

Geocaching Placement Site Permit Application

Cache Owner Information:

Name _____

Address _____ City _____ State _____ Zip _____

Phone(____) _____ Fax(____) _____ E-mail address _____

Cache Information:

Cache Name _____ Type of cache _____

Park _____ Nearest parking area _____

GPS Location coordinates _____

Physical description of area _____

Physical description of container _____

How will the container be hidden and/or disguised i.e. under brush, rocks, leaves, bench, etc.

Permit is good form date of issued to April 15th of the next year. After that date, the cache must be removed or re-permitted. A cache can be removed at the discretion of the Lawrence Parks and Recreation Department at any time without notice.

We ask that on the geocaching.com webpage the following statement be included when posting a cache:

This cache is located within _____ Park, a part of the Lawrence Parks & Recreation Department park system. For general information please call 785-832-7920 or visit our website at www.lprd.org. All parks rules and regulations apply.

We request that you monitor this cache monthly and you maintain it to be family friendly. This means the cache should contain no food, alcohol, firearms, drugs, dangerous, or adult items.

Please forward any questions or concerns to:

Bobby Wilson, Administrative Support III
Lawrence Parks & Recreation Department
115 W 11th St.

Lawrence, KS 66044

E-mail: rwilson@ci.lawrence.ks.us

Locations reviewed by:

_____ Facility Operations staff
_____ Park Maintenance Superintendent
_____ Park District Supervisor
_____ Nature Interpretive Supervisor



www.lprd.org

Geocaching Regulations

Geocaching is a regulated activity within the Lawrence Parks & Recreation Department. In order to protect sensitive park areas, all people wishing to place a geocache within a City of Lawrence park must receive a permit and follow the regulations as state below.

1. Participants must comply with all Geocaching and Lawrence Parks & Recreation Department Guidelines. Visit www.geocaching.com and www.lprd.org to review guidelines.
2. Participants must comply with all general Lawrence Parks & Recreation Department Rules and Regulations.
3. Before a cache is placed in a park, a permit must be obtained from the Lawrence Parks & Recreation Department. There is no charge for this permit. See the Geocaching Placement Site Permit Application for required information.
4. Due to sensitive areas of the park, the location of the cache is subject to the approval of the park superintendent. Upon the receipt of the permit application the cache location(s) can either be approved or disapproved, or require modification to the location of the cache. Upon approval, the cache can then be placed. At any time, the superintendent can ask that the cache be moved or removed.
5. Caches can remain in place from the date a permit is issued until April 15 of the next year. After that date, the cache must be removed or re-permitted. This is done to protect areas from foot traffic. If the caches are moved, removed, or re-permitted during this period, the Parks and Recreation Department must be notified.
6. Cache locations must be naturally occurring hiding spots. There can be no trees cut, pruned or have things attached to them with nails, screws or other fasteners; holes dug; vegetation removed, trimmed, or planted. No caches can be placed in birdhouses, nests, or in animal dens.
7. Due to programs and special studies being conducted, all caches placed at Prairie Park Nature Center must obtain prior permission from the Supervising Interpreter at that location before seeking final approval.
8. Due to safety concerns, no caches will be allowed to be placed at Eagle Bend Golf Course.
9. Containers must be clearly marked "GEOCACHE - PLEASE DON'T THROW AWAY"
Do not use ammo boxes, PVC pipes or other containers that might cause alarm.
10. Offensive, illegal or dangerous items are not allowed in any cache.
11. Caches placed to promote commercial, political, religious or other social agendas are also not allowed.
12. The following statement shall be included on the geocaching.com web page:

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