

MINUTES
Lawrence-Douglas County Health Board
June 16, 2014

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, June 16, 2014. Vice chair Doug Dechairo called the meeting to order at 5:01 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF AGENDA

Shirley Martin-Smith made a motion to approve the Agenda for June 16, 2014. David Ambler provided the second and the motion passed.

REVIEW AND APPROVE MINUTES OF MAY 19, 2014

David Ambler made a motion that the Minutes of May 19, 2014, be approved. Kevin Stuever provided the second and the motion passed.

REVIEW AND APPROVE MAY MONTHLY FINANCIAL REPORT

Jennie Henault, director of administrative services, reviewed the May Monthly Financial Report. After discussion, Shirley Martin-Smith moved that the May Monthly Financial Report be approved. Ray Davis provided the second and the motion passed.

PROJECT LIVELY

Jenn Preston, case management supervisor, stated Project LIVELY is a voluntary care coordination program that aims to promote health, independence and well-being for the clients they serve. Jenn presented the findings of a collaborative project with Jessica Pauly, assistant to the director, Center for Civic and Social Responsibility at the University of Kansas. Jessica held two focus group meetings at Babcock Place and the Senior Center. The first focus group meeting was in the fall of 2013 and she showed them the Project LIVELY brochure and elicited their input into who they think are the intended audience, what they think the program services provide and ideas of how the brochure could be improved. Project LIVELY staff also asked the Health Department Advisory Board for input. The feedback from all groups was very positive. Also, the focus groups requested to have a brochure in Spanish. Jenn stated the focus groups suggested changing staff's title from care manager to care coordinator because they did not want to be "managed." After discussion on the brochure, the Board requested the last bullet point read, "Meeting your individual needs." Jenn stated this new brochure better represents all the services this program provides. Ray Davis made a motion to bring the revised brochure back and have a Project LIVELY presentation next month. Kevin Stuever stated if adding one additional bullet point is going to hold up getting the brochure publicized for another month, then he would like to amend the motion to read, "Kevin Stuever made a motion to amend the brochure adding the last bullet point to read, "Meeting your individual needs" and publish when ready. Shirley Martin-Smith provided the second and the motion passed.

AMERICORPS

Amanda Kong and Beeta Kashani, AmeriCorps members, presented an overview of accomplishments they have done while working at the Health Department. Amanda showed a video she created and submitted to the Kansas Volunteer Commission about a man from Detroit, MI, that moved to Lawrence and needed assistance. Amanda and Beeta serve with the United Way of Douglas County and have had host sites with Heartland Community Health Center and the Health Department. After completing a one-year term, AmeriCorps members may receive an Education Award of up to \$5,550. Full-time AmeriCorps members complete 1,700 hours of service in a year with a stipend of about \$800 per month. Beeta reported she and Amanda are certified navigators for the Health Insurance Marketplace. Beeta stated they have helped over 500 unique people with this program. Amanda and Beeta taught cooking and nutrition classes, helped transport Healthy Families of Douglas County

clients to events and coordinate fun activities for the clients and families and worked with Project LIVELY clients on tobacco cessation. They assisted the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) with two events: “Kickin’ It With WIC” and “Cookin It With WIC.” They participated in the Cooking Matters at the Grocery Store program through the Share Our Strength grant. They provided grocery store tours and education about how to buy nutritional foods on a budget. Amanda and Beeta also participated in several health fairs. They organized a diaper drive at Walmart and collected 7,530 diapers and 12,000 wipes which were distributed to seven different agencies in the community. They both plan to enroll in Masters in Public Health programs at the end of their service.

NEW BUSINESS

Partnerships to Improve Community Health (PICH) Grant Application

Dan Partridge, director, stated Partnerships to Improve Community Health (PICH) is a new 3-year initiative grant to improve health and reduce the burden of chronic diseases. Dan stated the Health Department submitted a Letter of Intent on June 5, 2014. This is a federally funded grant opportunity to give 15 to 20 awards ranging between \$100,000 and \$1.5 million for communities of 50,000 to 499,000 in population. Applicants must have a track record of community collaboration which the Health Department does with the LiveWell Coalition. The team writing the grant is Chris Tilden, Nikki White, Eileen Horn and Dr. Vicki Collie-Akers. By consensus of the Board, staff will move forward on completing the grant application.

OFFICER’S REPORT

Accreditation Update

Dan Partridge, director, updated the Board on the accreditation process. Dan stated all the documentation is ready for online submission to the Public Health Accreditation Board (PHAB). Shirley Martin-Smith attended the National Association of County and City Health Officials (NACCHO) conference in July 2011, and recommended to the Health Board that the Health Department complete the accreditation process. Therefore, Dan

stated he thought it was appropriate for Shirley to hit the submit button to PHAB. Shirley completed the submission process to PHAB.

Changes in Clinic Data Management

Kim Ens, director of clinic services, updated the Board on the changes in clinic data management. Kim reported the Health Department has been working with Dave Lingerfelt and Lori Brooks, consultants with Johnson County Community College. Kim stated the Health Department has been on Insight for 17 months now and we want the ultimate outcome to make Insight the best system we can. Kim reported Lori spent a morning observing clinic flow. Kim stated we have a test site setup on Insight for staff to practice. She also reported the Health Department is getting ready to interview Johnson County Community College interns who will work 10 to 15 hours a week for a year to help us build reports and improve efficiencies in the system.

HIV/AIDS Services

Dan Partridge, director, updated the Board on the Douglas County Aids Project (DCAP). Dan stated DCAP submitted a letter to the Kansas Department of Health and Environment asking that they transfer the allocated grant money for testing and education to the Health Department. Dan reported the Health Department has a staff member who meets the training qualifications and is interested in increasing her workload to take on this program.

Cultural Competency Project

Dan Partridge, director, updated the Board on the Cultural Competency Project which is a project of CHIP members to address cultural competency within their respective organizations. Dan stated focus groups consisting of patients of health care agencies met and gave their feedback on how they were received when they sought care at different health care agencies in the community. These results will hopefully tell us how the Health Department's staff delivers services and if it is culturally acceptable. Dan will report back on those results at a future Board meeting.

Potential Dates for Study Session

Dan Partridge, director, stated staff will send a meeting wizard to set a date for the Board Study Session. Dan presented a cause and effect diagram related to Department

performance and stated that he felt this framed the types of discussions he would like to have. Potential discussion point included topics related to external drivers, staff, information management, support systems and leadership.

Joe Harkins stated that many of these items were management not policy related and Dan indicated he would focus on policy related issues when he works on the agenda for the study session. David Ambler would also like to discuss how the Board supports and contributes to department performance.

Other New Business

1. The next scheduled Health Board meeting will be Monday, July 21, 2014, at 5 p.m. in the first floor meeting room.

ADJOURNMENT

The Board meeting was adjourned at 6:25 p.m. on a motion by Carol Seager and a second by David Ambler.

Respectfully submitted,

Dan Partridge,
Secretary

Present: David Ambler
 Ray Davis
 Doug Dechairo
 Joe Harkins
 Carol Seager
 Shirley Martin-Smith
 Kevin Stuever
Ex Officio: Dan Partridge

Other: Karrey Britt
Kathy Colson
Kim Ens
Jennie Henault
Colleen Hill
Beeta Kashani
Amanda Kong
Charlotte Marthaler
Sarah Norman
Jenn Preston
Chris Tilden