7610-586	40	24	WEARING APPAREL	4,823	3,744	8,500	0	Consolidated to line item 7100-40-24
501-7610-586	40	26	DISTRIBUTION SUPPLIES	344,814	327,391	400,000	430,000	Ductile Iron pipe \$50,000. PVC pipe \$60,000. Valves \$100,000. Copper tubing \$45,000. Brass \$10,000. Concrete,Sand,Folwable fill \$90,000. Fire Hydrants \$35,000. Other misc distribution supplies \$40,000.
501-7610-586	40	27	METERS & PARTS	72,538	84,218	130,000	130,000	meter replacement program
501-7610-586	40	99	INVENTORY SHORTAGE/OVER	-943	-5,474	5,000	5,000	
501-7610-586	41	01	GASOLINE-UNLEADED	32,054	21,824	45,000	35,000	fleet of 10 vehicles
501-7610-586	41	02	DIESEL	19,153	21,934	27,000	40,000	Diesel fleet of 15 vehicles
501-7610-586	41	03	OIL & LUBRICANTS	21	30	200	200	grease and oil for preventative maintenance
501-7610-586	42	02	SAFETY SHOES/EQUIPMENT	8,775	25,424	12,000	22,000	PPE \$8,000 First Aid \$2,000 Safety Boots \$5,000 Traffic Control Devices \$3000 Rain gear \$1000 Miscellaneous safety supplies & equip \$3,000
501-7610-586	42	03	EQUIPMENT <\$5000	3,840	12,092	12,000	18,000	Analytical and other operational equipment
501-7610-586	42	06	COMPUTER EQUIP < \$5000	13,692	14,989	15,000	16,000	(7) Personal Computer Replacements (per Information Systems 4 yr recommendations (Includes Monitors) \$14,000 Misc Computer Printers/ & UPS \$2000
501-7610-586	42	09	OTHER SUPPLIES	7,392	2,496	8,000	10,000	Items not fitting or itemized in other line items.
501-7610-586	44	00	VEHICLE LICENSES	3,879	618	4,000	4,000	
TOTAL COMMODITIES				521,552	520,770	685,700	728,400	
501-7610-586	60	04	GENERAL IMPROVEMENT	0	14,967	0	0	
501-7610-586	60	07	VEHICLE REPLACEMENT	0	76,410	113,000	0	
501-7610-586	60	08	EQUIPMENT	0	15,662	45,000	40,000	replace vacuum unit purchased 4-11-97

**Water Sewer Fund / Distribution
2009 Budget Request
501-7610-586**

ACCOUNT	ELE	OBJ	ACCOUNT DESCRIPTION	2006 ACTUAL	2007 ACTUAL	2008 BUDGET	2009 REQUEST	JUSTIFICATION
501-7610-586	60	99	TRADE-IN ALLOWANCES	0	0	0	0	
TOTAL CAPITAL OUTLAY				0	107,039	158,000	40,000	
501-7610-586	90	01	TRANSFER TO GENERAL FUND	265,000	500,000	525,000	551,250	
501-7610-586	90	02	TRANSFER TO EMPLOYEE BEN.	0	0	0	0	
501-7610-586	90	07	TRANSFER TO GARAGE	0	0	0	0	
501-7610-586	90	12	TRANS./HEALTH INS. FUND	0	0	0	0	
501-7610-586	99	99	CONTINGENCY EXPENDITURES	0	0	605	200,000	
TOTAL TRANSFERS				265,000	500,000	525,605	751,250	
TOTAL BUDGET				2,131,247	2,393,651	3,007,732	3,338,327	

Annual Budget

PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 501-7100-580	Department Utilities	Division ADMINISTRATION	Dept Rank	City Rank
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TYPE OF PROGRAM ADJUSTMENT

DESCRIPTION OF PROGRAM
Addition of one (1) FTE staff position - Network Technician position. This program improvement seeks to add a Network Technician position to the Utilities Department. This position will support the expanding Utilities' networks, including current and planned SCADA systems, computer servers, instrumentation and control systems. Although the Network Technician position would be funded by and dedicated to the Utilities Department, the position would be supervised by the Information Systems Department.
BENEFITS OF FUNDING PROGRAM
This position will provide essential technical support to the Department's technologically driven infrastructure, including the new SCADA networks being implemented at the Kaw and Clinton water treatment plants. The Network Technician position will provide technology support for all other locations within the Utilities Department as well, thereby furthering Utilities' commitment to deliver improved water and wastewater service that are cost effective, cost efficient and more reliable.
ESTIMATE AND EXPLANATION OF NEW REVENUE
CONSEQUENCES OF NOT FUNDING PROGRAM
Not funding the program will 1) significantly impede much needed technological improvements responsive to service demands driven by existing needs and anticipated growth 2) increase operations and maintenance costs due to systemwide inefficiencies in instrumentation, control systems and other technological resources.
POSITIONS INVOLVED IN PROGRAM IMPROVEMENT
Network Technician Position Grade 906. The position would be the dedicated Network Technician for the Utilities Department.

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ 42,837	44,978.85	\$ 47,228
CONTRACTUAL SERVICES SAVINGS	0		
COMMODITIES		\$ -	\$ -
CAPITAL OUTLAY	\$ -		
TOTAL COST			
SAVINGS FROM FUNDING PKG.	\$ -		
NET COST	\$ -		
ANNUAL COST (IF DIFFERENT FROM NET)			

Annual Budget

* Hire in at 906/1, assumed 5% increase/year based on 2008 Pay Plan

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	38,518	
10-02	Overtime			
10-04	Longevity Pay	\$	-	
10-04	Holiday Pay			
10-06	Part-time Salaries	\$	-	
12-01	FICA	\$	2,947	
12-02	Unemployment	\$	39	
12-03	KPERS	\$	1,298	
12-06	Life Insurance	\$	36	
	Subtotal	\$	42,837	\$ 42,837

CONTRACTUAL SERVICES SUBTRACTIONS DEDUCTIONS

510-7310-583-3331	\$	-	
510-7310-583-3309	\$	-	
510-7410-583-3331	\$	-	
510-7410-583-3309	\$	-	
Subtotal			\$ -

COMMODITIES

Training materials	\$	-	
Computer System	\$	1,200	
Software	\$	400	
Furniture	\$	600	
Subtotal			\$ 2,200

CAPITAL OUTLAY

	\$	-	
Subtotal			\$ -

TOTAL			\$ 45,037
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POSITION CONVERSION

Fund 501-7110-580	Department Utilities	Division Engineering	Dept Rank	City Rank
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TYPE OF CONVERSION

DESCRIPTION OF CONVERSION
Conversion of Utilities Department Project Engineer III to a GIS Coordinator for the Utilities Department. This position will assist the Department/Engineering Division in accomplishing its goal of providing accurate water and wastewater system mapping services, database management, asset management, and implementation of field GIS applications across the Department while continuing to respond to requests from both internal and external sources.
BENEFITS OF CONVERSION
The GIS Coordinator position will provide needed Department leadership on the evaluation and implementation of strategic GIS, technical and asset management initiatives while maintaining the GIS Analyst position for the day to day mapping and technical GIS support and assistance to staff. The continued implementation and support required to maintain expanded computer and technical based solutions, including the expansion of GBA Master Series to the Water utility, have stretched the existing technical resources of the Department. The position will also coordinate Departmental technical initiatives that integrate with other City Departments, e.g., continuation of the KS One-Call system with Public Works, digital Planning submittal reviews with Planning & Development services, utility infrastructure availability and building permit tracking with Planning & Development services, digital Utility Department project archives and retrieval, and digital as-built access with Public Works and Planning & Development Services. This position is required to allow the continued expansion of these programs while continuing to provide timely and accurate services and support to the Department's customers.
ESTIMATE AND EXPLANATION OF NEW REVENUE
CONSEQUENCES OF NOT CONVERTING POSITION
Requests for information and mapping, software and technical support, implementation of additional field applications and asset management have increased significantly each year since GIS services began being provided. The migration of private sanitary sewer improvements, implementation and use of technical solutions across the Department and into the field, and the need for expanded asset management have greatly expanded the need for technical resources within the Department. Not funding this position will result in delayed service delivery for both internal and external customers.
POSITIONS INVOLVED IN CONVERSION
Conversion of Utilities Department Project Engineer III (Pay Grade 910) to GIS Coordinator Position (Pay Grade 908).

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES *	\$ 63,468	57,821.46	\$ 60,713
CONTRACTUAL SERVICES			
COMMODITIES	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ -		
TOTAL COST	\$ -	\$ 57,821	\$ 60,713
SAVINGS FROM FUNDING PKG.			
NET COST	\$ -		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ -		

* Hire in at 908/2, assumed 5% increase/year based on 2008 Pay Plan

CONVERSION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$	49,525	
10-02	Overtime	\$	-	
10-04	Longevity Pay	\$	-	
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries	\$	-	
12-01	FICA	\$	3,789	
12-02	Unemployment	\$	50	
12-03	KPERS	\$	1,669	
12-06	Life Insurance	\$	36	
	Subtotal	\$	55,068	\$ 55,068

PERSONAL SERVICES SUBTRACTIONS (BASED ON PROJECT ENGINEER III 2009 PROJECTIONS)

10-01	Regular Salaries		86,859	
10-02	Overtime	\$	-	
10-04	Longevity Pay	\$	-	
10-04	Holiday Pay	\$	-	
10-06	Parttime Salaries			
12-01	FICA	\$	6,883	
12-02	Unemployment	\$	163	
12-03	KPERS	\$	5,875	
12-06	Life Insurance	\$	54	
	Subtotal	\$	99,835	

CONTRACTUAL SERVICES

510-7310-583-3331		
510-7310-583-3309		
510-7410-583-3331		
510-7410-583-3309		
Subtotal		\$ -

COMMODITIES

Training materials	\$	-	
Office Furniture	\$	3,000	
Desktop Computer	\$	2,400	
Software	\$	3,000	
Subtotal			\$ 8,400

CAPITAL OUTLAY

Subtotal		\$ -

TOTAL COST FOR GIS COORDINATOR	\$ 63,468
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NET ESTIMATED SAVINGS FROM CONVERSION	\$36,367
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Annual Budget

POSITION CONVERSION

Fund 501-7100-580	Department Utilities	Division Administration	Dept Rank	City Rank
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TYPE OF CONVERSION

DESCRIPTION OF CONVERSION
Conversion of Utilities Water System Manager to a new position of Business Manager for the Utilities Department. This position will provide business expertise for optimal financial management of Utilities' multi-million enterprise and ongoing assumption of increased responsibilities for tracking, managing and forecasting revenues and expenditures.
BENEFITS OF CONVERSION
This position will assist the Department in accomplishing its goals to improve operational efficiencies through cost-effective measures and improved financial management of current resources on a daily basis as developed through accurate rate plan modeling consistent with City policies. The Business Manager position will work closely with the Finance Department to develop the necessary financial reports to provide the needed information in a timely manner.
ESTIMATE AND EXPLANATION OF NEW REVENUE
CONSEQUENCES OF NOT CONVERTING POSITION
Informed stewardship of revenues generated by user fees, debt financing and other charges through rate plan modeling and otherwise to support costs incurred on a daily basis of Utilities multi-million dollar business necessitate a time-sensitive and comprehensive business management approach and business expertise. Failure to fund this position will make it increasingly difficult for Utilities manage its increasing responsibilities for the financial aspects of Utilities services and likely necessitate outside consulting services to provide the level of business expertise needed.
POSITIONS INVOLVED IN CONVERSION
Conversion of Utilities Department Water System Manager (Pay Grade 909) to Business Manager Position (Pay Grade 908).

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ 55,068	57,821.46	\$ 60,713
CONTRACTUAL SERVICES SAVINGS	0		
COMMODITIES		\$ -	\$ -
CAPITAL OUTLAY	\$ -		
TOTAL COST			
SAVINGS FROM FUNDING PKG.	\$ -		
NET COST	\$ -		
ANNUAL COST (IF DIFFERENT FROM NET)			

Annual Budget

* Hire in at 908/2, assumed 5% increase/year based on 2008 Pay Plan

PROGRAM IMPROVEMENT DECISION PACKAGE

PERSONAL SERVICES

10-01	Regular Salaries	\$ 49,525	
10-02	Overtime		
10-04	Longevity Pay	\$ -	
10-04	Holiday Pay		
10-06	Part-time Salaries	\$ -	
12-01	FICA	\$ 3,789	
12-02	Unemployment	\$ 50	
12-03	KPERS	\$ 1,669	
12-06	Life Insurance	\$ 36	
	Subtotal	\$ 55,068	\$ 55,068

PERSONAL SERVICES SUBTRACTIONS (BASED ON WATER SYSTEM MANAGER 2009 PROJECTIONS)

10-01	Regular Salaries	52,242
10-02	Overtime	\$ -
10-04	Longevity Pay	\$ -
10-04	Holiday Pay	\$ -
10-06	Parttime Salaries	
12-01	FICA	\$ 4,140
12-02	Unemployment	\$ 98
12-03	KPERS	\$ 3,534
12-06	Life Insurance	\$ -
	Subtotal	\$ 60,013

CONTRACTUAL SERVICES

510-7310-583-3331	\$ -	
510-7310-583-3309	\$ -	
510-7410-583-3331	\$ -	
510-7410-583-3309	\$ -	
Subtotal		\$ -

COMMODITIES

Training materials	\$ -	
Computer System	\$ 1,200	
Software	\$ 2,000	
Furniture	\$ 1,200	
Subtotal		\$ 4,400

CAPITAL OUTLAY

	\$ -	
Subtotal		\$ -

TOTAL		\$ 59,468
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NET ESTIMATED SAVINGS FROM CONVERSION	\$	545
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