

To: Bobbie W.
City Mgr Ofc

ash

Community Mental Health Center, Inc.

211 East Eighth • Suite D Lawrence, Kansas 66044 913/843-2383

4 pages
From: MSell, BNC

Joint Board of Mental Health
By-Laws

Pursuant to section six of the Interlocal Agreement, dated February 18, 1986, among Board of County Commissioners of Douglas County, Kansas, the City Commission of Lawrence, Kansas, and the Bert Nash Community Mental Health Center, Inc., the following by-laws are established to regulate and govern the operation and proceedings of the Joint Board of Mental Health in the execution of its duties under the Interlocal Agreement.

Article I

Members

Section 1:

The board shall consist of five (5) members to be selected in accordance with section six of the Interlocal Agreement.

Section 2:

As provided by the Interlocal Agreement, members shall serve concurrently on the Bert Nash Community Mental Health Center, Inc. Board of Directors. The duration of a member's term on the Joint Board of Mental Health shall be the same as his/her term of the Bert Nash community Mental Health Center, Inc. Board of Directors.

Section 3:

At the expiration of a member's term, the member may be reappointed in the manner prescribed by the Interlocal Agreement, but in no event shall a member serve more than two consecutive full terms.

Section 4:

A member may be removed, with or without cause, by a majority vote of the governmental body or bodies who appointed such member.

Section 5:

Any vacancy created in the membership of the Board shall be filled in the manner prescribed by the Interlocal Agreement for regular appointment to the board.

Article II**Officers****Section 1:**

The officers of the Joint Board of Mental Health shall be a chairman, vice-chairman, and secretary. The officers shall be elected by a majority vote of the board members at the first regular or special meeting of the board in each calendar year and shall serve for the duration of the calendar year.

Section 2:

The chairman shall preside at all meetings of the board and shall have such other powers and duties as may be prescribed by the board or these bylaws. The vice-chairman shall perform all the duties of the chairman in the absence or disability of the chairman. The secretary shall keep, or cause to be kept, a book of minutes of the proceedings of all regular or special meetings of the board.

Section 3:

Any officer may be removed, with or without cause, by a majority vote of the board members at any regular or special meeting of the board.

Section 4:

A vacancy created in any office of the board shall be filled in the same manner prescribed in these bylaws for regular appointment to such office.

Article III**Meetings****Section 1:**

A regular meeting of the board shall be held at least annually with written notice of the meeting to be given by the chairman to each board member at least ten days in advance of the meeting date. Special meetings may be called at any time by the chairman with at least ten days written notice to each board member.

Section 2:

A majority of the total number of board members shall be necessary to constitute a quorum for the transaction of business at any regular or special meeting of the board.

Section 3:

All regular and special meetings of the board shall be held at the offices of the Bert Nash Community Mental Health Center, Inc. unless otherwise designated by resolution of the board or written consent of all board members.

Article IV**Miscellaneous****Section 1:**

The bylaws may be amended by a majority vote of the board members at any regular or special meeting, subject to approval by the City of Lawrence and County of Douglas of any such amendment.

Section 2:

The secretary shall provide copies of the minutes of all regular and special meetings of the board to the City of Lawrence and County of Douglas, and shall also keep a copy of all such minutes on file at the offices of the Bert Nash Community Mental Health Center, Inc. for public inspection.

Certificate of Secretary

I, the undersigned, do hereby certify:

- 1) That I am the acting secretary of the Joint Board of Mental Health; and
- 2) That the foregoing bylaws, comprising of two pages plus this certificate, constitute the amended bylaws of said board as duly adopted by the board on October 23, 1989.

In Testimony Whereof, I have hereunto subscribed my name this 23rd day of October, 1989.

Acting Secretary

APPROVED BY:
The Board of County Commissioners
of Douglas County, Kansas

By: _____
Chairman

City Commissioners of Lawrence, Kansas

By: _____
Mayor