

City of Lawrence

Aviation Advisory Board Meeting

February 5, 2015 Minutes

MEMBERS PRESENT: Dan Born, Jonathan Becker, Richard Haig, Gary Knudsen and Cheri Thompson
MEMBERS ABSENT: Jeff Long
STAFF PRESENT: Charles Soules
PUBLIC PRESENT: Rick Bryant, David Hadel, Lloyd Hetrick

I. Call to Order:

Richard Haig called the meeting to order at 6:40 PM.

II. The Previous Meeting Minutes:

Jonathan Becker moved and Cheri Thompson seconded a motion approving the prior two meetings of October 30, and December 11, 2014. The motion passed unanimously.

III. Airport Manager's Report:

Rick Bryant reported the lighting project has the concrete poured and Capital Electric will get the lights installed over the next 90 days, good weather prevailing. Environmental Assessment completed the assessment in which the Cultural digs were negotiated down with 250 shovel digs. They found nothing; prefect weather completed the cultural digs. We are awaiting completion of the assessment on the Oxbow. The project should wrap up in early spring time. The last step will be a public hearing if someone wants to discuss the study.

It was noted that Douglas County Commissioner Thellman is proposing changes to Horizon 2020 that might lock in future airport expansion and that this is something that the Advisory Board will need to monitor.

Richard Haig reported that he had heard some public concerns about some preliminary drawings of the western fence. When this project is funded, the airport advisory board is going to have to make sure the stakeholders are fully informed about the actual technical drawings and access points.

There was no word on pending KDOT grants. Chuck Soules did not expect any word on announcement of grants until May, 2015. Given the transfers of funds from KDOT to the general fund to attempt to balance the budget, all road money should be considered gone and money for emergencies is nonexistent.

The City Commission approved the recent Airport Five Year Plan. One of the items in the Five Year Plan is a consultant agreement to consult/oversee all projects. There was a discussion about how we go through that process to select that consultant. Richard Haig sought volunteers from the Board to review

proposals. Ms. Thompson, Mr. Knudsen and Mr. Becker volunteered to assist in that review.

The final letter to Porta-tees tenants had been sent out establishing a June 1st deadline for being out of the hangers.

Chuck Soules reported on repair of Western taxipads.

IV. FBO Report:

Lloyd Hetrick reported good attendance for Iowa State Basketball game. The KU Basketball team flew back from Ames and landed here, rather than Forbes. Iowa State and Texas Tech Men's basketball teams flew into the airport for BB game. Marine One was stationed here for the recent President's visit.

The first step in the Emergency Management/hazardous material scenario is going to be a February 12th table-top exercise. The actual exercise will be May 6th. The scenario will be a nineteen passenger plane with gear failure hits a fuel truck. The exercise was already beginning to develop parts of a procedures manual for emergency handling.

The discussion of an Open House was delayed until the next meeting to discuss, the content, participants and the timing of such an event.

The Youth Camp date has been set for June 6, 2015 at the airport.

Mr. Hetrick reported back on the possibility of more voice messages on ASOS. He got a memo as to why it cannot be done. The limited voice capability of the current system limited the lingo used in short messages with frequent repetition. An expansion of equipment would require modification. Even then, the language that is approved to be used has to be formulaic.

V. Adjournment:

There being no further business, the meeting adjourned at 7:35 pm.

Next Meeting time is 6:30 pm on Thursday, April 2, 2015, in the Richardson Memorial Pilots' Lounge at the Lawrence Municipal Airport Terminal Building.