

ORDINANCE NO 6993

**AN ORDINANCE OF THE CITY OF
LAWRENCE, KANSAS ESTABLISHING
THE SPECIAL ALCOHOL FUND ADVISORY
BOARD, ESTABLISHING THE RESPONSIBILITIES
AND DUTIES FOR THE BOARD**

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LAWRENCE,
KANSAS

Section 1 On the effective date of Charter Ordinance No 33, there is established the Special Alcohol Fund Advisory Board The Special Alcohol Fund Advisory Board, hereinafter referred to as the "Board", shall be composed of five (5) residents of the City of Lawrence Membership on the board shall include one individual who shall serve as a liaison to the United Way of Douglas County Board of Directors Members of the Board shall be appointed by the Mayor with the consent of the City Commission Members of the Board shall serve three (3) year terms, provided that initial appointments to the Board may be for terms of one (1), two (2) and three (3) year terms to provide for staggered years of service Members of the Board shall annual elect a Chairperson from their membership who shall preside at meetings

The initial Board meeting shall be on the call of the Mayor, subsequent Board meetings shall be as called by the Chairperson or as called by a majority of the members of the Board The Board shall prepare and approve minutes of Board meetings and forward the same to the City Commission The Board may adopt such by-laws as deemed appropriate, provided such by-laws are not inconsistent with this ordinance or the provisions of Charter Ordinance No 33

Section 2 The duties and responsibilities of the Board shall be the following

1) Review requests and make recommendations to the City Commission on the use of funds in the City Special Alcohol and Drug Abuse Fund pursuant to the provisions of Charter Ordinance No 33 The following program review criteria will be considered during request review

- a The program is designed to have long-term effects on persons' decisions about alcohol and other drug use
- b The program avoids duplication and fragmentation of services and is in collaboration with other organization where appropriate

- c The program is designed to take into account not only the individual served, but also the importance of the individual's family and community
- d The programs, activities and services designed to strengthen family and are inclusive of all persons regardless of age, ethnicity, gender, disability, race or sexual orientation
- e The program is cost effective with a reasonable budget and demonstrates a diversified funding base
- f The program has measurable outcomes, defined objectives and appropriate evaluation components
- g The program is managed in a responsible, professional manner and has formal written policies to assure accountability
- h The program has a governing body which establishes policy, approves a budget, monitors the organization activities, and is structured to be broad-based and representative of the community
- i If the program is a current or previous recipient of Special Alcohol and Drug Abuse Funds, additional criteria will include the funding history with such funds and whether such funds have used as intended by the City

2) In the recommendation of funding, the Board shall include recommendations on the use of funds by City departments and activities, in addition to those of organizations, entities or other governmental bodies

3) The Board shall recommend to the City Commission such reporting requirements on the use of the Special Alcohol and Drug Abuse Funds as the Board determines appropriate. The Board may evaluate the use of Special Alcohol and Drug Abuse Funds by recipients and report to the City Commission on such findings and determinations as the Board determines appropriate

4) The Board may study, review and make recommendations on other matters related to alcohol and drug abuse as may be referred to it from the City Commission from time to time

Section 3 This ordinance shall take effect upon publication as provided by law

Passed by the City Commission this 10th day of March,
1998

APPROVED

Bonnie S Augustine
Bonnie S Augustine Mayor

ATTEST

Raymond J Hummert
Raymond J Hummert, City Clerk

Approved as to legal form

David L Corliss
David L Corliss Director of Legal Services

I hereby certify that the foregoing is a true and correct copy of the original ordinance and that the same was passed on the 10 day of March 1998.
On its publication in the Journal of the Lawrence Journal World on the 16 Day of March 1998.
Raymond J Hummert
City Clerk