



# City of Lawrence

## Temporary Use of Public Right-of-Way Application and Permit

Please allow up to 14 days for the processing of this application.

APPLICANT INFORMATION					
Contact Person: Bob Sanner		E-Mail Address: sports@visitlawrence.com		Business Name: Lawrence Sports Corp	
Preferred Phone: 785-764-2660		Mailing Address: 200 W 9 <sup>th</sup> Street		City: Lawrence	
State: KS		Zip: 66044		24-Hour Phone: 785-764-2660	
LIST DATE(S) OF REQUESTED USE OF RIGHT-OF-WAY BELOW					
Date: <del>March</del> April 18, 2012	From Time: 6 am	To Time: midnight	Location of Use: 100 E 8 <sup>th</sup> Street & the intersection of 8 <sup>th</sup> & New Hampshire		
Date: <del>March</del> March 19, 2012	From Time: 12:01 am	To Time: 6 am	Location of Use: 100 E. 8 <sup>th</sup> Street & the intersection of 8 <sup>th</sup> & New Hampshire		
Date: <del>March</del> March 19, 2012	From Time: noon	To Time: midnight	Location of Use: 100 W 8 <sup>th</sup> Street		
Date:	From Time:	To Time:	Location of Use:		
Date:	From Time:	To Time:	Location of Use:		
Date:	From Time:	To Time:	Location of Use:		
Date:	From Time:	To Time:	Location of Use:		
Or From Date to Date:		From Time:	To Time:	Location of Use:	
Is applicant the owner of the adjoining property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If no, attach the owner's written permission)					
Describe the use of this right-of-way: The Lawrence Sports Corporation is working with Kansas Athletics again to organize the Downtown Shot Put and Long Jump competition. These events signal the start of the Kansas Relays. See attached memo and support materials for details.					
QUESTIONS FOR APPLICANT					
Do you need meter bags? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many?					
Do you need no parking signs? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many (1 sign per 30 feet)?					
Note: The police department will contact you when meter bags and/or no parking signs are ready to be picked up. A \$3.00 deposit per bag/sign must be paid to the police department at that time.					
Is this project being undertaken on behalf of the City of Lawrence? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
If yes to above, who is your main contact person with the City on this project?					
Is this application for an event at which you intend to serve or sell alcohol? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
Consumption of alcohol on the public right-of-way requires City Commission approval. Applicant will be assessed any publication costs for ordinances adopted.					
Will you be digging, trenching, or boring within ten feet of any tree in the right-of-way? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
Are any street lane closures anticipated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					

I hereby agree to comply with the rules and regulations of the City of Lawrence concerning this permit. I have read a copy of Chapter 16, Articles 8 & 9, of the City Code of Lawrence, Kansas, and understand the regulations therein. All documents required by the City Code have been submitted with this application, along with a sketch or site plan of the utilized right-of-way. All fees paid for the processing of this application are not prorated or refundable in the event the permit is not issued for any reason.

- PLEASE INCLUDE:**  \$10.00 Application Fee (non refundable)  
 Certificate of general liability insurance in the amount of \$500,000 with the City of Lawrence listed as a certificate holder  
 Sketch or site plan of the utilized right-of-way  
 MUTCD compliant traffic control plan if the activity will impact pedestrian or vehicular traffic in any way  
 Written permission of adjacent property owner(s) if applicant is not owner  
 Copy of KDOT permit if applicable

*BOB SANNER*

APPLICANT'S NAME (Printed)

*Bob Sanner*

APPLICANT'S SIGNATURE

*Feb. 8, 2012*

TODAY'S DATE

**OFFICE USE ONLY**

Application Received Date: <i>2/8/12</i>	Insurance Certificate Submitted or on File? <input type="checkbox"/> Yes <input type="checkbox"/> No	Payment Received? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Permit reviewed by:	Development Services / Building Inspection	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Police Department	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Public Works	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Utilities	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Historic Resources	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Fire Medical	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Parks & Recreation/Forestry/Facilities	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Transit	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A

City services needed:	Bus Re-routes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Meter Bags	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	No Parking Signs	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Barricades	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Special Conditions:

1. Applicant will notify the City when any use of the right-of-way is complete.
2. Applicant will restore the right-of-way to City specifications.
3. Applicant will maintain all necessary MUTCD compliant traffic control devices throughout the project.
4. Applicant will meet conditions of KDOT permit, if applicable.
5. If permit is for a sidewalk sale downtown, applicant must maintain at least six feet of continuous unobstructed sidewalk for pedestrian travel.
6. If applicant will be digging, trenching, or boring within ten feet of any tree in the right-of-way, applicant will first obtain approval of the city Parks & Recreation Department.

\_\_\_\_\_  
City Manager or Designee

\_\_\_\_\_  
Date

**THIS PERMIT SHOULD BE PROMINENTLY DISPLAYED WHERE THE PUBLIC RIGHT-OF-WAY IS BEING USED OR BE AVAILABLE FOR REVIEW BY ANY OFFICER OR EMPLOYEE OF THE CITY OF LAWRENCE UPON DEMAND.**

**THIS PERMIT MAY BE REVOKED OR SUSPENDED AS PROVIDED BY LAW.**

Wednesday, April 18, 2012

Street Closure 6 a.m.  
Shot Put Start Time 6 p.m.  
Shot Put Finished 8 p.m.  
Street Reopens 6 a.m..

Our plan (see attachment) would be to convert the 100 block of East 8th Street and the intersection of 8th & New Hampshire into a shot put competition venue for 10 world class shot put throwers. At 6 a.m. on the day of the event, a frame would be constructed with the help of the City's Street Department in the permitted area to outline the throw area and filled with crush limestone (provided by Kansas Athletics). The throw area would be 87 feet long with a width of 8 feet at the throwing circle on 8th Street and fanning out to 68 feet at the other end (onto New Hampshire). Along the sides of the throwing area, a buffer zone of 3 feet would be created for safety reasons followed by the spectator viewing area. The length of Shot Put competition would be 2 hours. Again, the Lawrence Street department would coordinate the clean-up of the shot put throwing/landing area to ensure that the streets are properly cared for.

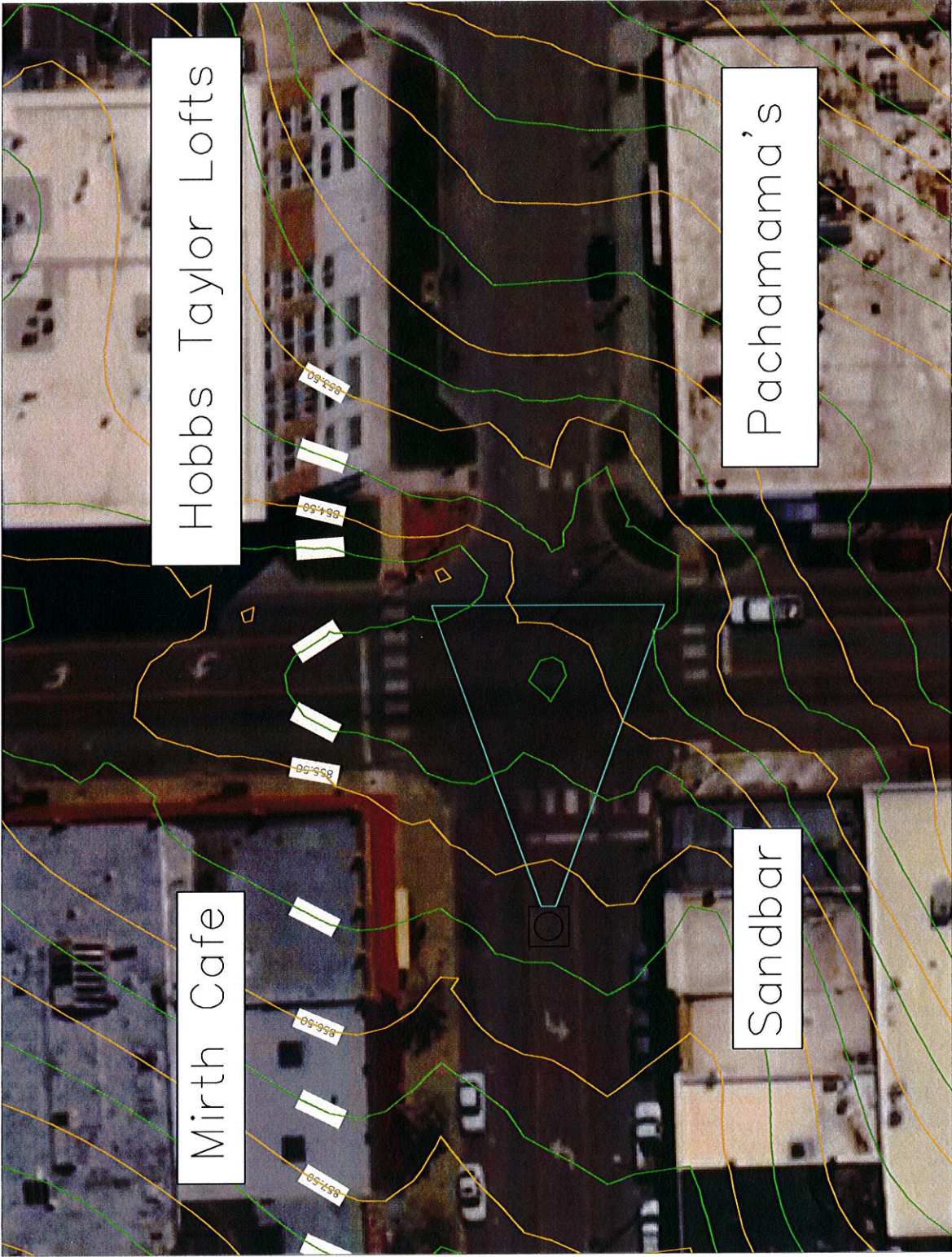
Other promotional activities such as live radio remote, food vendors and product giveaways may take place within the permitted area, and we also are requesting a temporary alcohol permit is requested for this area.

Thursday, April 19, 2012

Street Closure 11 a.m.  
Long Jump Start Time 6 p.m.  
Long Jump Finished 8 p.m.  
Street Reopens 11 p.m.

Thursday's event will move across Mass Street onto the 100 W block of 8th Street. A women's Long Jump would be Thursday's events. We are anticipating 8–10 athletes traveling to Lawrence to compete in the long jump event. This event will also last approximately 2 hours. Construction crews would (see attachments) build the portable 140 foot runway and 30 ft landing starting at 6 a.m. on the day of the event.

Other promotional activities such as live radio remote, food vendors and product giveaways may take place within the permitted area, and we also are requesting a temporary alcohol permit is requested for this area.



6 inch base  
125 CY fill

