## **User Fee Review**

Updated 9/28/2011

Per the User Fee Policy, the following information should be used in review of changes to City-charged user fees.

## Fee Under Review:

Area	Review Item	Response	Notes	Completed?
Cost	How much does it cost			
	the City to provide the			
	service?			
Service, purpose, users	What is the service?			
	Why does the City			
	provide the service?			
	Who uses the service?			
Cost recovery goal	How much of the cost of			
	service is subsidized by			
	general tax revenue?			
	How much of the cost			
	does the City intend to			
	recover through fees			
	and charges?			
Level of use or demand	How many people or			
	businesses use the			
	service?			
Comparisons	How do the City's fees		See attached.	
	compare with other			
	cities or with private			
	businesses?			
Other fee reviews	When did the City set			
	the current rate?			
	When did the City last			
	review the fee?			

	When does the City plan
Authority	What part of the City      Code or other legal        authority guides the      Fee?
Fee Collection Method	How will the City collect the fee?