

# Memorandum

## City of Lawrence

### Fire Medical

**TO:** David Corliss, City Manager

**FROM:** Mark Bradford, Fire Chief  
Steve Stewart, Central Garage Superintendant

**CC:** Cynthia Wagner, Assistant City Manager  
Casey Toomay, Budget Manager

**Date:** July 18, 2012

**RE:** Purchase of Shift Commander Vehicle

Please place the following item on the consent agenda for the City Commission to consider at their July 24, 2012 meeting:

**Background:**

As part of the department's FY 2012 budget request and in an effort to increase efficiency in operations, the department is requesting to replace a 2001 Ford Excursion (Unit 674). Funding for this purchase will come from a joint partnership of the City and County. Shift commander responsibilities cover the entire county and historically this vehicle has been a shared cost. We have asked for and have received approval from Douglas County to pay 50% of this purchase. The City's 50% portion of this purchase would come from the equipment reserve fund. The 50% portion would be in the amount of \$15,950.00.

Douglas County will be purchasing the vehicle off the Kansas City Metro contract with the City reimbursing the county its share.

**Recommendation Action:**

Fire Medical is requesting approval to purchase 50% of a 2013 Chevrolet Tahoe in the amount of \$15,950.00 off the Kansas City Metro contract in conjunction with Douglas County.