



**SPECIAL EVENT PERMIT  
SE-15-00084**

<b>EVENT ADDRESS:</b>	2300 Louisiana Street		
<b>APPLICANT:</b>	Sun Creations, Inc. Gene Wayenberg	<b>Property Owner:</b>	2300 Louisiana Co, LLC
<b>APPLICANT ADDRESS:</b>	2000 Delaware Street Lawrence, KS 66044	<b>Owner Address:</b>	2300 Louisiana Street Lawrence, KS
<b>EVENT DATE(S):</b>	March 30, 2014 to April 12, 2015		<b>Event Type:</b> 3
<b>EVENT TIME</b>	9:00am to 9:00pm		<b>Event Number:</b> CC Approved 3/24/2014

**CONDITIONS OF APPROVAL**

- a. Special Event Permit must be displayed on site during hours of operation.
- b. Temporary sign permit must be obtained from Development Services if temporary signage is to be used.
- c. Maintain an access aisle from the ADA parking spaces to building door
- d. Display area, tent or structure may not be within 25' of public right-of-way and 20' away from the building
- e. Cars, trucks, vans, trailers may not be used for sale of merchandise.
- f. Vehicles used for storage of merchandise for event may only be on site during the approved hours of operation.
- g. Trash receptacles or other sanitation provisions, as needed.

**Conditions Related to Tents**

- h. The tent or other membrane structure must meet the International Fire Code.
- i. Smoking is not permitted in tents or membrane structures. 'No Smoking' signs shall be conspicuously posted and enforced.
- j. Open flame or devices emitting flame, fire or heat or any flammable or combustible liquids, gas or other cooking device shall not be permitted inside or located within 20 ft of the tent or membrane structures while open to the public.
- k. 2A1OBC Portable fire extinguishers shall be provided on site.
- l. Two exits must be provided as well as exit signs and emergency lighting for enclosed tents, tents with walls rather than canopy tents.
- m. Maintain access for fire department on north side of building.

**Conditions Related to KU Merchandise**

- n. If KU licensed merchandise is being sold a letter provided from the KU Licensing Director must be displayed at the event. Contact **Paul Vander Tuig, Trademark Licensing Director**; The University of Kansas; Office of Trademark Licensing; 1601 Irving Hill Road; Burge Union, Room 306; Lawrence, KS 66045-7557; Phone: (785) 864-4650; FAX: (785) 864-3877; e-mail: [pvt@ku.edu](mailto:pvt@ku.edu)

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