

**Special Event Permit
April 21, 2015
City Commission
Consent Agenda**

SE-15-00142: A Special Event request for a fundraiser barbeque competition located at Rock Chalk Park, 100 Rock Chalk Lane, on May 8-9, 2015. Submitted by the Sertoma Club of Lawrence.

GENERAL INFORMATION

Current Zoning and Land Use:

GPI (General Public and Institutional) District; Sports Pavilion Lawrence

Surrounding Zoning and Land Use:

GPI (General Public and Institutional) District to the south and west; Rock Chalk Park.

OS-FP (Open Space-Floodplain) District to the north and west.

A (Agricultural—County) District to the east; Undeveloped wooded land.

RM12-PD (Multi-Dwelling Residential-Planned Development) District to the east; undeveloped land.

STAFF REVIEW

A Special Event Permit has been requested to allow for the exterior portion of the Rock Chalk Park property at 100 Rock Chalk Lane to be used for a fundraiser barbeque competition. The applicant, the Sertoma Club of Lawrence, indicated that this is a fundraiser event. An estimated 300-400 members of the public are expected to attend, and there will be 48 BBQ teams competing in the competition.

Chapter 6 of Article 15 of the City Code regulates Special Events. Per Code, a Type 5 Special Event Permit [Public events intended primarily for entertainment or amusement, such as concerts or festivals] requires City Commission approval. All non-athletic events at Rock Chalk Park are also subject to City Commission Approval through the Special Event Permit process, according to the Special Use Permit: SUP-12-00225.

The proposed event will occur on May 8 and 9. Teams will begin cooking at 8 am on Friday, May 8 and continue through the night and into the morning of Saturday, May 9. The fundraiser will be open to the public for food consumption from 11:00 am – 1:00 pm on May 9. The applicant has indicated a limit of 48 BBQ competitors will be allowed to participate in the competition.

The public portion of the competition will include participation in a “People’s Choice” event. The public will have an opportunity to sample BBQ from approximately 20 different teams. There will also be a food tent where BBQ meals can be purchased and 3 vendors will be located near

the tent selling snow cones, popcorn, and the like.

Members of the Sertoma Club and volunteers will be responsible for maintenance, setup of the event, and clean-up at the conclusion of the event once the teams have departed. There will be 8-12 portable toilets and 2 hand washing stations delivered to the site early Friday morning by Anderson Rentals. The portable toilets will be serviced early Saturday morning by Anderson Rentals and picked up at the conclusion of the event on Saturday afternoon.

Traffic on public roads will not be affected. Within the parking lot, traffic related to the Sports Pavilion will be directed down the far south roadway and the far west roadway. Traffic associated with the 48 BBQ teams will be directed through the middle of the parking lot to allow for easy access to their designated sites. After the 48 BBQ teams have been directed to their designated sites, that portion of the parking lot will not be open to automobile traffic. This will provide pedestrian safety.

The event should have no, or very minimal, negative impact on neighboring properties as the Rock Chalk Park has adequate parking and the public portion of the event will take place for two hours during the daytime.

Hours of operation for the event are as follows:	
Friday, May 4	8:00 am – 12:00 am
Saturday, May 9	12:00 am – 3:00 pm
Open to Public	May 9, 11:00 am – 1:00 pm

Staff Recommendation: Planning Staff recommends approval of the Special Event Permit for a fundraiser barbeque competition at 100 Rock Chalk Lane on the following dates and times: May 8 (Friday) 8 am to 12 am; May 9 (Saturday) 12 am to 3 pm with the public open to the event from 11 am to 1 pm, subject to the following conditions:

1. Special Event Permit must be displayed on site during hours of operation.
2. Property shall be restored to pre-event condition immediately following the event.
3. Display area, tent or structure may not be within 25' of public right-of-way and 20' away from the building.
4. Cars, trucks, vans, trailers may not be used for sale of merchandise.
5. Trash receptacles or other sanitation provisions, as needed.
6. Prior to the event, applicant will need to secure a temporary liquor permit through the City Clerks Office.
7. Conditions related to tents:
 - a. The tent or other membrane structure must meet the International Fire Code.
 - b. Smoking is not permitted in tents or membrane structures. 'No Smoking' signs shall be conspicuously posted and enforced.
 - c. Open flame or devices emitting flame, fire or heat or any other flammable or combustible liquids, gas or other cooking device shall not be permitted inside or located within 20 ft. of the tent or membrane structure while open to the public.
 - d. 2A10BC Portable fire extinguishers shall be provided on site.
 - e. Minimum of two points of egress with a minimum of 72" each with posed exit signs.
 - f. Maintain access for fire department on north side of building.
 - g. Occupant limit of 27 in 20'x20' tent

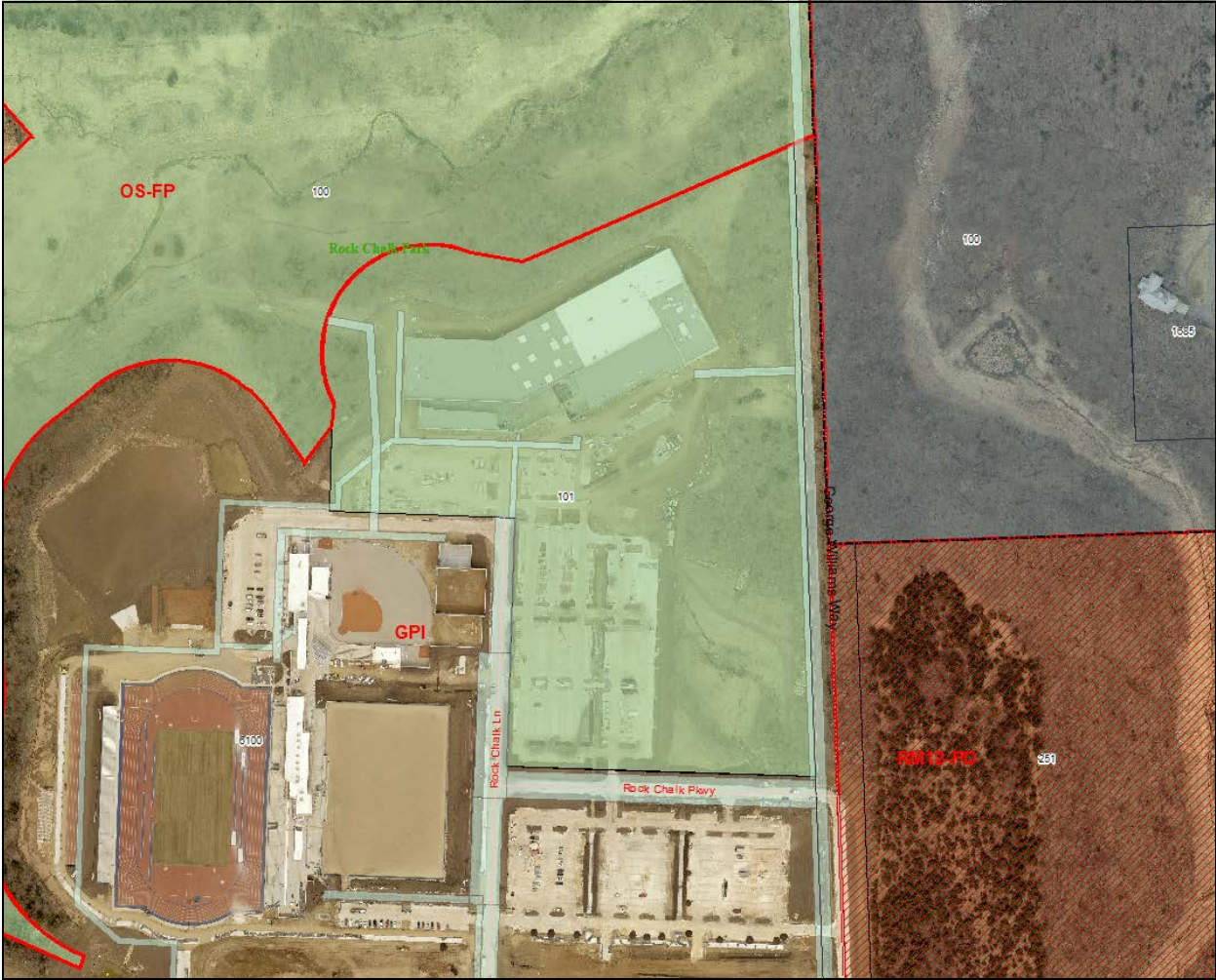


Figure 3. Land use in area