

City of Lawrence

Lawrence Sister Cities Advisory Board

September 10, 2014 Draft Minutes

MEMBERS PRESENT: Jon Josserand, Ken Albrecht, Kathleen Hodge, Billy Williams, Curtis Barnhill, Jon Niccum, Tim Bateman, Kelly Herndon, Michael Kennedy, Bill Keel

MEMBERS ABSENT: Michelle Fales, Dennis Christilles, Carrie Lindsey

STAFF LIAISON PRESENT: Diane Stoddard

PUBLIC PRESENT: Jenny Hilliard, James Hilliard

Chair Kelly Herndon opened the regular monthly meeting at the City Hall at 5:30 on September 10, 2014.

Meeting Materials Provided:

- Meeting agenda
- SCAB draft minutes from August 13, 2014
- Proposed Schedule for Eutin Delegation visit
- Eutin Delegation Contact info.
- 2014 Check Register (dated - Feb 26 2014)

Introduction of Guest:

Review of Meeting Minutes from September 10, 2014

- Minutes approved as corrected.
- All previous Meeting Minutes have been sent to Stoddard for upload to the city website.

Sister Cities Financial Report - Hodges

- Hodges and Herndon have reviewed the 2014 Hiratsuka trip report and expenses.
- James Hilliard contributed \$3635.86 toward the 2014 Hiratsuka trip.
- Motion passes to reimburse Hilliard \$3635.86. Check must first clear thru city, will be ready for pick up next week.

25 Anniversary Delegation to Lawrence - Keel

- Hosting assignments are complete. Meeting of Host Families on Wednesday September 17 at Max Kade Center.
- Program for Delegation:
 - Thursday, Oct 2 – Albrecht to confirm with Nancy Longhurst of the Oread re: food availability on terrace. Hodges to collect estimate of attendees and cost.

- Friday, Oct 3 – Luncheon at the Carnegie building, catering by Wheatfields, will need at least 5 tables. Presentation of Large Print during Lunch. Artist reception for Klatt at Cider Gallery.
- Saturday, 4 Oct – Albrecht, flights around Lawrence have been offered by several pilots at the Lawrence Airport. Albrecht to coordinate.
- Sunday, Oct 5 – Confirmation of concert from Walzell is pending. Circles S dinner – Cost of dinner will be comped for City officials, Eutin students and Eutin Delegation. All others will be \$50 per. Niccum to coordinate live music.
- Monday, Oct 6 – Meet at Holidome at 9am for rides to Steamboat Arabia.

FoH (Friends of Hiratsuka) - Hilliard

- Hilliard – 25 posters and 150 applications to be printed. Josserand stated that Hilliard can use the SCAB account at UPS store by Hyvee. Hodges to add money to the UPS account to cover cost of printing.
- Stoddard to upload electronic copy of Application and Poster to city website.
- Chaperones
- Hodges - No contact with Huftles via home phone, cell phone or email. Herndon sent email stating the need to find replacement for Huftles and well wishes.

FoI (Friends of Iniades) Herndon

- 260 attendees of Greek play 'Electra' on September 6, 2014.

Meeting was adjourned at 7pm.