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Mike Amyx, Mayor  
City Hall  
6 East 6<sup>th</sup> Street  
P. O. Box 708  
Lawrence, KS 66044-0708

**RECEIVED**

April 29, 2014

MAY 02 2014

CITY MANAGERS OFFICE  
LAWRENCE, KS

Dear Mayor Amyx:

This letter is to request an increase of the occupancy limit of the Lawrence Community Shelter during cold weather (defined as 32 degrees or below) from 125 to 160. This would be an amendment to Ordinance No. 8500 (SUP -1-3-10) and a change to the note on the face of the plan.

Our request is based on experience in the cold weather periods during the winter of 2013-14 and the applicable design standards for this use as located in 20-544 of the Development Code.

The building code formulas for the number of plumbing fixtures per number of occupants are:

Fixture type	# Currently existing	Ratio of fixtures to	Total # occupants allowable
Water closet*	16 (8 men/8 women)	1:10	160
Lavatory*	16 (8 men/8 women)	1:10	160

\*These include fixtures for 1 men/1 women in the education/training area of the shelter and would be available to cold weather overflow nighttime shelter guests.

Showers	18 (9 men/9 women)	1:8	144
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Due to the facts that this is not a request for full time usage and that the installation of plumbing fixtures is a costly expenditure, we ask that

- the water closet and lavatory fixtures in the education/training area be allowed; and
- the existing number of showers for 144 occupants be allowed

for usage in this cold weather overflow situation.

The Fire Department has noted that the shelter has egress for 432 occupants, that the building is sprinkled throughout and has an automatic fire alarm system, that the shelter has the ability to accommodate 178 beds in the R2 areas, and that the OL includes residents and staff.

Thank you for your consideration.

Very truly yours,

Loring Henderson  
Director

cc: Scott McCullough, Planning and Development Services

Mission Statement: The mission of the Lawrence Community Shelter is to provide safe shelter and comprehensive support services and programs that provide a path to a positive future for people experiencing homelessness and people who are at risk of homelessness.

