



Attn: City Clerk –Jonathan Douglass
Attn: City of Lawrence-Planning Department

I am submitting two special event permits and one Right-Of-Way permit for events on Sept.20, 26/27 and October 19th. The first special permit application covers Sept.20 and 26/27, non-consecutive events within a 14 day period. The second application covers the Oct.19th event. The event on Sept.26 is the only event that will require a Right-of-Way permit. The events in September are in conjunction with The Granada celebrating 20 years of live entertainment in the community. The event on October 19th would be a free event in our parking lot with local blues musician, Kelley Hunt, playing on a small stage.

Breakdown of events we are working to produce:

Sept.20th:

Description: Free Concert in our parking lot

Traffic: No impact to traffic
Trash: No additional services needed
Police: None needed, Private Security for event

Sept.26th:

Description: Free movie on Massachusetts Street between 10th and 11th coupled with a Beer Garden and Food Court/Concession Stand in our parking lot (see attached map) Patrons would be encouraged to bring their lawn chairs, much like the downtown movies series that used to be show on the parking garage wall at 9th and New Hampshire.

Traffic: Right-of-Way permit submitted, asking to close Mass. St from 4pm-11pm for the event. No parking after 4pm.

1. Barricades: The Granada, as the organizer, will provide barricades at 10th St and 11st access points. Both 10th and 11th Streets would remain open to through traffic.

Trash: No additional services needed, The Granada will have trash and recycling receptacles available and utilize it's dumpsters for removal.

Police: None additionally needed, but welcomed.

Sept.27:

Description: Final Friday Event in our parking lot, local artists and food.

Traffic: No impact to traffic

Trash: No additional services needed

Police: None needed, private security

Oct.19th Free Concert in our parking lot.

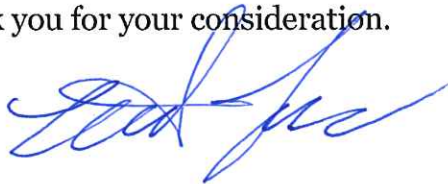
Traffic: No impact to traffic

Trash: No additional services needed

Police: None needed, private

Is it possible that these requests could be placed on next week's agenda for conditional approval?

Thank you for your consideration.



Mike Logan

Owner—The Granada

1020 Massachusetts St.

Lawrence, KS 66044

Cell: 785.550.5693

Email: mike@thegrnada.com

Temporary Use of Public Right-of-Way Permit Application

Please allow up to 14 days for the processing of this application.

By submitting this permit application, the applicant swears and certifies that:

- The applicant will obtain utility locates before digging, trenching, or boring in the right-of-way;
- The applicant understands that no work in the right-of-way, other than obtaining utility locates, is permitted until a Temporary Use of Public Right-of-Way Permit is affirmatively issued;
- The applicant has read Chapter 16, Articles 8 and 9 of the Code of the City of Lawrence, and understands the regulations therein;
- The applicant will restore the right-of-way to city specifications;
- The applicant will notify the city when the use of the right-of-way is complete;
- The applicant will maintain traffic control devices in compliance with the Manual of Uniform Traffic Control Devices (MUTCD) throughout the project;
- The applicant will meet the conditions of any applicable KDOT permit; and
- The applicant will obtain approval from the City of Lawrence Parks and Recreation Department before digging, trenching, or boring within ten feet of any tree in the right-of-way.

| APPLICANT INFORMATION | | | | | |
|---|--|---|--|--|--|
| Contact Person: Mike Logan | | E-Mail Address: mike@thegrana.com | | Business Name: The Granada | |
| Preferred Phone: 785.550.5693 | | Mailing Address: 1020 Massachusetts St | | City: Lawrence | |
| Street: | | State: KS | | Zip: 66044 | |
| 24-Hour Phone: 785.550.5693 | | To Time: 11pm | | Location of Use: Massachusetts St from 10 th to 11 th St. | |
| From Time: 4pm | | To Time: 11pm | | Location of Use: | |
| Date: 9-26-13 | | From Time: 4pm | | To Time: 11pm | |
| Date: | | From Time: | | To Time: | |
| Date: | | From Time: | | To Time: | |
| Or From Date to Date: | | From Time: | | To Time: | |
| Is applicant the owner of the adjoining property? | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | (If no, attach the owner's written permission) | |
| Describe the use of this right-of-way: The Granada Theater would like to <i>Host a movie showing that is free to the public. Event would be on the street with an inflatable screen towards 11th facing North.</i> | | | | | |
| QUESTIONS FOR APPLICANT | | | | | |
| Do you need meter bags? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many? <i>Approx: 50</i> | | | | | |
| Do you need no parking signs? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many (1 sign per 30 feet)? <i>Yes</i> | | | | | |
| Note: The police department will contact you when meter bags and/or no parking signs are ready to be picked up. A \$3.00 deposit per bag/sign must be paid to the police department at that time. | | | | | |
| Is this project being undertaken on behalf of the City of Lawrence? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | |
| If yes to above, who is your main contact person with the City on this project? <i>n/a</i> | | | | | |
| Is this application for an event at which you intend to serve or sell alcohol? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| Consumption of alcohol on the public right-of-way requires City Commission approval. Applicant will be assessed any publication costs for ordinances adopted. | | | | | |
| Will you be digging, trenching, or boring within ten feet of any tree in the right-of-way? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | | | |

PAID

CK. NO. 6426
DATE 8/11/13

Are any street lane closures anticipated? Yes No

Will you be installing any above-ground fixtures, equipment, or markers? Yes No

Will you be making any pavement cuts (streets, curbs, gutters, sidewalks, etc.)? Yes No

- PLEASE INCLUDE:**
- \$10.00 Application Fee (non refundable)
 - Certificate of general liability insurance in the amount of \$500,000 with the City of Lawrence listed as a certificate holder
 - Sketch or site plan of the utilized right-of-way
 - MUTCD compliant traffic control plan if the activity will impact pedestrian or vehicular traffic in any way
 - Written permission of adjacent property owner(s) if applicant is not owner
 - Copy of KDOT permit if applicable
 - Photos or illustrations of any above-ground fixtures, equipment, or markers
 - Scale drawings showing the location of existing utilities and infrastructure, and the proposed location of any new installations.

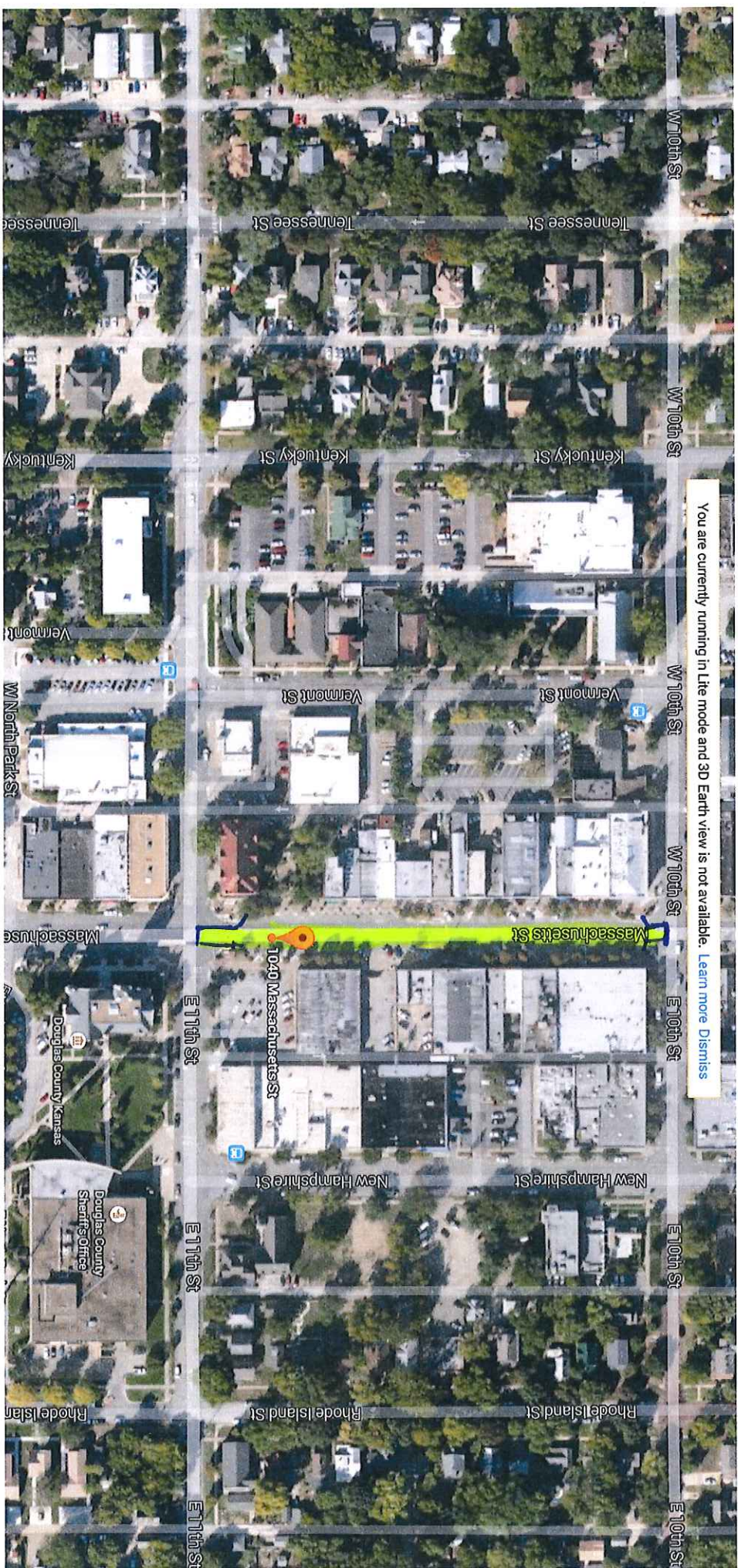
Mike Logan
 APPLICANT'S NAME (Printed)


 APPLICANT'S SIGNATURE*

9/5/13
 TODAY'S DATE

**Application cannot be accepted without a signature.*

| OFFICE USE ONLY | | |
|---|---|---|
| Application Received Date: | Insurance Certificate Submitted or on File? | Payment Received? |
| <u>9/9/13</u> | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Permit reviewed by: | Development Services / Building Inspection <input type="checkbox"/> Yes <input type="checkbox"/> N/A Police Department <input type="checkbox"/> Yes <input type="checkbox"/> N/A Public Works <input type="checkbox"/> Yes <input type="checkbox"/> N/A Utilities <input type="checkbox"/> Yes <input type="checkbox"/> N/A Historic Resources <input type="checkbox"/> Yes <input type="checkbox"/> N/A Fire Medical <input type="checkbox"/> Yes <input type="checkbox"/> N/A Parks & Recreation/Forestry/Facilities <input type="checkbox"/> Yes <input type="checkbox"/> N/A Transit <input type="checkbox"/> Yes <input type="checkbox"/> N/A | |
| City services needed: | Bus Re-routes <input type="checkbox"/> Yes <input type="checkbox"/> No Meter Bags <input type="checkbox"/> Yes <input type="checkbox"/> No No Parking Signs <input type="checkbox"/> Yes <input type="checkbox"/> No Barricades <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Special Conditions: | | |
| _____ City Manager or Designee | | _____ Date |
| THIS PERMIT SHOULD BE PROMINENTLY DISPLAYED WHERE THE PUBLIC RIGHT-OF-WAY IS BEING USED OR BE AVAILABLE FOR REVIEW BY ANY OFFICER OR EMPLOYEE OF THE CITY OF LAWRENCE UPON DEMAND. | | |
| THIS PERMIT MAY BE REVOKED OR SUSPENDED AS PROVIDED BY LAW. | | |



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