

**LAWRENCE MEMORIAL HOSPITAL
BOARD OF TRUSTEE MEETING MINUTES
April 18, 2012**

Present:	Judy Keller	Gene Meyer	Charles Yockey, MD
	Allen Belot	Karen Shumate	Andy Ramirez
	Chuck Heath	Dana Hale	Sherri Vaughn, M.D.
	Mike Wildgen	Carolyn Bowmer	
	Joe Flannery	Jane Maskus	
	Jane Blocher	Kathy Clausing-Willis	
	Rob Chestnut	Sheryle D'Amico	
	Lee Reussner, MD	Janice Early	
	Gina Pacumbaba-Watson	Simon Scholtz	

Others present: Audrey Bishop, Associate Vice President, Physician Division; Karrey Britt, The World Company; Kelly Hilmes, Director, Accounting; Todd Koch, Director of Facilities Management; Angela Miratsky, BKD; Joseph Pedley, Sarah Smith, Endowment; Chad Tate, M.D., General Surgery; Susan Thomas, Director, Compliance Management; Patty Villanueva, Nursing Admin.; Michelle Dreiling, Admin.

Call to Order

The meeting was called to order at 9:06 a.m. by Chairperson Judy Keller.

Introduction

Chad Tate, M.D., who recently joined the Lawrence General Surgery group, was introduced to members of the Board.

Approval of Agenda

The Agenda was presented for review and accepted with no changes.

Consent Agenda

- a) Board of Trustee Minutes, March 28, 2012

MOTION: made by Mike Wildgen, seconded by Jane Blocher to approve the Consent Agenda as presented. Motion carried.

Finance Committee Report and Audit Presentation

Chuck Heath reviewed the Finance Committee meeting minutes dated April 16, 2012 and the financial statements for March. Mr. Heath also announced that we have received notification from Moody's Investors Service announcing an increase in LMH's Bond Rating from A2 to A1, with a Stable Outlook.

Mr. Heath introduced Angela Miratsky with BKD to present the annual audit report. Ms. Miratsky reviewed the post-audit report and the audited financial statements which included a clean, unqualified opinion of the results of operations for 2011 and 2010. There were no audit adjustments this year, a rare achievement for which staff were congratulated.

Facilities Committee Report

Allen Belot reviewed the topics of discussion at the recent Facilities Committee meeting, including energy usage, progress on 2012 projects, the VFW property, Olympic Village concept, and updates on the Medical Arts and Ambulance Buildings. In addition, a status on the 4th Street Medical Building occupancy was provided. The Facilities Committee requested additional information on the wellness initiative included in the Olympic Village concept.

Medical Executive Committee and General Medical Staff Recommendations

Dr. Yockey reviewed the Credentials recommendations from the Medical Executive Committee for Board approval:

MEDICAL STAFF – New Appointments: None.

ALLIED HEALTH PROFESSIONAL - New Appointments:

Alex Smetana, CNIM – (AHP; Sponsors: Drs. Rashidzada and Lotfizadeh/Sentient Medical Systems) Initial appointment period to extend from 4/18/12 to 7/1/13.

PRIVILEGE and/or STATUS CHANGES and RESIGNATIONS:

Sarah Landers, M.D. (Active Admitting; Anesthesia) – Addition of “Intrathecal Catheter Placement” and “Neurostimulation Therapy”.

John Martinez, M.D. (Consulting; Internal Medicine/Allergy & Immunology) – Resignation effective 3/23/12.

MOTION: made by Allen Belot, seconded by
Chuck Heath to approve the Credentials
Recommendations as presented.
Motion carried.

Dr. Yockey also reviewed Medical Staff Bylaws and Rules & Regulations revision recommendations from the General Medical Staff:

a) Rules & Regulations - 6.1.3 Orders:

“Orders for **parenteral and chemotherapeutic IV** medications, other infusions, blood transfusion, or invasive radiologic or other procedures are ~~not~~ accepted from appropriately licensed ~~practitioners~~ **physicians** who are not members of the LMH Medical Staff or credentialed by Lawrence Memorial Hospital. ~~without the co-signature of a member of the LMH Medical Staff.~~ **Orders for parenteral and chemotherapeutic medications, other infusions, blood transfusion, or invasive radiologic or other procedures will not be accepted from Advanced Practice Registered Nurses (APRN’s) and Physician Assistants (PA’s) unless they are members of the LMH Allied Healthcare Professional staff. Unscheduled administration or performance of the above is not allowed.**”

a. Bylaws - 5.7 Allied Health Professional:

The following types of Allied Health Professionals have been authorized by the Board of Trustees to provide patient care at Lawrence Memorial Hospital. Subsequent types must be approved by the Board of Trustees.

Audiologists
Clinical Psychologists
Nurse Practitioners
Certified Nurse Specialists
Certified Nurse Midwives
Certified Registered Nurse Anesthetists
Certified Registered Nurse
Certified Neurophysiologic Intra-operative Monitoring Technician
Certified Nuclear Medicine Technologist
Social Workers
Physician Assistants
Surgical Assistants

Dental Assistants
Medical Assistant
Cast Technician
Lithotripsy Technician
Registered Autologous Blood Therapist

MOTION: made by Chuck Heath, seconded
by Allen Belot to approve the General Medical
Staff Recommendations as presented.
Motion carried.

CEO Comments

Gene Meyer noted that while March financial activity was down, it was offset by lower operating expenses and receipt of Medicaid reimbursement for Meaningful Use. We do not see this as part of a long-term trend.

Healthcare Reform Readiness

- a) Jane Maskus, Chief Information Officer, provided an update on the process known as Health Information Exchange (HIE) in Kansas. This process and technology will assist hospitals and other health care providers who must exchange health care information to meet Meaningful Use requirements via a Health Information Organization (HIO). The Health Information Organization is the “entity in the state that maintains the technical infrastructure for the electronic movement of health information among covered entities”. Ms. Maskus is a member of the KHIE Technology Committee which advises on these matters.
- b) Value-Based Purchasing – Karen Shumate, Chief Operating Officer, presented a “Summary of Impact – Clinical Measures and Patient Experience through February, 2012”. A HealthStream Value-Based Purchasing Report Card was also shared.

Old Business

- a) Joe Pedley, CPA, was introduced as the new Chief Financial Officer for Lawrence Memorial Hospital, effective May 1. Mr. Pedley recently served as CFO for Mercy Regional Medical Center in Durango, Colorado and has nearly 20 years experience in health care financial management.
- b) Chairperson Keller and the Board of Trustees recognized Simon for his numerous contributions to Lawrence Memorial Hospital serving as Chief Financial Officer for the past thirteen years. Mr. Scholtz will retire from LMH at the end of this month.

New Business

- a) LMH Legislative Luncheon – Chairperson Keller thanked those Board members who were able to attend the recent Legislative Luncheon at LMH and also thanked Kathy Clausing-Willis for her coordination of the event.
- b) Physician Recruitment – Dr. Sherri Vaughn, Vice President of Medical Affairs, reported that we have recently met with an Endocrinologist who is interested in joining the Internal Medicine Group. A Physician’s Assistant has also been interviewed for a position that will be split between the Eudora and Baldwin City clinics and we will also be interviewing a female Family Practitioner for Baldwin City next week.
- c) Employee Campaign – Sarah Smith, Endowment Development Specialist, presented information on the 10th annual Employee Campaign. The goal for this year’s campaign is to raise \$60,000 which will go toward Crisis Assistance and Resources for Employees (CARE) Fund, Employee Education, Patient Satisfaction – The Great Idea Fund! and the Help and Healing Fund. It was noted that, to date, the Employee Campaign has raised \$556,171.77.

Announcements/Informational

- a) Kathy Clausing-Willis, Chief Development Officer, announced that the seventh Hearts of Gold Ball has sold out. The event will take place Saturday, May 5th and all proceeds will benefit the 2 North renovation. Ms. Clausing-Willis also announced that a \$125,000 gift from the Ben and Toddy Barteldes estate will also go toward the 2 North renovation and noted that this widespread support speaks to how our community feels about Lawrence Memorial Hospital.
- b) Physician's Reception – A Physician's Reception will be held at the Oread Hotel on May 17th to thank our Medical Staff for all that they do.

Executive Session

MOTION: made by Chuck Heath, seconded by Rob Chestnut that the Board of Trustees recess to Executive Session for consultation with the hospital attorney which would be deemed privileged in the attorney-client relationship, to include the Chief Executive Officer, Chief Operating Officer, Chief Financial Officer and Chief of Staff. The open meeting is to resume in this room at 11:30 a.m. Motion carried.

MOTION: made by Joe Flannery, seconded by Mike Wildgen to exit the Executive Session. Motion carried.

The open session reconvened at 11:32 a.m.

MOTION: made by Rob Chestnut, seconded by Chuck Heath to authorize general counsel to prepare an amendment of Gene Meyer's contract consistent with the Trustees' instructions to reflect a 2.5% increase in compensation and authorizing the Chair to sign the same on behalf of the Board of Trustees.

MOTION: made by Joe Flannery, seconded by Chuck Heath to adjourn the meeting. Motion carried.

Adjournment

There being no further business, the meeting adjourned at 11:35.

Respectfully submitted,

Mike Wildgen, Secretary