

**City of Lawrence, KS
Community Development Advisory Committee
April 22, 2010 Minutes (City Commission Room)**

MEMBERS PRESENT: Susan Adams, Marci Francisco, Chris Marshall, Julie Mitchell, Vern Norwood, Brenda Nunez

MEMBERS ABSENT: Quinn Miller, Aimee Polson, Patti Welty

STAFF PRESENT: Danelle Dresslar, Margene Swarts

PUBLIC PRESENT:

Chair Norwood called the meeting to order at 5:45 pm.

1. Introductions

Members and staff introduced themselves.

2. Approval of the April 8, 2010 Minutes.

There was one correction noted regarding the April 8, 2010 minutes. Staff will correct the minutes accordingly.

Nunez moved **to approve the CDAC meeting minutes from the April 8, 2010 meeting with correction.** The motion was seconded by Mitchell and **passed 6-0.**

3. Discuss Retreat with CCH – June 8, 2010 (10:00 am – 1:00 pm).

Swarts said that she had spoke with the Community Commission on Homelessness and that the date that worked best for them was June 8 as it was a regularly scheduled meeting for their group. The retreat will be facilitated by Sara Taliaferro and Kathleen Ames-Oliver and will be at the Development Services offices on the first floor of the Riverfront Plaza. Lunch will be served.

4. Consider Request from LCS for a Substantial Amendment to the CDBG-R Allocation.

Swarts said that this item includes the letter sent by Loring Henderson, Executive Director of the Lawrence Community Shelter, and that the shelter is requesting the reallocation of CDBG-R funding to allow for the shelter to use the funds for building acquisition of the 3701 Franklin Park Circle site. The SUP for the site was approved by the City Commission with conditions on April 20, and it will be considered for adoption on second reading at the City Commission meeting on

April 27. LCS is requesting this funding be reallocated contingent upon final approval by the City Commission as well as the ability for LCS to meet the conditions set forth by the City Commission upon adoption.

Swarts said that if the CDAC approves this request it will be subject to meeting the conditions set forth by the City Commission. This is a situation where the relocation may or may not happen, but the City Commission has approved the land use portion of the application.

Henderson said that there is also a substantial amount of LCS' own money that will be involved in this process. All issues at this point are contingent on obtaining approval from the investors and trustees of the business park. The jail that currently sits in this area is also part of the development. Henderson said that the LCS board and staff are confident that an agreement can be reached in a short amount of time. The LCS board and staff sent a letter to the trustees explaining how they envisioned the changes to the outside of the building. This is the same set of rules and restrictions that the jail and the other tenants in this area have had to abide by. Henderson said that he thinks that things should work out. Henderson said that nothing will happen with funding and spending the funding until that trustee approval is received.

Adams asked if when the jail was considering locating in this area if they had a similar experience with the covenants.

Henderson said yes.

Adams asked if the jail project ended up in court.

Henderson said that it did not. He said that the covenant was primarily a code of exterior regulations, similar to what a neighborhood would experience. Henderson said that LCS does feel like these are things that can be worked out between the parties.

Swarts said that staff's opinion is that it is appropriate for the CDAC to approve this request with the caveat that the money must be spent at this location and that the conditions set forth by the City Commission must be met. Swarts said that right now the money that has been set aside for LCS is in limbo because there is no location provided at this point for the money to go to. The Massachusetts Street project is the last official site that the funding was allocated to.

Adams said that with the economy, is there a way that the money can be used at this time to look at other projects such as sidewalks?

Swarts said that in the respect that they are both capital improvement uses, then yes, it could be considered. This funding is CDBG-R funding. The funding was originally allocated by the CDAC on an application basis. There were no sidewalk projects that applied for the funds at that time. If they do not want to move ahead with the shelter's request at this time, the CDAC has the option of re-visiting the other applications that did not get funded, or they can open up the process again. The CDAC had previously approved a substantial amendment for the East 23rd Street location, but it was put on hold by the City Commission so it did not move forward.

Norwood said that the only difference in the projects is the address. The original intent, agency, and use remain the same.

Adams said she was just concerned about the timing since the shelter relocation is up in the air at this point. She asked if it was possible to use it for something else now, and then take the shelter's allocation of funding from another place when a final determination is made for the relocation.

Swarts said that the grant funds are not available until August 1. Assuming this relocation project is approved for this funding and the project moves forward, it becomes available now.

Adams said she understood in that the ARRA funding is ready now, and to take it from somewhere else it would mean a delay of the funding being available until August of 2010.

Swarts said yes. She said that the shelter issue will be resolved in the next 90-120 days.

Francisco moved to approve Lawrence Community Shelter's request for the Substantial Amendment to the CDBG-R allocation of \$78,789 to be used for building acquisition of the 3701 Franklin Park Circle location, contingent of the final action of the City Commission. Marshall seconded.

The motion carried unanimously.

5. Discuss Final CDBG/HOME Allocation Decisions.

Norwood asked the Committee if anyone had any suggested changes or considerations regarding the allocation decisions.

The CDAC had no additional comments.

Norwood thanked the Committee and said that they all did a fantastic job with balancing the funding that was available to allocate and the requests that were received.

Francisco thanked Norwood for chairing the Committee and for listening to everyone's comments and concerns regarding the allocation process.

6. Miscellaneous/Calendar.

Swarts reminded the CDAC that they had voted to cancel the May 13 meeting, and staff does not anticipate that there will be any additional business to hear at the May 27 meeting either. The Committee can discuss the summer calendar in June.

Francisco **moved to cancel the May 27, 2010 meeting of the Community Development Advisory Committee.** Nunez seconded.

The motion passed unanimously.

7. Public Comment.

There was no public comment.

8. Adjourn.

Francisco moved **to adjourn the April 22, 2010 meeting of the CDAC at 6:00 pm.** The motion was seconded by Mitchell and **passed unanimously.**

Attendance Record

Members	Jan 14	Jan 28	Feb 11	Feb 25	Mar 11	Mar 25	Apr 8	Apr 22	May (2x)	Jun Rtrt	Jun 10	Jun 24	July 8	July 22	Aug 12	Aug 26	Sept 9	Sept 23	Oct 14	Oct 28	Nov 11	Nov 25	Dec 9	Dec 23
Susan Adams	+	+	+	+	E	+	+	+	/															
Marci Francisco	+		+	+	E	+	+	+	/															
Chris Marshall	+	+	E	+	+	+	E	+	/															
Quinn Miller	+			+	+	E	+	E	/															
Julie Mitchell	+	E	+	+	+	+	+	+	/															
Vern Norwood	+	+	+	+	+	+	+	+	/															
Brenda Nunez	+	+	+	+	+		+	+	/															
Aimee Polson	E	+	+	+	+	+	+	E	/															
Katherine Pryor	+	+		*																				
Roberta Suenram	+	+		*																				
Patti Welty	+	+	+	+	+	+	+		/															

- * Resigned prior to meeting
- E Excused Absence
- / Meeting Cancelled by CDAC Motion