



Advisory Board Minutes December 9, 2008

MEMBERS PRESENT: Chair Bruce Muzzy, Vice Chair Kevin Loos, Kelly Barth, Tom Bracciano and Jana Dobbs

MEMBERS ABSENT:

STAFF PRESENT: Ernie Shaw, Mark Hecker, Roger Steinbrock

GUESTS: Kerry Golden

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- I. Meeting called to order by Chair Bruce Muzzy.
 - II. Approval of the November 11 minutes on a motion by Bracciano, second by Loos.
 - III. No concerns from the Board but Dobbs mentioned that Mark, Ernie and Roger did a great job with the Leadership Lawrence and presentation, as well as Bracciano. Loos thanked Roger for coming out to the health fair at the ICL chemical plant. Kevin also mentioned that he met up with Jo Ellis and Tim Laurent about space available to use at St. Margaret's Episcopal Church.
 - IV. Cemetery Fees increase proposal – Proposing a \$50.00 across the board increase on all of our major rates. A memo was handed out detailing the prices compared to other city owned facilities in the area (comparable in size with other cities) and we're on the lower end when compared with privately owned cemeteries. We're trying to recoup as many costs as we can for the cemetery. There is an increase in cremation burials, according to the local funeral home directors.
 - V. Burroughs Creek trail – Public Works Department will be engineering this project, plus utilities will be going in at the same time. Mark Hecker will primarily be the lead of the project, especially with the public and coordination. We may have another public meeting to get some final plans before actual construction starts just to get the information back out again. We anticipate at least being able to put the trail in concrete from 23rd Street to 11th Street with the money that is available. Actual construction is anticipated to start this summer, June/July 2009.
 - VI. Amy Albright concern (healthy concessions) – An e-mail that was sent to Dave Corliss was passed down to our office and we have responded to her. This is one of the first or second formal complaints we have had on concessions. We are talking to and will work with our concessionaire about offering healthier alternatives. We'll start small and try to learn what sells and what doesn't and go from there. Bracciano said the school district has adopted no soft drinks and offers water and juice drinks.
 - VII. Kerry Golden (District 1) spoke about the number of fulltime staff he supervises between District 1 and Eagle Bend as well as the number of part-time staff during the spring/summer months. More part time staff is hired for the golf course for approximately ten months out of the year. Eagle Bend is open year-round where as

the Youth Sports complex and Clinton Lake Softball Complex is active March through October. Currently working on installing irrigation on soccer fields with ten soccer fields remaining and will get four of those done soon. Also converted grass to zoysia on two golf course fairways and will do one more in 2009, as well as created a three acre zoysia nursery to use in the future for renovations.

- VIII. a. Recreation/Golf revenue report – Recreation is still doing great, above projected revenues. We'll be turning back some money at the end of the year from expense accounts so it can be put into reserve for the following year. Golf course – not quite as good. Did well in some areas, such as the men's leagues have almost doubled. The kids leagues are down and the rounds are down slightly, 600 rounds for the year. November was one of the worst months we've had due to cold weather. Loos inquired about John Morris and any new ideas to bring more revenue into Eagle Bend. Ernie mentioned that John came up with the season pass and the goal was to sell 50 and more than 60 were sold. Roger and John will be doing more marketing of Eagle Bend this year. On-line tee times will be available starting early March.
- b. Parks/Projects – moved into the off season mode as far as facilities – doing a lot of facility renovations, planting tulip bulbs, putting up Christmas lights and they came on when they were supposed to. Have received positive comments on the colored lights.
- c. Marketing Report – Roger handed out the year-end report for enrollment and trends show they are increasing. Month of sharing going on -- collecting toys at all of our recreation centers and those will be given to "The Shelter" which has an adoption and foster program. Getting ready to work on the next activities guide and will do a story on the Dog Park/Mutt Run as well as how families keep their schedules organized when kids are actively involved Roger will also be starting to developing collateral for the steps at Sesquicentennial Point.
- XI. Ernie presented Tom and Bruce with a plaque thanking them for their time served on our advisory board.

Meeting adjourned at 1:15pm. Next meeting scheduled for Tuesday, January 13th at Noon.