

# Memorandum

## City of Lawrence

### Douglas County

### Planning & Development Services

**TO: David L. Corliss, City Manager**

**FROM: Planning Staff**

**Date: July 31, 2013**

**RE: Long-Range Planning Work Program Update**

This memo provides a status update on the 2013 long-range planning work program that was affirmed by the Planning, City, and County Commissions in late 2012. New information is shown in red underline below.

#### **Major Projects Completed – 2012**

1. Annual Comprehensive Plan Review – PC received 5/21/12
2. *Inverness Park District Plan [Revision]* – CC adopted 5/15/12, BCC adopted 6/13/12
3. *Northeast Sector Plan* – PC Approved, BCC & CC comments returned to PC 12/12/11, BCC adopted 6/13/12, CC adopted 9/11/12
4. US-40 and K-10 Plan –
  - Background work with KDOT in 2011, Completed March 2012
5. Complete Streets –
  - Background work in 2011, CC adopted 3/27/12
6. Innoprise software implementation to coordinate development applications –
  - Go-live in June 2012 / on-going implementation. Currently working on reporting and Citizen Access functionality.

#### **Major Projects in Process – 2012**

1. Downtown Redevelopment Study – Fall/Winter 2012. The PC and HRC met on three occasions to review the issues and to provide recommendations to the City Commission. A report to the City Commission is forthcoming.

2. Update Retail Market Study – biannual survey – Fall/Winter 2012. Completed.
3. 2010 Census Follow-up - Fall 2012. Completed.
  - Analysis
  - Reports/Challenge
  - Comprehensive Plan amendments – following response to challenge (end of year or early 2013 – CPA-5-2-11)
4. Sector Plan Implementation Items
  - *Oread Neighborhood Plan*
    - Develop Overlay Districts with Design Guidelines as identified in the plan – Staff review/development underway. PC and HRC to review draft over summer.
    - Development Code text amendment
      - Congregate living - Completed
  - *Farmland Industries Redevelopment Plan* - Underway - Fall 2012. Completed – infrastructure in process of being installed.
    - Master planning – Completed/infrastructure planning underway
    - Property platting - PC approved 9/24/12
    - Rezoning – CC approved 10/23/12
  - *West of K-10 Plan* implementation
    - Update the *West 6<sup>th</sup> Street/K-10 Nodal Plan* to reflect adopted Future Land Use designations of the *West of K-10 Plan* – In process (or may be modified) with CC600 CPA. Revision completed to redesignate node as CC600.
5. *Environment Chapter* implementation
  - *Potential Regulations*
    - Stream Setback Ordinance for Lawrence - Mapping assistance from Stormwater Engineer required.
    - Review Development Code /prepare text amendments regarding community gardens and markets - Completed – consider additional revisions to the Home Occupations standards regarding on premises sales
  - *Inventories*
    - Woodland/Tree Inventory for County – Surveys conducted summer 2012/report to be delivered mid-2013. A preliminary report was presented in May 2013. The final report is pending.
    - Wetlands/Riparian Areas
    - Document & Map existing quarries – Research currently underway
    - Identify appropriate locations within County for sand dredging operations – Research currently underway. Completed - A report was completed and shared with the Planning Commission and County Commission.
    - Agricultural Soils –Completed. GIS layer developed and was made available in 2012.

## **Major Projects – 2013**

1. Community Review of Horizon 2020 Goals & Policies – Major update to the comprehensive plan with multiple community meetings to review and affirm policies. Staff is preparing a memo for the city and county commissions' review that outlines staff's proposed process to move the public review of *Horizon 2020* forward.
2. Horizon 2020 Amendments Initiated or Identified - These updates are generally on hold as we work to review and incorporate them into *Horizon 2020* with the community review noted above.
  - *Chapter 3 – General Plan Overview*
    - Map 3-1 – Update Lawrence UGA Service Areas & Future Land Use Map (after Census analysis and water/wastewater master plan updates) – CPA-2008-8
    - Map 3-1 – Modify UGA boundaries in Grant Township (as recommended in *Northeast Sector Plan*)
    - Map 3-2 – Update Lawrence Future Land Use Map to incorporate adopted Sector Plans and improved readability – CPA-5-3-11
    - Map 3-3 – Douglas County Growth Areas – Modify identified UGAs around small cities to Planning Areas and reflect adopted comprehensive plans (on hold until Lawrence UGA is revised/utility master plans updated) – CPA-2008-2
  - *Chapter 4 – Growth Management*
    - Maps 4-1 & 4-2 – Update with new County road classifications – CPA-5-4-11
  - *Chapter 6 – Commercial Land Use*
    - Update policies for auto-related commercial development – CPA-5-5-11
  - *Chapter 9 – Parks, Recreation and Open Space*
    - Map 9-2 – Update Future Park Zones Map to reflect latest floodplain maps – CPA-5-6-11
  - *Chapter 10 – Community Facilities*
    - Chapter review and update – CPA-4-5-10
  - *Chapter 11 – Historic Resources*
    - Chapter update - HRC 5/23/11 recommended; PC approved 6/20/11 – CPA-4-4-10
  - *Chapter 17 – Implementation*
    - Chapter update to reflect completed tasks & identify new steps
3. Sector Plan Implementation Items
  - *Oread Neighborhood Plan*
    - Develop Overlay Districts with Design Guidelines as identified in the plan – Continue staff review/development and public review/adoption process. A joint committee of the HRC and PC are reviewing a draft of the guidelines. The draft will be made available for public review in late summer/early fall.
4. Review Development Code requirements and process for Comprehensive Plan Amendments associated with rezoning cases and for applicant requested CPAs – TA-12-00206 - CC initiated 8/12/12. The PC recommended denial of this code

amendment and the CC denied this amendment but directed staff to pursue the public process of reviewing *Horizon 2020*.

5. CRS (Community Rating System) Manual Review
  - Potential Development Code Amendments to follow
6. Develop Innoprise Citizen Access Component **In process.**
7. Participate in Local Food Policy initiatives

### **Major Projects – Beyond 2013**

1. Continue Community Review of Horizon 2020 Goals & Policies – **Continue major update to the comprehensive plan with multiple community meetings to review and affirm policies**
2. Continue Development of Innoprise Citizen Access Component
3. *Environment Chapter* implementation
  - *Potential Regulations*
    - Wetlands protections
    - Woodland and Urban Forest protections
  - *Inventories*
    - Groundwater
    - Mineral Deposits
4. Commercial Design Standards Review
5. *South of Wakarusa* Sector Plan