



City of Lawrence

CITY MANAGER'S OFFICE

DAVID L. CORLISS
CITY MANAGER

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CITY COMMISSION

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City Commission to Consider leasing two public parking spaces at 8th and Massachusetts streets to Lawrence Bank

On September 2, 2014, the Lawrence City Commission will consider a request from Lawrence Bank to lease two parking spaces on the south side of 8th Street immediately east of Massachusetts Street to facilitate its temporary relocation to 800 Massachusetts Street. The requested lease would begin on September 10, 2014 and would be in effect for up to 24 months. The lease would grant the bank exclusive use of the two requested parking spaces during its drive-thru business hours which are Monday – Friday from 8:00 AM – 6:00 PM, and Saturday from 8:00 AM – 12:00 PM. You are receiving this notification because the requested parking spaces are adjacent to property you own or occupy in Lawrence, Kansas.

Please see the enclosed memo and attachment for details of the request. If you have questions or comments regarding this request please contact Brandon McGuire, Assistant to the City Manager, at (785) 832-3466 or bmcguire@lawrenceks.org. You may also attend the City Commission meeting at 6:35 p.m. on Tuesday, September 2, 2014 at City Hall, 6 E 6th St, Lawrence, KS 66044. The item will be considered on the consent agenda.



Memorandum

City of Lawrence

City Manager's Office

TO: David Corliss, City Manager
CC: Diane Stoddard, Casey Toomey, Toni Wheeler, Randy Larkin, Chuck Soules, Mark Thiel
FROM: Brandon McGuire, Assistant to the City Manager
DATE: August 20, 2014
RE: Parking for Lawrence Bank in support of redevelopment project at 9th and New Hampshire North Project

Background

The downtown branch of Lawrence Bank is currently located at 100 East 9th Street, which is part of the 9th and New Hampshire North Redevelopment Project. Due to the upcoming start of construction at the North Project, Lawrence Bank needs to temporarily relocate its downtown branch. The bank is relocating at 800 Massachusetts Street with plans to open at the beginning of September and operate at that location for 18 to 24 months. Upon completion of the 9th and New Hampshire North Redevelopment Project, Lawrence Bank plans to return to 9th and New Hampshire.

To facilitate the bank's temporary relocation to 800 Massachusetts, it requested exclusive use of two public parking spaces. The request will enable the bank to maintain drive-thru banking services which are currently offered at its 9th and New Hampshire location. The two parking spaces requested for the bank's use are located on the south side of 8th Street, immediately east of Massachusetts Street. The bank offered to pay \$192 per year per space, the equivalent price of the City's 10 hour parking pass. Additionally, the bank requested permission to construct a temporary canopy which will cover the two parking spaces. Upon completion of the redevelopment project and the bank's return to 9th and New Hampshire, the canopy will be removed by the bank and the parking spaces will return to their original public use. Please refer to the attached letter and map submitted by Paul Werner Architects on behalf of Lawrence Bank for an illustration of the request.

To accommodate the bank's request, the handicap accessible space located immediately east of Massachusetts Street will need to be temporarily relocated. The bank suggests designating the parking space immediately west of the alley as an accessible space during the bank's occupancy of 800 Massachusetts. An existing ADA ramp connects the sidewalk to the alley. Please refer to the "Accessibility Map" below for an illustration of the requested temporary relocation of the handicap accessible space.

Accessibility Map



Staff Recommendation

Staff recommends granting Lawrence Bank's request to lease two parking spaces for up to 24 months and to authorize the bank to construct a temporary canopy to cover the spaces. The bank's exclusive use of the two parking spaces should be limited to its business hours which are 8:00 AM – 6:00 PM Monday – Friday and 8:00 AM – 12:00 PM Saturday. The agreement should be contingent on the developer proceeding with the 9th and New Hampshire North Redevelopment Project. To accommodate the request, staff recommends temporarily relocating the existing handicap accessible parking space by designating the parking space immediately west of the alley as handicap accessible. City staff will ensure that the ramp is in satisfactory condition.

Action

If appropriate, direct the City Manager to enter a right of way license agreement with Lawrence Bank and adopt Ordinance No.9035, amending the City's schedule of no parking zones.

Attachments

Letter and map submitted by Paul Werner Architects on behalf of Lawrence Bank

June 17, 2014

City of Lawrence
David Corliss
City Manager
6 East 6th Street
Lawrence, Kansas 66044

Re: Parking Spaces – 8th Street and Massachusetts

Dear Mr. Corliss,

Mr. Corliss, please distribute this to the appropriate departments.

We are contacting you on behalf of our client, Lawrence Bank. We would like to inquire about renting two parking spaces on the south side of 8th street, just east of Massachusetts. We would also like to provide a canopy to aid the bank in serving their customers (see attachment). This will require the handicap parking space to be temporarily moved to the east, next to the alley.

We are requesting these parking spaces, due to Lawrence Bank having to relocate their facility from 9th and New Hampshire during the redevelopment of their current location. By moving to the vacant space at 800 Massachusetts, they will be losing drive-thru access for their customers. By being able to rent the two parking spaces and provide a canopy, Lawrence Bank will be able to provide access for their customers similar to what they experience today.

We are proposing a fee of \$192 per year, per parking space.

Please let us know who to discuss this with in detail.

Sincerely,



Paul Werner



PROPOSED CANOPY OVER TWO SPACES



MASSACHUSETTS STREET

8TH STREET

LAWRENCE BANK

LAWRENCE BANK

paulwerner
ARCHITECTS