

# City of Lawrence Public Transit

**TO: Dave Corliss, City Manager**

**FROM: Robert A. Nugent, Public Transit Administrator**

**CC: Diane Stoddard, Assistant City Manager**

**Date: January 30, 2013**

**RE: Transit Update and Timelines 2013**

Per your request the following are brief updates and tentative timelines for several our current projects:

## **Transit Center Location Analysis:**

In response to RFP 1214 "Transit Center Location Analysis" the City received proposals from two professional firms. The steering committee interviewed both firms and chose Olsson Associates as the preferred contractor. In the immediate future we will be requesting City Commission's approval to formalize a contract with Olsson Associates. The project is targeted to be completed by the end on June. Once a preferred location has been selected we will begin the process of acquiring or reaching an agreement for the use of the property. If the location is anywhere outside of the Downtown we will be forced to restructure many, if not all, of our current routes. Development of the property will probably be necessary in order to accommodate turning movements and weights of our fleet. If we decide to seek Federal funds there would be two additional steps that we would need to complete. These would be an Environmental Impact Statement and a Feasibility Analysis. The earliest that we could expect to operate at a new location would be August 2014. The timeline for the contract is as follows:

Contract Signing	February 5, 2013
(upon City Commission authorization)	
Project Completion	June 3, 2013

## **Service Management Contract:**

The current 5-year service contract with MV Transportation to run our service will expire on December 31, 2013. In preparation, City and KU staff have begun working on developing a combined RFP that more fully reflects coordination between our two entities. We have also been working to develop opportunities for flexibility in our future contracts with options such as experimental service, GPS and real time passenger information, etc. We have been working around the following timeline:

RFP Issuance	June 28, 2013
Proposal Deadline	July 1, 2013
Contract Award(s)	August 1, 2013
Initiation of Services	January 1, 2013

### **Late Night Service:**

The proposed service has been approved by PTAC and will be taken to the public for review in February. Once the public has commented we will follow our standard process and incorporate changes or suggestions into the service. We will present the service to City Commission in April. We are expecting to start service in June. Starting in June provides us with the opportunity to utilize experienced KU Safe Ride operators, supervisors, and dispatchers. These employees are typically laid off during the summer months when KU is not in session. This keeps us from having to hire and train a whole new set of staff for the start of this pilot service. In the interim we will begin marketing the start of service to employers, staffing companies, and the general public.

PTAC Approval	January 8, 2013
Public Hearings	February 25, 2013
City Commission Approval	April 9, 2013
Initiation of Service	June 1, 2013

### **Move to Vermont:**

As you know the actual date that construction will start at 9<sup>th</sup> and New Hampshire has not yet been determined. In talking with the developer we are confident that we will have 15-30 days after the start of construction to vacate our stops. Reroutes have already been developed and we have been working with Public Works on issues associated with the operational aspects of the move. Information associated with the move has been developed, as well as, the process for disseminating the information to the public.