

# Memorandum

## City of Lawrence

### Planning and Development Services

**TO:** David L. Corliss, City Manager

**FROM:** Sandra Day, AICP Planning Staff

**CC:** Scott McCullough, Director Planning and Development Services  
Amy Miller, Assistant Planning Director  
Sheila Stogsdill, Planning Administrator

**Date:** October 4, 2013

**RE:** Receive consent to annex and annexation agreement for Site Plan, SP-13-00328, for Dupont Pioneer Addition, located at 1451 N 1823 Road. Submitted by Paul Werner Architects, for RCH LLC, property owner of record.

This property is located in the unincorporated portion of Douglas County and is adjacent to the City of Lawrence along the south property line. The property is located within the City of Lawrence Urban Growth Boundary.

The County Commission approved the site plan at their regular meeting on Wednesday, September 25, 2013 subject to the condition the applicant provide executed agreements to annex.

**Action Requested:**

Receive Consent to Annexation from RCH, LLC, and authorize Mayor to execute Annexation Agreement with RCH, LLC, owner of record of that real property related to Site Plan, SP-13-00328, for DuPont Pioneer Addition, located at 1451 N. 1823 Road, if appropriate.