



DAVID L. CORLISS  
CITY MANAGER

# City of Lawrence

## CITY MANAGER'S OFFICE

City Offices  
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CITY COMMISSION

MAYOR  
JEREMY FARMER

COMMISSIONERS  
LESLIE SODEN  
STUART BOLEY  
MATTHEW J. HERBERT  
MIKE AMYX

April 23, 2015

Dear Agency Representative,

As we begin the process of developing the 2016 budget for the City of Lawrence, I would like to again thank you for the essential services provided by your agency. Lawrence would not be the same without the work your agency does for our community.

The application materials for social service agencies, economic development agencies, and vendor provided services for the 2016 budget are now online at [www.lawrenceks.org/budget](http://www.lawrenceks.org/budget). Please note the application forms have changed.

Also new this year, we will be hosting a **"City Budget 101" meeting on Tuesday, May 5th, 2015 at 11:00 am in the City Commission Room at City Hall, located at 6 East 6<sup>th</sup> Street.** You and members of your board are invited to attend to hear an overview of the city budget process as well as our revenue and expenditure projections for 2016.

**All application materials should be submitted electronically by 5:00 p.m. on Friday, May 15, 2015 to [ctoomay@lawrenceks.org](mailto:ctoomay@lawrenceks.org).**

Social service agencies are being asked to **make someone available by phone on May 27 from 8:00 AM to 12:00 PM** to answer questions that may arise during the deliberations of the Social Service Funding Advisory Board.

Following their review, the Social Service Funding Advisory Board will forward recommendations for funding to the City Commission who will make final funding decisions in August when they adopt the 2016 City Budget.

If you have questions, please contact Kevyn Gero, Management Intern, at 785-832-3344 or [kgero@lawrenceks.org](mailto:kgero@lawrenceks.org).

Again, thank you for your agency's service to our community.

Sincerely,

Casey Toomay  
Assistant City Manager

