

**TECHNICAL ADVISORY COMMITTEE (TAC)
Minutes for Tuesday, April 7, 2009 Meeting**

VOTING MEMBERS PRESENT:

Scott McCullough (Lawrence-Douglas County Planning)
Christy Lane (KDOT)
Todd Girdler (Senior Transportation Planner)
Charles Soules (Lawrence Public Works Director)
Keith Browning (Douglas County Public Works Director)

OTHERS PRESENT: Bart Rudolph (Transportation Planner)
Shoeb Uddin (Lawrence City Engineer)

Item 1: Call to Order

With the absence of the Chairman the TAC selected Charles Soules as the temporary Chair to run the meeting. The meeting was called to order at 1:40 PM. A quorum was present.

Item 2: Approval of Minutes – March 3, 2009

Keith Browning asked the TAC to revise the draft minutes by deleting the last sentence under item 6B. A motion to approve the minutes as revised was moved by Scott McCullough, seconded by Christy Lane and passed unanimously.

Item 3: Action Item: 2030 Transportation – Lawrence/Douglas County Long Range Transportation Plan – Amendment #1

The TAC reviewed this Metropolitan Transportation Plan (MTP) amendment that updates the chapter about the Bicycle System Plan and had no comments on it. Shoeb Uddin asked about the expansion of the Bicycle Advisory Committee. Bart Rudolph explained that the MPO had requested that the BAC be expanded to become a county-wide group for recommendations on bikeway planning. The MPO Staff and BAC are now working on doing that. Shoeb Uddin then asked about when he would get a map showing the new bikeway system so he can plan the placement of new and relocated bike route signs. Bart Rudolph told him that he would get a map soon after the MPO approves this MTP amendment. A motion to approve this MTP amendment as presented on the condition that no comments are received during the remainder of the 30-day public review and comment period was moved by Scott McCullough, seconded by Charles Soules and passed unanimously.

Item 4: Action Item: 2030 Transportation – Lawrence/Douglas County Long Range Transportation Plan – Amendment #2

The TAC reviewed this MTP amendment that adds a section about the American Recovery & Reinvestment Act (ARRA) to the chapter about the Financial Plan. After some discussion, the TAC made one revision to the ARRA projects table on page 202. The last column heading was changed from "Federal Program" to "ARRA Federal Program" to more clearly denote that this is requested ARRA funding run through the existing federal programs. Charles Soules told the TAC that he was asked by KDOT Local Projects Staff to move the 2nd/Locust Intersection Project with STP funds from 2009 to 2010 when applying for the ARRA funds. He now needs to talk to KDOT to verify that

this project can now be listed in 2009 with its combination of ARRA and STP funding. If a note needs to be added to this project in the TIP then he will let the MPO staff know soon. A motion to approve this MTP amendment with the revision to the ARRA Project Table on page 202 providing that no comments are received during the remainder of the 30-day public review and comment period was moved by Scott McCullough, seconded by Christy Lane and passed unanimously.

Item 5: Action/Discussion Item: TAC Bylaws

The TAC reviewed the latest draft of the TAC Bylaws. TAC members suggested that the member for Lecompton should be changed to the City Clerk or designee. The TAC members also discussed the size of the voting membership and suggested that the Bicycle Advisory Committee and Public Transit Advisory Committee Chairpersons be moved to non-voting members so that the voting members would total nine and a quorum would be 5 or more. TAC members also suggested that the first two sentences under Section 3.3 be removed so that the MPO approves the TAC Bylaws and the TAC membership by positions but does not have to approve individual TAC members. TAC members asked the MPO staff to check with John Miller of the City Legal Services Department to clarify what Section 6.2 referencing the Kansas Open Meetings Act (KOMA) will mean for TAC operations. TAC members asked staff to make these revisions and report back at the next meeting about the KOMA issues. Todd Girdler told the TAC that he would do that and put these bylaws back on the agenda for the May 5th meeting.

Item 6: Action/Discussion Item: 2008-2012 Transportation Improvement Program Amendment #4

Todd Girdler handed out copies of this draft TIP amendment and the TAC members reviewed and discussed it. Charles Soules told the TAC that the comment on Airport Project 409 was incorrect and needed to be changed to read "Update of Airport Master Plan (AMP) and Airport Layout Plan (ALP)" and the cost of that project needs to be increased to \$200,000. Todd Girdler informed the TAC that the comments for Transit Projects 356, 363, and 376 needs to be changed to read "Program Support/Administration." He also noted that the Transit Project 380 for Independence Inc. needs to show the local/agency match amount of \$27,000. The TAC then discussed the need to include Highway Projects 79-Route 1057 and Project 80-Route 458 in the TIP. Keith Browning told the TAC that these two projects are locally funded and are routine pavement maintenance projects so he does not think they need to be in the TIP. The TAC agreed with this assessment and asked the MPO staff to remove them from the TIP tables. The TAC did note that Highway Project 78-Farmers Turnpike involves a road reconstruction and geometric improvements and does need to stay in the TIP. Shoeb Uddin noted that the local funds for the two Transportation Enhancement projects (Miscellaneous 509 and 510) are for construction engineering and not for design. Christy Lane told the TAC that KDOT may have some revisions to their projects and that she would get them to the MPO staff as soon as possible. Todd Girdler told the TAC that he would make these revisions and would like to post this amendment for public comment soon and have it on the MPO agenda for approval at their May 21st meeting. A motion to approve this TIP amendment as revised by the TAC for public posting, to allow the MPO staff to add any KDOT revisions to it, and to bring it back to the TAC for approval at

their May 5th meeting was moved by Scott McCullough, seconded by Keith Browning and passed unanimously.

Item 7: Action/Discussion Item: Public Participation Plan

Bart Rudolph presented this document to the TAC for review and approval. Mr. Rudolph mentioned that during the 45-day public review and comment period MPO staff received two comments, one thanking staff for including the cycling community during the creation of document and the other noting it was a nice plan with interesting results. A spelling error was also identified and corrected. A motion to approve the PPP as presented and to recommend its approval by the MPO was moved by Christy Lane, seconded by Scott McCullough and passed unanimously.

Item 8: Quick Updates:

a. Public Participation Plan

The TAC had no additional discussion about the PPP.

b. 31st Street Extension Project

Charles Soules told the TAC that contract changes with Wilson & Company are pending.

c. US Highway 56 Corridor Study

Todd Girdler told the TAC that the project agreement is scheduled for MPO approval on April 16th and that Douglas County has already signed it.

d. 5-County Regional Transportation Study

Todd Girdler told the TAC that the working groups are meeting this month with an advisory committee meeting scheduled for May 5th.

e. Lawrence-KU Transit Study

Todd Girdler informed the TAC that the contract with the consultant is signed and that he is working with Casey Toomay to make the MPO payments to this study.

f. UPWP – Amendment #1

Todd Girdler told the TAC that he is waiting to receive the One DOT approval letter for this amendment before he has it posted in final form on the web site.

g. TIP – Amendment #3

Todd Girdler told the TAC that he is waiting to receive the One DOT approval letter for this amendment before he has it posted in final form on the web site.

h. Bicycle Advisory Committee expansion

Bart Rudolph informed the TAC that the BAC members are supportive of the expansion to a county-wide group.

i. Cooperative Agreement/Memorandum of Understanding

Todd Girdler handed out copies of the draft agreement and asked TAC members to provide comments before the next TAC meeting. He plans to ask for TAC approval on May 5th.

Item 9: Other Business

Charles Soules told the TAC that City staff is discussing the addition of a new fire station at or near the Airport.

Item 10: Next Meeting

The next TAC meeting will be held in the Planning Conference Room at the Lawrence City Hall at 1:30 PM on May 5, 2009.

The TAC meeting was adjourned at 2:47 PM.