



City of Lawrence

2010 Budget in Brief

How is the Budget Prepared?

Each year, City departments submit a budget request including payroll projections, capital outlay requests, and program improvement decision packages to the City Manager.

A number of study sessions are held throughout the spring and summer to discuss various elements of the budget.

This Commission also holds budget conferences with each department. The conferences provide the Commissioners the opportunity to review the requests with department staff and ask questions about the issues presented by department staff in their budget proposals.

The City Manager then prepares a recommended budget that is revised and adopted by the City Commission.

There are multiple opportunities for public comment throughout the process including study sessions in June and July, and a public hearing in early August. All the budget materials are posted online as well.

In accordance with state law, the budget must be adopted by the City Commission by August 25th.

2010 Property Tax Rate

The 2010 City mill rate remains at 26.68 mills and is based on an assessed valuation of all real property in the city of \$853,851,645.

This translates to a property tax rate of \$26.69 per \$1,000 of assessed valuation.

Fair Market Value of Home	Assessed Valuation (11.5% of FMV)	Approximate 2009 City Tax Bill Mill Rate= 26.68
\$100,000	\$11,500	\$306.90
125,000	14,375	383.63
150,000	17,250	460.35
175,000	20,125	537.08
200,000	23,000	613.80
225,000	25,875	690.53
250,000	28,750	767.25
275,000	31,625	843.98
300,000	34,500	920.70
350,000	40,250	1,074.15
400,000	46,000	1,227.60
450,000	51,750	1,381.05
500,000	57,500	1,534.50

2010 City Budget (all funds)

Resources	\$164,457,707
Expenditures	\$157,260,736

The table above shows only the amount of property tax a homeowner can expect to pay to the City in 2010. In addition to the City of Lawrence, property taxes are levied by Douglas County, the State, and the Lawrence Unified School District each year. (Note - this table shows residential property only. Non-residential property is assessed at a higher percentage depending on use.)

2010 Budget Overview

Resources in the 2010 Operating and Capital Improvement Budget total

\$164,457,707, an increase of 7.8%, or \$11.8 Million, over the 2009 Budget. Property taxes generate only 14.9% of that total. Sales tax generates 27.1% of the total, which is a significant increase over 2009, due to the first full year of revenue from three new sales taxes. In 2009, only seven months of revenue were budgeted due to the effective date of the new sales tax rates. The other 58% of resources come from fees, licenses, fines, and other charges for services.

The 2010 budget provides for authorized expenditures totaling \$157,260,736. This is an increase of 7.2% over budgeted expenditures in 2009.

A large part of the increase in expenditures can be attributed to budgeting transfers of the additional sales taxes. In addition, increased

transfers are budgeted in the Water and Wastewater Fund.

Expenses related to personnel including healthcare and other benefits, and compensation adjustments for eligible employees decreased from 2008 due to the elimination of 11.79 non public safety positions.

More than One Budget?

The City's budget is made up of fourteen separate fund accounts and some may be used only for a specific purpose.

The General Operating Fund is the fund that accounts for most of the City's service functions including police, fire and medical, maintenance of parks and recreation facilities, building inspection, and code enforcement services. The General Operating Fund expenditures account for 46.1% of the total authorized budget expenditures for 2010.

The Library Fund finances the operation of the Lawrence Public Library. This fund represents 1.9% of the total City budget.

The Transportation Fund finances the operation of the public transportation system and represents 1.8% of the total City budget.

The Recreation Fund supports recreational programs and services. This fund receives 94.3% of its 2010 operating revenue from sources other than property taxes. The Recreation Fund represents 2.6% of the total City budget.

The Bond and Interest Fund is used to retire bonds issued to finance long-term capital and community improvements within the City. This fund receives resources from property and motor vehicle taxes in addition to special assessments. The Bond and Interest Fund represents

8.8% of the total 2010 City budget.

The Guest Tax Fund accounts for revenue received from the five percent guest tax levy on hotel and motel room rates in Lawrence. The revenue is used primarily to fund the Lawrence Convention and Visitors Bureau and other visitor related programs. The fund represents 0.8% of the total City budget.

The Special Alcohol Fund is used to account for receipts received from a State tax levied on alcohol purchases. This fund receives one-third of the City's alcohol tax receipts. The Special Recreation and General Operating Fund also receive one-third of the City's alcohol tax receipts. The Special Alcohol Fund represents 0.4% of the total City budget. (See insert for a list of agencies receiving alcohol funds in 2010.)

The Special Gas Tax Fund is used to account for receipts remitted by the State from the motor fuel tax (24 cents/gallon of gasoline; 26 cents/gallon of diesel fuel). These funds are used for road maintenance, traffic signalization, and annual street overlay, brick street, and curb repair programs. This fund represents 1.9% of the total City budget.

The Special Recreation Fund receives one-third of the City alcohol tax allocation from the State tax on alcohol sales. The funds are used to support recreational and cultural activities. This fund accounts for 0.4% of the total City budget.

The Water and Wastewater (Utilities) Fund accounts for the delivery of water and wastewater services. Revenues from water and sewer charges, system development charges and other fees support this fund. The Water and Sewer Fund, with authorized expenditures of \$38.7 million, makes up 24.7% of the total City budget in 2010.

The Solid Waste Fund provides

recycling and refuse disposal services for residential and commercial customers. Service charges and fees are the main budgeted revenue sources for this fund. The Sanitation Fund accounts for 7.0% of the total City budget.

The Public Parking Fund is used to account for revenues received from parking meters, overtime parking, the New Hampshire St. parking garage, and the Riverfront garage. This fund represents 0.8% of the total 2010 City budget.

2010 Budgeted Expenditures (all funds)

General Operating	\$72,470,629
Library	3,060,000
Public Transportation	2,903,780
Recreation	4,012,539
Guest Tax	1,203,560
Special Alcohol	707,150
Special Gas	2,956,815
Special Recreation	690,105
Bond / Interest	13,900,000
Water / Wastewater	38,776,248
Solid Waste	11,020,612
Public Parking	1,249,001
Storm Water	3,227,177
Public Golf Course	1,083,120
TOTAL	\$157,260,736

The Storm Water Utility Fund accounts for the management of storm water drainage facilities and systems. This fund represents 2.1% of the total 2010 City budget.

The Public Golf Course Fund accounts for revenues and expenditures associated with the operation of Eagle Bend Golf Course. Play began in 1998. The Public Golf Fund represents 0.7% of the total City budget.

Department Budgets

The City of Lawrence is organized into 13 departments to provide City services and carry out City policies.

Although funding from sources other than the General Fund support several departments, only their general fund support is noted here.

City Commission - The 2010 budget authorizes \$60,530 to support the activities of the City Commission.

The **City Auditor** position was established in 2008. The 2010 budget authorizes \$54,534 to fund half of the salary and other expenses for this position.

The **City Manager's Office** directs and coordinates the operations of all other City departments and advises the City Commission on City service operations and issues. The City's public information function is also funded out of this office. 2010 budget - \$752,264.

The **Planning and Development Services Department** was established in 2008 by merging the Lawrence / Douglas County Planning Department and the Neighborhood Resources Department. The department is made up of four divisions. The Planning and Development Services division administers land use regulations and provides professional planning advice to the City and County governing bodies. The Code Enforcement division enforces building safety and environmental codes in the City. The Building Safety / Plan Review division conducts building inspections and reviews applications for building permits, licensees, etc. The Community Development Division administers the federal funding received by the City from HUD. 2010 budget (excluding CDBG funding)- \$2,058,630.

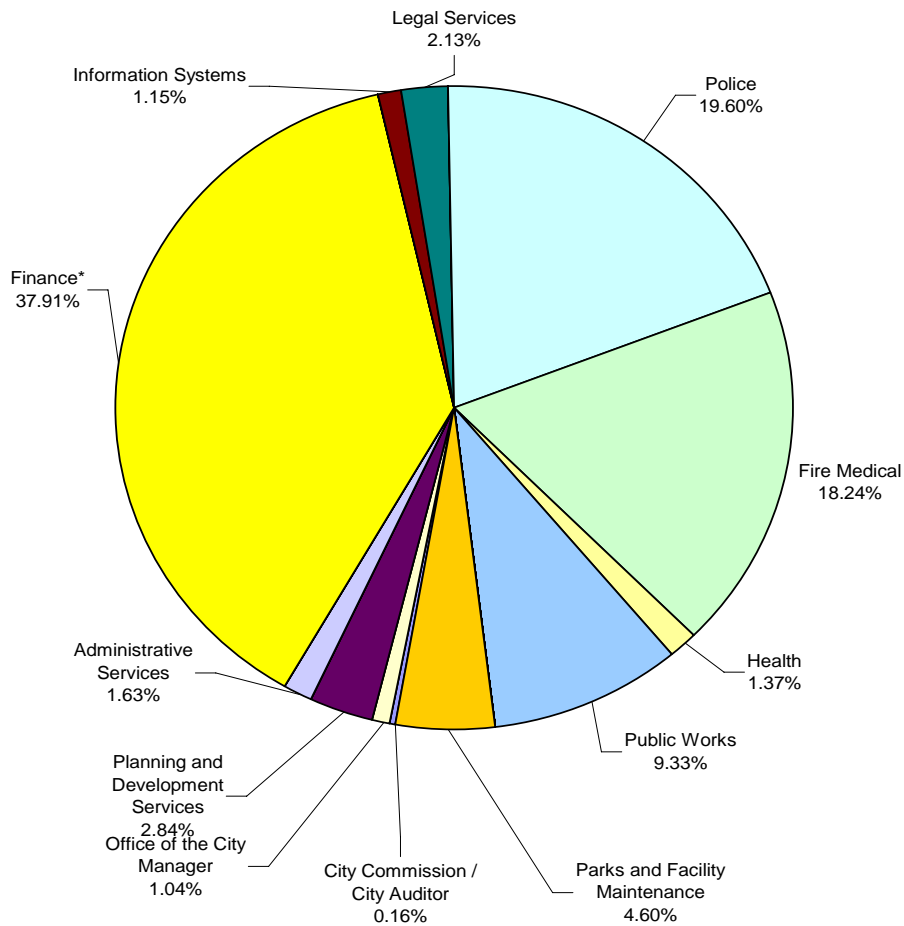
Administrative Services has three divisions (city clerk, human resources, and risk management) responsible for legal record keeping, personnel and insurance functions. 2010 budget - \$1,178,921.

WHERE THE MONEY GOES

In 2010, the City will use your taxes, rate dollars, service charges, fines, and fees to:

- Maintain over 319 miles of streets
- Produce and distribute an average of 10.5 million gallons of water per day
- Treat an average of 10.8 million gallons of wastewater per day
- Maintain 53 parks, 70 miles of hiking and biking trails, and 2 off-leash dog parks
- Operate 3 recreation centers, 4 aquatic facilities, 11 tennis courts, and 3 outdoor sport complexes
- Provide 437,671 one way trips on the Public Transit System
- Respond to more than 9,600 calls for fire and medical service
- Respond to over 115,400 calls for police service
- Process 35,543 Municipal Court citations
- Provide just over \$1 million in aid to social service and other agencies in the community
- Provide \$648,929 in direct support for the operation of the Health Department
- Provide maintenance of the levee and flood control gates on the Kansas River
- Support operations of the Lawrence Convention and Visitors Bureau
- Provide \$3.06 million to support the operation of the Lawrence Public Library
- Provide solid waste services to approximately 31,000 residential and multi-family accounts as well as 1,400 commercial and industrial accounts every week
- Recycle over 14,000 tons of material through City programs

**2010 General Operating Fund
Expenditures by Department:
Total - \$72,470,629**



* Finance includes general overhead and transfers

The administrative division of the **Finance** department is responsible for investing, purchasing, accounting, and supervision of the utility billing functions. Also included in this department budget are general overhead expenditures, payments to a number of social service agencies, and transfers to other city funds. 2010 budget - \$27,476,593.

The **Information Systems** Department has the responsibility of providing telecommunications and technology support for the organization, including network management and GIS. 2010 budget - \$833,522

Legal Services provides legal and municipal court services as well as

support functions for the City organization. The department has also served as the City's civil rights enforcement agency since 2008. 2010 budget - \$1,542,852.

The **Lawrence Police Department** provides services for the community including criminal enforcement, investigations and animal control functions. The department is also responsible for public parking enforcement in the Downtown area. 2010 budget - \$14,201,199.

The **Lawrence-Douglas County Fire Medical Department** provides fire prevention education, fire protection services and emergency medical services for the community. Protection of life and property from

fire loss and medical emergencies are the central services provided by the department. 2010 budget - \$13,221,717.

The **Public Works Department** is the City's largest department comprising of eight divisions in the General Fund: health, street maintenance, engineering, traffic, airport maintenance, property maintenance, streetlights and levee maintenance. 2010 budget - \$7,755,447.

Parks and Recreation is composed of the following divisions within the General Fund: landscaping, forestry, cemetery, turf management and facilities maintenance. 2010 budget - \$3,334,420.

The **Utilities** Department is responsible for operating and maintaining the water treatment and distribution systems and the wastewater collection and treatment systems. The water and wastewater systems are 100% financed by user fees. These systems serve over 31,000 customer accounts. 2010 budget - no general fund support, see Water & Sewer Fund.

More Information?

To see the complete 2010 budget and supporting documents visit www.lawrenceks.org/budget or contact the City Manager's Office by calling 785.832.3400 or emailing cityhall@ci.lawrence.ks.us.



City of Lawrence