

# Memorandum

## City of Lawrence

### Planning & Development Services

**TO:** David L. Corliss, City Manager

**FROM:** Barry Walthall, Building Codes Administrator

**CC:** Scott McCullough, Planning & Development Services Director  
Kurt Schroeder, Asst. Director, Development Services

**Date:** January 7, 2014

**RE:** December 2013 Monthly Permit Reports

The Building Safety Division issued 135 building permits in December, with total construction for the month valued at \$9,172,804. Total permit fees assessed for the month were \$58,457.85. Permits were issued for 10 new residential projects, including 7 new single-family dwellings and 3 duplexes. Comparisons to previous years will be tracked throughout 2013 in the following table:

Year	One- & Two-Family Permits (New)		Multi-Family Permits (New Units)		Total Number of Permits		Total Valuation		Permit Fees	
	Month	YTD	Month	YTD	Month	YTD	Month	YTD	Month	YTD
2013	10	165	0(0)	23(374)	135	1,984	\$9,172,804	171,995,682	\$58,458	\$850,052
2012	5	126	0(0)	22(184)	165	2,377	\$8,853,368	\$100,656,131	\$42,470	\$735,564
2011	6	99	0(0)	19(363)	140	2,172	\$7,172,022	\$115,736,112	\$45,201	\$705,173
2010	9	156	0(0)	6(220)	195	2,255	\$4,296,103	\$101,862,636	\$33,733	\$633,188
2009	18	126	0(0)	15(172)	172	1,998	\$5,510,022	\$75,376,444	\$46,092	\$565,525

Three permits were issued for public projects in December, including: electrical system modifications at the Clinton Water Treatment Facility at 2101 Wakarusa Drive, valued at \$400,634; electrical work to install an electric heater at the Community Building at 115 West 11<sup>th</sup> Street, valued at \$2,000; and replacement of a roof top mechanical unit at the Fire and Medical Training Center at 1941 Haskell Avenue, valued at \$8,990.

The highest valued projects for the month included a permit for a renovation project at 2727 Iowa for Dick's Sporting Goods, valued at \$3,000,000, and a renovation project at 2330 Yale Road for Body Boutique Women's Fitness & Health Spa, valued at \$700,000.

These statistics are of interest in tracking construction activity in the community, but only partially tell the story for staff workload and performance. Staff has established performance goals of completing "initial" reviews for residential permits within 5 business days and for commercial permits within 15 business days of the application date. An initial review is a comprehensive first review of an application and plans for a building project, and may include review work performed

by staff from Planning and Development Services, Fire and Medical, Utilities and Public Works Departments, as well as other relevant review agencies (depending on the nature and scope of the project). Initial and subsequent reviews and comments are tracked in the Innoprise permit tracking system from which reports may be extracted. Development Services staff is responsible for coordinating review work and disseminating review comments to applicants.

In December, staff completed 55 of 69 residential reviews within 5 business days (79.7%), and 123 of 123 commercial reviews within 15 business days (100%). The following table tracks performance in meeting these objectives.

	Residential Permits				Commercial Permits			
	Total Number of Reviews	Number of Reviews Completed within 5 Business Days	Average Review Time	Percent of Reviews Completed within 5 Business Days	Total Number of Reviews	Number of Reviews Completed within 15 Business Days	Average Review Time	Percent of Reviews Completed within 15 Business Days
Mar	129	116	3.1	89.9%	114	108	6.4	94.7%
Apr	111	86	3.2	77.5%	110	105	5.6	95.7%
May	92	74	3.2	80.4%	118	106	5.8	89.8%
June	182	156	3.2	85.7%	150	148	4.9	98.6%
July	120	105	3.7	87.5%	113	105	7.4	92.9%
Aug	86	83	2.9	96.5%	77	69	7.9	89.6%
Sept	91	86	2.5	94.5%	95	94	5.1	98.9%
Oct	102	96	2.5	94.1%	88	88	4.9	100%
Nov	118	96	3.2	81.3%	69	69	6.4	100%
Dec	69	55	3.8	79.7%	123	123	5.1	100%
YTD	1100	953	3.1	86.6%	1056	1014	5.9	96.0%

Permit reports for December are attached.

**Top Projects for 2013:**

Rank	Construction Valuation	Project Description
1	\$31,000,000	Rock Chalk Park, 6100 Rock Chalk Drive
2	\$13,800,000	Marriott TownPlace Hotel, 900 New Hampshire Street
3	\$13,060,626	Apartments on 6 <sup>th</sup> , 5100 W 6 <sup>th</sup> Street
4	\$10,500,000	Recreation Center, 101 George Williams Way
5	\$9,909,509	Lawrence Public Library Addition, 707 Vermont Street
6	\$6,650,425	BTBC Incubator Lab Phase II, 2029 Becker Drive
7	\$5,527,060	Camson South Apts, 525 Congressional Way
8	\$4,508,497	Hallmark Cards building modifications, 101 McDonald Drive
9	\$3,000,000	Dicks Sporting Goods, 2727 Iowa Street
10	\$2,500,000	Neuvant House of Lawrence, 1216 Biltmore Drive
11	\$1,278,261	Dillons Food Store Renovation, 3000 W 6 <sup>th</sup> Street
12	\$1,059,330	Discount Tire Company, 4741 Bauer Farm Drive