



**SPECIAL EVENT PERMIT (SE-15-00142)  
(SERTOMA 48 BBQ)**

|                           |  |                        |   |
|---------------------------|--|------------------------|---|
| <b>EVENT ADDRESS:</b>     | 100 Rock Chalk Lane  |                        |   |
| <b>APPLICANT:</b>         | Robert Gillespie   | <b>Property Owner:</b> | City of Lawrence, Kansas                            |
| <b>APPLICANT ADDRESS:</b> | PO Box 327<br>Lawrence, KS 66044   | <b>Owner Address:</b>  | 6 East 6 <sup>th</sup> Street<br>Lawrence, KS 66044 |
| <b>EVENT DATE(S):</b>     | May 8, 2015 (BBQ begins)<br>May 9, 2015 (Event opens to public)  |                        | <b>Event Type:</b> 5                                |
| <b>EVENT TIME</b>         | May 8 <sup>th</sup> (8am) to May 9 <sup>th</sup> (3pm)<br>Event to open to public from 11am-1pm on May 9 <sup>th</sup> |                        | <b>Event Number:</b> 1                              |

**CONDITIONS OF APPROVAL**

- a. Special Event Permit must be displayed on site during hours of operation.
- b. Property shall be restored to pre-event condition immediately following the event.
- c. Display area, tent or structure may not be within 25' of public right-of-way and 20' away from the building
- d. Cars, trucks, vans, trailers may not be used for sale of merchandise.
- e. Trash receptacles or other sanitation provisions, as needed.
- f. Prior to the event, applicant will need to secure a temporary liquor permit through the City Clerks Office.

**Conditions Related to Tents**

- g. The tent or other membrane structure must meet the International Fire Code.
- h. Smoking is not permitted in tents or membrane structures. 'No Smoking' signs shall be conspicuously posted and enforced.
- i. Open flame or devices emitting flame, fire or heat or any flammable or combustible liquids, gas or other cooking device shall not be permitted inside or located within 20 ft of the tent or membrane structures while open to the public.
- j. 2A1OBC Portable fire extinguishers shall be provided on site.
- k. Minimum of two points of egress with a minimum of 72" each with posted exit signs.
- l. Maintain access for fire department on north side of building.
- m. Occupant limit of 27 in 20'x20' tent.

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