

DRAFT
(SUBJECT TO CHANGE)

2014 Budget Process Calendar

Friday, February 15	County Treasurer annual report due	Monday, July 1	Budget information from County Clerk and Treasurer should be received
Friday, March 15	4 th Quarter 2012 Report	Wednesday, June 26	Budget Distributed to City Commission and posted on website
Monday, April 1	Letter mailed to vendor / social service agencies and application materials posted on the web	Tuesday, July 9	City Commission Study Session (4:00 pm) @ City Hall
Friday, April 19	Budget Priorities/ Budget Kick off Memo distributed Run Baseline Payroll Projection	Tuesday, July 9	City Commission authorizes publication of Budget
Thursday, April 25	County provides revenue estimates	Wednesday July 10 – Noon	Budget material provided to Journal World for publication 07/13/13 (ten days notice)
Tuesday, April 30	1 st Quarter 2013 Report	Tuesday, July 23	Public Hearing on Budget – Budget Ordinance first reading (no later than 8/15)
Friday, May 3	Requests Due from social service agencies and vendor services	Tuesday, August 13	Utility Rate Ordinances
Wednesday, May 8	Department Budget Information Submitted to City Manager’s Office	Wednesday August 14 – Noon	Budget adopted by City Commission – Budget Ordinance second reading
Friday, May 10	Budget Information provided to Douglas County for Fire Med and Planning	Wednesday, August 21	Budget ordinance provided to Journal World for publication 08/17/2014
Tuesday, May 21	Motor, Recreational, and 16/20 vehicle tax estimates due from County	Sunday, August 25	Budget, along with certified copy of ordinance, filed with County Clerk (at least ten days from hearing)
Friday, May 31	Receive recommendations from social service funding advisory board	Friday, September 27	Statutory deadline for budget submittal
	Department Summary Pages updated in “Pages to Publish” folder on network	Tuesday, November 12	Adopted Budget posted on the web
Tuesday, June 4	City Commission Study Session (3:30 – 5:30 pm) @ City Hall:	Sunday, December 1	Budget submitted to GFOA for review (90 days following adoption)
	Budget Overview		County Clerk submits all budgets to State A&R
	Goal Setting		
Tuesday, June 4	Public Comment on CC Regular Agenda		
	State Assessed numbers released		
Tuesday, June 18	CC Agenda Item – Budget Information/ Update		
Wednesday, June 26	Budget Distributed to City Commission and posted on website		