



Temporary Use of Public Right-of-Way Application and Permit
Please allow up to 14 days for the processing of this application.

4675
1/30/12

APPLICANT INFORMATION

Contact Person: Steve Chronister
E-Mail Address: Stephen@chronister.com
Business Name: Be Your Best Self
Preferred Phone: 749-1120
Mailing Address: 1007 Hartland DR
City: Lawrence
State: KS
Zip: 66049
24-Hour Phone: 749-1120

LIST DATE(S) OF REQUESTED USE OF RIGHT-OF-WAY BELOW

Table with 4 columns: Date, From Time, To Time, Location of Use. Row 1: 08-11-12, 7:00AM, 6:00PM, Massachusetts St from South Park St to 11th St.

Is applicant the owner of the adjoining property? [] Yes [X] No (If no, attach the owner's written permission)

Describe the use of this right-of-way: Close Massachusetts street to park vintage cars for RevItUp HotRod Hullabaloo. A fundraiser for local charities.

QUESTIONS FOR APPLICANT

Do you need meter bags? [X] Yes [] No
Do you need no parking signs? [X] Yes [] No
Note: The police department will contact you when meter bags and/or no parking signs are ready to be picked up.
Is this project being undertaken on behalf of the City of Lawrence? [] Yes [X] No
If yes to above, who is your main contact person with the City on this project? Jonathan Douglas
Is this application for an event at which you intend to serve or sell alcohol? [] Yes [X] No
Consumption of alcohol on the public right-of-way requires City Commission approval. Applicant will be assessed any publication costs for ordinances adopted.
Will you be digging, trenching, or boring within ten feet of any tree in the right-of-way? [] Yes [X] No
Are any street lane closures anticipated? [X] Yes [] No

I hereby agree to comply with the rules and regulations of the City of Lawrence concerning this permit. I have read a copy of Chapter 16, Articles 8 & 9, of the City Code of Lawrence, Kansas, and understand the regulations therein. All documents required by the City Code have been submitted with this application, along with a sketch or site plan of the utilized right-of-way. All fees paid for the processing of this application are not refundable.

- PLEASE INCLUDE:**
- \$10.00 Application Fee (non refundable)
 - Certificate of general liability insurance in the amount of \$500,000 with the City of Lawrence listed as a certificate holder
 - Sketch or site plan of the utilized right-of-way
 - MUTCD compliant traffic control plan if the activity will impact pedestrian or vehicular traffic in any way
 - Written permission of adjacent property owner(s) if applicant is not owner
 - Copy of KDOT permit if applicable

Stephen Chronister
 APPLICANT'S NAME (Printed)

[Signature]
 APPLICANT'S SIGNATURE

12/1/12
 TODAY'S DATE

OFFICE USE ONLY

Application Received Date:	Insurance Certificate Submitted or on File? <input type="checkbox"/> Yes <input type="checkbox"/> No	Payment Received? <input type="checkbox"/> Yes <input type="checkbox"/> No
Permit reviewed by:	Development Services / Building Inspection	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Police Department	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Public Works	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Utilities	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Historic Resources	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Fire Medical	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Parks & Recreation/Forestry/Facilities	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
	Transit	<input type="checkbox"/> Yes <input type="checkbox"/> N/A
City services needed:	Bus Re-routes	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Meter Bags	<input type="checkbox"/> Yes <input type="checkbox"/> No
	No Parking Signs	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Barricades	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Building Permits	<input type="checkbox"/> Yes <input type="checkbox"/> No
Special Conditions: 1. Applicant will notify the City when any use of the right-of-way is complete. 2. Applicant will restore the right-of-way to City specifications. 3. Applicant will maintain all necessary MUTCD compliant traffic control devices throughout the project. 4. Applicant will meet conditions of KDOT permit, if applicable. 5. If permit is for a sidewalk sale downtown, applicant must maintain at least six feet of continuous unobstructed sidewalk for pedestrian travel. 6. If applicant will be digging, trenching, or boring within ten feet of any tree in the right-of-way, applicant will first obtain approval of the city Parks & Recreation Department.		

 City Manager or Designee

 Date

THIS PERMIT SHOULD BE PROMINENTLY DISPLAYED WHERE THE PUBLIC RIGHT-OF-WAY IS BEING USED OR BE AVAILABLE FOR REVIEW BY ANY OFFICER OR EMPLOYEE OF THE CITY OF LAWRENCE UPON DEMAND.

THIS PERMIT MAY BE REVOKED OR SUSPENDED AS PROVIDED BY LAW.