

MINUTES
Lawrence-Douglas County Health Board
January 23, 2012

CALL TO ORDER

The monthly meeting of the Lawrence-Douglas County Health Board was held Monday, January 23, 2012. Chair Shirley Martin-Smith called the meeting to order at 5:03 p.m.

EXECUTIVE SESSION FOR THE PURPOSE OF CONSULTATION WITH ATTORNEY FOR THE HEALTH BOARD WHICH WOULD BE DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP

At 5:04 p.m., David Ambler made a motion to adjourn into Executive Session for 15 minutes to discuss a personnel issue. Amy Biel provided the second and the motion passed.

At 5:19 p.m., David Ambler made a motion to extend the Executive Session for 20 minutes. Ray Davis provided the second and the motion passed.

At 5:39 p.m., David Ambler made a motion to adjourn the Executive Session. Ray Davis provided the second and the motion passed.

COMMUNITY REPORT – COLLECTIVE IMPACT – ERIKA DVORSKE, DIRECTOR UNITED WAY OF DOUGLAS COUNTY

Erika Dvorske, Director for United Way of Douglas County, spoke to the Board regarding their efforts to move towards funding community outcomes. This transition means that the United Way Board will be looking to fund applicants demonstrating a willingness to take a systems approach to achieving gains in education, health and family self-sufficiency. Ms. Dvorske referenced the journal article “Collective Impact” authored by John Kania and Mark Kramer, Stanford Social Innovation Review, winter 2011, as an example of how other communities have formed similar initiatives. This article was distributed to the Board in

November 2011. Ms. Dvorske asked for input on how the Health Department might work with United Way to improve community outcomes. After discussion, the general consensus was that it would be beneficial to assist our community in focusing on the elements of collective impact which are: a common agenda, a shared measurement system, mutually reinforcing activities, continuous communication and backbone support organizations.

REVIEW AND APPROVE MINUTES OF DECEMBER 19, 2011

Paul Liechti moved that the Board Minutes of December 19, 2011 be approved. Amy Biel provided the second and the motion passed.

REVIEW AND APPROVE DECEMBER 2011 MONTHLY FINANCIAL REPORT

Jennie Henault, Director of Administrative Services, reviewed the December Monthly Financial Report. After discussion, Maley Wilkins moved that the December 19, 2011 Monthly Financial Report be approved. Paul Liechti provided the second and the motion passed.

NEW BUSINESS

Provide Direction on 2011 Annual Report

Dan Partridge provided the Board with an Annual Report draft message. This year, Dan would like the Board to consider having this be a joint message coming from the Director and the Health Board. After reviewing the message, it was decided the message be revised to improve readability and to be more conversational. Dan stated the Annual Report will be presented to the Board for approval in March.

Lisa Horn, Communications Coordinator, reported the theme for the 2011 Annual Report will be based on a video about the social determinants of health entitled "Let's Start a Conversation." Lisa stated the Health Department is moving forward on customizing this video for Douglas County.

Consider Approval of Annual Financial Performance Report

Dan Partridge stated that this new report was created to help the Board have a longer view of financial performance and to assist them in answering the question; “Are we on sound financial ground?”

Jennie Henault, Director of Administrative Services, reviewed the Annual Financial Performance Report. Jennie stated this report gives a good overview of the agency’s financial performance on an annual basis with more detailed information by program or department than the monthly financials. Jennie stated if the Board approves this report, it would be presented to the Board annually. After discussion, the Board’s general opinion is that the Department is in a good financial position and stated the report was beneficial.

Board Appointments

Shirley Martin-Smith stated Gerald Pees is considering serving another term if reappointed by the City. Shirley Martin-Smith signed a letter to the County requesting they reappoint Ray Davis to the Board for a second three-year term. Paul Liechti signed a letter to the City and County requesting they reappoint Shirley Martin-Smith for a second three-year term.

DIRECTOR’S REPORT

1. Dan Partridge thanked the Board for attending the Legislative Hearings on January 5, 2012. Dan reported he submitted written testimony regarding House Bill 2094 but has not heard of any decision from the committee. Dan will update the Board as information is known.
2. Dan Partridge reported the vacant Community Health Specialist position was re-examined and it was decided the Health Department should hire someone with data skills to assist with the work of community health assessment and program evaluation. The Health Department hired Vince Romero to begin on January 30, 2012, as an Analyst. Vince comes to us from the University of Kansas where he is a Senior Research Analyst. Prior to that Vince worked for the State of Colorado as a Data Analyst.
3. Dan Partridge updated the Board on the results of the Local Public Health System Assessment held on December 9, 2011. The participants rated the priority of all 10

essential services to our local public health system as high. Dan reported the local public health system received low marks for mobilizing community partnerships to identify and solve health problems; assure a competent public and personal health care workforce; and evaluate effectiveness, accessibility, and quality of personal and population-based health services. The other seven essential services were ranked in the significant category which is higher. The Health Department's goal is to do a better job of providing all 10 essential services.

4. Dan Partridge presented the Board with the Concerns Survey and stated it is now available on our website at www.ldchealth.org and at www.healthylawrence.org. The Health Department and other community stakeholders are conducting this survey to get the input of Douglas County residents about concerns they have related to health and quality of life in Douglas County. The results of this survey will be used to make recommendations to bring about improvements in community health.
5. Dan also reported the Health Department and project partners will be hosting 11 focus group meetings in various locations in Lawrence, Eudora, Baldwin City and Lecompton. These focus groups will consist of nine to 12 people in each group and they will discuss five or six questions. The targeted groups are those with health disparities, residents who are racial or ethnic minorities and the low income population. Dan also stated 31 Key Informant Interviews are being conducted in the community with eight already finished.
6. Dan Partridge stated he sent the Board an email regarding the Kansas Association of Counties receiving a 24-month grant from the Kansas Health Foundation. Dan stated the Kansas Association of Counties (KAC) and the Kansas Association of Local Health Departments (KALHD) is requesting that the Director and one Board member serve on the Project Advisory Team. This team will meet six times over the course of the project which ends October 31, 2013. These meetings will begin at an early afternoon time one day and conclude at noon on the following day. The location for each meeting has not been determined. After discussion, it was determined there were no Board members available for that time commitment.
7. Dan Partridge stated the Health Department is beginning a search for a new Health Officer. Dr. Nichols is asking that a replacement be found by July 1, 2012.

EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL MATTERS (ANNUAL EVALUATION OF DIRECTOR)

At 7:05 p.m., David Ambler made a motion to adjourn into Executive Session for 15 minutes to discuss a personnel matter. Ray Davis provided the second and the motion passed.

At 7:10 p.m., David Ambler made a motion to adjourn the Executive Session. Ray Davis provided the second and the motion passed.

Other New Business

1. The next scheduled Health Board meeting will be held on February 20, 2012, at 5 p.m. in the first floor meeting room.

ADJOURNMENT

The Board meeting was adjourned at 6:20 p.m. by consensus of the Board.

Respectfully submitted,

Dan Partridge,
Secretary

Present: David Ambler
 Amy Biel
 Ray Davis
 Paul Liehti
 Shirley Martin-Smith
 Carol Seager
 Maley Wilkins

Ex Officio: Dan Partridge
Other: Karrey Britt
Erika Dvorske
Jennie Henault
Colleen Hill
Lisa Horn
Charlotte Marthaler