



## Advisory Board Minutes October 13, 2009

**MEMBERS PRESENT:** Vice Chair Jana Dobbs, Kelly Barth, Joe Caldwell and Andy Clayton

**MEMBERS ABSENT:** Chair Kevin Loos

**STAFF PRESENT:** Ernie Shaw, Mark Hecker and Roger Steinbrock

**GUESTS:**

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- I. Meeting called to order by Vice Chair Jana Dobbs.
- II. Approval of September 8, 2009, minutes – Motion to approve by Kelly Barth, second by Joe Caldwell. Motion approved.
- III. Approval of September 29, 2009, minutes – Motion to approve by Kelly Barth, second by Joe Caldwell. Motion approved.
- IV. Concerns of the Board – None
- V. Discussion of Public Meetings Regarding Capital Improvement Project Needs – Set up some dates for public forum and need approval from board. October 26<sup>th</sup> – 6:30pm at Lawrence High; November 5<sup>th</sup> – 6:30pm at Free State High School and November 10<sup>th</sup> – Noon at the Community Building. Mark suggested going through the power point presentation and break out into smaller groups. After public forums, put similar information into survey and send out. If everyone is in agreement with this concept, give this to the City Manager and then he will forward on to the City Commission. Kelly motioned to recommend this concept and second by Andy. Motion carries.
- VI. Union Pacific Depot Roof (Update) – Mark reported that the project is about 70% complete. Slate asphalt shingle. This has been on the project list for seven or eight years.
- VII. Indoor Aquatic Center Warranty Work on Roof Update – Lap pool is done as far as roofing changed out. Now working on the leisure pool. At any given time, there are probably 30 people on the roof working at the same time. If the weather cooperates, we hope to have completed this week. Roofing company decided to pay for the caulking around the edges of the roof, probably a \$50,000 to \$60,000 savings for us.
- VIII. Burroughs Creek Trail & Linear Park Groundbreaking/Update progress – Concentrating on doing the middle parts of the trail first and then will work on the intersections. The goal is to have the main body of the trail poured by November 1<sup>st</sup>. Had about 80 people show up for the groundbreaking.

IX. Staff reports

- a. Recreation/Golf Revenue/Expense Report – Still doing well on the recreation revenue. Sales tax revenue is down as well as the general fund. September was pretty decent for the golf course. Up about two percent for the year.
- b. Parks/Projects Report – Parks are very busy with seeding, planting bulbs, typical fall type projects. Dobbs inquired about mile markers on the trail heading north of Clinton Lake. Mark said that is the county area and not City responsibility.
- c. Marketing Report – Helping out Scotch Fabrics with their annual coat drive, October 26<sup>th</sup> through November 13<sup>th</sup>. Month of Giving at the aquatics facility, donate a dollar or canned good and receive a discount admission. Month of sharing in December, collecting toys for The Shelter. Putting the Activity Guide together too.

Meeting adjourned. Next Advisory Board meeting scheduled for Noon, Tuesday, November 10, 2009, Parks and Recreation Conference Room.