



City of Lawrence

2016 Social Service Funding Application - Special Alcohol Funds

Applications for 2016 funding must be complete and submitted electronically to the City Manager's Office at ctoomay@lawrenceks.org by 5:00 pm on Friday, May 15, 2015. Applications received after the deadline or not following the attached format **will not** be reviewed by the Social Service Funding Advisory Board.

General Information: Each year, the City Commission considers requests for the allocation of dollars to a number of agencies that provide services benefiting the Lawrence community. These funds are to be used pursuant City Charter Ordinance 33, which states,

"Moneys in the special alcohol and drugs programs fund shall be expended on such programs, services, equipment, personnel, and capital expenditures as the governing body may from time to time determine is in the best interest of the public to address one or more of the following:

- (a) Prevention of alcoholism and drug abuse, including but not limited to education, counseling, public informational efforts and related activities; or
- (b) Alcohol and drug detoxification efforts and related activities; or
- (c) Intervention in alcohol and drug abuse or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers; or
- (d) Law enforcement, prosecution, court activities and programs, or portions thereof, related to apprehending, prosecuting, adjudicating or monitoring individuals who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers, including individuals who are or may be charged with violating laws related to alcohol or drug use; or
- (e) Education, counseling, public information efforts, and related and associated activities related to preventing drug abuse and alcohol abuse, including but not limited to efforts to encourage healthy youth and family development and related efforts which include as a partial element drug abuse and alcohol abuse education, counseling, or public information efforts; or
- (f) Programs, activities, or efforts related to preventing or intervening in drug abuse and alcohol abuse, including programs, activities, or efforts for which drug abuse and alcohol abuse prevention or intervention comprises a partial element of the complete program, activity or effort; or
- (g) Any program, activity, or effort, or a portion thereof, that the governing body determines seeks to discourage, prevent, intervene, or address issues related to alcohol or drug abuse. The appropriation of funds by the governing body for such a program, activity, or effort shall be conclusive of compliance with provisions of this ordinance, and separate findings shall not be required."

Applications will be reviewed by the Social Service Funding Advisory Board at meetings held from 8:00 a.m. to 12:00 p.m. on May 27. **Applicants are asked to make a contact person available by phone in case questions arise.**

Following their review, the Advisory Board will forward recommendations for funding to the City Commission. Recommendations will be based upon the following criteria:

- availability of city funds
- the need demonstrated through the agency's application
- the stated objectives of the applicant's program
- alignment of the program with City Charter Ordinance 33
- the efforts to collaborate and avoid duplication of service demonstrated through the application
- outcomes that move program participants from total dependency toward measurable levels of independence
- ability to measure progress toward the program objectives and the City Commission Goals
- past performance by the agency in adhering to funding guidelines (as appropriate)

The final decision regarding funding will be made by the City Commission when they adopt the Annual Operating and Capital Improvement Budget in August.

Other Information. Collaboration and/or coordination between organizations is highly recommended and multi-agency proposals to address an identified community problem are encouraged. Programs should have research based effective strategies or "promising approaches." All programs must have goals with measurable outcomes.

Please note that funds will be disbursed according to the following schedule unless otherwise agreed to in writing:

- First half of funds will not be disbursed before April 1
- Second half of funds will not be disbursed before October 1

The budget picture from the Kansas Legislature creates uncertainty as to the status of the local portion of the alcohol liquor tax. If the Legislature decides to eliminate or reduce the local portion of this tax, it will impact the City's ability to fund programs. The City of Lawrence is proceeding with the Request for Proposal process and accepting applications for the alcohol tax revenues, with the understanding that funding levels, if any, are unknown and potentially subject to reductions by the State Legislature.

Questions? Contact Casey Toomay, Assistant City Manager at ctoomay@lawrenceks.org or 785.832.3409.



2016 SOCIAL SERVICE FUNDING APPLICATION – SPECIAL ALCOHOL

SECTION 1. APPLICANT INFORMATION

Legal Name of Agency: Lawrence Community Shelter, Inc.

Name of Program for Which Funding is Requested: _____

Primary Contact Information (must be available by phone 5/27/14 from 8 a.m. to noon.)

Contact Name and Title: Brian E. Blevins, Executive Director

Address: 3655 East 25th Street _____

Telephone: 7858328864 Fax: 7858321053

Email: BrianB@lawrenceshelter.org

SECTION 2. REQUEST INFORMATION

The criteria for each application questions are explained below.

A. Amount of funds requested from the City for calendar year 2016: \$ 184,500

B. Provide a brief description of the program. Summary of program should be clear and concise. How is program consistent with City Charter Ordinance 33? Is program based on proven effective strategies or “promising approaches?” Description should address how program is designed to have long-term effects on a person’s decisions about alcohol and other drug use. When appropriate, program design takes into account the person’s family and/or community.

The Lawrence Community Shelter is requesting these funds to be used in conjunction with our ongoing Drug and Alcohol abuse prevention program. The funds requested will be used to expand our existing on-site available space to accommodate Alcoholics Anonymous program which has had a significant impact on those struggling with SUD’s. LCS will also be using these funds to expand our current partnership with DCCCA; currently we have one staff from DCCCA who provides on-site assessment to guests struggling with substance use disorders. These programs are consistent with City Charter Ordinance 33 through prevention of alcoholism and drug abuse by using education, assessments, counseling, and referrals to both alcohol and drug detoxification programs that are available in the community. Through our partnership with DCCCA and our on-site wrap around case management services, LCS sees the long-term effects of these programs being a decrease in the amount of our population abusing substances/alcohol and also an increase in the amount of clients entering into drug/alcohol rehabilitation and ultimately finding and maintaining recovery. In order to facilitate and expand this program and its effectiveness, and additional case manager is needed to maintain client accountability and consistency in making and attending appointments and sessions.

C. Provide a brief description of how the need for this program was determined.

The need for the program should be clearly established and outlined. When appropriate, the context of other services available, or the lack thereof, should be provided. Statistical data that supports community need should be provided.

The need for this program was determined by the number of clients at LCS who have self-identified as suffering from alcoholism and or substance abuse of some kind, more often than not guests are currently struggling with both. In Lawrence, there are other services available but with the growing number of individuals suffering from these diseases the demand is far outpacing the ability of these providers to address the needs of those in crisis. Specifically, there is not a detoxification facility in Douglas County for men, so agencies are tasked with finding staff, hours, and transportation to get clients to these facilities—incurring a significant cost to these agencies, the requested funds will help to defer those costs for the Lawrence Community Shelter. There is also a large percentage of this population that suffers from comorbidity having mental health issues along with an SUD. Collaboration and coordinated services with Bert Nash then becomes paramount in providing positive outcomes. This then becomes a function of quality case management between agencies, which our additional case manager would be able to provide.

D. Describe the desired outcomes of this program (see Logic Model). At least one Process, one Behavioral and one Impact Outcome must be included and clearly outlined on Logic Model. Outcomes must be measured by an identified evaluation tool. Does agency show adequate progress towards achieving their targeted outcomes if previously funded.

SEE ATTACHED LOGIC MODEL

E. Describe any coordination efforts your agency has made. Program strategy should involve a coordinated approach. Description should address how this particular program or service fits with other existing efforts to reduce fragmentation and duplication.

As stated above, the Lawrence Community Shelter has coordinated with DCCCA on this program beginning earlier this year and we plan on enhancing that coordination for the remainder of this year and into 2016 and beyond. We are currently exploring the possibility of a recovery center that will provide a safe recovery environment for those in treatment, or seeking treatment through DCCCA, or Professional Treatment Services, and seeking or receiving services from Bert Nash. Environmental impacts have proven to be paramount in recovery attempts, by providing an enculturation into recovery as documented by Dr. William L. White in his research into the hold negative cultures have on individuals with SUD's. (White, 1996)

F. Describe how your agency is capable of implementing the proposed program. Based on agency history, management structure, and staffing pattern, does organization have capacity to implement the proposed program and achieve the desired outcomes?

The Lawrence Community Shelter has 3 full-time case managers who are consistently providing the best wrap around case management services for all of our guests. We have a well-defined organizational chart and management structure that will provide the necessary oversight to make sure that the program is implemented and executed to meet the desired outcomes. Additionally, LCS has sound fiscal oversight from our Board of Directors Finance Committee and also from the Executive and Assistant Executive Directors. Since these programs are currently in partnership with other agencies, with a vision for expanding our internal services to enhance and complement our collaborations, LCS feels confident in our ability and capacity to execute these programs not only for the benefit of our guests but for the community at large.

G. Provide a detailed budget for the proposed program using the categories provided. The budget request for the program described should be reasonable and spelled out according to the categories below. Does the organization use funding creatively to get the most for the money, i.e. use of students, volunteers, in kind donations, leveraging of this funding to get other funding, etc.? Are long-term plans for program funding discussed – will this be an annual request for alcohol tax, is it expected to increase, decrease, etc.? Are other sources of funds used for the program? If so, are they described.

- Personnel(list each staff position individually and note if new or existing)
- Fringe Benefits
- Travel
- Office Space
- Supplies: office
- Supplies: other
- Equipment

Adult Case Manager #1 (Existing)	\$40,000
Adult Case Manager #2 (Existing)	\$31,000
Substance Abuse Case Manager (New)	\$35,000
Transportation (Existing)	\$10,000
Jobs and Training Reintegration Program (Existing)	\$20,000
On-site mental health professional (New)	\$40,000
Supplies (Existing)	\$8,500
Total	\$184,500



SECTION 3. LOGIC MODEL

Please complete the Logic Model below.

ASSESSMENT DATA	PROGRAM GOALS/ OBJECTIVES	TARGET GROUP	STRATEGIES	PROCESS OUTCOMES	BEHAVIORAL OUTCOMES	IMPACT OUTCOMES
<p>-- compilation of intake data from day and night shelter guests</p> <p>--use of the SASSI in determining high or low probability of SUD</p> <p>-- comparisons of local data to National Coalition of Homeless Services data</p> <p>-- analyses from Homeless Management Information System (HMIS) data</p> <p>-- special studies and surveys with researchers from KU School of Social Welfare & Washburn University's Human Services Program</p>	<p>-- to provide safe shelter and comprehensive support services and programs that provide a path to a positive future for people experiencing homelessness and people who are at risk of homelessness</p> <p>-- to emphasize intervention and collaboration of services for homeless individuals dealing with an SUD singularly, a dual diagnosis, or comorbidity.</p>	<p>-- individual adults in Lawrence and Douglas County, Kansas who are experiencing homelessness</p> <p>-- homeless individuals who are suffering from an SUD singularly, a dual diagnosis, or comorbidity.</p>	<p>-- case management of shelter guests</p> <p>--continued training in PCCM, and the hiring of an LAC, or LCAC.</p> <p>-- collaboration with Bert Nash, DCCCA, RADAC, Kansas Legal Services, Salvation Army, Lawrence-Douglas County Housing Authority, ECKAN, and VA</p> <p>-- in-house counseling, AA, art therapy, Back-to-Work, entrepreneurial projects, daily living services</p> <p>-- continue to strengthen our use of HMIS</p>	<p>-- obtain admission for 10 individuals into detox, rehab, or psychiatric care each month</p> <p>-- continue to bring outreach efforts from DCCCA, RADAC, and Bert Nash to LCS and people on the street</p> <p>-- develop strengths of in-house staff involved in recovery programs through training sponsored by KDAD's</p>	<p>-- enter 10 new individuals into case management each month</p> <p>-- place 60 individuals returning from detox, rehab, or psychiatric care into a job over the one-year program plan and set a follow-up schedule to monitor and to assist in sustaining the employment</p>	<p>-- 15 individuals, through their commitment to case management, employment, and/or recovery practices, will improve their life skills to the point of holding a job, being a reliable tenant, and/or remaining in recovery for a 12 month period</p>