

**CHAPTER XII. MUNICIPAL COURT**

**Article 1.            Municipal Court**

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**ARTICLE 1. MUNICIPAL COURT**

- 12-101        **MUNICIPAL JUDGE; APPOINTMENT, COMPENSATION.**  
The Judge of the Municipal Court shall be appointed by the City Manager and compensated at the direction of the City Manager in accordance with K.S.A. 12-1014. (Charter Ord. 18, Sec. 2; Code 1979, 12-101)
- 12-102        **JUDGE PRO TEMPORE.**  
In the event the Municipal Judge is temporarily unable to preside due to absence, illness or disqualification, the Judge shall designate a qualified attorney to act as judge pro tempore. (K.S.A. 12-4107; Code 1979, 12-102)
- 12-103        **JUDGE PRO TEMPORE, COMPENSATION.**  
The judge pro tempore shall receive minimum compensation of \$25 per day. However, if the judge pro tempore is required to be in court more than one (1) hour, he/she may receive compensation up to a maximum of \$50 per day. (K.S.A. 12-4107; Code 1979, 12-103)
- 12-104        **COURT; TIME, PLACE.**  
The Municipal Court shall be held at dates and times established by the Municipal Judge. Municipal Court shall convene in one of the two following locations: 1) the Municipal Courtroom, 1006 New Hampshire, in the City of Lawrence or 2) the courtroom at the Douglas County Jail, 6601 E. 25th Street, in the City of Lawrence. (K.S.A. 12-4109; Code 1979, 12-104, Ord. 6998)
- 12-105        **COURT COSTS.**  
Pursuant to Charter Ordinance No. 17, whenever any person is convicted of a violation of any provisions of this Code, the offender shall be assessed costs for the administration of their case in Municipal Court. The court costs in each case shall be \$32.50, and when applicable, \$150.00 for supervised probation; and \$10.00 for fingerprinting performed in Municipal Court. The Municipal Court Judge shall assess costs of \$52.00 per day for jail time served for which the City incurs costs. In addition thereto, the Judge of the Municipal Court shall assess all State imposed fees as required by statute. (Ord. 5430; Ord. 6471, Ord. 7259, Ord. 7805, Ord. 8126)
- 12-106        **DRIVERS' LICENSE REINSTATEMENT FEE.**  
Any person required to pay a drivers' license reinstatement fee pursuant to K.S.A. 8-241 and seeking reinstatement of a drivers' license through the City of Lawrence Municipal Court shall pay to the City a reinstatement processing fee of \$25.00. (Ord. 7259)
- 12-107        **PLEA OF NOT GUILTY; TRIAL; TIME; CONTINUANCE.**  
An accused person entering a plea of not guilty, or for whom the court entered a plea of not guilty, shall be tried on the earliest practical day set by the court, unless trial is continued for good cause: Provided, That an accused person in custody shall be tried on the earliest day that the municipal court convenes, unless trial is continued upon motion of either party, or at the discretion of the court, and for good cause. (Charter Ord. No. 37)

12-108

**FEES FOR MAILING OF NOTICE OF INTENT TO SUSPEND DRIVING PRIVILEGES FOR FAILURE TO COMPLY WITH A TRAFFIC CITATION.**

Pursuant to K.S.A. 8-2110 and amendments thereto, if an individual fails to comply with a traffic citation, except for illegal parking, standing or stopping, and the Municipal Court mails notice of the potential suspension of the individual's driving privileges the Municipal Court shall charge the individual a fee of \$5.00. This fee shall be in addition to all other reinstatement fees, penalties and other assessments. (Ord. 8290)