



Advisory Board Minutes December 15, 2009

MEMBERS PRESENT: Chair Kevin Loos, Vice Chair Jana Dobbs, Kelly Barth, and Andy Clayton

MEMBERS ABSENT: Joe Caldwell

STAFF PRESENT: Ernie Shaw, Mark Hecker, Roger Steinbrock and Jackie Brazil - intern

GUESTS:

- I. Meeting called to order by Chair Kevin Loos
- II. Approval of October 13, 2009, minutes – Motion to approve by Kelly, second by Dobbs. Motion approved.
- III. Interns for Spring – Alex Husbenet and Brad Todd will have a couple of weeks to visit staff and then will go to the KRPA conference in January. Our current intern is Jackie Brazil, who is also employed by the department as a permanent part-time regular administrative assistant. Jackie is fulfilling her Parks and Recreation degree on-line from Emporia.
- IV. Concerns of the Board – Loos mentioned about practicing at Langston Hughes one night a week and how there isn't anyone else practicing on the other ½ court at the same time or after their practice. Do vacancies exist and why – It would be helpful to know what occupancy we are at in school gyms so if asked we know why vacancies may exist. Especially since we are lobbying for more gym space. We are paying for some of the school usage, particularly on Saturdays since someone has to come in and open up the facility. We will have Lee Ice at next months meeting to explain the scheduling of school facilities.
- V. Discussion of Facility Survey results -- in terms of analyzing the materials, it was best to combine and weigh the first, second and third choices. It puts more emphasis on the first thing chosen. The public form and on-line survey results shows that more facility space is what we are in need of and then the youth sports complex (baseball/softball). Approximately 550 on-line took the survey and about 153 at the forums. Loos asked what we're going to do next with this information. Shaw stated that we had hoped to have this on tonight's city agenda but instead City Manager, Dave Corliss, thought it would be better to have it on the City Manager's report first to get it out to the city commissioners, let them look at it, decipher it, and come back after the first of the year on the commission agenda and hopefully by then they will have some questions. We hope to have this on a January agenda.
- VI. Youth Sports fields YSC update – Hecker reported that all the new fencing is done on the four new fields, backstops and foul line fencing. Still need to do the outfield fencing this winter or early spring. Should have the fields ready by March to play on.

- VII. Indoor Aquatic Center Warranty Work on Roof Update – Roofing project is done. Just finishing up some parking lot repairs and some other things that were damaged during the repairs. Will do a thermal scan of the roof just to be sure everything is okay. Minimal complaints, staff extended some monthly and season passes to patrons.
- VIII. Burroughs Creek Trail & Linear Park progress – Going along well until it got cold. Nothing can be done until it warms up again. 11th to 15th Street is pretty much done (a few missing parts); 15th to 19th Street is mostly done.
- IX. Winter/Spring Guide – Enrollment glitches on the first day. Second day is comparable to last years numbers. Roger said he would have a bigger report at next months meeting regarding enrollment.
- X. Bike Map – Bike Advisory Board and Planning Dept. – Roger reported that the Planning Department is putting together a bike map, something different from our park and path map. This map will be one that will help navigate across town, best roads to take to reach ones destination. It will be a pocket map so travelers can pull it out of their pocket for navigation. Barth suggested maybe combining it with the transit and Roger said he would send an e-mail to Bart.
- XI. P & R Holiday/Teamwork luncheon December 18th, 2009 11:30am-1:30pm – Ernie reminded everyone about the Parks & Recreation Staff Holiday Luncheon and Teamwork awards.
- XII. Staff reports

Recreation/Golf Revenue/Expense Report – Recreation revenue is looking real good. Looks like we are going to surpass our revenue on the recreation side, with the exception of being a little short in aquatics due to the construction but total revenues will exceed expectations. Shaw said he was very pleased with the golf course again this year. Managed funds like we always do, holding our own, anticipating a \$50,000 profit. Purchased some inventory for 2010 out of 2009 budget.

- a. Parks/Projects Report – Have had a lot of building issues lately, working on ball diamonds at the YSC, working on the round house storage facility at Holcom. Quite a few special events going on. Christmas lights receiving quite a bit of positive comments, especially at 6th and Rockledge. No updates on Woody Park.
- b. Marketing Report – Putting together sponsorships for the wading pool at South Park, as well as the band concerts, putting plans together for next year.

Meeting adjourned. Next Advisory Board meeting scheduled for Noon, Tuesday, January 12th, 2010, Parks and Recreation Conference Room.